**Minutes of the Parish Council Meeting held at the Pavilion**

**on 28th July 2021 at 8pm**

# **Present:**

Councillor I Armstrong (Chairman), Councillor R Collins, Councillor K Hornett, Councillor C Knapman, Councillor L Kane, Clerk.

# **21/31 Apologies for Absence**

None received.

# **21/32 Minutes of the Parish Council Meeting**

The minutes of the meeting held on 8th July 2021 were agreed as a correct record and signed by the Chairman.

# **21/33 Declarations of Interest**

None.

# **21/34 Public Participation Session**

No members of the public were present.

# **21/35 Finance**

**35.1 It was resolved that** the Parish Council to approve the playground project.

The meeting thanked Councillor Knapman for his significant contribution to this project. It was noted that three residents attended the site meeting on 24th August.

**35.2 It was resolved that** the Parish Council to appoint Playsafe as contractor for the playground works. Costs are anticipated to be £76,000 + VAT.

**35.3 It was resolved that** the Parish Council to take ownership and responsibility of the equipment once installed. It was noted that project funds will contribute towards external audit costs incurred due to an increase in income/expenditure in years 2020/21 and 2021/22, post installation inspection and five-year servicing.

# **21/36 Environment**

**It was resolved that** the Parish Council to request additional cuts as part of the 2021 grass cutting contract with Maldon District Council, when necessary, at a cost of £42 per hour.

# **21/37 Grant Applications**

**It was resolved that** the Parish Council to approve the proposed Community Initiative Fund (CIF) grant application for a ‘sensory learning hub’ for the playground.

# **21/38 Accounts for Payment**

**It was resolved that** the accounts for payment between 8th July and 28th July 2021 be approved as follows:

Staff costs £211.80

HMRC £53.00

Maldon District Council (Trucam) £252.43

Maldon District Council (grass cutting) £1152.00

Cloud Next £56.36

Councillor Knapman (expenses) £260.40

## **Meeting closed at 9.10pm**