

# Minutes of the Parish Council Meeting held in the pavilion on 10<sup>th</sup> January 2019

## **Present:**

Mr K Hornett(Chairman), Mr I Armstrong, Mrs B Spensley and Miss S Mann (Clerk)

## **In Attendance:**

Cllr John Keyes.

## **1. Apologies for Absence**

Mr G Elder, Mrs W Roderick.

## **2. Declarations of Interest**

None.

## **3. Minutes of the meeting held on the 1<sup>st</sup> November 2018**

Confirmed and signed as a true record.

## **4. Matters Arising**

### **4.1 Defibrillator**

Members unanimously agreed to apply for funding. The Clerk tabled details of the equipment purchased by Goldhanger and Lt Braxted Parish Councils and agreed to look into funding from the Essex Community Foundation. It was also noted that equipment could be hired.

### **4.2 Noticeboard**

Following the Pavilion Meeting it was proposed that the noticeboard would be better in the entrance hall of the pavilion. Members agreed and Mr Peck would be consulted re purchase/construction.

## **5. Police Matters/Neighbourhood Watch**

A burglary had been reported in Tiptree Road but the car was recovered in Tollesbury.

## **6. Finance**

**6.1** Council agreed payment of £98.56p for Clerk's salary and expenses for Nov/Dec.

**6.2** Council agreed payment of £37.00p to HMRC For Clerk's PAYE.

**6.3** Council agreed payment of £39.00p +VAT £46.80p to Autela Group for payroll services.

**6.4** Council agreed to renew membership to the RCCE £44.00p +VAT £52.80p

**6.5** The Clerk outlined details of the new Local Services Fund which grants funds for village improvements not capital projects. It was agreed to look into a grant for the village but

members wanted more information of schemes other villages had successfully submitted. The Clerk agreed to send members the latest County update of schemes completed in 2018 and this would be discussed at the next meeting as proposals had to be in by June.

## **6.6 2019-20 Precept**

The Clerk informed members that the bank balance was £7,199.81p. She outlined the current spending commitments for the field and playground. It was noted that costs were increasing and last year's increase had not boosted the reserves.. The Clerk indicated to members that the time will come when she would stand down and therefore the Council needed to have sufficient funds to pay the going rate for a future Clerk. It was decided to increase the precept from £6,000 to £8,000. Members also indicated that next year the Council needed to look into getting revenue from users of the field.

## **7. Planning**

### **7.1 18/01458/HOUSE**

Whitcroft, Tiptree Road. Side Extension. Application supported.

### **7.2 18/01460/HOUSE**

Monterey, Maldon Road. New vehicle crossing. Application Supported.

### **7.3 Recent Planning decisions**

Clare House Extension. Passed. Broomfield Farm application passed on appeal. Lawful development certificate passed for timber and forestry yard on Kelvedon Road.

## **8. Highways**

The bumps and potholes along Braxted Park Road had been repaired but the road had not been resurfaced. The Clerk had also reported the surface in Tiptree Road but after inspection the Highways Dept listed the work as non-essential.

## **9. Correspondence**

### **9.1 War Memorial**

The vicar of Wickham Bishops had written regarding the costs of the service at the War Memorial. The costs to close the road were £300 and she suggested a meeting of the 3 parishes. Mr Armstrong volunteered to represent Gt Braxted.

### **9.2 Cricket Field**

The Chairman reported correspondence regarding the Cricket Field . The Clerk indicated that the maintenance would be carried out in January and the vegetation cut back along Tiptree Road. This would make it easier to assess the repairs needed.

## **10. AOB**

### **10.1 High Ridge**

It was noted that the grass in front of High Ridge was being cut up and the clerk agreed to contact Moat Housing.

## **10.2 Gates**

Latches were missing on the Bung Row gate and it was suggested a gate was needed from the playground on to Tiptree Road opposite Clare House. Pavilion Management would discuss this at their next meeting.

## **11. Date of Next Meeting**

14<sup>th</sup> March 2019 (note change from March 7<sup>th</sup>).