

# Minutes of the Parish Council Meeting held at the Pavilion on 8<sup>th</sup> July 2021 at 8pm

## Present:

Councillor Armstrong (Chairman), Councillor R Collins, Councillor K Hornett, Councillor C Knapman, Councillor L Kane, District Councillor Siddall, Clerk, 2 members of the public.

## 21/19 Apologies for Absence

None received.

## 21/20 Minutes of the Parish Council Meeting

The minutes of the meeting held on 6<sup>th</sup> May 2021 were agreed as a correct record and signed by the Chairman.

## 21/21 Declarations of Interest

None.

## 21/22 Maldon District Councillor Update

District Councillor Siddall raised the following:

- Local Development Plan review is in its early stages.
- More community policing.
- 'One Maldon District' – representatives from District Council, MPs, police and NHS forming a co-ordinated effort for the district.
- Recruiting two new planning enforcement officers.
- £500k extra in funds than previously thought.

## 21/23 Public Participation Session

Two members of the public raised the following:

- Planning 'sustainability' outdated.
- When residents are unable to drive, they have to rely on others. Bus route would be appropriate.

## 21/24 Planning

**24.1** The Parish Council's 'no objection' response (made outside of a meeting) to the following application was noted: 21/00515/HOUSE – Alterations to fenestration of cart lodge including additional balcony at Sextons Bar, Sextons Lane, Great Braxted.

**24.2** The Parish Council's 'no comment' response (made outside of a meeting) to the following application was noted: ESS/36/21/BTE – Mineral works on land at Colemans Farm Quarry, Little Braxted Lane, Rivenhall.

**24.3** The Parish Council's 'no comment' response (made outside of a meeting) to the following application was noted: ESS/51/21/BTE – Mineral works on land at Colemans Farm Quarry, Little Braxted Lane, Rivenhall.

**The following applications were considered by the meeting:**

**24.4** 21/00577/LBC – Creation of single storey residential annexe in place of existing stable range, Braxted Grange, Sextons Lane, Great Braxted. **No objection.**

**24.5** 21/00576/FUL – Creation of single storey residential annexe in place of existing stable range, Braxted Grange, Sextons Lane, Great Braxted. **No objection.**

**24.6** 21/00663/HOUSE – Two storey side extension, front porch and rear extension, Rosemary Cottage, Bung Row, Great Braxted. **No objection.**

## 21/25 Finance

**25.1 It was resolved that** the Parish Council to apply for a ‘micro grant’ via the EALC for up to £500 to pay for the printing of the Braxted Bulletin.

**25.2 It was resolved that** the Parish Council to purchase a dedicated .org domain name and email licences via the Cloud Next hosting service, at an anticipated cost of £46.98 + VAT per annum.

**25.3 It was resolved that** the Parish Council to appoint Jan Stobart as Internal Auditor for the financial year 2021/22 at a cost of £145.

## 21/26 Environment

**26.1 It was resolved that** the Parish Council to purchase new signs for the play area at a total cost of £217 + VAT.

**26.2** It was noted that the village sign repairs had been completed.

**26.3** It was agreed in principle to make an application to the Woodland Trust for free trees/hedging, subject to a site visit to identify suitable sites and species.

**26.4** An update on the Trucam service was given. A risk assessment for a second site has been completed and is now awaiting approval.

**26.5 It was resolved that** the Parish Council to approach Maldon District Council to ensure that the triangles, bins and benches are included in the grass cutting contract. A quote will also be requested to cut back the hedging along the field/Tiptree Road boundary, both inside and outside.

## 21/27 Local Highways Panel

An update on the Local Highways Panel decision was given. The Parish Council’s request for white gates at the entrances to the village was not considered viable due to the width of verges. The Parish Council’s request for bus stop improvement works on the B1022 has progressed to the next stage. The request for a speed limit reduction on the B1022 is going back to the LHP in September.

The Parish Council is to submit an application for ‘traffic calming measures’ in the village.

## 21/28 Statutory Consultations

Maldon District Council is submitting a representation for the A12 widening scheme statutory consultation. District Councillor Siddall will feedback any Parish Council concerns so that these are included.

## 21/29 Accounts for Payment

**29.1 It was resolved that** the accounts for payment between 6<sup>th</sup> May and 8<sup>th</sup> July 2021 be approved as follows:

Staff costs	£423.60
HMRC	£106.00
Office expenses	£30.85
Rural Community Council of Essex	£52.80
Unity Trust Bank	£18.00

**29.2 It was resolved that** Councillors Knapman and Collins would act as the two primary signatories to authorise online invoice and salary payments, with Councillor Kane as reserve.

## 21/30 General Announcements

The following matters were raised:

- Essex County Councillor Mark Durham has grant fund of £10k for this year. Ideas on projects to be brought to September meeting.
- 'Livewell' grant funding available – application to be made for outdoor gym exercise instruction for residents.
- 'Places Called Home' grant funding – application made for an all-weather surface for the outdoor gym equipment.
- Community Initiative Funding – pre-application submitted for a 'sensory learning hub' for the playground at a cost of £9,750.
- There is a need for the Council to create a project list in order to respond to grant funding opportunities in the future, as they often have tight deadlines.
- Playground community vote on 12<sup>th</sup> June – design B was the winner. Residents who have concerns will be offered a site meeting on Saturday 24<sup>th</sup> July at 10am.
- An extraordinary meeting will be called for 28<sup>th</sup> July at 8pm at the Pavilion to consider the playground proposal.
- Box Cottage hedge is overgrown and restricting the footpath width.
- Pavilion car park – too small to fully utilise the facility.

Meeting closed at 10.20pm