



*Great Braxted
Parish Council*

Clerk to the Council
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2nd July 2021

To: Members of Great Braxted Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING TO BE HELD AT THE PAVILION
ON THURSDAY 8TH JULY 2021 AT 8.00 PM**

for the purpose of transacting the following business:

Clerk to the Council

A G E N D A

1. Apologies for absence

2. Minutes of the Parish Council Meeting

Held on 6th May 2021 [to be taken as read and signed as a correct record by the Chairman].

3. Declarations of Interest (existence and nature)

With regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

4. Maldon District Councillor Update

5. Public Participation Session

With respect to items on the Agenda and other matters that are of mutual interest.

6. Planning

To note the Parish Council's response to planning applications considered outside of a meeting and circulated via email (in accordance with Council Resolution 20/15.2):

6.1 21/00515/HOUSE –Alterations to fenestration of cart lodge including additional

Balcony at Sextons Barn, Sextons Lane, Great Braxted. **No objection. Councillor Collins abstained.**

6.2 ESS/36/21/BTE – Mineral works on land at Colemans Farm Quarry, Little Braxted Lane, Rivenhall. **No comment.**

6.3 ESS/51/21/BTE – Mineral works on land at Colemans Farm Quarry, Little Braxted Lane, Rivenhall. **No comment.**

To consider the planning applications below and any planning applications submitted and published on the MDC planning website between the circulation of this agenda and the meeting:

6.4 21/00577/LBC – Creation of single storey residential annexe in place of existing stable range, Braxted Grange, Sextons Lane, Great Braxted.

6.5 21/00576/FUL – Creation of single storey residential annexe in place of existing stable range, Braxted Grange, Sextons Lane, Great Braxted.

6.6 21/00663/HOUSE – Two storey side extension, front porch and rear extension, Rosemary Cottage, Bung Row, Great Braxted.

7. Finance

7.1 To agree to apply for a ‘micro grant’ via the EALC for up to £500 to pay for the printing of the Braxted Bulletin.

7.2 To review the report on dedicated Parish Council email addresses/domain name and agree on the option to be pursued.

7.3 To appoint Jan Stobart as Internal Auditor for the financial year 2021/22 at a cost of £145.

8. Environment

8.1 To purchase new signs for the play area at a total cost of £217 + VAT.

8.2 To approve village sign repairs.

8.3 To discuss and decide if an application for trees will be made to the Woodland Trust. [Free Trees for Schools and Communities - Woodland Trust](#)

8.4 To receive an update on the Trucam service.

8.5 To consider adding further areas (triangle/bins/benches) to the grass cutting contract with Maldon District Council.

9. Local Highways Panel

To receive an update on the recent Local Highways Panel decisions.

10. Statutory Consultations

To agree on the Parish Council’s response to the Highways England A12 widening scheme statutory consultation.

11. Accounts for Payment

11.1 To agree the accounts for payment for the period between 7th May 2021 and 8th July 2021.

11.2 To nominate two primary signatories (plus one reserve) to authorise invoice payments and the Clerk’s salary via the online banking service.

12. General Announcements