

Minutes of the Parish Council Meeting held online via Zoom on 1st October 2020

Present:

Councillor K Hornett (Chairman), Councillor C Knapman, Councillor R Collins, Clerk

20/22 Apologies for Absence

Councillor Armstrong and Councillor Kane.

20/23 Minutes of the Parish Council Meeting

The minutes of the meeting held on 2nd July 2020 were agreed as a correct record by the Chairman. The minutes will be physically signed as soon as practically possible.

20/24 Declarations of Interest

Councillor Hornett in agenda item 7.5 – Church donation.

20/25 Maldon District Councillor Update

District Cllr Siddall sent his apologies. A report will be sent and circulated to Councillors.

20/26 Public Participation Session

No members of the public were in attendance and the Clerk had not received any comments.

20/27 Planning

27.1 20/00949/HOUSE – Single storey side extensions, replacement of existing conservatories, two storey rear extension and insertion of dormer roof alterations at West Hall, Lea Lane. NO OBJECTION.

27.2 The Parish Council's NO OBJECTION responses (made outside of a meeting) to the following applications were noted: 20/00746/FUL and 20/00587/FUL.

27.3 A discussion on the Planning White Paper consultation was held. It was agreed that the Parish Council would not submit a representation.

20/28 Finance

28.1 It was resolved that the Parish Council approves the Risk Management document for 2020/21.

28.2 It was resolved that the Parish Council approves the change from a bi-monthly to monthly salary payment for the Clerk.

28.3 The 2020/21 NJC pay award of 2.75% backdated to 1st April 2020 was noted. The Clerk's salary has been adjusted accordingly and back pay provided. An additional one day (pro rata) has also been agreed as part of this award.

28.4 The budget update was received.

28.5 The Clerk advised of the legislation restricting donations to churches and discussion followed. **It was resolved that** the Fete Committee would be approached to approve an 'advance' of £500 to be donated to All Saints' Church out of the play area fundraising monies held by the Parish Council. The £500 will be repaid into the fund out of the All Saints' Church portion of the 2021 fundraising monies. *Councillor Hornett abstained.*

28.6 Councillor Hornett updated the meeting on the damage caused to the area surrounding the village pump following a recent vehicle collision. The Clerk is waiting for further information from the insurance company regarding the claim for repair.

20/29 Projects and Funding

29.1 The successful application and receipt of the Small Business Rate Relief Grant of £10,000 was noted. Potential projects it could fund were identified as: playground and outdoor gym repairs; community defibrillator (subject to Locality Fund bid outcome); bulbs for planting at both ends of the village; new playground fund; white gates at the village entrance/exit.

29.2 The Clerk is waiting for further information following the Locality Fund bid for a community defibrillator.

29.3 The telephone kiosk was identified as a potentially suitable location for a community defibrillator.

20/30 Play Area and Outdoor Gym

The Annual play area/outdoor gym inspection report was noted. **It was resolved that** the Parish Council agrees the quote of £278 + VAT for repairs from Wicksteed Leisure Ltd and that an aluminium 'user advice' sign be purchased and installed for the outdoor gym area, as highlighted on the report.

20/31 Highways Matters

31.1 The recent Highways England preferred route announcement was noted.

31.2 No further information on the Local Highways Panel submission for speeding restrictions on the B1022 was available at the time of the meeting. It was noted that the Panel meeting was scheduled for 2nd October.

20/32 Accounts for Payment

It was resolved that the accounts for payment between 3rd July and 1st October 2020 be approved as follows:

| | |
|---------------------------------|---------|
| Staff costs | £652.40 |
| HMRC | £163.00 |
| Office expenses | £65.52 |
| Hatfield Peverel Parish Council | £25.80 |
| Wicksteed Leisure Ltd | £144.00 |

20/33 General Announcements

The date for the next meeting was confirmed as Thursday 12th November 2020.

Councillor Hornett asked the Clerk what contingency plans were in place for the May 2021 elections in relation to Covid-19. The Clerk confirmed that the elections were still going ahead at this time.

Meeting closed at 9.15pm