

# Minutes of the Parish Council Meeting held online via Zoom on 2nd July 2020

## Present:

Cllr K Hornett (Chairman), Cllr C Knapman, Cllr I Armstrong, Cllr R Collins, Cllr L Kane, District Councillor R Siddall, Clerk

## 20/10 Apologies for Absence

None received.

## 20/11 Minutes of the Parish Council Meeting

Held on 30<sup>th</sup> April 2020 were agreed as a correct record by the Chairman. The minutes will be physically signed as soon as practically possible.

## 20/12 Declarations of Interest

None.

## 20/13 Maldon District Councillor Update

District Cllr Siddall reported the following:

- More and more meetings are up and running.
- Maldon District Council is very short of money due to Covid-19.
- Local Highways Panel – one application has taken three years. The needs versus funding for the Panel do not match. Even when schemes are approved, it takes a long time for them to be completed.
- Reformed Joint Standards Committee which is politically balanced.
- Enforcement Officers and Planning Officers have not been going out.
- Braintree District Council has approved the incinerator at Rivenhall.
- Discussion on Bradwell B.
- Cllr Hornett commented that Maldon DC has decided to keep the Splash Park closed for the remainder of the year. It was confirmed that the beach huts would also remain closed.

## 20/14 Public Participation Session

No members of the public were in attendance and the Clerk had not received any comments.

## 20/15 Planning

**15.1** Application 20/00522/HOUSE – Rear two storey extension at Fir Trees, Maldon Road, Tiptree. NO OBJECTION.

**15.2 It was resolved that** the Clerk is granted delegated authority to respond to planning applications received outside the timescales of meetings, following email consultation with Councillors (if an additional meeting is not deemed necessary).

## 20/16 Finance – Year End

*Cllr Collins joined the meeting.*

**16.1** The Internal Audit Report for 2019/20 was received. It was noted that the public rights period was appropriately advertised on the noticeboard last year.

**16.2 It was resolved that** the Parish Council approves the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2019/20.

**16.3 It was resolved that** the Parish Council approves the Accounting Statements (Section 2) of the AGAR for 2019/20.

**16.4 It was resolved that** the Parish Council certifies its exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

**16.5** The period of public rights from 13<sup>th</sup> July to 21<sup>st</sup> August 2020 was noted.

The Clerk to post the relevant forms to the Chairman to obtain a ‘wet’ signature.

## 20/17 Projects and Funding

**17.1** Cllr Collins gave an update on the play park plans and fundraising effort. There is a need to consider access for users with disabilities. Cllr Collins has recently applied to the Essex Community Foundation for £26,000 of funding recently – no response as yet.

**17.2** The details of the Essex County Council Locality Fund were noted. It was suggested that the play park project and/or defibrillator may be appropriate for this.

**17.3** The meeting was keen to have a defibrillator in a central, visible location in the village. The Clerk to investigate the costs of the project and look for available grants.

## 20/18 Maldon District Council TRUCAM Service

**18.1** Cllr Armstrong has researched potential sites for the TRUCAM service. **It was resolved that** Cllr Armstrong to research and obtain advice from Maldon District Council and the Parish Council to approve the initial trial via email, at a cost of £34.20 + VAT per hour. The Clerk to send Cllr Armstrong the relevant contact details. The Clerk to also contact Mary Whiley to request the police speed check service too.

## 20/19 Play Area and Outdoor Gym Re-opening

**19.1** The Clerk's Risk Assessment was noted and discussed. **It was resolved that** the play area and outdoor gym remain closed until the Clerk can advise further following the EALC webinar, with the aim to re-open once the identified measures are in place.

## 20/20 Accounts for Payment

**20.1 It was resolved that** the May and June accounts for payment be approved as follows:

Staff costs	£412.40
HMRC	£103.20
RCCE (annual membership)	£52.80
Nancy Powell-Davies (Internal Audit)	£150.00
Office expenses	£62.26

## 20/21 General Announcements

The dates for the next meetings were agreed as follows:

Thursday 17<sup>th</sup> September 2020

Thursday 12<sup>th</sup> November 2020

Meeting closed at 9.25pm