

# Minutes of the Parish Council Meeting held in the pavilion on 2<sup>nd</sup> July 2019.

## Present:

Mr K Hornett (Chairman) Mr I Armstrong, Mr C Knapman.

## 1. Apologies:

All members were present.

## 2. Casual Vacancy

Mr R Collins and Mr L Kane were unanimously elected to join the Council as Co-opted members.

## 3. Signing of Declaration of Acceptance of Office

Mr R Collins signed the declaration witnessed by the Clerk and joined the meeting. Mr Kane was unable to attend and the Clerk agreed to meet with him to sign the form.

## 4. Declarations of Interest

None.

## 5. Minutes of the meeting held on 9<sup>th</sup> May 2019

Confirmed and signed as a true record.

## 6. Matters Arising

### 6.1 Remembrance Day Service

No volunteers had been found to take on the organisation but Gt Braxted had volunteers who were willing to help on the day. The £300 costs for the road closure would be shared by the 3 villages.

## 7. Police Matters

No reported incidents.

## 8. Finance

**8.1** Council agreed payment of £102.32p for Clerk's wages and expenses May/June.

**8.2** Mr Hornett explained the added insurance cost (£78.65p) as a result of adding the fitness equipment to the assets.

**8.3** Council agreed quarterly payment of £39.23p to Autela Payroll Services.

**8.4** The Clerk informed members that the Precept of £8,000 had been paid in on May 1<sup>st</sup>.

## **9. Planning**

**9.1** Council agreed to support the application for the change of use of land to a lorry marshalling area with additional carparking and landscaping at the Commodity Centre.

## **10. Highways**

**10.1.** Sextons Lane closure for UK Power works on vegetation.

**10.2.** BT work on telegraph pole along Tiptree Rd scheduled for July 3<sup>rd</sup>.

**10.3.** Repair work along Braxted Park Road scheduled for July.

**10.4.** Concerns were expressed regarding the congestion at Appleford Bridge. Mr Hornett explained that consultations were ongoing re the widening of the A12 and the proposed new A120 from Braintree to the A12. These proposals would impact on the traffic from Tiptree and beyond.

## **12. New Clerk Applications**

**12.1** The Clerk had received a number of enquiries and a detailed job description had been sent to all applicants. It was agreed to have 22<sup>nd</sup> July as the cut off date when the Chairman would be back from his holiday. All agreed that an interview would be needed in late July/early August.

## **13. AOB**

**13.1.** Scam mail had been delivered to residents and it was agreed to ask Mr Kane to include a warning in the Braxted Bulletin.

**13.2.** Mr Hornett thanked Mrs Simmons for donating a bench for the Cricket Field. The PC would help with the maintenance of the bench and the surrounding area.

**13.3.** It was noted that some areas in the playground needed strimming.

## **14. Date of Next Meeting**

September 5<sup>th</sup> 2019.