

# Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

GREAT ABINGTON PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		"Yes" means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

27 June 2024

and recorded as minute reference:

YEAR END FIGURES + COMPLETING THE AGAR 6.

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Anthony G. Orgee

Clerk

Paula Harper

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## Section 2 – Accounting Statements 2023/24 for

### GREAT ABINGTON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	160,038	126,410	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	14,000	15,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	101,938	41,896	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	4,113	6,423	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	145,453	24,670	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	126,410	152,213	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	126,410	152,213	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	37,462	48,271	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

*Paula Harper*

Date

27 June 2024

I confirm that these Accounting Statements were approved by this authority on this date:

27 June 2024

as recorded in minute reference:

*Year End Figures + completing the AGAR b).*

Signed by Chair of the meeting where the Accounting Statements were approved

*Anthony G. Orge*

<b>Great Abington Parish Council at 31 March 2024</b>		
<b>Income &amp; Expenditure</b>		
<b>31.03.23</b>	<b>Income</b>	<b>31.03.24</b>
14,000.00	Precept	15,000.00
48.47	Interest	639.18
45,659.97	s. 106 funds	0
80.56	s. 106 interest	267.92
2,066.00	Grass rebate from SCDC	0
0	VAT	15,071.69
3,552.00	Others (bus trip/refund)	1,773.25
0	Funds to maintain Larkfield	24,144.00
47,500.00	GB Cycling contrib to pump track	0.00
3,031.16	Funds to maintain Larkfield	0.00
<b>115,938.16</b>		<b>56,896.04</b>
	<b>Expenditure</b>	
4,112.61	Staff costs	6,423.38
506.50	Administration costs	213.00
72.00	Bank charges (Unity)	72.00
0	Membership/fees	0
578.00	Auditors	864.00
2,370.50	Recreation ground	9,536.42
527.24	Insurance	635.58
1000.00	Section 137 (Covid support & house plaque)	0.00
472.00	Churchyard maintenance	631.00
0.00	Larkfield Grass	756.00
267.75	General maintenance	1,124.59
100.00	Donations	100.00
154.24	Power for pedestrian lights	511.19
0	Pandemic support	0
112,274.80	section 106	9,105.97
958.00	Verge cutting	1,120.00
2120.00	Jubilee/coronation events	0.00
24,052.00	Duplicate/Additional payments repaid	-
<b>149,565.64</b>		<b>31,093.13</b>
	<b>General fund</b>	
<b>160,037.59</b>	Audited accounts 2022/2023	<b>126,410.11</b>
115,938.16	Income	56,896.04
149,565.64	Less expenditure	31,093.13
<b>126,410.11</b>	<b>General funds balance 31 March 2024</b>	<b>152,213.02</b>

<b>Bank Reconciliation</b>	
Active Saver account (s106) balance at 31st March 2024	53,730.22
Business Premium account balance at 31st March 2024	22,520.55
Community Account at 31st March 2024	1.00
Unity bank account (incl s 106 funds) at 31st March 2024	75,961.25
	<b>152,213.02</b>

The above statement represents fairly the financial position of Great Abington Parish Council as at 31st March 2024.

Approved by the Parish Council..... *Anthony G. Orger* Chair

Date..... *27 June 2024*