

GREAT ABINGTON PARISH COUNCIL PLANNING MEETING

THE PLANNING APPLICATION BELOW WILL BE
CONSIDERED IN THE INSTITUTE MEETING ROOM/TERRACE
ON MONDAY 28TH NOVEMBER AT 6.30PM

S/3120/16/LB –Mr & Mrs Patterson Lee, 109 High Street- Replacement of the decomposed timber sole plate and its relocation to a height above the external ground level within two elevations, build up the brick plinth to the new height, replace the concrete rendered sections between the timber frame with new chestnut lathes and traditional lime/chalk mix render and, where necessary, replace decomposed timbers with structural grade air-dried oak.

The details of this application can be obtained from the Clerk.

ALL WELCOME

Paula Harper (Parish Clerk)

[Great Abington Parish Council](#)

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A Meeting of Great Abington Parish Council was held on Monday 16th November, in the main hall at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Jane Bowen, Mrs Gaynor Farrant, Miss Louise Patten, Mrs Liz Sainsbury, Mrs Sally Smith, , Paula Harper (Clerk), District Councillor Tony Orgee and five members of the public.

Meeting started at 7.16pm

61. OPEN FORUM – Ruth Beach and Louise Davison spoke on behalf of the village Pre-school and After School club; they explained that due to new government funding changes both facilities would need to open longer to cover their costs so would require a large additional building, which would be located alongside the annexe building by September 2016. The new government funded childcare grant for 16-30 hours a week per child, would not be sufficient to cover the running costs of these facilities. Both organisations hoped to double in size and anticipated parents from Granta Park using their services.

Preschool and GAPS (the after school facility) are charities that are separate to the school and would be meeting the County Council about helping to fund the new building.

Gaynor Farrant and Liz Sainsbury declared an interest in GAPS and Preschool, and did not take part in the discussions.

Ruth Beach requested a donation of £250 for GAPS to help purchase new toys and equipment such as a wooden kitchen and a new laptop and a television. Councillors looked favourably on the request, but would discuss it formally at the next meeting – **action Clerk.**

Tasha Whittaker and Emma Ellis explained that they were planning to organise village celebrations for the Queen's 90th birthday on Saturday 11th June, in Magna Close. They explained that previously the council had funded celebrations for the Royal Wedding and the jubilee. They planned to mark the event in a similar way to the Royal Wedding with a band, parade and food. £1300 had been put in the proposed budget for this event, to be discussed later during the meeting, but £2000 was thought to be more realistic.

Emma and Tasha were asked to attend the January meeting to share their plans for the event and the likely costs.

Action Clerk: to suggest that LAPC budget for this event.

Tasha Whittaker, Emma Ellis, Ruth Beach and Louise Davison left the meeting.

62. APOLOGIES were received from Mrs Pennie Zimmern

63. APPROVAL OF THE MINUTES FOR THE LAST MEETINGS – the minutes for the meetings held on 21st September only were approved, however as Councillors couldn't access the file with the October minutes on these minutes were not approved. The Clerk had printed out copies of the October minutes which they were given out at the meeting. – **action: Clerk** to put approval of the October minutes on next agenda.

64. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ANY ITEMS TO BE DISCUSSED DURING THE MEETING? No interests were declared.

65. REPORT FROM COUNTY COUNCILLOR PETER TOPPING – no report was received before the meeting.

66. REPORT FROM DISTRICT COUNCILLOR TONY ORGEE- see separate report

Councillor Orgee suggested that it would be important for the council to make comments about the Uttlesford District's Local Plan.

67. ACTIONS FROM THE LAST MEETING

a) Feedback from the Right of Way dept. on getting traditional paths registered for public use. The County Council website explained what steps needed to be taken to get traditional paths reclassified as footpaths, and it was agreed that the path alongside the allotment and the old railway track should be considered for this status. An appeal would be made in the newsletter for assistance with this work- **action Sally Smith.**

b) Feedback on cutting back bushes along the footpath from the top of the High Street to Chalky Road. The work had been done by Mr Pepperell and the **Clerk** was asked to write a letter of thanks.

c) The seat for bus shelter on Pampisford Road had been delivered and the Clerk was awaiting a reply about getting it installed.

d) Local Highway Improve Initiative application submitted. An application had been submitted about getting a 50 mph limit on Newmarket Road by Little Abington Parish Council on behalf of both councils.

Councillor Orgee explained that councils would have a half hour slot to support their request for funding on 22nd or 25th January. Jane Bowen volunteered to support the application if a session could be booked for the time she could attend.

e) Debris on path between Magna Close & Meadow Walk. This matter was not resolved yet. **Action: Clerk** to write to residents with broken/ leaning fences and overgrown plants along this passage.

f) Repair to low barrier at end of path between Magna Close & Meadow Walk.

This matter was not resolved yet.

68. ISSUES RAISED BY COUNCILLORS

a) Feedback on Illumina ground breaking ceremony. A report had been sent by Pennie Zimmern that the **Clerk** would forward to councillors.

b) Volunteer recruitment event- Mr Tony Collett had suggested that village groups could hold an annual event with stalls to highlight what opportunities there were in the village to get involved. The meeting agreed that the 2nd April would be a good time to hold such an event, and Gaynor volunteered to help organize it with Tony Collett. It was suggested that the hall hire could be funded by the council.

69. REPORT ON POLICE EVENT TO INCREASE AWARENESS OF MODERN DAY SLAVERY.

Action Clerk to circulate Pennie Zimmern's report. Sally Smith reported that this was a high police priority and could involve agricultural workers being underpaid, the sex trade, nail bars and car washes.

70. REPORT FROM THE HOUSING GROUP

Although there had been no meeting of this group since the September meeting, some Housing Group representatives (Bernie Talbot, Pennie Zimmern and Robert Chesham) had met with the developers Hill to discuss the three sites. A planning application for the Pampisford Road site would be submitted in the next two weeks; Mr and Mrs Moore had given the developers more land to enable the houses to be further from the road.

The nine houses planned for the Church Lane site would have gardens that extend to the footpath, which had been designated as public amenity space. The building area had been extended to the corner of the site. Currently the plans for the Linton Road site were for 45 houses (originally 35 were asked for with one later becoming two flats) and did not include a community orchard as originally planned. The Housing Group explained to Hill that it did not have a mandate to support this plan, so they should reconsider and discuss this with the landowner. There would be another meeting with the developer on 24th November.

8 of the 20 homes planned for Pampisford Road would be affordable, and there would be affordable homes on the Linton Road site too, but none on the proposed Church Lane development; none of the planned bungalows would be affordable homes.

The Head Teacher Guy Underwood had met with Hill the developers as he wanted the school to plan for the development. Hill had suggested that they could possibly offer the school practical and financial support for any building work required.

71. REPORT FROM THE RECREATION GROUND COMMITTEE

a) Update- Louise Patten reported that a new contractor was strimming around the Recreation Ground and that the new shelter was installed. The school wanted the fence fixed that had become damaged as a result of children retrieving balls from the school grounds, and the trees overhanging the hardcourt would be cut back. A risk assessment of the play area was to be carried out. .

72. REPORT FROM THE LIAISON COMMITTEE

Jane Bowen reported that it had been suggested that this council contribute to the Parish Nurse scheme, and that the council would not be contributing to the John Chaplin church extension fund. A bus trip to Felixstowe was an option for next year and that the cycle-ways were being obscured by plants. Work would start on the Hildersham junction, and both councils would contribute to the Local Highway Initiative scheme, should it be successful. It was suggested something needed to be done to make the junction near the school safer possibly a 20 mph limit, and that money may be available from s. 106 funds to improve the Bourne Bridge to Granta Park footpath. There were on-going discussions with Granta Park about sewage and flooding, and the community plan needed to be reviewed.

73. COMMITTEE for ABINGTON HOUSING TERMS OF REFERENCE

a) Suggested amendment to the proposed terms of reference. Unfortunately the new terms had not been received by councillors so this item would be discussed at the next meeting – **action Bernie** to send the new terms and **Clerk** to put on the January agenda.

74. UPDATE FROM THE WORKING PARTY COMPLETING THE PROPOSED PLANNING POLICY FOR THE FORMER LAND SETTLEMENT AREA.

a) Update – Two meetings had been held and it was progressing well. Councillor Orgee had suggested that the policy be submitted to the District Council during the consultation to go to the Local Plan Inspector.

75. UPDATE ON THE DEFIBRILLATOR/TRAINING EVENTS

a) Four training sessions to use the defibrillator were held last Thursday (12th November) with more than 20 people attending the courses; **action Clerk** to raised donation cheque to the British Red Cross, Cambridgeshire. for £50 (authorised at the September 2015 meeting).

76. CORRESPONDENCE

a) Email from John Ellis asking peoples experience of the O2 mobile phone and internet signal quality in the village. It was agreed that the signal for mobile phone was poor and the **Clerk** was asked to write to O2 to formally complain.

b) Representatives from local councils requested to help with future school events. No volunteers required.

c) Uttlesford District Council had started the first of three public consultations on their new Local Plan- comments by 4th December. **Action Liz Sainsbury** to draft and circulate a response to their plans.

d) The Local Government Boundary Commission for England - no action required.

77. BUDGET FOR 2016-2017

a) Review, amend and approve the proposed budget.

It was agreed that the reserved funds for amenity facilities be increased to £15,000 and that the reserved funds held for un-invoiced light on Linton Road be returned to general funds. The funds allocated for the Queen's 90th birthday would be £2,000 and section 137 funds reduced to 0. There was some uncertainty as to how much money had been pledged to the recent LHI bid (£652- £2,000) – **action Clerk** to check with Peter Brunning, otherwise the proposed budget was to remain unchanged.

b) Agree what the precept for 2016-2017 should be. Councillors agreed the precept would be £12,000 for 2016-17.

Under item 77, the above proposals were made by Bernie Talbot, and seconded by Gaynor Farrant, with the support of all councillors.

78. FINANCE

a) The Council authorised the payments in the table below; **they were proposed by Bernie Talbot and seconded by Gaynor Farrant, with the support of all councillors.**

101022	Sally Phipps	Plants for flowerbeds	£9.00
101023	PKF Littlejohn LLP	Annual return for 2014-15	£240.00
101024	Majestic Garden Services	Church grass cut on 20 th September	£78.00
101025	Abington Institute	Use of Institute	£118.00
101026	Majestic Garden Services	Church grass cut on 26 th October	£78.00
101027	Paula Harper	pay October & November	£395.40
101028	PO Ltd	Deductions for October & November	£0.60
101029	Paula Harper	stationery (ink & paper £8.50)	£8.50
101030	Bailey Streetscene	Bus shelter seat	£462.00

b) Income – Precept £6,000 & Interest £4.38

Income and Expenditure against Budget 2015--2016

	Actual	Budget
Income		
Precept	£12,000.00	£12,000.00
Interest/dividend	£10.44	£22.00
Section 106 funds	0	0
Section 106 interest		£31.00
Others	£148.41	£220.00
Bus trip	£266.80	
VAT		£200.00
Total	£12,425.66	£12,473.00
Expenditure		
Wages/PAYE	£1584.00	£2,324.88
General admin. (Auditors & broadband)	£970.13	£1,470.00
Maintenance of pedestrian lighting		£325.00
Pavement maintenance (R £2.5K)		0
Interactive road signs for A1307		0
Insurance		£880.00
Recreation Ground Committee precept		£3,937.50
Section 137		£150.00

General maintenance (f/beds shelter seat)	496.00	£250.00
Churchyard maintenance(grass/hedges/pests)	1134.00	£675.00
Village Bus trips	485.00	£550.00
Donations (British Red Cross)		£300.00
New flower & produce show		0
New computer (R £0.93K)-new printer		0
First Responders/defibrillator	923.20	0
Churchyard fencing & safety		10,000.00
Road/Pedestrian safety improvements		10,000.00
Total	£5,592.33	£30,862.38

This table includes the payments and receipts detailed above.

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £14,000 for procurement of amenity facilities, village funds £1100, footway repairs £2,500, pedestrian light on Linton Road £1923.60 and £930.05 for new computer equipment for the future

Bank balances as at 30th September 2015

Community Account - £9,836.85

Business Interest - £35,140.02

Active Saver Account (s106 funds) – £10,192.24

Section 106 funds to be used within 10 years of SCDC receiving the funds:

<u>Dwelling</u>	<u>s. 106 funds</u>	<u>Deadline for spending funds</u>	<u>Funds spent</u>	<u>Project funds use for</u>	<u>Balance to spend</u>
34 Magna Close	£3,104.38 community facs.	8 th September 2020	£3,104.38	Buy Recreation Ground land	0
1 Magna Close	£2,244.90 community facilities	4 th February 2021	£45.62 £1,000.00 £1,199.24	Buy Recreation Ground land total cost £3,150.00. Outdoor gym equipment Access licence for Rec Ground.	0.04p
44 North Road	£1,974.33 community facilities £513.04	13 th July 2021	£300.76 £513.04	Access licence for Rec Ground Institute projector	£1,673.57
104 High Street	£4,258.90 community facilities £718.78	28 th November 2021	£386.96	Institute projector = £900 in total	£4,258.90 community facilities £331.82
Totals	£12,814.33		£6550.00		£6264.33+interest

Community Account, balance £9,836.85 less £7,000 transferred to interest account. - £2,836.85

Total value of unclearing cheques incl new cheques= £1,389.50

After transactions the balance in community a/c = £1,447.35

79. PLANNING

Discussed at meeting:

S/2451/15/FL – Mr & Mrs M. Marshall, 161 High Street – single storey extension over garage & utility room .
Parish Councillors recommended approved and made no comments.

S/2503/15/FL – Mrs L.Dropinski, Abington Kennels, Bourn Bridge – change of use of land for siting mobile home
Parish Councillors recommended approved and made no comments.

S/2498/15/FL – Mrs & Mrs Anne & Ute Higgins & Boughton-Fox, 61 North Road – two storey extension, internal alterations, conservatory, entrance porch, new windows & doors.
Parish Councillors recommended approved and made no comments.

A councillor asked whether permission was required to remove a large length of hedging, such as the boundary hedge removed from Strawberry Farm; Councillor Orgee thought no permission was required.

Parish Council recommendations:

S/1844/15/LB – L.Wright, 105 High Street- repair/replace lath & plaster ceiling in lounge
Parish Council recommended approved on 24.09.15

S/2254/15/FL – Bio/Med Reality, Site 6, Granta Park – Class B1 building with decked & surface parking
Parish Council recommended approved on 24.09.15

District Council decisions:

S/2144/15/FL – Mr Sainsbury, 78 High Street- timber garden building
Parish Council recommended approved on 24.09.15
District Council approved on 13.10.15

S/1673/15/FL – Mr and Mrs Pepperell, 38 South Road – build cartlodge with accommodation above
Parish Council recommended approved on 20.08.15
District Council approved on 16.09.15

S/1979/15/SL – Mr Baldock, 17 Meadow Walk – lawful development certificate , single storey extensions
Parish Council discussed on 07.09.15 and no comments made
District Council refused on 25.09.15

S/1938/15/FL – Mr P. Izzard, land adj to 6 Meadow Walk- dwelling and garage
Parish Council recommended refusal on 07.09.15
Application withdrawn

S/1798/15/FL – Mrs A.Wilson, Cutting Road – convert a barn to a dwelling
Parish Council recommended approval on 07.09.15
Application withdrawn

S/2039/15/LB – Dr P.Christie, 5 Linton Road – repairs to the ender at rear
Parish Council recommended approval on 07.09.15
District Council approved on 19.10.15

80. ITEMS FOR THE NEXT MEETING'S AGENDA on 19th January 2016

Parish Nurse donation, terms of reference for CAH, donation for GAPS, Queen's birthday event, volunteers fayre, destination for bus trip. Footpath- right of ways and approval of the October minutes.

Meeting closed at 9.55pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A Meeting of Great Abington Parish Council was held on Monday 21st September, in the meeting room of the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Jane Bowen, Mrs Gaynor Farrant, Miss Louise Patten (arrived slightly after the start of the meeting), Mrs Liz Sainsbury, Mrs Sally Smith, Mrs Pennie Zimmern, Paula Harper (Clerk), County Councillor Peter Topping arrived at the end of the meeting and five members of the public.

Meeting started at 7.18pm

38. Open Forum – A parishioner highlighted that a meeting was to be held at Haverhill Arts Centre on 12th October about opening the Haverhill to Cambridge rail link; Gaynor Farrant and possibly Pennie Zimmern agreed to attend.

A parishioner asked what to do with rabbits found with myxomatosis on the Recreation Ground. It was suggested any dead rabbits found could be buried in the finder's garden.

39. Apologies – District Councillor Tony Orgee had another meeting to attend and County Councillor Peter Topping and Louise Patten said they would arrive later during the meeting.

40. The minutes of the meeting held on 20th July were approved conditionally, and would be signed by the Chairman once an amended version had been printed with a name correction under item 24.

41. No interests were declared by councillors.

42. Report from County Councillor Peter Topping – in his absence, his report was read out. There was a query from the meeting about whether PCSOs had authority to enforce parking violations.

43. Report from District Councillor Tony Orgee – a separate report was supplied.

44. Actions from the last meeting

- a) Has there been any response from Mike Cooper about the council's recommended path repairs? Mike Cooper had advised that work could only be done where there was a trip hazard, and that damage by tree roots was the responsibility of tree owners.
- b) Bus trip for the summer – feedback on event. Fewer attended than in previous years but it was a good trip with mainly adults on the trip. People seemed to prefer Hunstanton to Cromer. Mr and Mrs Baker's money was refunded as they were unable to attend. In future the council needed to work harder to attract more families by advertising the trip at Preschool and at the school.
- c) Cutting back bushes along the footpath from the top of the High Street to Chalky Road. Mr Pepperell kindly volunteered to cut back branches at a higher level to make using the path safer for bike users and horse riders.
- d) Seating for bus shelter on Pampisford Road. The council agreed that a galvanized version of the seat would be more vandal-proof, so the Clerk should order this version (The cost had previously been agreed & approved).
- e) Has there been any feedback on the request that bin-men leave bins off the paths for mobility scooter users? No news from Councillor Orgee.
- f) The rubbish had been removed from Newmarket Road after a request from this council.
- g) There had been no response to Bernie Talbot's letter to Mr Hood about the problem of rabbits in the churchyard.
- h) Update on the new transparency code and adding information to the website. The Clerk had been given instructions on using the website – **action Clerk** to add the information required.

45. Issues raised by Councillors

- a) Introduction of permissive paths signs along some paths by Mr Nutt's executors had upset many residents. One resident had emailed the council expressing her concerns about the signs alongside the allotment, as local people have been using this path for 40 years. Councillors agreed that contact should be made with the County Council to get clarification on what evidence was required to show paths had been used for a number of years- **action Clerk**.
- b) Village Show- Charlotte Sawyer-Nutt would like to sponsor a dog show in memory of Mt Nutt. The Council agreed to support this idea and suggested that it be part of the Queen's 90th birthday celebrations.
- c) Queen's 90th birthday celebration in 2016 - nothing further discussed
- d).Churchyard issues- **Pennie Zimmen requested that next time moles were dealt with a mole catcher be used; this was seconded by Gaynor Farrant with the support of all councillors.**

46. Committee for Abington Housing (CAH)

a) Bernie Talbot suggested that a parish clerk should attend the meetings. Councillors had no comments or amendments to the proposed terms of reference for the committee, apart from a suggestion from Liz Sainsbury that the purpose of the group be amended to the one suggested at the last council meeting; **Louise Patten proposed that the terms of reference with the suggested change should be approved by the council, which was supported by Gaynor Farrant and Sally Smith.** (Bernie Talbot, Pennie Zimmern, Liz Sainsbury and Jane Bowen abstained as members of CAH).

47. Report from Housing Group

The owners of the Linton Road site are still in discussions with developers. The developers of the Pampisford Road High Street site are talking to the Planning Dept. Jane Bowen said that she had written to our local MP about the frustrations facing communities having their wishing over-ridden by District Councils.

The former LSA estate planning document was written by this council so needed to be amended and authorised by the same body, so an extra council meeting on 16th October would be held for this purpose. In the meanwhile the council would consult residents living on South, North and Chalky Road over the proposed policy document, 'Future Planning Policy on the former Land Settlement Association Estate'. **Action: Jane Bowen** to deliver the draft policy to houses on the old LSA estate.

48. Report from the Recreation Ground Committee

a) Update- the table tennis table had been installed but needed to be adjusted, and the picnic tables were in place too.

Pennie Zimmern thanked the committee for fixing the fireman's pole so quickly.

b) A request for Parish Council funding for a youth shelter had been circulated to all councillors. Sally Smith said the children had asked for a skate park not a shelter. Bernie Talbot said a skate park required a lot of money and consultation.

Councillors agreed to put £3000 towards the youth shelter from the s106 funds; this was proposed by Bernie Talbot and seconded by Liz Sainsbury, with the support of all councillors.

49. Update on the defibrillator

a) Training courses to use the defibrillator to be arranged. **Gaynor Farrant proposed that the Council made a donation of £50.00 to the Red Cross for running the course; this was seconded by Louise Patten, with the support of all councillors.**

Gaynor Farrant explained that she had received statements from the Ambulance Service showing a remaining balance of £188.00 in the local First Responder's account so she requested the Parish Council's funds be returned, but was advised that the Ambulance Service would keep the funds.

50. Review of the internal statement of control and the risk management policy. Councillors agreed to approve the existing documents and review them again in July; this was propose by Jane Bowen and seconded by Gaynor Farrant, with the support of all councillors.- action Clerk

51. Correspondence

a) Letter from Tony Collett (Church Warden) on behalf of St Marys Church Council requesting assistance with funding of the extension (the John Chaplin Church Project). The Council had been advised that it cannot fund the structure the church, so would not be making a donation.

b) Cambridgeshire County Council letter advised councils of their need to increase administrative costs for street lighting energy charges from October 2015.

c) Local Highway Initiative – The idea of getting a speed reduction to 50 mph along the length of the Newmarket Road was discussed at the Highway Dept meeting for councils. **The application would be made by Peter Brunning on behalf of both councils for this road; this was proposed by Bernie Talbot and seconded by Liz Sainsbury with the support of all councillors.** Action: Clerk to double check that LAPC's application includes the Great Abington section of Newmarket Road.

d) Complaints about debris on the path between Magna Close and Meadow Walk. The path is the responsibility of the District Council until the fenced section when it seems to become the County Councils responsibility. Clerk still awaiting outcome from request to clear the path.

e) Letter from Mr Randall requesting that his letter of complaint dated 20.07.15 be discussed again by the council, and the advice received from the Legal & Democratic Services Manager & Monitoring Officer at South Cambs. District Council. On the advice given the council had written to Mr Randall informing him the complaint had been dealt with in a satisfactory manner in July and would not be revisited.

f) Request from the Police that a representative from the village attend an awareness event about human trafficking. Sally Smith and Pennie Zimmern volunteered to attend this meeting.

g) Email from Hildersham Parish Council agreeing to support this council's proposal to apply for a temporary speed limit operating outside the school during the start and end of the day circulated to councillors.

h) This Council has the opportunity to comment upon the Cambridgeshire County Council's Right of Way Improvement Plan (improvements to the rights of way network & enhancing countryside access) until 21st October – no comments were to be sent. www.cambridgeshire.gov.uk/info/20006/travel_roads_and_parking/66/transport_plans_and_policies.

i) Consultation by SCDC on how they run District Council elections- comments by 18th September.

j) Letter from the WI about planting daffodils on the Recreation Ground to mark the centenary of the WI; this was a decision for the Recreation Ground Committee to make.

k) Email about the permissive path signs erected alongside the allotment. This was discussed earlier in the meeting under item 45a.

l) Email about the need to replace the low barrier at the end of the Meadow Walk/Magna Close path. Clerk had contacted the housing dept.

52. Finance

a) The Council authorised the payments in the table below; **this was proposed by Gaynor Farrant and seconded by Sally Smith, with the support of all councillors?**

101017	Chambers coaches (Stevenage) Ltd	Bus trip – 26 seater	£485.00
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101018	Majestic Garden Services	July and August cuts	£156.00
101019	Paula Harper	Broadband and 'phone	£67.83
101020	Paula Harper	August and September pay	£395.40
101021	A Post Office Ltd	August and September tax	£0.60

b) Income – Bus trip £14.00 & final dividend of £0.60

c) Councillors agreed that an interim audit is carried out by Mike Gutteridge in November; **this was proposed by Bernie Talbot and seconded by Gaynor Farrant**

d) Update on the external audit- there had been no news.

Income and Expenditure against Budget 2015--2016

	Actual	Budget
<u>Income</u>		
Precept	£6000.00	£12,000.00
Interest/dividend	£6.06	£22.00
Section 106 funds	0	0
Section 106 interest		£31.00
Others	£148.41	£220.00
Bus trip	£266.80	
VAT		£200.00
Total	£6,421.27	£12,473.00
<u>Expenditure</u>		
Wages/PAYE	£1188.00	£2,324.88
General admin. (Auditors & broadband)	£603.63	£1,470.00
Maintenance of pedestrian lighting		£325.00
Pavement maintenance (R £2.5K)		0
Interactive road signs for A1307		0
Insurance		£880.00
Recreation Ground Committee precept		£3,937.50
Section 137		£150.00
General maintenance (f/beds)/salt bins	25.00	£250.00
Churchyard maintenance(grass/hedges/pests)	822.00	£675.00
Village Bus trips	485.00	£550.00
<i>Donations (British Red Cross)</i>		£300.00
New flower & produce show		0
New computer (R £0.93K)-new printer		0
First Responders/defibrillator	923.20	0
Churchyard fencing & safety		10,000.00
Road/Pedestrian safety improvements		10,000.00
Total	£4,046.83	£30,862.38

This table includes the payments and receipts detailed above.

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £14,000 for procurement of amenity facilities, village funds £1100, footway repairs £2,500, pedestrian light on Linton Road £1923.60 and £930.05 for new computer equipment for the future

Bank balances as at 28th August 2015

Community Account - £4,453.18

Business Interest - £35,135.64

Active Saver Account (s106 funds) – £10,192.24

Section 106 funds to be used within 10 years of SCDC receiving the funds:

<u>Dwelling</u>	<u>s. 106 funds</u>	<u>Deadline for spending funds</u>	<u>Funds spent</u>	<u>Project funds use for</u>	<u>Balance to spend</u>
34 Magna Close	£3,104.38 community facs.	8 th September 2020	£3,104.38	Buy Recreation Ground land	0
1 Magna Close	£2,244.90 community facilities	4 th February 2021	£45.62	Buy Recreation Ground land total cost £3,150.00. Outdoor gym	0.04p
			£1,000.00		

			£1,199.24	equipment Access licence for Rec Ground.	
44 North Road	£1,974.33 community facilities	13 th July 2021	£300.76	Access licence for Rec Ground	£1,673.57
	£513.04		£513.04	Institute projector	
104 High Street	£4,258.90 community facilities	28 th November 2021		Institute projector = £900 in total	£4,258.90 community facilities
	£718.78		£386.96		£331.82
Totals	£12,814.33		£6550.00		£6264.33+interest

Community Account, balance now £4,453.18

Total value of unclearing cheques incl new cheques= £1,361.53

After transactions the balance in community a/c = £3,091.65 - transfer funds out

53. PLANNING

a) Proposal for a planning policy for the old Land Settlement Association Estate, to be included within the Local Plan; this was discussed earlier in the meeting under item 47.

Applications discussed since last meeting:

S/1691/S/FL – Mr & Mrs O’Farrell and Bowen, 8 Chalky Road, Reconstruct out-building into annexe (retrospective)

Parish Council recommended approved on 20.08.15

S/1673/15/FL – Mr and Mrs Pepperell, 38 South Road – build cartlodge with accommodation above

Parish Council recommended approved on 20.08.15

S/1979/15/SL – Mr Baldock, 17 Meadow Walk – lawful development certificate, single storey extensions

Parish Council recommended approved on 07.09.15

S/1938/15/FL – Mr P. Izzard, land adj. to 6 Meadow Walk- dwelling and garage

Parish Council recommended refusal on 07.09.15

S/1798/15/FL – Mrs A.Wilson, Cutting Road – convert a barn to a dwelling

Parish Council recommended approval on 07.09.15

S/2039/15/LB – Dr P.Christie, 5 Linton Road – repairs to the render at rear

Parish Council recommended approval on 07.09.15

District Council’s decisions:

S/1563/15 – Mr & Mrs Munns, 58 North Road-

Parish Council recommended approved on 27.07.15

District Council approved 11.09.15

S/0700/15/LD – Mr N.Rumble, 46 North Road – lawful development certificate for existing use of buildings as stables Parish Council recommended approved on 01.06.15, and made no comments

District Council approved 17.07.15

S//0699/15/LD – Mr N.Rumble, 46 North Road – Polytunnels

Parish Council recommended approved on 01.06.15

District Council approved 30.07.15

S/1381/15/FL – Ms Moya Taylor, ARCC Innovation Ltd, Newhouse Farm, Pampisford Road – erect a timber groundman’s store

Parish Council recommended approved on 14.07.15

District Council approved 24.07.15

S/1193/15/FL – Building 18, TWI, Granta Park- alterations & extensions to the Robert Jenkins building to create new pressure test building and new High Bay
Parish Council recommended approval and sent comments on 29.06.15
District Council approved 10.07.15

S/3038/14/FL - Mr & Mrs Johnson's, 23 South Road – 3 bedroomed dwelling
Parish Council recommended approval 19.01.15
District Council refused 04.03.15
Appeal dismissed 18.09.15

54. ITEMS FOR THE NEXT MEETING'S AGENDA on 16th November

Budget – to include a PC at the institute.

Representatives from local councils requested to help with future school events.

County Councillor Peter Topping arrived at the meeting.

Councillor Topping had met with the school head teacher and chair of governor to discuss the demand for school places at the school, and the limited capacity. Councillor Topping would discuss this problem with the County Council. In the meanwhile the school had approached Granta Park asking for assistance to fund the school and facilities to benefit the community.

Meeting closed at 9.14pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

Meeting of Great Abington Parish Council

Held on **Monday 18th May 2015**, after **the Annual Parish Meeting** in the meeting room at the Institute.

This meeting followed the Annual Parish Meeting.

Present: Bernie Talbot (Chairman), Pennie Zimmern (Vice- Chair), Jane Bowen, Gaynor Farrant, Louise Patten, Liz Sainsbury, Sally Smith, District Councillor Tony Orgee, the Clerk, 11 eleven members of the public and Councillor Topping at the end of the meeting.

The meeting started at 8.56pm.

1. Election of the chairman – Bernie Talbot was proposed by Pennie Zimmern and seconded by Gaynor Farrant, with the support of all councillors.

2. Declaration of acceptance of office form – Bernie Talbot signed the form which the Clerk witnessed.

3. All councillors were given new register of members interests form and the acceptance of office forms- Councillors completed and signed the forms.

4. Apologies- Councillor Topping would arrive late as he was travelling from Peterborough and Alison Johnson (who was applying to become a councillor) had sent her apologies, as she was on holiday.

5. Open forum – a parishioner was concerned about the proposed height of the recent planning application from Granta Park phase II, as these three storey buildings would be close to the houses on Pampisford Road; some buildings were 19m high on the application, whereas the outline permission was given for buildings 15 m high. The plans also involved the relocation of the nursery.

Bernie Talbot explained that he and Peter Brunning had visited the Granta Park to see the plans and they considered the new layout to be more attractive than the outline proposal plan. He said that they had highlighted concerns about how close the new proposed buildings were on the plans to homes on Pampisford Road.

Another parishioner expressed concern about the height of the planned buildings as they would be standing on land that was higher than the village. There were also concerns about light pollution, with lights being on all night and not being screened by deciduous trees. The resident highlighted that several hundred more people would be using the site, so travelling to and from the site.

6. Parishioners wishing to become councillors explained why they would like to join the council, to enable existing councillors to select and co-opt a new member. Jane Bowen of Chalky Road explained why she would like to be a councillor. As Alison Johnson, of South Road, was unable to attend the meeting because she was on

holiday, she had sent an email to Bernie Talbot to explain her wish to join the council, which Bernie read out. Once Jane Bowen had left the room, councillors voted for a new councillor, and the result was equal for each candidate, so Bernie Talbot had the casting vote and Jane Bowen was selected as the new councillor. She signed the acceptance of office form, which was witnessed by the Clerk and completed the register of members interest form.

7. Election of officers for 2015/2016

Vice-Chairman - Pennie Zimmern was proposed by Sally Smith and seconded by Jane Bowen, with the support of all councillors.

Planning meetings members– Bernie Talbot, Pennie Zimmern, Liz Sainsbury, Jane Bowen, Gaynor Farrant and Louise Patten.

Recreation Ground Committee representatives– Louise Patten, Sally Smith and Liz Sainsbury

Street lighting – Louise Patten, and roads, footpaths, hedges, trees and verges would be monitored by Pennie Zimmern and Gaynor Farrant

Liaison with Little Abington Parish Council – Bernie Talbot, Gaynor Farrant and Jane Bowen

Police Liaison – Sally Smith

Village Institute Management Committee – Bernie Talbot

Newsletter – Sally Smith

Health & Safety inspection of assets: bins, benches and bus shelters – Pennie Zimmern, Gaynor Farrant and Liz Sainsbury

8. The minutes for the last meeting on 23rd March 2015 were approved and signed.

9. No interests were declared in the items to be discussed during the meeting

10. Actions from the last meeting

a) Prioritising areas needing repairs on the paths – Bernie Talbot, Pennie Zimmern and Gaynor Farrant agreed a time to look at the paths, to decide where repairs may be needed.

b) Feedback on the clean-up held on 28th March- it was well supported considering that it clashed with other village events, but lots of rubbish had reappeared quite quickly.

c) The Clerk had sent a letter to some residents in Magna Close about not parking on the verge.

d) Bus trip for the summer – the councillors selected the quote that they considered offered best value of the three received, selecting Chambers coaches. It was agreed by all councillors that the charges would be the same as last year at £5/adult and £3/child. The trip would be attended /led by Pennie Zimmern, Gaynor Farrant and Sally Smith.

11. Issues raised by councillors

a) The councillors decided to open a facebook and twitter account which would be run by Liz Sainsbury with the support of Jane Bowen; **this was proposed by Bernie Talbot and seconded by Pennie Zimmern with the support of all councillors.**

b) Could the proposed 50 mph limit on Newmarket Road be extended to Park Farm? **Action: Clerk** to ask the Highway Dept. if this could be extended.

c) Churchyard – Pennie Zimmern suggested that next time pest control work was done, the council use a mole catcher.

12. Report on the condition of parish councils assets

The benches, two bus shelters, salt bins and noticeboard were all reported to be in good order. Councillors agreed the charge for power cleaning the Pampisford Road bus shelter, after some bushes had been trimmed at £25.00; **this was proposed by Liz Sainsbury and seconded by Gaynor Farrant.**

13. First Responders service

a) Feedback on how other councils store their defibrillator and whether the Institute Committee has agreed that it could be stored on the building? A meeting had been arranged with Anton King (of the Red Cross) for tomorrow to arrange the installation of the temperature controller unit to contain the defibrillator onto the outside of the institute. **Action: Gaynor Farrant** to arrange training courses to learn how to use the machine and she would advertise the courses in the newsletter.

14. Report from the Housing Group

Pennie Zimmern suggested that an entry into the newsletter should say that if people wished to be considered for the new affordable home, they must be registered on the SCDC housing list.

15. Correspondence

a) Letter from the Pensions Regulator asking for a contact and explained that the deadline to comply with the workplace pension scheme was May 2017. It was agreed that the Clerk would be the point of contact for correspondence.

b) The Council agreed to renew its subscription to 'Friends of the Roman Road and Fleam Dyke' - £20.00; **this was proposed by Liz Sainsbury and seconded by Pennie Zimmern, with the support of all councillors.**

- c) The Council agreed to renew its subscription to 'Clerk and Councillors Direct' - £12.00; **this was proposed by Liz Sainsbury and seconded by Gaynor Farrant, with the support of all councillor.**
- d) Request had been received asking for the bin men to leave the emptied bins off the paths, to enable mobility scooter users access without having to use the roads. It was suggested that this was quite a lot to ask of the busy bin-men. **Action: Clerk** to chase up this request with Tony Orgee, as he was aware of it.
- e) Request for a seat at the Pampisford Road bus shelter. **Councillors agreed to spend up to £1,000.00 on a new seat preferably made from recycled plastic- Action Clerk.**
- f) Select a grass contractor to cut the churchyard grass. Councillors selected Majestic Garden Services, as their quote offered best value, and they had given a good service last year; **this was proposed by Bernie Talbot and seconded by Liz Sainsbury, with the support of all councillors.**
- g) Local Government Boundary Commission – consultation runs from 12th may – 6th July on new electoral divisions, boundaries and division names. **Action: Clerk** to circulate the information.
- h) Abington Fun Run - a request for permission to use the route outlined. As this request had been received after the agenda had been posted up, it would be discussed at the next meeting.

16. Finance

- a) The Council authorised the payments in the table below; **this was proposed by Bernie Talbot and seconded by Liz Sainsbury, with the support of all councillors.**
- b) Income – half of precept £6,000.00 & £0.60 dividend, £52.37 from HPC.
- c) The Council accepted and signed off the financial year figures and the supporting statement, which the Chairman signed; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- d) The Council accepted and signed the annual return accounting statements and the annual governance statement; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- e) The public inspection period for the audit would run from 8th May – 5th June.
- f) Computershare- HM Treasury announced 2.5% consolidated stock will be redeemed on 05.07.15. Councillors decided to have the value of the dividend paid electronically to the council; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- g) The Council authorised the Clerk to ask Mike Gutteridge to act as the internal auditor.
- h) Update on making bank transfers. Two councillors would be required to authorise the electronic payments. **Action: Clerk** to investigate how the council can get better interest on its main saving account.

100997	Abington Institute	Hall & refreshments for Clean up	£81.00
100998	DRE Pest Control	Rabbit & mole control churchyard	£432.00
100999	Paula Harper	Wages April & May	£395.60
101000	Post Office Ltd	Tax for April & May	£0.40
101001	Paula Harper	Phone £9.20 & email £61.17	£70.37
101002	Communicorp	Subscription for 6 months	£12.00
101003	Friends of the Roman Road & Fleam Dyke	Annual membership	£20.00
101004	Majestic Garden Services	Cut on 22 nd April 2015	£78.00

Income and Expenditure against Budget 2015-2016

	Actual	Budget
<u>Income</u>		
Precept	£6,000.00	£12,000.00
Interest/dividend	0.60	£22.00
Section 106 funds		0
Section 106 interest	0	£31.00
Others	£52.37	£220.00
Bus trip		
VAT		£200.00
Total	£6,052.97	£12,473.00
<u>Expenditure</u>		
Wages/PAYE	£396.00	£2,324.88
General admin. (Auditors & broadband)	£183.37	£1,470.00
Maintenance of pedestrian lighting		£325.00
Pavement maintenance (R £2.5K)		0
Insurance		£880.00
Recreation Ground Committee precept		£3,937.50
Section 137 (incl. First Responders)		£150.00
General maintenance (shelter)/salt bins		£150.00
Churchyard maintenance(grass/hedges)	£510.00	£675.00
Village Bus trips		£550.00

Donations (British Red Cross)		£300.00
Fence the churchyard		£10,000.00
Road/Pedestrian safety improvements		£10,000.00
Total	£1089.37	£30,862.38

This table includes the payments and receipts detailed above.

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £14,000 for procurement of amenity facilities, village funds £1100, footway repairs £3,000, pedestrian light on Linton Road £1923.60 and £930.05 for new computer equipment for the future

Bank balances as at 30th April 2015

Community Account - £7,162.79

Business Interest - £35,130.78

Active Saver Account (s106 funds) – £10,192.24

Section 106 funds to be used within 10 years of SCDC receiving the funds:

<u>Dwelling</u>	<u>s. 106 funds</u>	<u>Deadline for spending funds</u>	<u>Funds spent</u>	<u>Project funds use for</u>	<u>Balance to spend</u>
34 Magna Close	£3,104.38 community facs.	8 th September 2020	£3,104.38	Buy Recreation Ground land	0
1 Magna Close	£2,244.90 community facilities	4 th February 2021	£45.62 £1,000.00 £1,199.28	Buy Recreation Ground land total cost £3,150.00. Outdoor gym equipment Access licence for Rec Ground.	0.00p
44 North Road	£1,974.33 community facilities £513.04	13 th July 2021	£300.72 £513.04	Access licence for Rec Ground Total cost £1500. Institute projector	£1,673.61
104 High Street	£4,258.90 community facilities £718.78	28 th November 2021	£386.96	Institute projector = £900 in total	£4,258.90 community facilities £331.82
Cutting House, Cutting Road	£3,286.99 community facilities £543.22	24 th September 2024			£3,286.99 community facilities £543.22
Totals					£10,094.54+interest = £10,192.28

Community Account, balance now £7,162.79

Total value of unclearing cheques = 0

Total value of cheques raised at meeting - £1089.37

Total funds to be cleared = £1089.37

After transactions the balance in community a/c = £6,073.42

17. Planning

Planning application to be discussed at this meeting:

S/1039/15/FL – Mr Bradley Morris, 11 Mortlock Gardens – single storey side & rear extension

The Parish Council recommended approval, without making any comments.

Planning Applications discussed:

S/0734/15/FL – Mr & Mrs Elliott Stewart, 56 North Road – demolish outbuilding & build living accommodation for dependent relative

Parish Council recommended approval on 11th May

S/0938/15/FL – Mr J. Darrell, 32 Magna Close – first floor side extension,

Parish Council recommended approval on 11th May

A planning meeting was arranged for the following planning applications to be discussed on 1st June at 6.30pm :

S/0700/15/LD – Mr N.Rumble, 46 North Road – lawful development certificate for existing use of buildings as stables

S/0699/15/LD – Mr N.Rumble, 46 North Road – Polytunnels

S/1109/15/FL – Granta Park, Phase 2 Land (Zone 1) – erection of R & D buildings (Use Class B1b) service yard, landscaping, surface and double deck car park, cycle park & infrastructure.

S/1110/15/OL - Granta Park, Phase 2 Land (Zone 2) – Outline application for erection of R & D buildings (Use Class B1b) with a combined floor area of up to 34,220m² including means access, landscaping and infrastructure.

18. Items for the next planning meeting on 20th July

Abington Fun Run - a request for permission to use the route outlined

Councillor Topping arrived and was asked to assist getting the proposed 50 mph limit on Newmarket Road extended to Park Farm.

Meeting ended at 9.25pm

Great Abington Parish Council

Summary of Income and Expenditure accounts for year ending March 2015

Financial year ending:

31.03.14

31.03.15

Income

12,000.00	Precept	12,000.00
517.00	SCDC- LCTS Grant	0
21.29	Interest	20.43
2.40	Consul	2.40
0	s. 106 funds	3,830.21
30.64	s. 106 interest	24.51
0	VAT	348.32
26,184.37	Others (bus trip/WREN grant & play equip funds)	356.57
	2013-14 lost cheque 100933 not cashed	57.60
<u>38,755.70</u>	Total	<u>16,640.04</u>

Expenditure

227.38	HMRC	246.20
2074.46	Staff costs	2114.50
994.11	Administration costs	1046.09
286.00	Auditors	394.00
3937.5	Recreation ground	3937.50
797.28	Insurance	807.39
0	Section 137 (FR)	240.27
453.60	Churchyard maintenance	952.80
66.27	General maintenance	0
0	AALGA	0
1140.96	Donations (s.106 village hall, first responders)	520.00
	Maintenance of pedestrian lights	852.38
530.00	Coach trip costs	550
	Interactive road sign	

		3,408.64
	New flowerbeds	923.00
	Play equipment	31,200.00
1500.00	Purchase rec. ground (s.106 funds)	0
0.01	Bank Interest charge	0
<u>12,007.57</u>	Total	<u>47,192.77</u>

	<u>General fund</u>	
49,959.73	Audited accounts 2013/2014	76,707.86
38,755.70	Receipts (incl.s lost cheque 2013-14 for £57.60)	16,640.04
12,007.57	Less payments	47,192.77
<u>76,707.86</u>	<u>General Fund Balance 31 March 2015</u>	<u>46,155.13</u>

46,155.13 less dividend value of £96.04 = £46,059.09

Great Abington Parish Council

Balance sheet at 31st March 2015

	<u>2014-2015</u>	<u>2013-2014</u>	<u>2012-2013</u>
<i>Long Term Assets</i>			
<i>Government Bond</i>	96.04	96.04	96.04
<i>Current Assets:</i>			
<i>Cash at Bank</i>	47,455.64	76,611.82	50,521.62
<i>Debtors</i>			
<i>Total Assets</i>	47,455.64	76,611.82	50,521.62
<i>Current Liabilities</i>			
<i>Nil</i>		0	0
<i>Net Assets</i>	47,455.64	76,611.82	50,521.62
<i>Represented by:</i>			
<i>General Fund</i>	47,455.64	76,611.82	50,521.62
<u>Earmarked funds:</u>			
<i>Recreation facilities</i>	14,000.00	14,000.00	14,000.00
<i>Section 106 funds</i>	10,192.28	6,337.52	7,806.88
<i>New Play Equipment</i>	0	26,000.00	
<i>Computer Equipment</i>	930.05	930.05	
<i>Village Funds</i>	1,100.00	930.05	
<i>Footpath repairs</i>	3,000.00	2,500.00	
<i>Linton Road light invoice</i>	1,923.00	1,923.00	
<u>Bank Reconciliation</u>			
Business Premium account (s106)balance at 31st March 2015			10,192.24
Business Premium account balance at 31st March 2015			35,130.78
Current account balance at 31st March 2015			2,132.62
			<u>47,455.64</u>
Less unrepresented cheque:		100988	172.80
		100990	9.00
		100991	349.00
		100992	47.00

100993	65.43
100994	261.32
100996	492.00
Total uncleared	1,396.55

46,059.09

£46,059.09 + value of bonds £96.04 = £46,155.13

The above statement represents fairly the financial position of Great Abington Parish Council as at 31st March 2015.

Approved by the Parish Council.....Chair

Date.....

.....Responsible Financial Officer

Date.....