

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A Meeting of Great Abington Parish Council was held on Monday 16th January 2017, in the meeting room at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Jane Bowen, Mrs Gaynor Farrant, Mr Stephen Johnson, Miss Louise Patten, Mrs Liz Sainsbury, Mrs Pennie Zimmern, Paula Harper (Clerk), and seven members of the public.

Meeting started at 7.16pm

76. OPEN FORUM – It was reported that several people had complained about lights on Pampisford Road not working despite being reported on the County Councils website on 14th December, where it commits to fix reported lights within 5 days. David Thompson had sent a letter by email to the Clerk, which had not been seen (but was sent and read after the meeting) raising concerns about the volume of traffic, and the speed of traffic on Pampisford Road. Another resident reported the traffic being nose-to-tail during the morning and evening peak periods. The weight limit on this road was 7.5 tonnes, but Bernie Talbot suggested this could be waived by the Highway Authority for the duration of the construction of the Illumina building if a temporary access was agreed. It was stated that no planning application for a new temporary access into Granta Park had been seen by Councillor Tony Orgee or this council.

It was suggested it would be helpful to see the traffic flow information for the area and that this might be possible by contacting Richard Lumley, Head of the Transport Section, who may be able to direct the council to the people discussing the new access. Bernie Talbot thought he recalled that once Granta Park exceeded the set traffic volume, it would need to fund £100,000 improvements to the Sawston roundabout (a local traffic pinch point). It was suggested the existing site entrance at Granta Park could be widened.

A resident agreed to send Bernie Talbot details of her concerns about difficulties seeing on-coming traffic and blind spots on Pampisford Road.

Councillor Orgee's report was heard earlier in the meeting as he needed to attend another meeting.

77. REPORT FROM DISTRICT COUNCILLOR TONY ORGEE- separate supplied and circulated before the meeting

District Councillor Tony Orgee suggested that a special meeting be arranged with representatives from Granta Park and possibly TWI, and the appropriate people from the Highway Dept. and Planning Dept., once they had been identified. **Action: Bernie Talbot** to contact Granta Park about a meeting, and **action the Clerk** to establish who the relevant people are from Planning and the Highway Dept and ask them to attend. This meeting would be attended by 3-4 local residents too.

The Pampisford Road chicane at the Granta Park end of the road was broken and needed repairing including the light – **action Clerk.**

Five residents left the meeting

The Smithson Hill group had given detailed reports of their plans to local Parish councils and will post up on the report they had given Hinxtton Parish Council on their website, the report they have given Hinxtton Parish Council. They plan to create a science park with 3-4,000 jobs on the northern part of the site.

The District and City Council have unified their waste collection services, to save time and money. The new routes will be communicated soon, with the new service due to start at the end of February.

A meeting with the planning dept. about work being done on the Neighbourhood Plan was very positive. The decision about the application to build houses at Strawberry Farm was deferred to the next planning committee meeting.

At a meeting of the City Deal on 5th January, Councillor Orgee was proposed as the chairman of the local liaison forum.

Local Development Plan – the local hearings are still on-going and may not be completed and forwarded until the end of 2017.

Councillor Orgee left to attend a meeting at Little Shelford..

78. APOLOGIES – Councillor Topping had emailed that he would arrive during the meeting.

79. APPROVAL OF THE MINUTES FOR THE LAST MEETING – Meeting held on 21st November 2016. As Councillors had not had time to review the minutes they would be approved at The March meeting.

80. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING? DO ANY COUNCILLORS HAVE ANY BENEFITS/GIFTS TO DECLARE?

No interests were declared.

81. ACTIONS FROM THE LAST MEETING

- a) Update on establishing the ownership of land along Chalky Road footpath. **Bernie Talbot** would email the Braithwaite's son-in-law and would pass the email address to the Clerk.
- b) Update from Andrew Cole, Housing Officer on a new light for path between Magna Close and Mortlock Gardens. The Clerk was told by Balfour Beatty that they were unable to conform when the work would happen, as the dept seemed to be losing a number of staff.
- c) Update on arranging a meeting with highway officer about children at play sign for Magna Close. The Clerk had not had a response from emails so Peter Topping has agreed to assist.
- d) Feedback on contacting SCDC and Hill Residential to remind them that local people should have the first option on the affordable homes. Bernie Talbot had emailed Hill Residential a reminder them that the council was keen that local people got the first option to live in the affordable homes.
- e) Update about overgrown shrubs along Linton Road, along the footpath between South Road and North Road and along the footpath to Chalky Road.
- f) Feedback the council's concerns about a possible new entrance being created for construction traffic on Pampisford Road. **Action: Bernie Talbot** to ask Brian Moore if he could get the shrubs cut back on part of Linton Road. There had been no improvement of the problem on the path between North and South Road. **Action Pennie Zimmern** to identify exactly where the problem was so the Clerk could write again requesting the shrubs be cut back.
- g) Request clarification from Smithson-Hill about what they are proposing to build on land near Hinxton/Sawston. The group would produce a website explanation of their plans at the end of January.
- h) Update on the lack of lighting at the Pampisford Road chicane. Although some lights on Pampisford Road had been fixed more were in need of repair. Damage to the chicane had been reported to the Highway Dept.
- i) Advice given about the wall in Mortlock Gardens and the multi-stemmed field maple, including the costs to remove it. A tree surgeon inspected the tree and noted that it had not damaged the wall as the crack came from the top from poor grouting and water-damage. The condition of the wall was very poor as the top dressing bricks had not been pointed correctly. The surgeon recommended keeping the tree although he supplied a price to remove it too. Councillors agreed to take the advice offered and leave the tree and asked **the Clerk** to contact the complainant and pass on the details of the wall problem, which was likely to the joint responsibility of several householders.

82. SETTING A PRECEPT FOR 2017-2018

- a) Councillors agreed to set the budget as per the proposed budget which had been reviewed by the Finance Working Party and agreed the precept would be £12,000 for next year; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- b) The form that required completing last year had not been sent, so no action required.

83. FINANCE

- a) The Council authorised the payments in the table below which have been checked by the Finance Working Party against invoices on 13th January; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**

101085	Paula Harper	Pay Dec & Jan	£398.20
101086	Post Office Ltd	Tax Dec & Jan	£1.40
101087	Majestic Garden Services	Churchyard hedge cut	£144.00
101088	Abington Institute	Hall usage 17.10.16-19.12.16	£128.00

- b) Income - £94.40 LAPC bus trip contribution, Interest £4.92, Active saver interest £31.35
- c) The year to date income and expenditure figures table had been sent to councillors separately. There were no queries from councillors about the details.
- d) Update on setting up bank transfer facilities and /or internet access for the council's accounts? On-going.

Bank balances as at 30th December 2016

Community Account - £3,166.62

Business Interest - £40,153.33

Active Saver Account (s106 funds) – £8,071.62

84. PLANNING

a) A public planning meeting would be held on Monday 23rd January at 7.00pm to consider the full application to build 45 dwellings on Linton Road. All councilors except Liz Sainsbury would be able to attend, although Pennie Zimmern may arrive during the meeting.

The Clerk advised the council that she had received a call from Mr Wagstaff querying whether the Telefonica planning application for a new mast had mentioned that they currently had a mast on his land; it was agreed that commercial interests would not have influenced the council's recommendation..

b) Applications

Parish Council recommendations:

S/3371/16/FL Mr & Mrs Parkin, 33 Magna Close – new dwelling
Parish Council recommended refusal on 19.12.16

S/1433/16/OL Roll Over Development Ltd , land to the rear of Strawberry Farm– outline application with all matters reserved except means of access for residential development of 8 dwellings etc
Parish Council recommended refusal on 29.10.16
Amendment - Parish Council recommended refusal on 19.12.16

S/3226/16/FL – Mr & Mrs Turner, 102 High Street –alterations to ground floor and single storey building to allow for a lift etc
Parish Council recommended approval on 12.12.16

S/3120/16/LB – Mr & Mrs Patterson-Lee, Molet House, 109 High Street - Replacement of the decomposed timber sole plate and its relocation to a height above the external ground level within two elevations
Parish Council recommended approval on 28.11.16

District Council decisions:

S/2589/16/FL – Telefonica (UK) Ltd- roundabout between A11 & Pampisford Road - installation of 17.5 m pole with 6 antennas & 2 microwave dishes etc
Parish Council recommended approval on 17.10.16
District Council approved on 22.11.16

85. REPORT FROM COUNTY COUNCILLOR PETER TOPPING

86. SPEED REDUCTION MEASURES FOR NEWMARKET ROAD

Update on latest proposal. The officer said that a resident had objected to the proposed speed reductions on Bourne Bridge Road, so the proposal would need to be looked at again. The area objected to was at the Temple end of the road so the measures may not be implemented.

87. ISSUES RAISED BY COUNCILLORS

- a) Update on work in churchyard to remove front hedge. **Action Clerk** to contact Charlie Baker to get the work started.
- b) Concerns about the river changing colour. Representatives from both parish council had arranged to meet someone from Anglia Water on 24th January. Pennie Zimmern advised the meeting that a lot of portable toilets had been treated at Linton sewage works and that the non-toxic dye was what people saw in the river. Bernie Talbot explained that the meeting was also about Anglia Waters failure to deal with a complaint effectively.

88. REPORT FROM THE RECREATION GROUND COMMITTEE

There had not been a meeting since the council last met, the next one would be held on 6th February.

89. REPORT FROM THE LIAISON MEETING WITH REPRESENTATIVES FROM LITTLE ABINGTON PC

The meeting took place on 12th January where the City Deal, the soon to be opened Babraham cycle way, Highway Improvements and the river pollution were discussed.

90. REPORT FROM THE COMMITTEE FOR ABINGTON HOUSING (CAH)

The planning application to build 45 houses on Linton Road had been received and would be discussed by the council next week. A Local Plan hearing would discuss the Bancroft Farm site, as the owner had engaged a

barrister to get the site declassified as 'protected village amenity area' CAH had proposed 6 homes for this site but the landowner proposed 9 on a much larger site. District Councillor Orgee would be representing the village at the hearing.

91. NEIGHBOURHOOD PLAN (NP)

A meeting was held with a representative from Cambridgeshire ACRE and a planning consultant who felt that lots of work had been done and supplied a work plan to follow. The group would be applying for funds to cover the costs of the NP which could be up to £9,000. The NP process would entail a pre-submission consultation with the village in March, submissions to the District Council who would send a consultation to interested parties after which further changes could be made to the plans and then the final version would be submitted.

92. CORRESPONDENCE

a) Emails from Marc Wheeldon of Westlodge Kennels about the proposed new dwellings and the possible effect on his business. Bernie Talbot was organising meeting between Hill and Mr Wheeldon to find a compromise. Hill had offered to fund some acoustic cladding in some kennels to mitigate the noise, although the measured noise level was not considered by them to be a planning issue. A further meeting between the two parties with representation from the parish council had been arranged for 18th January at the kennels.

Jane Bowen was concerned that the kennels should not be jeopardised and that Hill should ensure they are sound-proofed. The kennel owner had agreed to reduce the number of kennels and upgrade them to indoor kennels, so that his income remained unchanged, but wanted the costs to be borne by Hill. The Environmental Health report was based upon 29 dogs barking when the capacity was 80 dogs, so the concerns were that the noise measurements were not representative of possible noise nuisance. Jane Bowen suggested that the council vote on the message Bernie and Pennie represent at the meeting, she was concerned that they may be too conciliatory. Bernie Talbot said that the council's view seemed to be that it would not want the kennel business compromised by the development. The council needed to be satisfied that the noise from the kennels would be reduced sufficiently to stop any complaints from future residents.

Louise Patten left the meeting.

b) Email about residents on Pampisford Road parking on the path. This was the second complaint received, as the Clerk had spoken to a local resident and thought the problem was resolved. Stephen Johnson said that photographic evidence of parking on the path was not enough. When councillors have looked the car had been parked on the verge not the path. **Stephen Johnson** will speak to the police about this problem at the next Police Panel meeting.

c) Nominees for the SCDC Local Hero Awards- any suggestions (by 20th January)? Councillors agreed to support the nominate of Valerie Silvey for the Local Hero award submitted by Little Abington Parish Council; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.** Councillors agreed to nominate Bernie Talbot for the Parish Councillor of the Year award; **this was proposed by Pennie Zimmern and seconded by Gaynor Farrant, with the support of all councillors.- Action Clerk**

d) SCDC – Does the council wish to register an interest in a new tree health and safety service? Councillors agreed that the council should register an interest in this service; **this was proposed by Bernie Talbot and seconded by Liz Sainsbury, with the support of all councillors.**

e) Smithson Hall group agreed to send an update at the end of January, which was discussed earlier during the meeting under item 77.

93. ITEMS FOR THE NEXT MEETING'S AGENDA on 27TH March

Selecting a grass contractor should be on the next agenda.

There had been no response to the newsletter item for suggestions on how council funds could be spent.

Meeting closed at 9.30pm

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A Meeting of Great Abington Parish Council was held on Monday 27th March, in the meeting room at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Jane Bowen, Mrs Gaynor Farrant,

Miss Louise Patten, Mrs Liz Sainsbury, Mrs Pennie Zimmern, District Councillor Orgee, Paula Harper (Clerk), and five members of the public.

Meeting started at 7.16pm

94. OPEN FORUM – A resident from Lewis Close and her son who lives with her explained that they had experienced problems with Homelink getting her son registered on the preferential local housing list for the Moorfield houses. The son had been on the housing list for 5 years. Bernie Talbot agreed that local people should be given preference for the new homes but explained that people needed to qualify for affordable housing, or they would be given the option of a shared equity house. Councillor Tony Orgee had assisted the family and the details of this were in his report (item 101).

Ann Wilson, a Pampisford Road resident, had been notified by SCDC that there was a planning application to remove a large number of mature trees, including oak trees (between Pampisford Road and the existing Illuminia building), to create space for a tennis court. The planning application had been received by the council and would be discussed on 3rd April.

A resident asked how the neighbourhood plan was progressing and was informed that there would be a public consultation event on Friday 31st April 2.30-7.30pm at the institute.

2 members of the public left the meeting.

95. APOLOGIES -Mr Stephen Johnson was on holiday and Tony Orgee said he would arrive during the meeting,

96. APPROVAL OF THE MINUTES FOR THE LAST MEETINGS – the minutes for the meetings held on 21st November 2016 and 16th January 2017 were approved and signed.

97. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING? DO ANY COUNCILLORS HAVE ANY BENEFITS/GIFTS TO DECLARE?

Gaynor Farrant declared an interest in item 98a.

98. PLANNING

a) Application to be considered at this meeting:

S/0748/17/FL – Mr Nicholas Rumble, 46 North Road – erection of glasshouse

The Parish Council recommended approval with no comments.

Bernie Talbot declared an interest and did not express any views; the council had no comments to make.

Tree work request – Mr Gutteridge, 29 Magna Close – thinning crown of beech tree.

b) Applications considered

Parish Council recommendations:

S/3014/16/FL – Mr L.Buchart, 30 South Road- erection of live/work dwelling following demolition of existing shed

Parish Council recommended approval on 06.02.17

Application withdrawn 10.03.17

S/3226/16/FL – Mr & Mrs Turner, 102 High Street –alterations to ground floor and single storey building to allow for a lift etc

Parish Council recommended approval on 12.12.16

S/3120/16/LB – Mr & Mrs Patterson-Lee, Molet House, 109 High Street - Replacement of the decomposed timber sole plate and its relocation to a height above the external ground level within two elevations

Parish Council recommended approval on 28.11.16

District Council decisions:

S/1433/16/OL Roll Over Development Ltd , land to the rear of Strawberry Farm– outline application with all matters reserved except means of access for residential development of 8 dwellings etc

Parish Council recommended refusal on 29.10.16

Amendment - Parish Council recommended refusal on 19.12.16

District Council approved on 01.03.17

Pennie Zimmern attended the planning committee meeting for Roll Over Developments application. Councillors asked the legal advisor for advice and were referred to the Head of Planning who suggested the application be approved. It was passed because SCDC doesn't have a 5 year housing supply and the neighbourhood plan hadn't been out to public consultation so could not be taken into account.

It was noted that the bus stop by Strawberry Farm was obscured by the fallen ivy bush on the verge/road which meant bus users were standing in the road to hail the bus; **Bernie Talbot** agreed to contact the landowners .

S/3407/16/FL – Mrs A.Waters, Gildencroft, 82 High Street – Single storey extension to rear of thatch cottage separated by a glass walkway. Internal alteration to bathroom / kitchen
Parish Council recommended approval on 06.03.17
District Council approved on 21.0317

S/3371/16/FL – Parkin ,Mr & Mrs Parkin , land adjacent to 33 Magna Close - new dwelling
Parish Council recommended refusal on 19.12.17
District Council refused on 18.03.17

99. ACTIONS FROM THE LAST MEETING

a) Outcome of discussions/meetings with Granta Park about a possible new temporary entrance for construction traffic. Granta Park's representative had said that as the council and local residents were not happy with the idea of a new temporary access to the science park, they would not be proceeding with a new entrance.

b) Can the council formally authorise the funds to be spent on the two new children at play signs for Magna Close? **Pennie Zimmern proposed that the council purchase the 2 signs at a cost of £199.99, which was seconded by Gaynor Farrant with the support of all councillors.**

c) Update on getting new light installed between Magna Close and Mortlock Gardens. The Clerk had asked the Housing Dept to get an order placed by SCDC as they were purchasing the light and payment was required in advance.

d) Feedback on contacting SCDC and Hill Residential to remind them that local people should have the first option on the affordable homes. An update on this was included in Councillor Orgee's report.

e) Update about overgrown shrubs along Linton Road, along the footpath between South Road and North Road and along the footpath to Chalky Road. There was no news on Linton Road. The bushes on the path between North and South Road should be cut down as the Clerk had spoken to the landowner and **Bernie Talbot** said he would talk to the landowners at Strawberry Farm.

f) Update on the lack of lighting at the Pampsford Road chicane. The chicane was the responsibility of the highway dept not the lighting team and had been reported to them again. There were still lights not working on Pampisford Road, one near the phone box and two along from that towards the village – **action Clerk.**

g) Advice given about the wall in Mortlock Gardens and the multi-stemmed field maple, including the costs to remove it. It was agreed that the council would write to garage owners and suggest the wall needs repaired urgently and that Bernie Talbot would be happy to facilitate a meeting with all concerned– **action Clerk.** Local Resident, Annette Short, had received a reply from the company that own the land with the tree on it, stating that they would investigate her request to have the tree removed.

100. REPORT FROM DISTRICT COUNCILLOR TONY ORGEE- a report had been circulated to councilors.

The first local liaison forum (LLF)workshop (for how the City Deal funds would benefit local users most) would be held on 6th April 6-8pm to decide the scope of the forums focus. All details about the LLF are on its website.

If bins are not emptied residents should leave them out as they may be emptied the following day.

Councillor Orgee said that there should be conditions within the approved planning application covering where contractors park.

He also advised the council to consider the significant financial implications for the council should it agree to take on responsibility for the parking spaces at Moorfields as requested by Hill Residential

101. INSURANCE POLICY

a) The policy was discussed and reviewed again and agreed to be satisfactory, having been reviewed in detail by Bernie Talbot and the Clerk and the council decided not to have a long term agreement ; **it was proposed that the policy be renewed by Liz Sainsbury and seconded by Gaynor Farrant, with the support of all councillors.**

102. FINANCE

a) The council authorised the payments in the table below which had been checked by the Finance Working

Party against invoices on 24th March: **it was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**

101089	Abington Institute	Hall usage 17.10.16 - 19.12.16	£128.00
101090	Cambs. ACRE	Consultant for CAH funding	£480.00
101091	Cambs. County Council	Annual street lighting costs	£597.07
101092	Paula Harper	Computer repairs	£114.50
<i>*101093</i>	<i>Abington Institute</i>	<i>Room hire/clean up refreshments</i>	<i>£152.00*</i>
101094	Paula Harper	Pay Feb & Mar	£398.40
101095	Post Office Ltd	Tax Feb & Mar	£1.20
101096	Friends of the Roman Road and Fleam Dyke	Annual subscription	£20.00
101097	AON	Insurance	£837.86
101098	Morelock Signs Ltd	Child at play signs x 2	£199.19
101099	Cambs. ACRE	Neighbourhood Plan support	£1,440.00

*Chq 101093 raised on 21.04.17 so in the new financial year

b) Income - £1443.00- Funding for the Neighbourhood Plan and £377.00 residual unspent funds from Queen's birthdays events which had been allocated to a sign for the bridge (which did not happen)..

c) The year to date income and expenditure figures in table below, given to councillors on a separate sheet.

There were no queries.

Income and Expenditure against Budget 2016—2017 – March 2017

	Actual	Budget
Income		
Precept	£12,000	£12,000.00
Interest	£14.05	£22.00
Section 106 funds	£31.35	0
Section 106 interest		£26.00
Others	£596.93	£220.00
Bus trip	£308.40	
VAT		£200.00
Neighbourhood Plan Grant	£1,443.00	
Total	£14,393.73	£12,468.00
Expenditure		
Wages/PAYE (£78.40 tax refund to PH)	£,2475.80	£2,376.00
General admin. (Auditors & broadband)	£2,000.79	£1,237.00
Maintenance of pedestrian lighting	£597.07	£602.00
Pavement maintenance (R £3K)		0
Queen's birthday events	£1,000.00	£1500
Insurance	£837.86	1£895.00
Recreation Ground Committee precept	£3,937.50	£3,937.50
Section 137		0
General maintenance (f/beds shelter seat)	£28.25	£150.00
Churchyard maintenance(grass/hedges/pests)	£594.00	£1169.00
Village Bus trips	£470.00	£500.00
Donations (British Red cross/GAPS,P.Nurse)	£500.00	£300.00
First aid courses costs		£100.00
Churchyard fencing & safety(£10k 2015-6)		0
LHI Contribution to A1307 junction	£1,000.00	652.000
Village groups (open day banner)	£196.80	0
Child at play signs	£199.19	
Neighbourhood Plan(fpaid by grant)	£1440.00	
Total	£15,237.26	£13,418.50

This table includes the payments and receipts detailed above.

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £15,000 for procurement of amenity facilities, footway repairs £3,000, and £930.05 for new computer equipment for the future

Section 106 funds to be used within 10 years of SCDC receiving the funds:

Dwelling	s. 106 funds	Deadline for spending funds	Funds spent	Project funds use for	Balance to spend
34 Magna Close	£3,104.38 open space facilities	8 th September 2020	£3,104.38	Buy Recreation Ground land	0
1 Magna Close	£2,244.90 Open space facs	4 th February 2021	£45.62 £1,000.00 £1,199.28	Buy Recreation Ground land total cost £3,150.00. Outdoor gym equipment Access licence for Rec Ground.	0.
44 North Road	£1,974.33 open space	13 th July 2021	£300.72	Access licence for Rec Ground.	0

	£513.04 community facilities		£1,673.61 £513.04	Rec Gd. Shelter. Institute projector	
104 High Street	£4,258.90 Open space infrastructure £718.78 community facilities	22 nd February 2022	£443.14 £386.96	Rec.Gd.Shelter Institute projector = £900 in total	£3,815.76 outdoor facilities community facilities £331.82
1 Pampisford Road-Cutting House	£3,286.99 public open space £543.22 community facilities	24th September 2024			£3,286.99 £543.22
Totals	£16,644.54		£8,666.75		£7,977.79+interest

d) Update on setting up bank transfer facilities and /or internet access for the council's accounts. Bank transfers and internet access had been achieved but transfers had not been tried out yet; the authorised people to do transfers were Bernie Talbot and Gaynor Farrant (initially as they both use the same bank as the council).

e) Audit of bank statements and cheques completed by Stephen Johnson.

f) Select a grass contractor for this year. Of the three contractors who quoted, councilors selected Majestic Garden Services: this was **proposed by Liz Sainsbury and seconded by Gaynor Farrant , with the support of all councillors.**

103. SPEED REDUCTION MEASURES FOR NEWMARKET ROAD

a) Update on latest proposal and authorise contribution from council towards road repairs. The highway officer dealing with this project had emailed to say there were insufficient funds to lay the red chippings by the entrances to Park Farm, South and North Road, although there were enough funds for new road signs. Bernie Talbot had replied stating that the council would have to withdraw its offer to pay for the road repairs, if the chipping were not laid as agreed. Jane Bowen said if the council was compelled to pay for repairs the work should be done to a higher standard.

104. REVIEW THE FINANCIAL REGULATIONS, THE RISK MANAGEMENT POLICY AND THE INTERNAL STATEMENT OF CONTROL.

a) **Bernie Talbot proposed that the financial regulations be amended so that 3 quotations were required for purchases over £1000, which was seconded by Liz Sainsbury, with the support of all councillors.**

For the Risk Assessment data needed to be copied on a memory stick or possibly on the Abington website, in a hidden location- **action Clerk**. The Internal Control policy needed amending to remove mention of a non-existent section 5 and the council agreed that the only event likely to require a risk assessment would be the village clean up – **action Clerk** to ask Little Abington Parish Council what action they take for this event.

105. DESTINATION FOR THE SUBSIDISED SUMMER COACH TRIP

a) As last year's trip to Felixstowe had been a great success with a full coach it was agreed that this should be the destination this year – **action Clerk** to book a coach for 28th July.

106. REPORT FROM THE RECREATION GROUND COMMITTEE (brought forward as Louise Patten needed to leave early)

The committee last met on 6TH February at 7.30pm. Both councils had said the precept should not increase if the committee had enough funds in the bank. The current deposits total £12,782.12. A new treasurer was required for the committee and two new signatures for the account. A risk assessment was in place for the play area.

107. ISSUES RAISED BY COUNCILLORS

a) Update on work in churchyard to remove front hedge. Work had been completed on the front fence but the rest of the work was incomplete.

b) Outcome of meeting with Anglia Water officer concerning the river changing colour. Bernie Talbot and Peter Brunning met with an officer from Anglia Water who had explained that the sewage treatment plant at Linton wasn't permanently staffed but contractors had licences to use the site to empty chemical toilets into the works. The plant cleans the sewage but doesn't remove the dye which was then fed into the river (making it blue). The contractors licences to use this unmanned plant have been withdrawn so they would use a manned sewage works in future.

c) Building contractors cars blocking visibility for drives at junction of High Street/Pampisford Road.

Contractors had also been unloading on the High Street using a crane, making turning right off the High Street

dangerous. **Councillor Orgee** agreed to check the conditions of the planning approval.

d) Lights on the Pampisford Road still not working, despite being reported as not working. This had been discussed under item 99f.

County Councillor Peter Topping arrived at the meeting.

e) Concern about the lack of school places at the village primary school for village children. The head teacher had been encouraged to contact educational planning, but they said that no section 106 funds were required from the Pampisford Road development. **Action Bernie Talbot** to talk to the head teacher to establish whether he would like the support of the council to get section 106 funds for education from the RollOver Development application.

Louise Patten left the meeting

108. REPORT FROM THE LIAISON MEETING WITH REPRESENTATIVES FROM LITTLE ABINGTON PC- no meeting held since last report

109. REPORT FROM THE COMMITTEE FOR ABINGTON HOUSING (CAH)

a) Update – Hill were in discussions with the Environmental Health Officer and acoustician about ways to mitigate the noise from the kennels on Linton Road. There was nothing new to report about the Church Lane site.

b) The County Council have confirmed that they would adopt the roads on the Pampisford Road housing development but not the two visitor's parking spaces that had been created at the request of this council. Hill had asked Bernie Talbot (verbally only) whether this council would be willing to take ownership of the parking spaces Jane Bowen asked why the County Council hadn't agreed to take on the ownership of the spaces and **Peter Topping** agreed to investigate. **Jane Bowen proposed that the council decline ownership of the two parking spaces, which was seconded by Gaynor Farrant, with the support of all councillors.** **Action Bernie Talbot** to inform Hill Residential of the council's decision.

110. NEIGHBOURHOOD PLAN

a)/ Update- the first public consultation would take place at the Institute on Friday, and once the feedback from this consultation had been considered a draft plan would be submitted to the District Council. The next stage would be a 6 week formal consultation and then a local referendum would be held. The proposal was for the referendum to be residents on the former land settlement only.

111. REPORT FROM COUNTY COUNCILLOR PETER TOPPING- no written report supplied.

The Whitesford neighbourhood plan group had used the services of an administrator called Joe Benny, who was very helpful; **Peter Topping** agreed to send her details to Bernie.

Peter Topping agreed to talk to Peter Taylor, the highway officer, about repairing the chicane on Pampisford Road. He also warned the meeting that there had been rumours about a significant development between Abington and Duxford, with several landowners working together.

112. CORRESPONDENCE

a) Email map of permitted routes the public can use around Granta Park, as concern raised about people using paths in hazardous areas. Councillors were concerned that the map used was inaccurate.

b) Email about tress requiring work along the North /South Rd footpath. This had been dealt with under item 99e.

c) Email about the footpath alongside Mr Hood's new house being blocked, with notices advising walkers that they could not use the path to Granta Park's permissive path. Pennie Zimmern advised the meeting that the new tenant and Mr Hood put up the signs and they have upset a lot of people who have used the path for decades. It was reported that according to the Ramblers association, if a path had been used for 20 years or more without the owner challenging people, it would become a 'right of way'. Pennie Zimmern had been using the path for over 37 years.

Bernie Talbot had previously approached Nick Hood about creating a river walk using the edge of one of his fields, (between the millennium bridge and TWI), which he had agreed to discuss with his sister. **Action: Bernie Talbot** would contact Mr Hood to say that the council is challenging the path's closure. If this fails **action : Gaynor Farrant** to lead getting the path made into a footpath.

d) Letter from resident about poor visibility along church track from the High Street due to the thick hedge. A neighbour, Dave Waters had volunteered to cut aback the hedge owned by Mr Hood for free.

e) Correspondence about parish council election dates

f) Huntingdon Improvement Scheme – opportunity to have a mobile information centre visit to tell people about

- the planned improvements to the A14. This mobile information centre could go to Granta Park (day) and/or possibly the school(evening)- **action Clerk** .
- g) The Pension Regulator- reminder of deadline to register the chosen pension company provider by 1st May – **action Clerk**.
- h) Copy of email sent to SCDC by Pampisford Parish Council concerning the lack of local consultation about the Telefonica planning application to install a telecommunication pole.
- i) Telephone call from Mrs Binney-Killander concerned about the permission given for Telefonica to erect a phone mast on the verge by the Granta Park roundabout as there had been no consultation with Pampisford Hall, a neighbour and listed building fairly close to the site.
- j) Police - community safety event on Saturday 18th March at SCDC offices in Cambourne. No one was able to attend.
- k) South Cambridgeshire Local Plan – Letter from Inspector regarding Local Green Spaces had been circulated to councillors.
- l) Village clean up date- 1st April. The café would put tables outside for the litter pickers and provide refreshments too from 11am and bill the council £20.00; **this was agreed by a proposal from Bernie Talbot which was seconded by Liz Sainsbury with the support of all councillors.**

113. ITEMS FOR THE NEXT MEETING'S AGENDA on 15th May

Councillors agreed that the May meetings should start at the earlier time of 6.45pm- **action Clerk**

Meeting closed at 9.50pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

The Annual Meeting of Great Abington Parish Council was held on Monday 15th May 2017, in the main hall at the Institute, Great Abington.

This meeting followed the Annual Parish Meeting.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Gaynor Farrant, Miss Louise Patten, Mrs Liz Sainsbury, Mrs Pennie Zimmern, Paula Harper (Clerk) and five members of the public.

Meeting started at 7.15pm

1. Election of Chairman- Pennie Zimmern proposed Bernie Talbot, which was seconded by Liz Sainsbury, with the support of all councillors.

2. Signing the declaration of acceptance of office by the Chairman. This was signed and witnessed by the Clerk.

3. All councillors to review and update their register of members interests forms. This was done by all councillors.

4. Apologies – Stephen Johnson participated in the meeting through skype and Jane Bowen sent her apologies.

5. Election of officers for 2017/2018

Vice-Chairman – Pennie Zimmern was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.

Planning meetings – agreed all councillors would try to attend.

Recreation Ground Committee representatives– Liz Sainsbury, Louise Patten, and Pennie Zimmern were proposed by Bernie Talbot and Gaynor Farrant seconded the proposal.

Street lighting Roads, footpaths, hedges, trees and verges – Gaynor Farrant and Pennie Zimmern were proposed by Liz Sainsbury and seconded by Bernie Talbot.

Liaison with Little Abington Parish Council – Gaynor Farrant, Jane Bowen and Stephen Johnson were proposed

Police Liaison – Stephen Johnson

6. The minutes for the meeting on 27th March 2017 were approved and signed.

7. Do any councillors have any interests to declare in items to be discussed during the meeting? Liz Sainsbury declared an interest in the planning application for Mollet House.

8 Actions from the last meeting

- a) Update on the two new ‘children at play’ signs for Magna Close. The two signs were scheduled to be installed on 16th May.
- b) Update on getting new light installed between Magna Close and Mortlock Gardens. Balfour Beatty was awaiting a date for the power to be supplied and then they would erect the column.
- c) Update on the lack of lighting at the Pampsford Road chicane. The Clerk had highlighted this to the highway department again and the need to repair the chicane. - **action Clerk again.**
- d) Feedback on response to letters to garage owners in Mortlock Gardens about repairing the garage wall. Letters had been sent to 9 households and responses received from three. It seems the householders’ deeds show that they are not responsible for the wall. **Action: Clerk** to write to the landowners and tell them they need to fix it.
- e) Feedback on the clean-up held on 1st April- It was so well attended that Bernie ran out of areas to send people to clean up. There were several lots of dog poo found hanging in trees in bag; this was mentioned in the last newsletter.
- f) Response to verbal request from Hill Residential for the council to take on responsibility for the parking bays at the new development on Pampisford Road. Bernie Talbot had replied to Hill Residential to say this council would not be taking responsibility for the extra parking bays, so Hill said they would ask the County to do it instead, and if this was not successful they may amend the plans to remove the bays.
- g) Cutting Road – No. 2 The hedge was blocking the visibility splay – **Action Clerk** write to Anne Jedrzejewski to ask that the hedge be cut back.

Two members of the public left the meeting.

9. Finance

- a) The Council authorised the payments in the table below. The invoice for the churchyard fencing was higher than quoted because during the work it was suggested that it would be helpful to have a gate between the recreation ground the churchyard at a cost of approx. £200.00. Louise Patten said the recreation ground committee were not consulted and Pennie Zimmern said that there was not a drainage ditch to block the access. Bernie Talbot proposed paying for the gate at a cost of approx. £200 which was seconded by Gaynor Farrant and Pennie Zimmern; Liz Sainsbury and Louise Patten abstained.
- b) Income – half of precept £6,000 & a second grant to fund the NP of £3,679.
- c) The Finance working party reviewed the year- end figures and figures for the annual return on 11.05.17.
- d) The Council reviewed, accepted and agreed to sign off the financial year end figures in the summary of income and expenditure and the supporting statement, however it was pointed out that the balance sheet total had been rounded up, so needed amending. Councillors agreed that this could be amended, printed and signed by Bernie Talbot before the paperwork went to Mike Gutteridge- **action Clerk.**
- e) The Council completed the annual governance statement, which was signed and dated by the Clerk and Chairman; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- f) The Council reviewed, accepted and agreed that the annual return accounting statements could be signed; **this was proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- g) The public inspection period for the audit will run from 3rd June - 14th July.
- h) The Council authorised the Clerk to get Mike Gutteridge to undertake the internal audit and to raise a cheque for £25.00 to replace an unpresented cheque for Michael Diggins from 2015 ; **these were proposed by Gaynor Farrant and seconded by Liz Sainsbury, with the support of all councillors.**
- i) To operate the bank transfers councillors suggested that each user needed a card – **Action Clerk to investigate.**

101100	Abington Store	N.P. Consultation refreshments	£37.47
101101	Holy Trinity Church	Parish Nurse Contribution 2/3	£500.00

	Hildersham		
101102	New Print	Consultation doc for Neighbourhood Plan	£160.00
101103	Paula Harper	Pay April and May	£319.80
101093	Abington Institute	Room hire/clean up refreshments	£152.00
101104	Post Office Ltd	Tax for April and May	£79.80
101105	Paula Harper	Stationery half for paper/ink £12.75 and phone bill £14.03	£26.78
101106	CAPALC	Annual subscription	£267.48
101107	Majestic Garden Services	Churchyard cut 14 th April	£78.00
101108	Cambridge Fencing & Forestry Co.	Churchyard fencing	£3,802.00

- Chq 101093 raised on 21.04.17 so in the new financial year

Income and Expenditure against Budget 2016--2017

	Actual	Budget
Income		
Precept	£12,000	£12,000.00
Interest	14.05	£22.00
Section 106 funds	0	0
Section 106 interest	£31.35	£26.00
Others	£596.93	£220.00
Bus trip	£308.40	
Neighbourhood Plan grant	£1,443.00	£200.00
Total	£14,393.73	£12,468.00
Expenditure		
Wages/PAYE	£2,475.80	£2,376.00
General admin. (Auditors & broadband)	£2,197.59	£1,237.00
Maintenance of pedestrian lighting	£597.07	£602.00
Pavement maintenance (R £3K)	0	0
Queen's birthday events	£1,000.00	£1500
Insurance	£837.80	£895.00
Recreation Ground Committee precept	£3,937.50	£3,937.50
Section 137	£500	0
General maintenance (f/beds shelter seat)	£28.25	£150.00
Churchyard maintenance(grass/hedges/pests)	£597.00	£1169.00
Village Bus trips	£470.00	£500.00
Donations (British Red cross/GAPS,)	0	£300.00
First aid courses costs	0	£100.00
Churchyard fencing & safety(£10k 2015-6)	0	0
LHI Contribution to A1307 signs	£1,000	652.000
New signs (Magna Close)	£199.19	0
Neighbourhood Plan	£1477.47	0
Total	£15,314.73	£13,418.50

This table includes the payments and receipts detailed above.

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £15,000 for procurement of amenity facilities, village funds £1100, footway repairs £3,000, and £930.05 for new computer equipment for the future

Bank balances as at 31st March 2017

Community Account - £3,042.05

Business Interest - £40,153.33

Section 106 funds to be used within 10 years of SCDC receiving the funds:

Dwelling	s. 106 funds	Deadline for spending funds	Funds spent	Project funds use for	Balance to spend
34 Magna Close	£3,104.38 open space facilities	8 th September 2020	£3,104.38	Buy Recreation Ground land	0
1 Magna Close	£2,244.90 Open space facs	4 th February 2021	£45.62 £1,000.00 £1,199.28	Buy Recreation Ground land total cost £3,150.00. Outdoor gym equipment Access licence for Rec Ground.	0.
44 North Road	£1,974.33 open space £513.04 community facilities	13 th July 2021	£300.72 £1,673.61 £513.04	Access licence for Rec Ground. Rec Gd. Shelter. Institute projector	0
104 High Street	£4,258.90 Open space infrastructure £718.78 community facilities	22 nd February 2022	£443.14 £386.96	Rec.Gd.Shelter Institute projector = £900 in total	£3,815.76 outdoor facilities community facilities £331.82
1 Pampisford Road-Cutting House	£3,286.99 public open space £543.22 community facilities	24 th September 2024			£3,286.99 £543.22
Totals	£16,644.54		£8,666.75		£7,977.79+interest

Community Account, balance now 02.05.17 £5,447.93- transfer more funds

Total value of unclearing cheques incl new cheques = £5,423.33

After transactions the balance in community a/c =£24.60

10. Planning

Liz Sainsbury did not participate in the discussion or decision for the first application:

To be discussed at meeting:

S/1530/17/LB-Patterson-Lee, Molet House, 109 High Street – replacement windows and repoint chimney
Councillors supported the application with no comments made.

Parish Council recommendations:

S/1217/17/FL – Higgins & Boughton-Fox, 61 North Road- 2 storey extension and internal alterations
Parish Council recommended approval on 02.05.17

S/1282/17/FL – Smith and Turner, 5 Magna Close – first floor extension, increase porch and move stairs
Parish Council recommended approval on 02.05.17

S/1115/17VC – Hill Residential, Pampisford Road- additional windows and garage.

Parish Council recommended approval for the windows and objected to the garage on 19.04.17

S/1077/17/FL – Waters, 82 High Street- new barn adjacent to cottage
Parish Council recommended approval on 19.04.17

S/0908/17/FL – Gnanapragasam, 6a Lewis Crescent – extension
Parish Council recommended approval on 19.04.17

S/0910/17/VC- Section 73, Granta Park- variation of conditions to facade and landscaping
Parish Council recommended approval on 03.04.17

District Council decisions:

S/1601/16/FL Mrs Ann, Wilson, Barn at Cutting Road Convert existing barn to form a dwelling, including extensions and alterations to increase the height, and relocate haystore.
Parish Council recommended approval
District Council approved 02.05.17

S/3120/16/LB Patterson Lee, Molet House, 109 High Street, Replacement timber, sole plate etc
Parish Council recommended approval on 28.11.16
District Council approved 03.05.17

11. Issues raised by Councillors

- a) It was agreed that the March 2018 meeting be moved to 26th March 2018 to enable Bernie Talbot to attend.
Action: Clerk to circulate the meeting dates to all councillors.
- b) Suggestion that the Clerk purchase a lap top for PC use only. **Bernie Talbot proposed that the Clerk purchase a lap top to be used for this council's work only, along with a printer, which was seconded by Liz Sainsbury and Pennie Zimmern, with the support of all councillors.**
Action Clerk to investigate a mobile phone, which had already been authorised in principle.

12. Report on the condition of the Parish Council's assets

The benches, two bus shelters, salt bins, flowerbeds and noticeboard were reported to be in good condition..

13. Speed reduction measures for Newmarket Road

- a) Update – There was no further news, Although Peter Brunning had been talking to the project manager.
Action Clerk to ask Henry Batchelor to chase up.

14. Update on coach trip

Councillors were unable to attend the trip on the date of 28th July so it was agreed to move date of the trip to 4th August.

- a) **Councillors agreed that the selection of a coach company would be agreed by Pennie Zimmern, Gaynor Farrant and Paula Harper once all the quotes for the new date had been received.**
- b) Councillors agreed the cost for the trip would remain unchanged at £5/adults and £3/children, with non-resident adults charged £8 and children charged £5 (if there was space).

15. Neighbourhood Plan – Report supplied

- a) Update
The working group had obtained a grant to fund a consultant. A consultation event had been held at the Institute at the end of March, and a draft of the plan had been submitted to the District Council for its comments. A second grant had been secured to fund the next phase of the development of the plan

16. Report from the Housing Group, the Committee for Abington Housing (CAH) - Report supplied
Three sites had been identified within the two villages in 2012. Pennie Zimmern asked if local people could have preference for these houses, and it was explained that local people within Great and Little Abington would be in the first tranche of people considered for the affordable homes. Bernie Talbot suggested that a written record of peoples housing queries/concerns should be given to councillors so that they could be followed up. It was essential to establish that local people with housing needs have their name on the housing list.

17. Correspondence

- a) Letter from the Pensions Regulator asking for a contact details and explaining the deadline to comply with the workplace pension scheme is May 2017. After joining the government pension scheme NEST and completing a lot of paperwork, the Clerk 's earnings within this employment are too low to have a pension with this council. This has been confirmed by the regulator.

b) CAPALC – **the Council agreed to renew its membership, which was proposed by Liz Sainsbury and seconded by Pennie Zimmern, with the support of all councillors.**

c) Email from two residents objecting to the loss of access to the path near Millbank cottage had been forwarded to councillors.

d & e) Emails from Mr Nick Hood -Millbank Cottage path – proposal from land owner to erect ‘permissible path’ signs on this path. The loss of access to the path by Millbank cottage seems to have arisen as a result of a request by the current tenant to his landlord Mr Hood. Lots of villagers are very unhappy about the loss of this path to Granta Park. Bernie Talbot contacted Mr Hood to try to encourage him to remove the signs, to allow people continued access and to request access to his field by the river to create a river walk to Granta Park, starting alongside the Millennium bridge. They met and walked the path and Bernie Talbot suggested that the Council would take action over the loss of the Millbank path unless the new path could be created; Mr Hood withdrew his offer of the riverside path. Later Mr Hood offered access to a new riverside path as an alternative to the Millbank path and Bernie suggested that Millbank path should remain open until the new path was completed; both paths would be permissible.

If the council invested funds in creating a riverside path and agreement of at least five years would need to be put in place. Bernie Talbot explained that nothing could be agreed until the council meeting.

Mr Hood said that residents would have to demonstrate that they had walked the path uninhibited without permission and that the route had changed since the house was built; Bernie suggested that it would be costly and was likely to be unsuccessful to challenge the loss of the Millbank path due the change of the paths location.

Councillors agreed that **Bernie Talbot** should continue to seek permission from Granta Park walk and investigate the cost of fencing. **Action Bernie Talbot** to request that the ‘Private property’ signs be removed from the Millbank path.

f) SCDC have recently issued a decision for a Scoping Opinion application, reference S/0625/17/E2 for a park for AgriTech, on Land at Hinxton.

g) HillSmithson are holding two public exhibitions on the proposals. on Tuesday 16th May 2017 at 11:30am - 9pm, and Wednesday 17th May 2017 at 7:30am - 12:30pm and 2pm -8pm at Hinxton Village Hall.

h) Letter from BCM land agents for Pampisford Estate suggesting they attend a meeting to tell councillors about the estate. Bernie Talbot had replied suggesting councillors meet at the estate.

i) Letter from ‘3C Shared Services’ at South Cambs seeking comments from the council about naming the new development on Pampisford Road ‘Moorefield’. **Councillors agreed that the new development be named ‘Moorefield’; this was proposed by Pennie Zimmern and seconded by Bernie Talbot, with the support of all councillors.**

18. Items for the next meeting’s agenda on 17th July

Norma had requested flower beds at the entrance to Magna Close and offered to maintain them.

Clerk to ask District Council’s permission. **Bernie Talbot** to put the suggestion in the newsletter requesting comments be sent to the Clerk.

Louise suggested a sign be put up at the park that damage to play equipment be reported to the Clerk.

Meeting closed at 8.58pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

An Extra Meeting of Great Abington Parish Council was held on Thursday 8th June 2017, in the meeting room at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Miss Louise Patten (arrived during meeting), Mrs Liz Sainsbury, Mrs Gaynor Farrant and Paula Harper (Clerk).

Meeting started at 6.30pm

19. Apologies were received from Mrs Jane Bowen, Mrs Pennie Zimmern and Stephen Johnson.

Liz Sainsbury declared an interest in item 20 and did not participate in the discussion or decision after she had read out a statement from the Race Director, Ian Sainsbury.

20. Response to email about closing the Pampisford Road for the Abington 10K & Fun Run on 1st October. At last year's event the only issue raised was the early closure of Pampisford Road by an over-zealous employee from Avery , who would not allow residents through to the village. In a statement read out from Ian Sainsbury (Race Director) the committee organising the races undertook to station a marshal at this point in the road to ensure the road was only closed from 10.00 until the end of the race which was likely to be 12.00am.

Louise Patten arrived at the meeting.

Bernie Talbot proposed the council support the Abington 10k and fun run application for a Highway event closure of Pampisford Road, which was seconded by Gaynor Farrant and supported by Louise Patten.

21. Select a coach company for the trip to Felixstowe.

Three very similarly priced quotations were received from Mil-Ken, Andrews and Chambers coach companies. Councillors selected Mil-Ken as it offered best value for money- **action Clerk** to book the coach.

The above was proposed by Gaynor Farrant and seconded by Louise Patten with the support of the other councillors.

22. Request for suggestions from South Cambs. District Council for how section 106 funds from the development on Linton Road could be spent on village facilities.

Section 106 Officer James Fisher had outlined in an email what funding had been secured in respect of section 106 contributions for the Pampisford Road development. The level of funding likely from the Linton Road development if it were approved would be £48,587.19 sports contribution and £22,058.60 for village hall improvements. The developers proposed a small number of play items onsite but an offsite contribution could be secure if the council identified a need.

The Recreation Ground Committee had met earlier during the week to discuss what it would like the funding to be spent on. Louise explained that a pump/BMX track was likely to cost £54,000 with seating and landscaping, but that there was still interest in a zip-wire being installed too, which had not been costed. In addition the play area needed re-fencing (£17,000), a running track around the perimeter of the recreation ground had been suggested, which could be used by walkers too , as well as additional funding to improve/enlarge the multi-sport area(MUGA). The cricket club had asked the committee for funding for practice nets.

The council was keen to ensure that the wording used for the use of the funds for the sports contribution be flexible to allow the contribution to be either for a pump/BMX track with seating area (which is likely to use most of the funds) or a zip-wire, a recreation ground perimeter running track, fencing for the play area, additional funds to improve/enlarge the multi-sport area and for cricket practice nets for the cricket club.

These two options for the £48,587.19 sports contribution were suggested because the pump /BMX track may be difficult to get planning permission for as it is near the church, so having the flexible wording would ensure the funds could be spent on projects that would benefit older children one way or another, as well as other age groups too.

The funds for improvements to the village hall would be used to rebuild the outdoor decking area that is part of the structure of the village hall.

The above was proposed by Bernie Talbot and seconded by Gaynor Farrant with the support of the other councillors.

Action: Clerk to send the proposed wording to be emailed to the section 106 officer to councillors for comment, before the replying to James Fisher (s. 106 Officer).

23. Response to informal planning proposal for a new children's nursery building from Granta Park.

Orestis Tzortzoglou (Development Director for Granta Park) had emailed the council asking for an

informal response to their provisional plans for a new nurse building next to the amenity building at the back of the car park. Councillors could see no problems with this plan, but would consider the application in full once it had been formally submitted. **Action : Bernie Talbot** to reply to this enquiry and remind Mr Tzortzoglou of the council's request for the site to create an additional entrance to reduce the congestion at the roundabout.

Meeting closed at 7.30pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A meeting of Great Abington Parish Council was held on Monday 17th July, in the meeting room at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Jane Bowen, Mrs Gaynor Farrant, Mrs Liz Sainsbury, Mrs Pennie Zimmern, Stephen Johnson via Skype, Paula Harper (Clerk), County Councillor Henry Batchelor, District Councillor Tony Orgee and four members of the public.

Meeting started at 7.15pm

26. OPEN FORUM – A parishioner highlighted the difficulty drivers experience leaving Cutting Road onto Pampisford Road due to overgrown hedges on both sides of the Cutting Road; the Clerk had already written to one owner and was requested to write to the owners of Cutting House and Mrs Annais who has overgrown hedges blocking the visibility splay as drivers leave North Road onto the Newmarket Road – **Action Clerk**. The concerns about the lack of path on Pampisford Road should be resolved by the planned path to be built by the developers on Pampisford Road ; this path will run from the High Street to the footpath.

Mr and Mrs Rumble expressed their concern about the lack of spaces at the village school to accommodate village children; their 5 year old grandson would be relocating to the village and they had been advised that that he was unlikely to get a place. They would hear the outcome of their application to the County Council on 21st July. Bernie Talbot explained that the County Council made decisions on who got an places at the school, and that the lack of spaces at the school had been discussed with the Head teacher and the Council officer who allocates spaces.

Trees need removing and cutting back along the path between Chalky Road and Pampisford Road. There is also a large chunk of concrete that is sticking up and could trip people up near the barrier. **Action Clerk** to ask the Rights of Way team to deal with these hazards, as well as the landowner and then if required to get a quote for the work to be done by the council.

27. APOLOGIES - Miss Louise Patten sent apologies, and Stephen Johnson participated in the meeting via Skype

28. APPROVAL OF THE MINUTES FOR THE LAST MEETINGS – The minutes from the meetings held on 15th May, 8th and 22nd June 2017 were approved and signed..

29. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING? DO ANY COUNCILLORS HAVE ANY BENEFITS/GIFTS TO DECLARE? None were declared

30. ACTIONS FROM THE LAST MEETING

- a) The reflective chicane sign on Pampisford Road had been replaced with a new one.
- b) Repairs to lights on Pampisford Road - The three lights had been reported again, but no one was sure if they were working.
- c) A letter has been sent to Anne Jedrzejewski about overgrown hedge blocking the view of the road at

junction.

d) Outcome of Clerk's research on buying new lap top, printer, packages and set up costs.- £743.94. **Pennie Zimmern proposed that the computer, printer and programmes be purchased which was seconded by Liz Sainsbury with the support of all councillors.**

e) Clerk has circulated meeting dates to councillors as requested.

f) Update on speed reduction measures on Newmarket Road. The officer had confirmed that no further work would be undertaken on the length of Newmarket Road within Great Abington parish. Jane Bowen said the signage meets the minimal requirement, but the County Council officer said that the signs were within their standards. The signs erected are obscured by bushes that are the responsibility of landowners, not the Highway Dept so they were not cut back when the signs were erected. according to the Highway dept According to the Highway dept, this section of the Newmarket Road didn't meet the criteria for 50 mph signs,.

g) Update on seeking permission from Granta Park to create a river walk and the approximate cost of fencing. As security would be dramatically increased at Granta Park, with local residents excluded from their site from 31st July, the plan for new path cannot be continued. Granta Park has said it will review the security situation after a couple of months.

h) Request for landowner to remove the 'Private property' signs from the Millbank path. Bernie Talbot suggested that it was not worth perusing the removal of these signs in the light of the Grant a Park closure.

i) To obtain consent to plant flowers on the verge the council needs to complete a form. Councillors agreed to install two ground level flower beds at the entrance to Magna Close. **Action : Clerk** to obtain permission.

31. REPORT FROM COUNTY COUNCILLOR HENRY BATCHELOR

Local Highway Improvement Initiative (LHI) the opportunity to apply for funds opens in July and closes at the end of September. Changes to the scheme now include the costs of officers time, and a new website to explain the scheme and the likely cost of a scheme, like double yellow lines. Officers would come to parish to help work up a scheme but there would be a cost. **Action: Clerk** to ask Hildersham Parish Council whether they would support the application for funds to make the centre of Great Abington safer around the school and shop. The Highway Dept would holding an open day in September to look around the depot and talk with officers.

The County Council had formed a new committee called communities and partnership committee to engage more with local groups and stakeholders; the contact for our area was Lena Joseph.

There would be a consultation on re-designating Children's centres (Linton, Fulbourn and Linton) for other purposes to save funds as they seemed to be underused; the consultation would end on 22nd September..

The County was in early talks with Balfour Beatty about update street lights to LED bulbs.

Some companies were offering a home delivery pharmacy service which could affect the local health centres and pharmacies.

Cambridgeshire Police now have a website to report poor parking; **Henry Batchelor** to forward the details to the Clerk.

32. REPORT FROM DISTRICT COUNCILLOR TONY ORGEE – see separate report

A planning committee would meet on 2nd August to reconsider the planning application to build houses at Strawberry Farm. The Linton Road planning application was likely to be considered at the end of August.

Councillor Orgee suggested the council submit a joint response to the application to build a settlement of 5000 houses near Great Chesterford.

Three members of the public and Henry Batchelor left the meeting.

33. FINANCE

a) An additional cheque for £200.00 for the Cambridge Fencing and Forestry Co was approved and signed too, although the Clerk was asked not to send the payment until a gap between the fence and gate had been fenced – **action Bernie Talbot** to contact the contractor.

Councillors authorised the payments in the table below; **this was proposed by Jane Bowen and seconded by Liz Sainsbury, with the support of all councillors.**

b) Income – VAT of £493.20.

c) The Finance working party went through the items highlighted in the internal auditor's report and the invoices on 4th July.

d) The annual return had been sent to the external auditor.

e) From 1st April 2017 an increase in the Clerks pay to £10.099/hr (from 9.99/hr) was set by NALC; **the Council approved this increase which was proposed by Pennie Zimmern and seconded by Gaynor Farrant, with the support of all councillors.**

Action Clerk :It was suggested that spent section 106 funds be

removed from the table.

Income and Expenditure against Budget 2017--2018

	Actual £	Budget £
<u>Income</u>		
Precept	6000.00	12000.00
Interest	14.05	22.00
Section 106 funds	0.00	0.00
Section 106 interest	31.35	44.00
Others	596.93	200.00
Bus trip	55.00	
VAT	493.20	350.00
Neighbourhood Plan grant	1443.00	
Total	8633.53	12616.00
<u>Expenditure</u>		
Wages/PAYE	807.92	2397.60
General admin. (Auditors & broadband)	756.26	1600.00
Maintenance of pedestrian lighting		612.37
Pavement maintenance (R £3K)		0
Insurance		877.94
Recreation Ground Committee precept		3937.50
Section 137		500.0000
General maintenance (f/beds shelter seat)		200.0000
Churchyard maintenance(grass/hedges/pests)	78.00	550.00
Village Bus trips		500.00
<i>Donations (British Red cross/GAPS,)</i>		300.00
First aid courses costs		100.00
Churchyard fencing & safety(£10k 2015-6)	3802.00	
LHI Contribution to A1307 signs		1000.00
Neighbourhood Plan	160.00	0
Total	5,604.183	12,575.41

This table excludes the payments and receipts detailed below

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £15,000 for procurement of amenity facilities, village funds £1100, footway repairs £3,000, and £930.05 for new computer equipment for the future

Payment to be authorised by councilors:

101109	Abington Institute	Hall hire May to June	£172.00
101110	Paula Harper	Pay June & July and back pay to pay increase in April	£326.72
101111	Post Office Ltd	Tax for June & July and back pay	£81.60

101112	Mike Gutteridge	Internal auditor	£138.00
101113	Little Abington Parish Council	Contribution towards ford maintenance	£45.00
101114	Michael Diggins	Payment to replace lost chq 101006 for cleaning bus shelter in 2015.	£25.00
101115	Cambridge Fencing & Forestry	Additional gate in fencing	£200.00

Bank balances as at 31st May 2017

Community Account - £9,974.93

Business Interest - £39,153.33

Active Saver Account (s106 funds) – £8,071.62

Section 106 funds to be used within 10 years of SCDC receiving the funds:

<u>Dwelling</u>	<u>s. 106 funds</u>	<u>Deadline for spending funds</u>	<u>Funds spent</u>	<u>Project funds used for</u>	<u>Balance to spend</u>
34 Magna Close	£3,104.38 open space facilities	8 th September 2020	£3,104.38	Buy Recreation Ground land	0
1 Magna Close	£2,244.90 Open space facs	4 th February 2021	£45.62 £1,000.00 £1,199.28	Buy Recreation Ground land total cost £3,150.00. Outdoor gym equipment Access licence for Rec Ground.	0.
44 North Road	£1,974.33 open space £513.04 community facilities	13 th July 2021	£300.72 £1,673.61 £513.04	Access licence for Rec Ground. Rec Gd. Shelter. Institute projector	0
104 High Street	£4,258.90 Open space infrastructure £718.78 community facilities	22 nd February 2022	£443.14 £386.96	Rec.Gd.Shelter Institute projector = £900 in total	£3,815.76 outdoor facilities community facilities £331.82
1 Pampisford Road-Cutting House	£3,286.99 public open space £543.22 community facilities	24 th September 2024			£3,286.99 £543.22
Totals	£16,644.54		£8,666.75		£7,977.79+interest

34. PLANNING

To be discussed at meeting:

S/2106/17/FL – Land adjacent to the Amenities Building 6, Granta Park – erection of day nursery and associated parking, cycle provision and landscaping.

The council objected to the plan with concerns about safety, as cars could lose control and crash into fencing, as it is located in a car park. The layout and density concerns were the space was insufficient for the potential users and there was not enough outside space, and the classrooms were too small. It was not fit for purpose.

S/2349/17/FL – J.Tilley, 45 North Road – demolition of existing dwelling & erection of new dwelling.

The council objected to plan with concerns about the plans not depicting the all the buildings or the house correctly.

The plan did not conform to the emerging neighbourhood plan policy for the area as the planned house was higher than the existing house and was not on the footprint of an existing building. It felt that it was imperative that the new dwelling was a replacement for the existing dwelling which should be demolished as soon as the new house was completed.

Appeals to be discussed:

Does the council wish to modify, withdraw or add to the comments already made about the following applications that have gone to appeal?

S/3371/16/FL- Mr & Mrs Parkin, 33 Magna Close- new dwelling - The council felt that no new comments were required

S/0443/17/LD-Mr J.Tilley, 45 North Road – certificate of lawful development – to reduce the height of a timber framed building to 4 metres to be used as outbuilding for dwelling. - The council felt that no new comments were required

Parish Council recommendations:

S/1875/17/FL –Mr John Russell, Illumina, The Watson Building, 11 Granta Park – construct metal framed clear poly carbonate skinned cycle shelter for existing cycle rack.
Parish Council recommended approval on 22.06.17

S/1881/17/FL –Mr Lindsay Butchart, 30 South Road- demolish existing building and build new dwelling with work space.
Parish Council recommended approval on 22.06.17

District Council decisions:

S/1530/17/LB-Patterson-Lee, Molet House, 109 High Street – replacement windows and repoint chimney
Parish Council recommended approval on 15.05.17
District Council approved on 20.06.17

S/1217/17/FL – Higgins & Boughton-Fox, 61 North Road- 2 storey extension and internal alterations
Parish Council recommended approval on 02.05.17
District Council approved on 05.06.17

S/1262/17/FL – Smith and Turner, 5 Magna Close – first floor extension, increase porch and move stairs
Parish Council recommended approval on 02.05.17
District Council approved on 06.06.17

S/1077/17/FL – Waters, 82 High Street- new barn adjacent to cottage
Parish Council recommended approval on 19.04.17
District Council refused on 23.06.17

S/0908/17/FL – Gnanapragasam, 6 Lewis Crescent – extension
Parish Council recommended approval on 19.04.17
District Council approved on 11.05.17

35. ISSUES RAISED BY COUNCILLORS

a) Closure of the top of the High Street from 17-25th July. An officer at the County Council had agreed to erect a sign saying ‘Business as usual’ for local businesses. It was agreed the notice given to the community was very poor from both the County Council and Hill Residential and that the signs suggested that the whole village was closed.

b) The length of the grass at the entrance to Magna Close. The grass had been cut.

c) Suggestion that the Clerk’s contact details be displayed at the play area to enable people to report breakages or any work required. Bernie Talbot suggested that the committee consider another option as it would create another layer of communication- **action Louise Patten** to pass on this comment to the committee.

d) Parking at the entrance to Mortlock Gardens. It was suggested that double yellow lines could be put at the entrance to Mortlock Gardens and Lewis Crescent and that **the council could pay this cost up to £3,000, which was proposed by Jane Bowen and seconded by Gaynor Farrant, with the support of all**

councillors.

Action Clerk to arrange a meeting with the Highway Dept.

36. REVIEW OF THE INTERNAL AUDITORS REPORT AND ACTIONS REQUIRED.

a) **Amendment to the financial regulations to include bank transfers would be circulated to be considered by councillors - Action Clerk.**

b) Change to the way figures are reported at the meeting to ensure greater accuracy. The year to date statement would include cheques authorised and signed at the last council meeting only and not cheques authorised at the current meeting to improve accuracy.

37. REPORT FROM THE RECREATION GROUND COMMITTEE

Nothing to report

38. REPORT FROM THE LIAISON MEETING WITH REPRESENTATIVES FROM LITTLE ABINGTON PC

Action Clerk to ask Little Abington Parish Council if they have agreed to help subsidise the cost of the coach trip.

Action Clerk to check if both councils and the Recreation Ground Committee are all insuring the play equipment; this council to have this part of the insurance policy removed for the recreation ground play equipment. In the future play equipment insurance will be required for any play apparatus on the new development sites.

Babraham Institute cycle-way – good cycle maps are available.

A leader for the possible community orchard by Linton Road had been identified.

Noise issues from TWI had not been resolved, people were asked to keep a log of the problems experienced.

New dog fouling signs had been put up.

A contact number to report river pollution had been put up by the bridge.

A welcome pack with a directory would be prepared for the summer of 2018 to be given to new residents.

Little Abington Parish Council planned to buy litter pickers and luminous jackets for the litter pick; **Liz Sainsbury proposed that this council contribute to the cost, which was seconded by Gaynor Farrant with the support of all councillors.**

On 28th October a Repair Café event would be held at the Institute with MacKays supplying equipment.

Jane Bowen left the meeting.

39. REPORT FROM THE COMMITTEE FOR ABINGTON HOUSING (CAH)

a) Update- The Linton Road development site was likely to be discussed by the Planning Committee at the District council in August or September. Bernie Talbot spoke at the Local Plan hearing about the development sites in the Abingtons. The inspector was told that there was opposition to the Church Lane site as the houses had increased from the planned 6 to 9 but support for the Linton Road site.

40. NEIGHBOURHOOD PLAN

a) Update – The plan was about to go out to pre-submission consultation which would run until 18th September.

It was hoped that the referendum would be held at the end of the year.

41. CORRESPONDENCE

a) Emails from Dr Gnanapragasam about cars parking close to the junction in Lewis Crescent. **Action: Clerk** to arrange meeting with Highway Dept.

b) Councillors invited to summer drinks by the Parish Nurse Management Group on 16th August at Common House, West Wrattting; a response is required by 9th August; no one was able to attend.

c) Concern about the condition of the path up the High Street towards Pampisford Road, the Highway Dept. have filled some holes at the corner of Lewis Crescent.

d) The council agreed to renew its subscription of Clerks and Councillors Direct - £12.00/6 mths; **this was proposed by Gaynor Farrant and seconded by Bernie Talbot with the support of all councillors- action Clerk.**

e) Section 106 agreement provision for development of land north of Pampisford Road; £32,215.72 contribution towards updating and improving the existing play area, £21,923.70 towards improving and enlarging the multisport area to enable it to be used for a wide range of activities including tennis, 5-a-side football and cricket and £9,953.40 to improve village Institute facilities including areas of new flooring, new curtains and storage and a new boiler. **The council authorised the signing of this agreement by two councillors; this was proposed by Gaynor Farrant and seconded by Bernie Talbot with the support of**

all councillors.

f) Uttlesford District Council Consultation on Local Plan regulation 18- a response should be received by 4th September; what comment does the council wish to make? **Action: Required by 4th September** Bernie suggested the council base its response upon a draft to be written by someone from the A1307 Parish forum meeting.

42. ITEMS FOR THE NEXT MEETING'S AGENDA on 18th September

Amendment to the financial regulations.

Meeting closed at 9.50pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A meeting of Great Abington Parish Council was held on Monday 18th September, in the meeting room at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Gaynor Farrant, Miss Louise Patten, Mrs Liz Sainsbury, Mrs Pennie Zimmern, , Paula Harper (Clerk), County Councillor Henry Batchelor, District Councillor Tony Orgee and three members of the public.

Meeting started at 7.19pm

43. OPEN FORUM – The footpaths between North Road and South Road running between 33 and 34 South Road was very overgrown and consequently very wet underfoot – **Action Clerk** to contact both householders to ask them to cut back their plants to clear the path. It was also highlighted that the footpath sign at the North Road end needed replacing and the route of the path from this end needed to be clearer- **action: Clerk** to contact Right of Way officer and highlight these problems and the need to re-erect the footpath sign near 22 South Road. Concerns about the fire hydrant sign and hydrant being located behind the fence of 22 South Road were raised and the meeting was reminded that the owner had assured the parish council at an earlier meeting that the fire officer had been consulted and was not concerned about their location.

44. APOLOGIES - Mrs Jane Bowen sent apologies and Stephen Johnson was unable to Skype the meeting due to insufficient broadband width. Councillor Tony Orgee had emailed that he would arrived during the meeting.

45. APPROVAL OF THE MINUTES FOR THE LAST MEETING – the minutes of the meeting on 17th July were approved and signed.

46. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING? DO ANY COUNCILLORS HAVE ANY BENEFITS/GIFTS TO DECLARE? No interests were declared.

47. ACTIONS FROM THE LAST MEETING

a) Repairs to three lights on Pampisford Road still not working. These lights had been reported again. **Action: Clerk** to contact the Housing Dept. officer to ask to have the tree cut back around the new light between Magna Close and Mortlock Gardens.

b) A letter has been sent to Anne Jedrzejewski of Pampisford Road, Mr Annais of North Road and Mrs Cross of Cutting Road about overgrown hedges blocking the view of the road at junctions. The hedge belonging to Mrs Cross had been cut back but neither of the other boundary hedges seemed to have been cut back.

c) Outcome of Clerk's attempts to buy the new equipment (lap top, printer, packages and set up costs) to enable the council to reclaim vat, and the final cost of the equipment. The Clerk had written advice from HMRC that the council was unable to reclaim vat against a proforma invoice and John Lewis was unable to accept payment by cheque and by bank transfer of the amount was more than £1,000; consequently the Clerk purchase the equipment for the council to reimburse her. The price of the computer and installing the software had increased since the council authorised the purchase; **the total cost was £866.93 which was authorised by a proposal from Pennie Zimmern and was seconded by Gaynor Farrant with the support of all councillors.**

d) To obtain consent to plant flowers on the verge the council needs to complete a form.

e) Uttlesford District Council Consultation on Local Plan- proposal for a new 5000 dwelling settlement near Great Chsterford

- f) Fixing the uneven footpath surface and cutting back the overgrown shrubs on the path between Pampisford Road and Chalky Road.
- g) Response from Hildersham Parish Council about request to support the village LHI bid.
- h) LAPC agreed to help subsidise the cost of the coach trip.
- i) Investigations into which insurance policies include the Recreation Ground. Little Abington Parish Council do not have the recreation ground play area as part of their insurance. This council's insurer has agreed to remove this element from the insurance.

48. REPORT FROM COUNTY COUNCILLOR HENRY BATCHELOR- see separate report

The Local Highway Initiative deadline is 15th October and this department would be holding an open day on 16th October. Henry reminded the meeting that the deadline for comments on the consultation to re-designating some local Children's Centres were required by 22nd September; only centres with low usage were likely to be changed, but this could include the Linton site. Library Services were being reviewed which would include staffing levels; a face to face consultations was taking place and comments could be registered at each library until early next year. **Action: Liz Sainsbury** to prepare a statement on behalf of the council and circulate it before it could be submitted as the council's response to the library review consultation.

A new joint piolet scheme between Cambridgeshire County Council and South Cambridgeshire District Council had been launched; the scheme called HOOP (Housing options for older people) offered advice and support of help people live independently.

49. REPORT FROM DISTRICT COUNCILLOR TONY ORGEE- see separate report

Councillor Orgee suggested that villagers gaining access to the Granta Park site depended upon Granta Park and Twi talking to each other.

Councillor Orgee planned to ask the school to make a contribution to the Local Highway Initiative to improve safety outside the school and shop.

After the five Local Liaison Forum workshops three potential strategies had been identified for the city deal funds on the A1307. The organic farm site on Bourne Bridge Road was no longer a potential site for the possible Park and Ride site as it was too small to fit the 2000-3000 parking places required. **Action Councillor Orgee** to email the LLF strategies to the Clerk to circulate.

The District Council planning committee was to meet on 4th October to discuss the Linton Road planning application for 45 houses; the council could send a representative to speak at the meeting or send email support once the meeting agenda had been received.

50. FINANCE

- a. Income – Section 106 funds received £32,728.25 (against £32,215.72) with additional funds being indexation (allowing for inflation)..

**Income and Expenditure (to July meeting) against Budget 2017—
2018**

	Actual £	Budget £
<u>Income</u>		
Precept	6000.00	12000.00
Interest		22.00
Section 106 funds	32,728.25	0.00
Section 106 interest		44.00
.Others		200.00
Bus trip	55.00	
VAT	493.20	350.00
Neighbourhood Plan grant	3,679.00	
Total	42,955.45	12616.00
<u>Expenditure</u>		
Wages/PAYE	807.92	2397.60
General admin. (Auditors & broadband)	756.26	1600.00
Maintenance of pedestrian lighting		612.37
Pavement maintenance (R £3K)		0

Insurance		877.94
Recreation Ground Committee precept		3937.50
Section 137		500.0000
General maintenance (f/beds shelter seat)	70.00	200.0000
Churchyard maintenance(grass/hedges/pests)	78.00	550.00
Village Bus trips		500.00
Donations (British Red cross/GAPS,)		300.00
First aid courses costs		100.00
Churchyard fencing & safety(£10k 2015-6)	3802.00	
LHI Contribution to A1307 signs		1000.00
Neighbourhood Plan	160.00	0
Total	5,674.18	12,575.41

Section 106 funds to be used within 10 years of SCDC receiving the funds:

<u>Dwelling</u>	<u>s. 106 funds</u>	<u>Deadline for spending funds</u>	<u>Funds spent</u>	<u>Project funds use for</u>	<u>Balance to spend</u>
104 High Street	£4,258.90 Open space infrastructure £718.78 community facilities	22 nd February 2022	£443.14 £386.96	Rec.Gd.Shelter Institute projector = £900 in total	£3,815.76 outdoor facilities community facilities £331.82
1 Pampisford Road-Cutting House	£3,286.99 public open space £543.22 community facilities	24th September 2024			£3,286.99 £543.22
Land north of Pampisford Road- 20 new dwellings at Moorefield.	<u>TOTAL</u> <u>£32,728.25</u> £21,923.70+ indexation improve/enlarge hard court area for the multi use, £9,953.village hall flooring, new curtains, additional storage & new boiler	4th July 2027			£32,728.25
Totals			£830.10		£40,706.04+interest

b. As there was some confusion about what was required to resolve the gap in the churchyard fencing Bernie suggested the outstanding £200 payment be sent, which the Clerk did.

c. Bank balances as at 3rd Sept 2017 – from on-line statement

Community Account - £2,413.95

Business Interest - £39,153.33

Active Saver Account (s106 funds) – £40,799.87

d. The Council authorised the payments in the table below, which was proposed by Liz Sainsbury and seconded by Pennie Zimmern with the support of all councillors.

Payment to be authorised by councilors:

101116	Cambs. ACRE	Neighbourhood Plan advice	£2640.00 C
101117	Jodie Rose	Neighbourhood Plan doc.s checked	£80.00C
101118	Newprint	Neighbourhood Plan printing	£169.00 C
101119	Majestic Garden Services	Churchyard maintenance in May, July & August	£276.00
101120	Sally Phipps	Plants for flowerbeds	£57.90
101121	Paula Harper	Pay Aug. & Sept.	£323.16
101122	Post Office Ltd	Tax for Aug. & Sept	£80.00
101123	Mil-Ken Travel Ltd	Coach trip	£460.00
101124	Paula Harper	Lap top, programmes, set up and printer	£866.93
101125	Paula Harper	NP public meeting refreshments £10.56 & £6.72 stamps for PC	£17.28

This table includes the payments and receipts up & including those authorised at the last meeting apart from s106 sum.

* Funds from earmarked reserves from previous years budgets

Other earmarked funds are: £15,000 for procurement of amenity facilities, footway repairs £3,000, and £930.05 for new computer equipment for the future

- e) The Finance working party met on 5th September and went through invoices.
- f) No news from external auditor about the annual return.
- g) The Clerk is now logging the hours she works and will report back to the November meeting.
- h) AON has notified the council that it will no longer insure local councils so we need to find a new insurer for April.
- i) On 04.08.17 the Clerk transferred the £32,728.25 section 106 funds received (from SCDC) from the community account into the section 106 account; please can councillors authorise this transfer retrospectively to comply with the Financial Regulations.

51. INTERNAL AUDITOR'S RECOMMENDATIONS

a) Suggested amendment to the financial regulations for adequate controls for using internet banking.rs.

- 1.1. *Where internet banking arrangements are made with any bank, the Clerk [RFO] shall be appointed as the Service Administrator. The Bank Mandate approved by the council shall identify two councillors who will be authorised to approve transactions on those accounts. The bank mandate will state clearly the amounts of payments that can be instructed by the Service Administrator with two approvals.*
- 1.2. *Access to any internet banking accounts will be directly to the access page (which may be saved under "favourites"), and not through a search engine or e-mail link. Remembered or saved passwords facilities must not be used on any computer used for council banking work. Breach of this Regulation will be treated as a very serious matter under these regulations.*
- 1.3. *Changes to account details for suppliers, which are used for internet banking may only be changed on written hard copy notification by the supplier and supported by hard copy authority for change signed by the Clerk [the RFO]and a councillor. A programme of regular checks of standing data with suppliers will be followed.*

52. PLANNING**Record in minutes a decision made at a planning meeting on 22nd August**

Decision for the council to take responsibility for the two new parking bays to be created on the Moorefield development, that were at risk of being removed from the plans. Jane Bowen asked that it be recorded that she voted against the council taking this decision, while Bernie Talbot, Liz Sainsbury, Gaynor Farrant, Louise Patten supported the proposal.

To be discussed at meeting:

S/2106/17/FL – Land adjacent to the Amenities Building 6, Granta Park – erection of day nursery and associated parking, cycle provision and landscaping-**amendment.**

Parish Council recommendations:

S/2836/17/FL –Land of Pampisford Road-IC Moore executors to BC Moore – proposed new field access for agricultural purposes

Parish Council recommended approval on 22.08.17

S/3543/16/FL – Charlotte Sawyer-Nutt, Hill Residential Ltd, Land to the South of Linton Road - Full application for 45 dwellings, community orchard and children's play area, amendment speed survey, access visibility, amended landscape,noise report and surface water and foul water details.

For information only

S/1982/17/FL – Meadow Brook Farm – erection of workshop etc
Parish Council recommended approval on 31.07.17

S/2235/17/FL –Tollgate cottage, 2 Linton Road – demolish garage and erect fence
Parish Council recommended approval on 31.07.17

S/2387/17/FL- Land at 16 Chalky Road –erection of two barns for agricultural use
Parish Council recommended refusal on 31.07.17

S/2349/17/FL- 45 North Road – demolish dwelling and build new dwelling.
Parish Council recommended refusal on 31.07.17

S/2552/17/VC – BMR, Granta Park, site 5- variation of conditions
Parish Council recommended approval on 14.08.17

S/2672/17/FL – 7 Magna Close – porch
Parish Council recommended approval on 04.09.17

District Council decisions:

S/1115/17/VC - Hill Residential Limited & Mr B C Moore , Land off Pampisford Road - Variation of Condition 2 - Plans (S/3181/15/FL)
Parish Council recommended approval on 19.04.17
District Council approved on 03.08.17

S/1875/17/FL –Mr John Russell, Illumina, The Watson Building, 11 Granta Park – construct metal framed clear poly carbonate skinned cycle shelter for existing cycle rack.
Parish Council recommended approval on 22.06.17
District Council approved on 31.07.17

S/1881/17/FL –Mr Lindsay Butchart, 30 South Road- demolish existing building and build new dwelling with work space.
Parish Council recommended approval on 22.06.17
District Council approved on 25.07.17

S/2349/17/FL – J.Tilley, 45 North Road – demolition of existing dwelling & erection of new dwelling
Parish Council recommended refusal 31.07.17
District Council approved on 24.08.17

Appeal

S/3371/16/FL- Mr & Mrs Parkin, 33 Magna Close- new dwelling
Parish Council recommended refusal on 19.12.16
Appeal granted 08.09.17

53. ISSUES RAISED BY COUNCILLORS

- a) Concern about the overgrown condition of the path up the High Street opposite Lewis Crescent.
- b) Suggestion from AALGA that the council purchase a gazebo that could be used by village community groups and stored at the allotment shed. Would councilors support the council funding this purchase?.
- c) Parking at the entrance to Mortlock Gardens and Lewis Crescent.
- d) Lights on Pampisford Road just after the 30 mph signs.
- e) Mess created by the contractors building alongside Pampisford Road , damage to the verge and the edge of the road on the safe side as the development. Concern the verge has been destroyed and the edge of the road is now open to water and frost during the winter.

54. UPDATE ON THE A1307 LLF WORKSHOPS

55. REPORT ON MEETING ABOUT THE CLOSURE OF GRANTA PARK TO THE PUBLIC.

56. REPORT FROM THE RECREATION GROUND COMMITTEE

57. REPORT FROM THE LIAISON MEETING WITH REPRESENTATIVES FROM LITTLE ABINGTON PC

58. REPORT FROM THE COMMITTEE FOR ABINGTON HOUSING (CAH)

- a) Update

59. NEIGHBOURHOOD PLAN

- a) Update.

60. CORRESPONDENCE

- a) Correspondence about the poor state of the path between Magna Close and Meadow Walk, and the approach to it.
- b) Sally Phipps wrote to explain that they were no longer able to look after the two flowerbeds. A volunteer has come forward to look after the one near Pampisford Road, but we still need someone to look after the one on Linton Road.
- c) The landowners of the garages have agreed to get the wall inspected and any action required taken.
- d) Request for a dog litter bin at top of the High Street.
- e) Email about contractors parking on Pampisford Road and forcing other road users into the middle of the road.

61. ITEMS FOR THE NEXT MEETING'S AGENDA on 20th November

Meeting closed at 9.50pm

Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A meeting of Great Abington Parish Council was held on Monday 20th November, in the main hall at the Institute, Great Abington.

Those present at the meeting were: Mr Bernie Talbot (Chairman), Mrs Jane Bowen, Mrs Gaynor Farrant, Miss Louise Patten, Mrs Liz Sainsbury, Mrs Pennie Zimmern, Paula Harper (Clerk), County Councillor Henry Batchelor, District Councillor Tony Orgee, seven members of the public and Stephen Johnson via Skype.

Meeting started at 7.19pm

62. OPEN FORUM – a parishioner was concerned that the new show home at the junction of the High Street and Pampisford Road is very close to the roads and an opportunity had been missed to widen the road in this part of the village. They also expressed concern about another house being built in the garden of an existing property and that the new households would have very small gardens so would use the old Land Settlement estate as their recreational facility, as she had already had people walking in her fields and letting their dogs go in her garden. Bernie Talbot explained that the council had objected to the location of the corner house and that the council was keen to ensure that the bus company continue to be able to use the High street without any hinderance from parked cars.

A resident asked the council why it had taken on responsibility for the two parking bays on the new housing estate without knowing the full costs involved. Bernie Talbot explained that the developer had approached this council who had initially declined taking on the parking bays, anticipating the District Council would accept the responsibility, but when it declined too, the developer decided to remove the parking bays. The council had been advised that the case officer would not oppose the removal of the spaces as the planners were concerned the site contained too much hard landscaping. As local residents had expressed concern about the lack of parking in this part of the village, including a very narrow section of High Street, the council agreed to take on the maintenance of the two parking bays. Jane Batten clarified that her objection to this course of action was due to the unknown costs of maintaining them and the future ramifications.

A resident requested that double yellow lines or a single yellow line be put in at the top of the High Street up to the entrance to Lewis Crescent to discourage people parking there and blocking larger vehicles from passing, as well as making it difficult for residents to get out of their driveways. **Action: Clerk** to consult residents about this suggestion. There was some discussion on who was responsible for enforcing parking and it was thought to be the police rather than the District Council. Councillor Henry Batchelor said that Linton Parish Council had paid a PCSO overtime to hand out parking tickets in Linton – **action Clerk** to find out more.

63. APOLOGIES- Stephen Johnson was skyping from France.

64. APPROVAL OF THE MINUTES FOR THE LAST MEETING – the minutes from the meeting held on 18th September needed amending so were not approved.

65. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING? DO ANY COUNCILLORS HAVE ANY BENEFITS/GIFTS TO DECLARE? No interests were declared.

Two members of the public left the meeting.

66. REPORT FROM COUNTY COUNCILLOR HENRY BATCHELOR- separate report supplied

Closure of the children's centre in Linton had been agreed by the County Council, which meant the closest one would be at Sawston. Outreach support would be given by the Cathodeon Centre at Linton, to the 80 children that had been using the Linton centre.

A parliamentary boundary review was underway which would bring Great Abington into the same constituency as Linton,

although some local villages would be under another constituency, which would mean several MPs would be involved in discussion about improving the A1307. **Action: Clerk** to check whether there had been any correspondence about the review. The library service consultation would take place within the libraries and was about changing the way they were manned. It was highlighted that mobile library users wouldn't have an opportunity to share their views if the consultations were only within static libraries.

67. REPORT FROM DISTRICT COUNCILLOR TONY ORGEE- separate report supplied

Action: Clerk to forward a copy of Tony's report to councillors. From 11th December newspapers should be recycled into the blue bin, and the caddy would no longer be required; these changes were due to the new collection lorries design and the decrease in the value of recycled newspaper.

The church had secured a grant of £1,000 from the Community Chest fund to fix their heating pipes.

The Linton Road planning application to build 45 houses had been approved but there had been no request from the planning authority for funding to extend the school as the County Council had advised them they could be challenged as the school had a large number of children from outside of the catchment area. The parish council was concerned that it was highly likely that children from the new houses would be unable to attend the school. Jane Bowen asked if Hill could be asked to make a donation to the school as they hadn't had to contribute the section 106 funds to the school-**action Bernie Talbot**.

A report of the inspector's recommendations for amendments to the Local Plan would be available soon. The villages in the area around the proposed location for the new village of 5000 houses had been active opposing the new village in the Uttlesford District. Councillor Orgee explained that this was one of two new villages proposed in the Uttlesford area and that it was a very real possibility.

Councillor Henry Batchelor left the meeting.

68. ACTIONS FROM THE LAST MEETING

a) Over grown hedges at junction of Cutting Road and Pampisford Road, and at the junction of North Road and Newmarket Road. The advice received from the Highway Dept was that the areas of concern should be put on their reporting portal. The Clerk had spoken to Mr Annais who said he had cut back the verge and would continue to do it; local people were concerned the trimming done was not enough to make it safe for drivers leaving North Road. **Action: Clerk** to report the overgrown verge at the Cutting Road/Pampisford Road junction on County Council portal. It was highlighted that there were trees across the verge on the Smith's side of Pampisford Road which made it difficult for pedestrians to use this road as work to construct a path was happening opposite.

b) Can councillors formally confirm their choice of contractor from the three quotes received to cutting back the overgrown shrubs on the path between Pampisford Road and Chalky Road. **Louise Patten proposed selecting the known contractor Alex Talbot who had also quoted one of the lower prices, which was seconded by Jane Bowen with the support of all councillors;** the work was scheduled to be carried out on 11th/12th December. It was reported that someone had cut back a large section of this verge already to a poor standard with much of the waste left. Bernie Talbot explained the tree contractor would be leaving the spoil from their work on site but that it would be chipped into small pieces. **Action: Clerk** to check that the work already done hadn't been the work of the selected contractor.

c) Andrew Cole, SCDC Housing officer – request to get trees cut back on the footpath between Magna Close and Mortlock Gardens. Mr Cole had replied saying he was awaiting a quote from their tree contractor.

d) Missing/fallen footpath signs near 22 South Road and on the footpath between South and North Road reported. The officer had replied that the District Council was not obliged to put up footpath signs, only highway signs. **Action: Clerk** to report the problems on the portal again and copy Councillor Orgee on correspondence.

e) Update on request that verges opposite the Moorefield development be 'made good'. Bernie Talbot had contacted the project manager who had said the verges would be made good, which Bernie said meant the opposite side of the road too.

f) Update on linking the existing High Street path to the new path at Moorefield. The clerk had contacted one householder who said that residents owned land up to the road. One householder, Mrs Julie Barns, spoke to the meeting, outlining that if a path was installed all three households would lose the privacy their hedges gave them and the High Street would become more urban looking without this large area of hedging. Mrs Barns highlighted that many roads within the village only have paths on one side so children needed to cross roads to get to school throughout the village and that single paths add interest to the village visually. With the add of photographs Mrs Barns illustrated how the existing new section of path created the impression that the road was wider than it was and that the hedged section made the High Street look narrower, so was likely to slow drivers down; drivers also use paths to pass each other. Bernie Talbot was concerned the hedges encroached on the highway. Pennie Zimmern supported the points raised that hedged verges were attractive in a village and suggested that a 20 mph limit be created along the full length of the High Street. Councillors all agreed that they were happy not to extend the path outside the three houses fronted with hedges but asked that the hedges be cut back from the road.

g) Statement on behalf of the council about the library review consultation. **Liz Sainsbury** still needed to write this statement.

Two members of the public left the meeting.

h) Feedback on the allotment group maintaining the flowerbed on Linton Road. Fiona Snell had volunteered to look after this flowerbed.

i) Request for a dog litter bin at top of the High Street. **Action: Clerk** to chase this up again.

j) Double yellow line costings for Mortlock Gardens and Lewis Crescent. These requests had been included within the Local Highway Initiative application.

k) The Clerk had kept a record of the hours worked over the last months and calculated that six hours a week was a fair representation of the time taken to do the work required, as the role had increased considerably since 2003. **Gaynor**

Farrant proposed that the Clerk be paid for 6 hour/week with affect from December, which was supported by Pennie Zimmern, with the support of all councilors.

69. FINANCE

a) Income – £6,000 - precept

Income and Expenditure against Budget 2017—2018

	Actual £	Budget £
<u>Income</u>		
Precept	12,000.00	12000.00
Interest		22.00
Section 106 funds	32,728.25	0.00
Section 106 interest	31.35	44.00
Others		200.00
Bus trip	172.00	
VAT	493.20	350.00
Neighbourhood Plan grant	3,679.00	
Total	49,103.80	12616.00
<u>Expenditure</u>		
Wages/PAYE	1,615.84	2,397.60
General admin. (Auditors & broadband)	1,198.91	1,600.00
Maintenance of pedestrian lighting		62.37
New computer equipment (R £930.05)	866.93	0
Insurance		877.94
Recreation Ground Committee precept	1,968.75	3937.50
Section 137		500.00
General maintenance (f/beds shelter seat)	271.90	200.00
Churchyard maintenance(grass/hedges/pests)	600.00	550.00
Village Bus trips	460.00	500.00
<i>Donations (British Red cross/GAPS,)</i>		300.00
First aid courses costs		100.00
Churchyard fencing & safety(£10k 2015-6)	4,002.00	
LHI Contribution to A1307 signs		1,000.00
Neighbourhood Plan	4,374.00	0
Computer/printer	866.93	
Total	13,389.58	12,575.41

* Funds from earmarked reserves from previous years budgets
Other earmarked funds are: £17,000 for procurement of amenity facilities and footway repairs £3,000.

Section 106 funds to be used within 10 years of SCDC receiving the funds:

<u>Dwelling</u>	<u>s. 106 funds</u>	<u>Deadline for spending funds</u>	<u>Funds spent</u>	<u>Project funds use for</u>	<u>Balance to spend for</u>
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104 High Street	£4,258.90 Open space infrastructure £718.78 community facilities	22 nd February 2022	£443.14 £386.96	Rec.Gd.Shelter Institute projector = £900 in total	£3,815.76 outdoor facilities community facilities £331.82
1 Pampisford Road-Cutting House	£3,286.99 public open space £543.22 community facilities	24th September 2024			£3,286.99 £543.22
Moorefield	£32,728.25 public open space £ community facilities	24th 2027			£32,728.25 £
Land north of Pampisford Road- 20 new dwellings at Moorefield.	<u>TOTAL £32,728.25</u> £21,923.70+ indexation improve/enlarge hard court area for the multi use, £9,953.village hall flooring, new curtains, additional storage & new boiler	4th July 2027			£32,728.25
Totals			£830.10		£40,706.04+interest

- b) Update on annual return – the external auditor had made no comment about changes required. The annual return next year will be earlier with the public inspection from 4th June.
- c) Bank balances as at 29th Sept 2017:
Community Account - £7,248.99
Business Interest - £40,799.87
Active Saver Account (s106 funds) – £39,153.33
- d) Can the Council authorise the payments in the table below? Councillors authorised the payments below, by a **proposal from Gaynor Farrant, which was seconded by Pennie Zimmern and supported by all councillors.**

Payment to be authorised by councillors:

101126	C.J.Lockhart Mummery	Neighbourhood Plan doc.s checked	£1,350.00
101127	PKF Littlejohn LLP	Auditor	£120.00
101128	Ian Blackman	Path sprayed for weeds & cleared	£144.00
101129	Majestic Garden Services	Churchyard maintenance in September	£78.00
101130	Abington Institute	Hall hire July - Sept	£169.00
101131	Paula Harper	Pay Oct. & Nov.	£323.16
101132	Post Office Ltd	Tax for Oct. & Nov	£80.80
101133	Majestic Garden Services	Churchyard maintenance in October and hedge cutting	£168.00
101134	Paula Harper	Broadband and 'phone, ink & stamps	£136.37
101135	Abington Recreation Ground Committee.	1 st half precept	£1,968.75

e) The Finance working party checked most of the invoices and discussed the draft budget at a meeting held on 23rd October.

f) The Clerk reports back on hours worked was discussed earlier in meeting under item 68.k.

g) Quotes still being sought for new insurance providers-**action Clerk.**

70. BUDGET FOR 2018-2019

a) Can councillors decide what changes need to be made to the draft budget. **Action: Clerk** to investigate the cost of the elections which would be taken from the reserves, remove the section 106 interest from the income section, increase the amenity facilities to £17,000 (**which was propose by Bernie Talbot and seconded by Liz Sainsbury, with the support of all councillors**), remove the £63 from computer reserves, include the bus trip on the budget and amend the staff costs in light of the additional hours being paid. **The above changes were proposed to the draft budget by Gaynor Farrant and seconded by Pennie Zimmern, with the support of all councillors.**

b) Can councillors authorise the agreed budget and agree the level of precept required in 2018-2019? **It was agreed that the precept request would be for £12,000, which was proposed by Gaynor Farrant and seconded by Pennie**

Zimmern with the support of all councillors.

71. PLANNING

To be discussed at meeting:

S/3894/17/FL – Mr & Mrs F.Garcon, 57 North Road – demolish conservatory and replace with single storey extension. Create a cartlodge and lockable store.

Parish Council recommended refusal at this meeting because it would be an overdevelopment of part of the site when there was scope to locate the cartlodge elsewhere on the property without creating a cramped form of development. The application did not reflect that the cartlodge would be twice the size of the conservatory it was proposed it would be replacing.

S/1982/17/FL – Mr & Mrs Mason, Meadowbrook Farm – amendment -retrospective erection of workshop/storage building. As there were no plans with the application councillors decided to consider it at a planning meeting to be held on 27th November.

Parish Council recommendations:

S/2235/17/FL – Tollgate cottage, 2 Linton Road – demolish garage and erect fence

Parish Council recommended approval on 31.07.17

Withdrawn 20/07/17

S/3564/17/OL – Land north of Linton Road – 13 dwellings

Parish Council recommended approval on 23.10.17

S/3099/17/FL – Mr Tilley, 45 North Road – change of use for agricultural to residential

Parish Council recommended refusal on 23.10.17

S/3795/17/FL – Andrew North, 50 North Road- retrospective equestrian surface

Parish Council recommended approval on 06.11.17

S/3676/17/FL- Granta Park, change of use from cricket pavilion to offices

Parish Council recommended approval on 06.11.17

District Council decisions:

S/3247/FL – McDonnell, Fitzgerald, O'Connor, Strawberry Farm, 3 Pampisford Road – alterations & 2 storey rear extension

Parish Council recommended approval on 09.10.17

District Council approved on 09.11.17

S/2836/17/FL – Land of Pampisford Road-IC Moore executors to BC Moore – proposed new field access for agricultural purposes

Parish Council recommended approval on 22.08.17

District Council approved on 03.10.17

S/2387/17/FL- Land at 16 Chalky Road –erection of two barns for agricultural use

Parish Council recommended refusal on 31.07.17

District Council approved on 05.09.17

S/2349/17/FL- 45 North Road – demolish dwelling and build new dwelling.

Parish Council recommended refusal on 31.07.17

District Council approved on 24.08.17

S/2672/17/FL – 7 Magna Close – porch

Parish Council recommended approval on 04.09.17

District Council approved on 11.10.17

Appeal

S/1077/17/FL Mr & Mrs Waters, 82 High Street- new barn adjacent to cottage.

The Parish Council supported the applicants making an appeal- 06.11.17

72. ISSUES RAISED BY COUNCILLORS

- a) Concern about the surface and slope of the path on the High Street between Mr Woodley's house and the Krylanders house. There were also concerns about the surface of the path from Lewis Crescent to Mortlock Gardens – **action Clerk** to report both on the County Council portal and ask for a visit from the Highway officer.
- b) Update on AALGA purchasing a gazebo that could be used by village community groups and stored at the allotment shed. The allotment group would purchase the gazebo and invoice the council .
- c) Overgrown hedges along the High Street to be mentioned in the newsletter.
- d) Concerns about the appearance of the Illumina building. The vents are black but were presented as grey in the plans with

cladding – **action Clerk** to report to the enforcement officer as they do not comply with the planning application and there have been complaints from residents.

e) Path from the Pampisford Road to Chalky Road was discussed earlier in the meeting under item 68b.

f) Pampisford road verge on the opposite side of the road to Moorefield was discussed earlier in the meeting under item 68e.

g) Footpath through the woods between North and South Road - Gaynor Farrant had made an application to the County Council to have the footpath recognised as a bridleway. There would be a consultation over this application which the landowner was likely to object to.

h) Results of the Granta Park traffic survey for 2017. The report said the car share scheme was not working and that connecting footpaths and cycleways to Granta Park were required. The frustrations raised in this report were similar to those raised by the Parish Council.

i) Can councillors discuss whether they will authorise Stephen Johnson's absences from Parish Council meetings. Stephen last attended a meeting in January, and was on holiday for the March meeting, skyped the May and July meetings, but was unable to skype due to insufficient band width in September. Bernie Talbot explained Stephen had booked a trip home planning to attend the May meeting but had been given the wrong meeting date so was not able to attend, after which he suffered some major health problems. Stephen was planning to return to live in Abington in April/May 2018 but it could be later in the year. Concerns were raised about an absent councillor representing the residents and Stephen volunteered to resign. It was also highlighted that it was good that he still wanted to be on the council, and that the elections were in May. CAPALC had advised the Clerk that an absence of 6 months needed to be supported by the council or the councillor would no longer hold office. **Jane Bowen proposed that Stephen Johnson has the councils support for his absence to remain a councillor if he attended the January meeting, which was seconded by Bernie Talbot, with support of all councillors.**

j) Open day at the Highway Depot on 16th October. Peter Brunning and Bernie Talbot attended the open day which was an interesting event.

73. UPDATE ON PUBLIC ACCESS TO GRANTA PARK.

a) Update on correspondence about local residents having access to the park. Negotiations between the parish councils and Granta Park had come to an unsatisfactory end, with anyone able to have limited access to the site via the main gate and the suggestion that the access would be reviewed in the spring.

b) Vandalism to a light that illuminates the access for employees was unfortunate and unhelpful to the councils' negotiations to obtain increased access for local residents to the Granta Park site.

74. REPORT FROM THE LIAISON MEETING WITH REPRESENTATIVES FROM LITTLE ABINGTON PARISH COUNCIL

LAPC proposed buying three interactive speed watch signs (£80/each) which would be installed on existing posts ideally, or costs would increase considerably.

75. REPORT FROM THE RECREATION GROUND COMMITTEE

The last meeting was held on 6th November. The new treasurer, Genevieve Dalton, was introducing new ways to present the accounts. The committee discussed having an internal auditor; **action Clerk** to find out who does this work for Linton Parish Council.

The committee had decided to refence the play area and remove some trees near this area and the river, once the ground was dry enough to do the work. The committee would forward details of quotes received to this council to fund £15,000 worth of section 106 funded work. A full tree survey was proposed for the pump track area and around the multisport area, which

would cover the next three years; quotes for the work had been received and the contractor chosen. At the next meeting a decision would be made about whether to build a pump track. There was no response to a request in the newsletter for volunteers to help the working party with the new projects at the recreation ground.

76. REPORT FROM THE COMMITTEE FOR ABINGTON HOUSING (CAH)

a) Update – there had not been a meeting recently but things were progressing. Bernie Talbot had received an email from the owner of Strawberry Farm land to say the site had been sold to David Reed Homes. It was agreed that this item should remain on future agendas.

77. NEIGHBOURHOOD PLAN

a) Update – the plan was at a pre -submission assessment stage. The County Council had requested a transport assessment which had been commissioned and a new grant applied for to fund the work.

78. CORRESPONDENCE

a) SCDC planning dept. - requested proposals for the use of section 106 funds from the possible development of 13 houses on Linton Road. **Action Clerk:** to find if funds could be requested to purchase the allotment land and the deadline for a response. Discussions about a community driverless car/zip car. **Action Councillors** to forward ideas for how funds could be used

b) The pension regulator has finally confirmed that the Clerk does not earn enough to require a pension.

c) Councillor Peter Topping – update on the Local Plan inspector's conclusions.

d) Email from Mortlock Gardens resident highlighting the poor-quality weed spraying done by a contractor on 13th October. There had been no response from the Highway Dept. about the complaint **action Clerk.**

e) Enquiry from parish church warden about whether section 106 funds could be used to fix/replace old heating pipes in the church. After consulting the section 106 officer the Clerk replied that the funds cannot be used for such purposes.

Councillor Orgee reported the church had obtained community chest funds to help with the work.

f) **Action Clerk** to contact the bank to get councillors (Bernie Talbot, Pennie Zimmern and Gaynor Farrant) paperwork to complete to authorize bank transfers. Bernie Talbot had tried several times but had no success.

79. ITEMS FOR THE NEXT MEETING'S AGENDA on 15th January

Meeting closed at 9.58pm

Great Abington Parish Council

Summary of Income and Expenditure accounts for year ending March 2017

Financial year ending:

<u>31.03.16</u>		<u>31.03.17</u>
	<u>Income</u>	
12,000.00	Precept	12,000.00
18.56	Interest	14.05
1.20	Consul	0
0	s. 106 funds	0
37.97	s. 106 interest	31.35
5735.03	VAT	0
524.74	Others (bus trip/refund)	905.33
0.00	Neighbourhood Plan	1443
<u>18,317.50</u>	Total	<u>14,393.73</u>
	<u>Expenditure</u>	
3.20	HMRC	85.80
2,372.80	Staff costs	2,390.00
894.04	Administration costs	2,011.59
526.00	Auditors	186
6,054.25	Recreation ground	3,937.50
834.05	Insurance	837.86
500	Section 137 (Parish Nurse)	500.00
1,182.00	Churchyard maintenance	594.00
586.00	General maintenance	-
300.00	Donations (Preschool toys, Red Cross)	-
583.21	Maintenance of pedestrian lights	597.07
485	Coach trip costs	470.00
923.2	Defibillator	-
	New flowerbed maintenance	28.25
	Queen's birthday event	1,000.00

Local Highway Initiative scheme contribution	1,000.00
Neighbourhood Plan expenses	1,477.47
New road signs	199.19

15,243.75

15,314.73

General fund

46,155.13	Audited accounts 2015/2016	<u>49,228.88</u>
18,317.50	Receipts	14,393.73
15,243.75	Less payments	15,314.73
<u>49,228.88</u>	<u>General funds balance 31 March 2017</u>	<u>48,307.88</u>

Great Abington Parish Council

Balance sheet at 31st March 2017

	<u>2016-2017</u>	<u>2015-2016</u>	<u>2014-2015</u>
<i>Long Term Assets</i>			
Government Bond	0	0*	96.04
<i>Current Assets:</i>			
Cash at Bank	51,267	52,220.03	47,455.64
Debtors			
<i>Total Assets</i>	51,267	52,220.03	47,455.64
<i>Current Liabilities</i>			
Nil			
<i>Net Assets</i>	51,267	52,220.03	47,455.64
<i>Represented by:</i>			
General Fund	51,267	52,220.03	47,455.64
<u>Earmarked funds 2015-7:</u>			
Recreation facilities	15,000	14,000.00	14,000.00
Section 106 funds	8071.62	8,040.27	10,192.28
Computer Equipment	930.05	930.05	930.05
Village Funds	0	1,100.00	1,100.00
Footpath repairs	3000	3,000.00	3,000.00
Linton Road light invoice	0	0	1,923.00
	<u>27,001.67</u>	<u>27,070.32</u>	<u>31,145.33</u>
<u>Bank Reconciliation</u>			
Business Premium account (s106)balance at 31st March 2017			8.071.62
Business Premium account balance at 31st March 2017			40,153.33
Current account balance at 31st March 2017			3,042.05
			<u>51,267.00</u>
Less unrepresented cheque:	9.06.15	101006	25.00
		101094	398.40
		101095	1.20
		101096	20.00

101097	837.86
101098	199.19
101099	1440.00
101100	37.47
101101	500.00
Total uncleared	3,459.12

47,807.88

The above statement represents fairly the financial position of Great Abington Parish Council as at 31st March 2017.

Approved by the Parish Council.....Chair

Date.....

.....Responsible Financial Officer

Date.....

* Bond was closed and the proceeds paid into the community account