Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

**The AGM of Great Abington Parish Council was held on Monday 15th May 2023 in the Institute.**

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**The meeting started after the Parish Meeting had finished at 7.30pm.**

**Present: Tony Orgee, Jill Carter, Jane Bowen, Mak Makwana (arrived just after the meeting started), Risa Nagasaki and the Clerk**

**1. ELECTION OF CHAIRMAN – Jill proposed Tony Orgee which was seconded by Jane Bowen, with the support of all councillors.**

**2. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORM BY CHAIRMAN AND COUNCILLORS -This was signed by Tony Orgee and witnessed by the Clerk.**

**3. CO-OPT A NEW COUNCILLOR-**

Risa Nagasaki addressed the meeting explaining that she was architect who had lived in Abington since 2020 and wished to get involved in the community and to help the council look critically at planning applications**. Jane Bowen proposed Risa as a new councillors which was seconded by Mak Makwana, with the support of all councillors**.

Risa completed an acceptance of office form which was signed by the Clerk and would complete and return the declaration of interest form at a later date.

**4. ALL COUNCILLORS TO CONSIDER WHETHER THEIR** **REGISTER OF MEMBERS INTERESTS FORMS NEED UPDATING.** No members had anything new to add to their interests form.

**5. APOLOGIES** – Stephen McDonnell had sent his apologies.

**6 ELECTION OF OFFICERS FOR 2023/24**

# Vice-Chairman – Tony proposed Jill Carter which was seconded by Jane Bowen, with the support of all councillors.

* + Planning meetings – All Councillors should try to attend
  + Recreation Ground Committee representatives– 3 Councillors would be Jill Carter, Stephen McDonnell and Louise Patten.
  + Street lighting Roads, footpaths, hedges, trees and verges - would all councillors
  + Liaison with Little Abington Parish Council – 3 Councillors would be Tony Orgee, Jill Carter and Stephen McDonnell
  + Police Liaison – no one required
  + Village Institute Management Committee – 1 Councillor – Tony Orgee
  + Health & Safety inspection of assets: dogbins/bins, benches and bus shelters – all councillors
  + Finance working group – at least three councillors to include Tony Orgge, Mak Makwana, Risa Magasaki, Jill Carter and Stephen McDonnell

**7. APPROVAL OF THE MINUTES FOR THE LAST MEETINGS** **–** Meeting held on 20th March were approved after an agreed change to p4 had been made.

**8. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING?** Tony Orgee declared an interest in items 11 and 14a.

**9. HIGHWAY ISSUES**

a) Pot holes on High Street and Pampisford Road. Some repairs had been done people should continue to report them on the County Council(CC) portal.

b) Update from SCDC on planning irregularities. No news had been received therefore Jane would email again copy in the Chief Executive of SCDC.

c) Pampisford Road and Cutting Road signs have fallen down. The Clerk was been given a new contact at CC.

d) The footpath outside Moorefield on the Pampisford is breaking up. The Clerk has chased up the Highway Officer again copying in his manager.

e) Trees overhanging the verge on Pampiford Road. The land owner of the field opposite Moorefield had removed fallen branches from the verge but the verge by 2 Pampisford Road needs to be cleared. **Action: Clerk** to contact the householders.

f) Trees on Newmarket Road growing out onto the road. Nothing has happened despite emailing the Highway Officer.

**10. PLANNING – separate sheet**

a) Separate listing of planning decisions at end of agenda.

**Tony Orgee declared an interest in item 11a**

**11. FINANCE**

a) Authorisation of the payments in the table below? **Tony Orgee proposed authorising all the payment except those for Glenn Broad (his gardener), which was seconded by Jill Carter with the support of all councillors. Jill Carter proposed authorising the payment to Glenn Broad with the support of Jane Bowen, with the support of all councillors**.

b) Income – precept £7,500 and £2000 for memorial benches from Gar Calvert’s sister

c) Utility aid contract ends soon for power supply to the lights and a new contract price needs to be agreed. Tony thought the contact expired in October.

**Payment to be authorised by councillors:**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank transfer | Mr R. and Mrs G. Smith | Funds to arrange Coronation event | £800.00 |
| Bank transfer | Glenn Broad | Grass cut on verges and churchyard -953 | £219.00 |
| Bank transfer | Glenn Broad | Grass cut on verges and churchyard -lark | £180.00 |
| **Bank transfer** | **Glenn Broad** | **Grass cut on verges and churchyard -955** | **£219.00** |
| Bank transfer | Abington Institute | Hall hire | £36.00 |
| Bank transfer | Paula Harper | Pay for March -Standing Order | £306.46 |
| Bank transfer | HMRC | Tax for March – Standing order | £76.60 |
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d) Can councillors approve the supporting statement which includes a separate spreadsheet detailing the section 106 income and payments which should have been considered at the 3rd May meeting when the year end figures were approved? **Tony Orgee signed the supporting statement with the approval of all councillors.**

e) The Council can no longer complete the annual governance statement and approve and sign the annual return accounting statements until the internal auditor has done his work and issued a report. Can councillors agree a date to meet to review/accept the year- end figures and complete the Annual Governance and Accountability Return? A meeting would be held on 30th May to sign of the Financial year end after the internal audit had been completed

f) The public inspection period for the audit will run from 5th June -12th July.

g) The Finance working party meeting was held on 17th April - balances were reviewed and payments checked against the bank statements.

h) Transfer of memory stick to the Chairman was done.

i) Update on chasing up documents/card reader for Jane to operate/access the Barclays cheques account. No news.

j) Duplicated payment to Clerk in April (£306.46), by Standing order (SO)and payment set up by Clerk who believe the SO had ceased. **Action:** The Clerk to repay the £306.46.

**Bank balances as at 31st March 2023**

Barclays: Community Account - £ 0

Business Interest - £ 22,252.63

**Active Saver Account (s106 funds) – £** **53,091.04**

Unity Account - £ 51,066.44

**12. SECTION 106 ACCOUNT**

a) Councillors had received updated spreadsheets of section 106 spent and how much remains in the account. Interest earned on account was £80.56 in the last year and the Clerk had allocated this to the community facilities (Institute), Open Space (Recreation Ground) or Play area.

**13.** **ACTIONS FROM THE LAST MEETING**

a) Update on the transfer of maintenance funds for the Larkfield open space, orchard, play area and parking bay. Hill to transfer £24,144 to the council to maintain the land. Hill have agreed to transfer the funds but they had not been received yet.

b) Can councillors select a memorial bench in memory of Gary Calvert to be installed on Linton Road? **Action Clerk** to circulate the bench prices to councillors

c) The Clerk had written to the pub to ask them to reinstate their car park to reduce congestion on the High Street alongside the cricket ground field. The previous parking area in the grounds of the pub contained gazebos and picnic benches , leaving approximately 6 spaces for cars. No response had been received.

d) Write to the Chairman of the Social Club asking if they have applied for a premises license to have the kebab van trade in their site. This was no longer necessary as an application had been made.

e) An application had been submitted to SCDC for a 20mph speed limit on the High Street and Linton Road.

**14. GRASS CONTRACT**

a) Can councillors select a contractor to cut the open space, play area and orchard in Larkfield. Three contractors had supplied prices and councillors selected JMW as offering best value for money. **Action: Clerk** to inform contractor.

**15. ITEMS RAISED BY COUNCILLORS**

a) Speeding in the village and request for a 20mph limit. Tony Orgee had applied on behalf of the council for funds from the Local Highway Initiative funds for a speed monitoring equipment.

b) Broadband - the government have superfast broadband for rural areas as a priority and the Old LSA Estate (South, North and Chalky Road) seemed to be too rural for Gigabit and BT Openreach. Written to the MP for support. However, Openreach had recent said that the ex-land settlement houses were part of the Linton telephone exchange and would be upgraded in the next year with Linton using the existing infrastructure.

**16. REPORT FROM THE LIAISON MEETING**

a) Items the council needed to consider or make decisions about that were discussed at this meeting. No meeting had been held recently.

**17. CORRESPONDENCE**

a) Email request asked both parish councils to fund a commemorative coronation bench to installed outside the Institute. Councillors anticipated that sufficient funds for a bench would be reimbursed to the council from the coronation events, and could be used towards funding the bench. Councillors also suggested the Institute check the Community Chest funds or Coronation funds from SCDC.

#### **18. ITEMS FOR THE NEXT MEETING’S AGENDA on 17th July 2023**

A meeting would be held on 30th May to sign of the Financial year end after the internal audit had been completed. Discuss the suggestion that further planning applications from Granta Park, could fund a village solar power system from section 106 funds at a future meeting.

**Meeting closed at 8.45pm**

**Planning applications/appeals considered by the Parish Council and decisions made by the District Council**

**Parish Council decisions**

**23/00941/HFUL- 131 High Street- front porch extension & single storey extension…**

**Parish Council recommended refusal on 17/04/23**

**23/00941/62 North Road- demolition of dwelling & erection of a detached dwelling and garage.**

**Parish Council recommended approval on 17/04/23**

**Amendments to application Ref :22/05549/OUT – TWI, Granta Park – Outline application for the development of the TWI campus (including means of access) for use by TWI (comprising but not limited to a range of related uses including office and laboratory space, and ancillary facilities including conferencing and non-residential education/training uses) and/or for Research and Development purposes (Use Class E(g)(ii)); following the erection of two new buildings centred off the central service spine (B4 and B5), one building (B6)**

**Parish Council recommended refusal on 17/04/2023**

**23/01336/FUL- Land adjacent to 19 South Road – erection one, two storey dwelling**

**Parish Council recommended approval on 03/05/23**

**District Council decisions**

**23/00099/FUL- 16 Chalky Road – construction of a 4 bed detached bungalow**

**District Council approved 03/05/203**

**23/00559/HFUL- 43A North Road – replace detached garage/outbuilding, additional dormer window on east elevation.**

**District Council approved between 10th – 16th April 2023**