

# GREAT ABINGTON COUNCIL

Clerk: Mrs. PM Harper  
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## **The Annual meeting of Great Abington Parish Council will be held in the main hall at Abington Institute on Monday 15<sup>th</sup> May 2023**

**The meeting started after the Parish Meeting had finished at approximately 7.30pm.**

### **1. ELECTION OF CHAIRMAN**

### **2. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORM BY CHAIRMAN AND COUNCILLORS**

**3. CO-OPT A NEW COUNCILLOR- Councillors to authorise the co-option of a new councillor.**  
New councillors to complete an acceptance of office form and complete a declaration of interest form.

### **4. ALL COUNCILLORS TO CONSIDER WHETHER THEIR REGISTER OF MEMBERS INTERESTS FORMS.**

### **5. APOLOGIES**

### **6 ELECTION OF OFFICERS FOR 2023/24**

Vice-Chairman

Planning meetings – All Councillors

Recreation Ground Committee representatives– 3 Councillors

Street lighting Roads, footpaths, hedges, trees and verges - 2 Councillors

Liaison with Little Abington Parish Council – 3 Councillors

Police Liaison - 1 Councillor

Village Institute Management Committee – 1 Councillor

Newsletter – 1 Councillor

Health & Safety inspection of assets: dogbins/bins, benches and bus shelters – 3 Councillors

Finance working group – at least three councillors

**7. APPROVAL OF THE MINUTES FOR THE LAST MEETINGS** – Meeting held on 20th March, 17th April and 3<sup>rd</sup> May.

### **8. DO ANY COUNCILLORS HAVE INTERESTS TO DECLARE IN ITEMS TO BE DISCUSSED DURING THE MEETING?**

### **9. HIGHWAY ISSUES**

- a) Pot holes on High Street and Pampisford Road.
- b) Update from SCDC on planning irregularities.
- c) Pampisford Road and Cutting Road signs have fallen down.
- e) The footpath outside Morefield on the Pampisford is breaking up.
- f) Trees overhanging the verge on Pampiford Road.
- g) Trees on Newmarket Road growing out onto the road.

### **10. PLANNING – separate sheet**

- a) Separate listing of planning decisions at end of agenda.

## 11. FINANCE

- a) Authorisation of the payments in the table below?
- b) Income – precept £7,500 and £2000 for memorial benches
- c) Utility aid contract ends soon for power supply to the lights and a new contract price needs to be agreed.

### Payment to be authorised by councillors:

|               |   |   |            |
|---------------|---|---|------------|
| Bank transfer | Mr R. and Mrs G. Smith                          | Funds to arrange Platinum Jubilee events                                      | £300.00    |
| Bank transfer | Paula Harper                                    | Pay for April and May   | £503.88    |
| Bank transfer | HMRC  | Tax for April and May   | £126.00    |
| Bank transfer | CAPALC  | Annual membership- £383.72 or £433.72 with data protection officer membership | £383.72    |
| Bank transfer | Fenland Leisure Products/On line Play Equipment | Pump Track  | £11,719.93 |
| Bank transfer | Glenn Broad                                     | Grass cut on verges and churchyard  | £199.00    |
| Bank transfer | Abington Institute                              | Hall hire   | £94.00     |
| Bank transfer | Lilys inflatables and soft play                 | Jubilee event -bouncy castle hire   | £250.00    |

- d) Can councillors approve the supporting statement which should have been considered at the 3<sup>rd</sup> May meeting when the year end figures were approved?.
- e) The Council can no longer complete the annual governance statement and approve and sign the annual return accounting statements until the internal auditor has done his work and issued a report. Can councilors agree a date to meet to review/accept the year- end figures and complete the Annual Governance and Accountability Return?
- f) The public inspection period for the audit will run from 5th June -12th July.
- g) The Finance working party meeting was held on 17<sup>th</sup> April - balances were reviewed and payments checked against the bank statements.
- h) Transfer of memory stick to Chairman.
- i) Update on chasing up documents/card reader for Jane to operate/access the Barclays cheques account.

### Bank balances as at 31<sup>st</sup> March 2022

Barclays:           Community Account - £ 0  
                          Business Interest - £ 22,252.63  
                          Active Saver Account (s106 funds) – £ **53,091.04**

Unity Account - £ 51,066.44

## 12. SECTION 106 ACCOUNT

- a) Councillors have received an updated version on section 106 spent and how much remains in the account. Interest earned on account was £16.50 in the last year and the Clerk has allocated this to the community facilities (Institute), Open Space (Recreation Ground) or Play area. Can the council approve this allocation of interest?

## 13. ACTIONS FROM THE LAST MEETING

- a) Update on the transfer of ownership of the Larkfield open space, orchard, play area and parking bay. Hill to transfer £24,144 to the council to maintain the land.
- b) Can councillors select a memorial bench to be installed on Linton Road?
- c) Write to the pub to ask them to reinstate their car park o reduce congestion of the High Street alongside the cricket ground field.
- d) Write to the Chairman of the Social Club asking if they have applied for a premises license to have the kebab van trade in their site.
- e) An application has been submitted for a 20mph speed limit on the High Street and Linton Road.

## 14. GRASS CONTRACT

- a) Can councillors select a contractor to cut the open space, play area and orchard in Larkfield.

## **15. ITEMS RAISED BY COUNCILLORS**

- a) Speeding in the village and request for a 20mph limit.
- b) Broadband - the government have superfast broadband for rural areas as a priority and the LSA seems to be too rural for Gigabit and BT Openreach. Written to the MP for support.
- c) Query asking if the Social Club applying for a about for the food van.

## **16. REPORT FROM THE LIAISON MEETING**

- a) Items the council needs to consider or make decisions about that were discussed at this meeting

## **17. CORRESPONDENCE**

- a) Email request asking both parish councils to fund a commemorative coronation bench to installed outside the Institute.

## **18. ITEMS FOR THE NEXT MEETING'S AGENDA on 17<sup>th</sup> July 2023**

Holiday dates?

