

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 11th SEPTEMBER 2017, BEGINNING AT
8.00pm, IN THE VILLAGE HALL.**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Alan Pinnock, Mark Bloomfield, Andrew Noble, David Barlow,
Kaylash Juggurnauth and Tom Streeter.

ALSO PRESENT: Mrs Freda Townsend (Clerk) and Mrs Urška Sydee.

41. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Vicky Wing.

42. DECLARATIONS OF INTEREST

There were no declarations of interest. Cllr Tom Streeter regarding UTT/17/1951/FUL because it involves family.

43. QUESTIONS FROM MEMBERS OF PUBLIC

No public present.

44. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 3rd July 2017 were approved as a correct record of the proceedings and signed by the Chairman.

45. MATTERS ARISING

The Clerk had made enquiries about the public footpath way post, which was opposite the church, but still awaiting a response - these are not dealt with now by Uttlesford as before, but a message had been left with P3 at Highways. The Chairman will work with the new Clerk on getting this resolved.

46. CHAIRMANS COMMUNICATIONS

The Chairman advised he received a letter from WI, asking for donation, saying that expenditure is high. The Council felt that more information was needed. This would need careful consideration in order that a precedent is not set.

Resolved: Chairman will meet with WI asking for more details and report back to the Council.

The Chairman also informed members that EALC AGM will be held next Tuesday 19th September, and he will attend.

47. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

None present to report.

48. AIRPORT

The copies of the minutes from the NWEHPA AGM and the SSE Parish & Town Liaison Group meeting held at the end of June have been attached for information and have been noted.

The Clerk reported that invitation for the Parish Council Forum had been received from Stansted Airport. There are three meetings to be held and two representatives of the Parish Council can attend. Bullet points of topics that they want to discuss, and names of attendees must be emailed beforehand specifying which meeting they will attend.

Resolved: Cllr Tom Streeter agreed to attend one of the meetings. Bullet points for discussion: noise, night flights, congestion and pollution were agreed. Cllr Streeter agreed to inform Stansted Airport re required details and asked members if they want anything else to be asked to inform him.

49. HIGHWAYS

The Chairman advised that the reply from Chris Stoneham regarding Bedlars Green curb was received. The definite boundary needs to be established, once that is done the details will be passed on to Essex Highways.

With regard to the crash barriers obscuring the memorial at Anvil Cross, the Clerk had written to Andy Jobbing at Highways. We are requesting either physical or financial help to raise the memorial so that it can be seen again. We are still awaiting the reply.

Cllr David Barlow asked to chase the progress on the big pothole near the pub

Resolved: The Clerk to check on progress with Highways and report back.

50. AFFORDABLE HOUSING

Cllr Andrew Noble reported that details for the full planning application are almost complete, and hopes it will be received for comment in the near future.

51. UTTLESFORD LOCAL PLAN

The Clerk reported that she submitted the response partly based on the previous comments submitted in 2015. A copy had been distributed to Cllrs.

52. ASSETS OF COMMUNITY VALUE

Our named Village Assets are St. Giles Church, the Village Hall, The Hop Poles pub and our car park and village hall field. The list expires in December this year and we are asked by UDC if we wish to re-nominate any of these assets.

The Chairman reported that the pub is for sale, Council is not in a position to buy it, nor there are any groups in the village. The 6 weeks moratorium finishes on 20th September. The new buyer wants to run the pub.

Resolved: To re-nominate all of them.

53. BEDLARS GREEN AND NOTICE BOARDS

Notice boards at Bedlars Green, Tilekiln Green and Woodside Green have all now been replaced. Cllr Alan Pinnock has been thanked for the work done.

Work on Bedlars Green is still ongoing. It was agreed to lay new bricks around the pump exactly as they were.

54. HALLINGBURY'S SPEEDWATCH GROUP

A Speedwatch Training afternoon was held on Tuesday 15th August, attended by 13 volunteers, along with Mary Whiley and Liam Collins from the Safer Essex Roads Partnership. It was agreed by all at the meeting that we should run this as a joint venture between the Hallingbury's and volunteers from each village would be available to cover both villages. Jackets and signs were obtained. It will start to operate when teams are formed.

55. ELM TREES

The agreement upon further arrangements on planting was postponed for the next meeting when Cllr Vicky Wing is present.

56. MISCELLANEOUS ITEMS FOR INFORMATION AND NOTING

1. EALC inform us that Essex's police and crime commissioner is to take on responsibility for the county's fire and rescue service too. Roger Hirst is to become the UK's first combined police and fire commissioner in October. He proposed the step to the Home Office following a public consultation and endorsement from all three local authorities in the county. The government hopes the changes will result in better collaboration between the police and fire service. Police and crime commissioners in other areas have said they were considering the idea of taking responsibility for their local fire services.

2. NHS West Essex Clinical Commissioning Group is holding its fourth Annual General Meeting at Conference room, Harlow Health Resource Centre, Harlow Leisurezone, Harlow on Thursday 28 September 2017. They will be discussing the achievements, successes, accounts and more for 2016/17. There will also be an opportunity for questions. Please *RSVP* for catering purposes and submit any questions to weccg.comms@nhs.net. Further details of this year's AGM and agenda to follow.

3. In October, West Essex NHS is holding three free events for older adults across Uttlesford to promote positive messages around staying healthy and warm this winter. The dates are: Tuesday 3rd October at the Rowena Davey Centre, Great Dunmow, Wednesday 11th October at The Crafton Centre, Stansted, and Friday 20th October at The Garden Room, Saffron Walden. All are from 9.30am to 1.30pm, and include lunch.

4. RCCE is holding a Network Event on 18th October at Great Saling Village Hall, Piccotts Lane, Great Saling. CM7 5DW. This will be from 10am to 12 noon. No one elected to attend.

5. The Chairman reported that the letter informing that the AON insurance is taken on by RNIB was received.

That will not change the current insurance policy. The Council will seek other quotes nearer the time for insurance renewal.

6. The Chairman reported that a letter from "Volunteer Uttlesford" membership form with explanation of what they do was received. The Council doesn't wish to become a member.

7. The Chairman informed the Council that a letter from Essex & Herts Air Ambulance was received, thanking us for the donation received last year and asking for a grant for this year. Council is happy to support them again, decision will be made in November.

57. FINANCE

The following payments were made during the period 14th June to 11th August 2017:

	£
HMRC – tax May	84.40
GH Highlights – production costs Inv. 1629	500.00
GH Highlights – production costs Inv. 1635	500.00
Hillier Nurseries Ltd – purchase of trees	1,653.60
Glasdon – seat and commemorative plaque in respect of Ron Coultrup.	635.96
HMRC – tax June	84.40
F. Townsend – salary June	337.45
- expenses June	64.83
- stationery	39.99
Alan Pinnock Property Maintenance - provision of new notice boards.	1,981.55

Income

None for this period.

Balances

Business Premium Account	12,933.71
Community Account	2,664.71
Gratuity Account	2,099.92

The Chairman informed the Council that the litter pick expenses will be just over £250.00 and that for September there will be two salaries as both clerks are working in September to ensure smooth handover.

Accounts agreed.

58. PLANNING

Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/17/1364/AV	Erection of 2 no. Halo illuminated letters and logo fascia signs, 2 no. internally illuminated freestanding totem signs and 1 no. non-illuminated vitreous enameled branch nameplate sign. Thremhall Park.	Consent (no obj.)
UTT/17/1496/HHF &	Erection of two bay cart lodge.	Consent
UTT/17/1440/LB	Proposed replacement of concrete drive to gravel, extension to driveway and replacement of existing garage doors. White Lodge, Latchmore Bank.	

(My Council were pleased to see that our comments on the previous application (UTT/17/0394/HHF & UTT/17/0395/LB – withdrawn) had been taken into account with this new application. No objections raised.)

UTT/17/1536/FUL Installation of a 30m lightweight lattice mast with 3 antennas and 2 microwave dishes, 3 equipment cabinets and a meter cabinet and development ancillary thereto, all within a weldmesh fence compound.

Thremhall Business Park.

Withdrawn.

UTT/17/1505/HHF Erection of a side porch with roof overhang and new roof to existing elevation. Weatherboarding to front and side elevations and flue to front elevation roof for wood burner.

Consent
(no obj.)

1 Cophall Close.

UTT/17/1691/LB Installation of a 30m lightweight lattice mast with 3 antennas and 2 microwave dishes, 3 equipment cabinets and a meter cabinet and development ancillary thereto, all within a weldmesh fence compound.

Consent
(no obj.)

Thremhall Business Park.

UTT/17/1862/FUL Demolition of old stable block and replaced with residential dwelling retaining existing vehicular access.

Consent
(no obj.)

Stables south of The Old Elm.

UTT/17/1954/HHF Proposed replacement single storey rear extension. Woollcott House.

Consent
(no obj.)

Applications received for comment and dealt with by the Planning Working Group:

Application No. Site and Development

UTT/17/1691/LB Installation of a 30m lightweight lattice mast with 3 antennas and 2 microwave dishes, 3 equipment cabinets and a meter cabinet and development ancillary thereto, all within a weldmesh fence compound.

Thremhall Business Park.

No objections raised.

UTT/17/1862/FUL Demolition of old stable block and replaced with residential dwelling retaining existing vehicular access.

Stables south of The Old Elm.

No objections raised.

UTT/17/1954/HHF Proposed replacement single storey rear extension. Woollcott House.

No objections raised.

UTT/17/1113/FUL Section 73A Retrospective application for the erection of walls and gates.

Land to South of Howe Green Road.

No objections raised.

UTT/17/2082/HHF Section 73A Retrospective application for the erection of a conservatory.

Building adj. 3 Moat Farm Cottages.

No objections raised.

UTT/17/1951/FUL Construction of grassed playing pitches, drainage works, pedestrian footpath link and other related development including land grading works.
Land to the south of Bowling Lane.

No objections raised.

UTT/17/2035/FUL Erection of 1 no. detached dwelling.
Land at 3 Moat Farm Cottages.

While no objection in principal, the land lies outside development limits which may contravene Policy S7 of the Local Plan. However, due to permission being given to conversion of the building on adj. land to the east and existing buildings to the west of the site, this could be seen as infill of the site which may meet the criteria under Housing 6.13 of the Local Plan.

Applications to be dealt with at this meeting:

<u>Application No.</u>	<u>Site and Development</u>
None.	

59. MEMBERS REPORTS

Cllr Kaylash Juggurnauth – had contacted MP Kemi Badenoch re Superfast Broadband delay. No reply received yet. It was proposed to invite MP Kemi Badenoch to one of the future meetings (January) if reply is not received by then.

Cllr Kaylash Juggurnauth also agreed to take over from Freda on defibrillator checks.

Cllr Mark Bloomfield - Cllr Vicky Wing would like to know if the Council agrees the expenditure for the Neighbourhood Watch signs and small bells that can be put on purses. The Council agreed in principle. To be discussed further.

Cllr Alan Pinnock - work on Bedlars Green in progress.

Cllr David Barlow - the cart lodge type building can be seen behind the Hop Poles. A question was raised whether building permission is required.

Resolved: To check with UDC to see if there was a planning application.

The meeting ended at 9.25pm.

Signed.....
(Chairman)
Date.....