

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 13 SEPTEMBER 2021, BEGINNING AT
8.00 p. m., IN THE VILLAGE HALL**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Jules Baldwin, David Barlow, Mark Bloomfield, Andrew Noble
and Alan Pinnock.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
2 members of the public

21/57. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Neil Jackson and Kaylash Juggurnauth;
Uttlesford District Council Cllrs Geof Driscoll and Neil Reeve; Essex County
Cllr Susan Barker.
All accepted.

21/58. DECLARATIONS OF INTEREST

None.

21/59. PUBLIC PARTICIPATION

- Representative from Residents Association informed the Council of their intent to apply for Rule 6(6) status to be able to formally appear at the inquiry and give their views in regard of planning appeal APP/C1570/W/21/3278283 which was said be determined on the basis of a Public Inquiry.

20.04 – Cllr David Barlow arrived

- Chairman of the village hall committee gave their views in regard of constructing playground on the field adj. to village hall car park. To be discussed in item 21/71 d).

20.33 – member of the public left

21/60. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 5 July 2021 were approved as a correct record of the proceedings and were signed by the Chairman.

21/61. MATTERS ARISING FROM PREVIOUS MEETING

None.

21/62. CHAIRMAN'S COMMUNICATIONS

Chairman, Cllr Alan Townsend reported that:

- He attended EALC Committee meeting

- Noticeboard at the St Giles can be used for different types of notices, not just Parish Council's
- He attended PC Workshop where various topics related to housing and plan were covered
- Property 'Forest View' changed name to 'Blossom View' and that UDC was informed of that
- He chaired the meeting of UALC
- He attended 'Zoom' meeting organised by Cllr Driscoll re development of the land at Tilekiln Green to create an open logistics facility
- He attended working group of four Parish Councils re UDC Local Plan call for sites

21/63. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

None present.

21/64. HIGHWAYS MATTERS

a) Update

Nothing to report.

b) Lewismead, Tilekiln Green

In progress.

21/65. AIRPORT

Nothing to report.

21/66. LOCAL PLAN

a) Hatfield Community Village Working Party Update

Cllrs Alan Townsend, Jules Baldwin and Neil Jackson attended the meeting of a 'Unsustainable Sites Action group' (USAG). It was agreed to appoint the consultant to put together comments in regard of 'Call for sites' for submission to UDC. Financial contribution from the involved Parish Council will be needed for this. UDC says nothing has yet been decided.

b) Representatives for Hatfield Community Village Working Party

Cllrs Alan Townsend, Neil Jackson and Jules Baldwin agreed to represent Great Hallingbury Parish Council at the 'USAG' meetings.

c) Hatfield Community Village Working Party Remit

Representatives must give report at the next Parish Council meeting. If any kind of decision needs to be made before the next Parish Council meeting, the report with the information on decision that needs to be made should be sent to clerk to circulate. In this case decision should be made on basis of received responses sent to clerk by email from Councillors in which their decision is clearly stated. Decisions are made by majority and retrospectively confirmed at the next Parish Council meeting.

21/67. HALLINGBURYS' SPEEDWATCH GROUP

The coordinator for speedwatch in Essex has changed.

- 21/68. NEIGHBOURHOOD WATCH**
An update was published in Great Hallingbury Highlights.
- 21/69. WOODSIDE GREEN ROAD**
a) Update
Cllr Geof Driscoll was not present to give an update re recount of the houses.
b) LHP Scheme Request
In progress.
- 21/70. BEDLARS GREEN**
Planning application for 'Hop Poles' not going ahead.
- 21/71. PLAYGROUND - FIELD ADJ. TO THE VILLAGE HALL CAR PARK**
a) Report
Nothing to report.
b) Project
Offer received from Creative Play to be used as a project for the playground.
c) Finance
c.1) Project Budget
Offer received from Creative Play to be used as a detailed project budget.
c.2) Grants
c.2.1) CIF
Application for CIF grant to be submitted.
c.2.2) National Lottery Grant
Nothing to report.
d) Letter from Village Hall Chairman
A letter from Village Hall Chairman was received and all raised concerns were noted. Two other potential locations than field adj. to village car park were discussed. For location no 1 lack of parking space was pointed out. Cllr Andrew Noble to inform Council of the outcome of talking to the owner of location no.2.
- 21/72. ESSEX HIGHWAYS DEVOLUTION SCHEME**
The Council decided not join Essex Highways devolution scheme.
- 21/73. THE QUEEN'S PLATINUM JUBILEE**
The Council agreed not to organise celebration of the Platinum Jubilee of HRH Queen Elizabeth II.
- 21/74. CORRESPONDENCE**
a) Received Correspondence:
 - EALC – E Bulletins; Training Bulletins; Police bulletins; New Courses, Highways Highlights July 2021; Covid-19 Updates; Net Zero: Making Essex Carbon Neutral: letter from Chairman Cllr Peter Davey; Community Specials Constables (CSC) Briefings; EALC News Update.

NALC – Coronavirus Update, newsletters; Chief Executive’s bulletins.

- Stansted Airport Watch - press release – 6 September 2021; email re donation.
- Uttlesford District Council - consultation on the Local Council Tax Support scheme 2022/23; deadline 31.08.2021.
- Uttlesford District Council - Business survey to inform the Local Plan - live and running to 15 August 2021.
- Uttlesford District Council, Electoral Services Manager - Community Governance Review of Parishes Feedback on stage 1 consultation.
- Uttlesford District Council, Communications Officer – Uttlesford Business Survey press release.

All received and noted.

b) Late Correspondence

- Uttlesford District Council, Local Plan and New Communities Team - a follow-up to the Town and Parish Workshops on 26 and 28 July 2021.
- UALC – AGM invitation Wednesday 13th October 2021, beginning at 7.30pm; 4 members allowed per Council.
- EALC – Upcoming EALC Events - EALC AGM & Highways Briefing; August Edition of Highways Highlights.

All received and noted.

21/75. FINANCE

a) Payments

The following payments had been made during the period 12 June 2021 to 13 July 2021:

	£
Clerk - net salary June 2021	324.60
Clerk – expenses May and June 2021	119.97
Great Hallingbury Highlights – Summer 2021 edition	500.00
UALC – membership 2021/2022	5.00
FT – Norton subscription (1/2 shared with LHPC)	42.49

The following payments had been made during the period 14 July 2021 to 13 August 2021:

	£
KR – internal audit	40.00
Broad Oak Consultants Ltd – ink cartridge, ½ office 365 subscription	141.30
HMRC – Tax June 2021	81.00
Hertfordshire County Council – stationery	49.78
CH – grass cutting VH field	560.00
A. Lawrance – tree felling VH field	600.00
Hertfordshire County Council – stationery	38.41
RCCE – membership 2021/2022	72.60
Clerk - net salary May 2021	391.01
Broad Oak Consultants Ltd – ink cartridges	297.07
HMRC – Tax July 2021	81.20

All received and agreed.

b) Income

None for this period.
Received and agreed.

c) Balances on 13 August 2021

Community Acc.	£10,472.22
Reserve Acc. (Business Premium Acc.)	£8,988.39
Received and agreed.	

d) Budget Update

Received and noted.

e) Approvals

e.1) Payment Approvals

The payments were approved and signed by the Chairman.

e.2) Event

The Council agreed that the budget for courses and events is already exceeded and the topic is very interesting, but not relevant for our village

e.3) Stansted Airport Watch (SAW)

Agreed to give donation £250.00 to SAW (former SSE) in September rather than in November.

f) Bank Reconciliation

The bank reconciliation was approved and signed by the Chairman.

g) Bank Arrangements

Nothing new to report.

h) Pension

Nothing new to report.

i) Playground Contribution

Agreed to move £2,000.00 from general reserve to earmarked Play areas reserve.

j) Hatfield Community Village Working Party Financial Contribution

Agreed to contribute £500.00 as a one-off payment due to low precept.

k) Reserves Policy

It was agreed to adopt Reserves Policy.

21/76. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/1098/FUL	Land to The East Of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision
	Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping	

(No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.)

<u>Application No.</u> UTT/20/1034/OP	<u>Site and Development</u> The Hop Poles, Bedlars Green, Great Hallingbury, Hertfordshire, CM22 7TP	<u>Decision</u> Withdrawn
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Outline application, with matters of appearance, landscape and scale reserved, for proposed development of 8 chalet style houses with associated parking and access and play area.

(Objections: it is overdevelopment; there are concerns about the access and parking as the road is too narrow.)

<u>Application No.</u> UTT/21/1558/HHF	<u>Site and Development</u> Woolcott House, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7PG	<u>Decision</u> Approved
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Erection of domestic garage - amendment to that approved under UTT/19/0172/HHF.

(No objections.)

<u>Application No.</u> UTT/21/1846/FUL	<u>Site and Development</u> The Old Forge, Woodside Green, Great Hallingbury Bishop's Stortford, Hertfordshire, CM22 7UL	<u>Decision</u> Refused
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Demolition of outbuilding and erection of 1 no. detached dwelling

(No objections; however, it should be brought into a building line, and it should fit in the same size footprint. There is a concern that a one storey building will be developed into a two-storey building.)

<u>Application No.</u> UTT/21/1986/HHF	<u>Site and Development</u> 2 Moat Farm Cottage, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UF	<u>Decision</u> Approved
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Proposed two storey and single storey rear extension, first floor side extension, front roof dormers and porch

(No objections.)

<u>Application No.</u> UTT/21/2150/FUL	<u>Site and Development</u> Coppins, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UH	<u>Decision</u> Awaiting decision
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Erection of 2 no. two-storey semi- detached dwellings, with new vehicle access to public highway, and associated private garden, car parking, and landscaping

(No objections but must be in keeping with aesthetics of original building and neighbouring properties.)

b) Applications to be Dealt with at this Meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/2209/DFO	Land Adjoining 2 White Cottages, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TG

Details following outline application UTT/18/0999/OP for 2 no. dwellings - details of appearance, landscaping, layout and scale

1. Although there have been several outline applications for this plot and all have been approved in the past, not one of them has picked up on the raised kerb that is in situ for the bus stop. The proposed access to this project will encroach this raised bus stop kerb. The reporting officers report from 2014 under Sustainable transport and road safety claims that the bus stop is 200 meters from the proposed site entrance. This is incorrect, it is in the immediate location.
2. Back in 2014 a tree survey appears to have been done, but that was 7 years ago and then there were trees of interest. Nothing has been submitted in this application to address this. Although the reporting officers report states there are no TPO's this needs to be looked at again, considering the time frame that has elapsed from the original report.
3. If the application is approved, the properties must be connected to mains drainage and sewage.
4. The proposed 2 properties do not sit in the building line for stretch of Stane Street that this proposal is for. They will sit too far back and would be in danger of potential flooding from the brook. The siting needs to be re-addressed and pulled in line with the other properties to the left and right of the site.
5. The archaeological trial trenching needs to be enforced before any works can start.

6. All site traffic must be kept to the site and not encroach the B1256. In the interests of highway safety.

We object to the siting of the houses of the proposal but won't object if they are pulled forward of the plot (moving the parking facility to the back of the plot.)

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/2326/HHF	9 Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TG

Excavation to form basement and rear patio area, new terrace and staircase to rear, amendments to rear fenestration

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/2337/FUL	Barnmead, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TA

Conversion of garages from plots 2-5 into living accommodation and adding a room in the roof of plots 2 and 3 (amendment to previously approved application No. UTT/18/1982/FUL).

No objections.

Application No.
UTT/21/2448/HHF

Site and Development
90 Woodside Green, Great Hallingbury, Bishop's
Stortford, Hertfordshire, CM22 7UW

Proposed removal of existing shed in rear garden and
erection of a proposed single storey building to be used
as gym/shed.

No objections.

c) Appeals

Appeal notifications APP/C1570/W/21/3268990 and APP/C1570/W/21/3278283 were
received and noted.

d) Existing Address Letter

Existing Address Letter 21/00101/NEWNUM was received and noted.

e) Late Planning Matters

None.

21/77. MEMBERS' REPORTS

None.

21/78. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

None.

21/79. NEXT MEETING

The next Parish Council meeting is scheduled to be held on 1 November
2021 in the Village Hall. The venue can change so please check the
website closer to the time. Members of the public who wish to attend
should contact the Clerk in order to obtain instructions on how to attend the
meeting.

The meeting ended at 21.45

Signed.....
(Chairman)

Date.....