

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 9th SEPTEMBER 2019, BEGINNING AT
8.00pm, IN THE VILLAGE HALL**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Jules Baldwin, David Barlow, Mark Bloomfield and Alan Pinnock.

ALSO PRESENT: Mrs Urška Sydee (Clerk)

19/49. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Kaylash Juggurnauth, Andrew Noble, Tom Streeter; District Cllr Geof Driscoll and County Cllr Susan Barker.
All accepted.

19/50. DECLARATIONS OF INTEREST

None.

19/51. PUBLIC PARTICIPATION (limited to 15 minutes)

None present.

19/52. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 8th July 2019 were approved as a correct record of the proceedings and signed by the Chairman.

19/53. MATTERS ARISING FROM PREVIOUS MEETING

None.

19/54. CHAIRMAN'S COMMUNICATIONS

The Chairman reported that:

- He was in communication with Cllr Reeve regarding land clearance at Start Hill – it looks that permission was obtained. UDC's planning enforcement was sent on site.
- He received a call from resident informing him about airport parking at one property in the village – UDC enforcement will check
- He was informed that the burglary happened in the village which was very similar to the one that happened earlier this year
- He attended one EALC and two UALC meetings including their AGM

19/55. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

None present to report.

- 19/56. HIGHWAYS MATTERS**
None.
- 19/57. AFFORDABLE HOUSING**
On behalf of Cllr Andrew Noble Cllr Alan Townsend reported that new entrance will be done early next week.
- 19/58. HALLINGBURYS' SPEEDWATCH GROUP**
Three people expressed interest to join the group.
- 19/59. AIRPORT**
An aircraft noise was reported to MAG by resident.
- 19/60. NEIGHBOURHOOD WATCH**
Cllr Jules Baldwin reported that:
- She attended the first meeting with only three people attending
 - There were three thefts in the village reported to the police
 - She delivered 'The Watch' magazine to the majority of households in the village, to the remaining ones it will be delivered in due course
- 19/61. WEBSITE**
No news regarding Essexinfo website provider.
- 19/62. THE NATIONAL RURAL WEEK OF ACTION**
The Council don't plan any activities.
- 19/63. TELEPHONE BOX**
The Council agreed not to purchase telephone box in Woodside Green for £1.
- 19/64. WOODSIDE GREEN ROAD**
- a) Speed Restrictions**
Cllr Alan Townsend is waiting for appointment with the Howe Green House school to discuss the way forward.
- b) Gate**
The Council is not responsible for the gate for the cattle grid. It was suggested to ask the resident to write to National Trust and Highways if that's their responsibility.
Resolved: The Clerk to write to Cllr Susan Barker asking if the Highways is responsible for the gate and to resident suggesting that they write to National Trust and Highways.
- 19/65. CONSULTATION**
- a) Review of Polling Districts and Places 2019**
The Council answered the questions. The Clerk to submit response on behalf of Great Hallingbury Parish Council.

Councillors can respond individually should they wish to do so.

b) Local Council Tax Support scheme 2020-2021

It was agreed not to respond.

19/66. CORRESPONDENCE

a) Received Correspondence:

- EALC – E Bulletins, Essex Future Library Services Strategy, legal update, county update, training bulletin, Highways Highlights, Essex Highways Annual Plan 2019-20, EALC Annual General Meeting 2019 and Essex County Council and EALC Joint Conference 2019 19.09.2019 at 10.30 Great Dunmow, Policy Consultation E-Briefing 09/19 - Independent Review Into Local Government Audit (deadline for responses 17.00 18.10.2019), NALC Annual Conference 29.10.2019 bookings deadline 22.10.2019.
- Stop Stansted Expansion – Parish & Town Council Liaison Meeting: 18.09.2019, Great Easton village hall, The Endway, Great Easton, Dunmow CM6 2HF at 8pm.
- Uttlesford District Council, Senior Environmental Health Officer - health and safety advice Bouncy castles and Play inflatables.
- FOI Request - children's play areas – responded 01.08.2019
- Rural Community Council of Essex, Executive Director - Essex Future Library Services Strategy.
- Superfast Essex Team - Ultrafast broadband plans for new phase of work, Superfast Essex update: Gigaclear Phase 3 - Uttlesford - Timescale changes, Superfast Essex Programme Update - August 2019.
- Resident – letter regarding use of 'Bedlars Green Lane' in UDC's planning applications.
The Council acknowledged that 'Bedlars Green' is correct and will notify UDC if it 'Bedlars Green Lane' is used instead.
- Uttlesford District Council, Cllr Anthony Gerard - Planning Committee protocols and procedures update.
- Uttlesford District Council, Democratic Services Officer - Local Council's Liaison Forum Agenda for 10 September 2019.

All received and noted.

b) Late Correspondence

- EALC – Police Bulletin, Highways Highlights, E bulletin. Circulated on various dates.

Received and noted.

19/67. FINANCE

a) Payments

The following payments had been made during the period 14 June to 12 July 2019:

Clerk - net salary and expenses June 2019	£ 368.25
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The following payments had been made during the period 13 July 2019 to 13 August 2019:

	£
HMRC - Tax June 2019	77.40
F.T. – Norton Subscription 2019/2020 (shared with LHPC)	35.00
Great Hallingbury Highlights – Summer 2019 edition	500.00
Clerk - net salary and expenses July 2019	373.93
RCCE – Membership 2019/2020	72.60
HMRC - Tax July 2019	77.40
LHPC – Office 365 Subscription 2019/2020 (shared with LHPC)	35.33
LHPC – Web Accessibility Course (shared with LHPC)	30.00

Noted and agreed.

b) Income

None.

c) Balances on 13 August 2019

Community Acc	£5,504.20
Reserve Acc. (Business Premium Acc.)	£8,971.98

Both noted and agreed.

Bank reconciliation was agreed and signed by the Chairman.

d) Budget Update

The Clerk presented budget update. receive budget update.

Agreed.

e) Approvals

The payments were approved and signed by the Chairman.

19/68. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/0460/FUL	Stansted Airport	Awaiting decision

Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.

(The Council objected on various things)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/17/3372/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UP	Refused

Section 73A Retrospective application for the conversion of part of an agricultural building (former parlour) to create 2 no. apartments

(No objections)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/1888/FUL	Land to the South of Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire	Approved

Section 73A Retrospective application for the conversion of former stables to 1 no. dwelling and erection of brick wall and gates.

(The Council is strongly against this planning application because the site is outside the village envelope, the access is on a dangerous bend without adequate sight lines on a very busy narrow road. Originally permission was given for a stable and not a dwelling. The planning application for the gate and wall was refused and it was ordered that the gate and wall is taken down, which hasn't been enforced.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0445/FUL	Land to the South East of The Old Elm, Tilekiln Green, Great Hallingbury, Bishop's Stortford, CM22 7TH	Approved

Erection of 1 no. one and a half storey, detached three bedroom private dwelling, with accompanying two bay cart lodge and store. Associated hard and soft landscaping and creation of new access.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0439/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	Approved

Change of use of barns from holiday lets to dwellings.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0440/LB	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	Awaiting decision

Conversion from holiday lets to dwellings.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/1096/FUL	Start Hill Service Station, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TA	Approved

Installation of 1 no. New Jet Wash

(No objections.)

<u>Application No.</u> UTT/19/0676/FUL	<u>Site and Development</u> The Anvil Stables, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7UB	<u>Decision</u> Refused
	Change of use and conversion of part of ground floor to mixed use residential, storage and office space.	
	(Objections on the grounds that they are stables and should remain as stables.)	
<u>Application No.</u> UTT/19/1169/HHF	<u>Site and Development</u> Oakwood Cottage, Bedlars Green Lane, Bedlars, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TL	<u>Decision</u> Approved
	Section 73A Retrospective application for the demolition of detached garage and erection of new, relocated, detached garage.	
	(No objections; we support this development as the guidelines are being followed.)	
<u>Application No.</u> UTT/19/0549/HHF	<u>Site and Development</u> Park Gate House, Woodside Green, Great Hallingbury	<u>Decision</u> Approved
	Conversion of existing garage to residential annexe.	
	(No objections.)	
<u>Application No.</u> UTT/19/1270/FUL	<u>Site and Development</u> Church Road Business Units, Church Road, Great Hallingbury	<u>Decision</u> Approved
	Application to vary condition 7 of UTT/17/0071/FUL – change from seven individual commercial units to five.	
	(No objections.)	
<u>Application No.</u> UTT/19/1203/HHF	<u>Site and Development</u> The Street Farmhouse, The Street, Great Hallingbury, CM22 7TR	<u>Decision</u> Awaiting decision
	Demolition of 2 bay stable block and erection of single storey extension connecting cartshed with existing annexe. Conversion of open sided cartsheds to changing rooms for existing swimming pool. Internal alterations to coach house to form gym with entrance lobby, formation of new cellar, extension to roof and glazed linking section to rear of coach house.	
	(No objections.)	
<u>Application No.</u> UTT/19/1204/LB	<u>Site and Development</u> The Street Farmhouse, The Street, Great Hallingbury, CM22 7TR	<u>Decision</u> Awaiting decision
	Demolition of 2 bay stable block and erection of single storey extension connecting cartshed with existing annexe. Conversion of open sided cartsheds to changing rooms for	

existing swimming pool. Internal alterations to coach house to form gym with entrance lobby, formation of new cellar, extension to roof and glazed linking section to rear of coach house.

(No objections as such as long as all listed building requirements are adhered to.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/1477/HHF	Little Jenkins, Jenkins Lane, Great Hallingbury Bishop's Stortford, Hertfordshire, CM22 7QL	Approved

Proposed garage/tractor store.

(No objections as long as it remains garage/tractor store.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0546/FUL	Howe Green Cottage, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire CM22 7UF	Approved

Erection of one, two storey four bedroom house.

(No objections as long as it is within development limits.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
ESS/40/19/UTT	Bishop's Stortford Sewage Works, Jenkins Lane, Great Hallingbury, CM22 7QL	Decided No objections

Construction of a new welfare building (17.2m x 10.4m x 5.35m LxWxH)

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/1636/CC	Stortford Sewage, Treatment Works, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	Decided No objections

Essex County Council Consultation on ESS/40/19/UTT - Construction of a new welfare building (17.2m x 10.4m x 5.35m LxWxH)

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/1647/HHF	Old Tithe Hall, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TF	Approved

Two storey front extension.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/1543/LB	The Street Farmhouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	Approved

Proposed part two storey, single storey and first floor side extension. External changes to doors and fenestration. Internal alterations including removal of walls and doors and lowering of floor levels to ground floor. Installation of new partition, creation of new opening and removal/infill of existing door to first floor. Revised scheme to previously approved UTT/18/2234/LB.

(Great Hallingbury Parish Council cannot comment as no one has enough knowledge of what is involved if it is a listed building.)

b) Applications to be Dealt with at this Meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/1939/HHF	Four Seasons, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE

Erection of single storey side extension

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/1934/LB	Kow Hai Cottage, 141 Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TP

Internal repairs and replacement to plaster work and raising height of Chimney.

No objections as long as it adheres to the Listed buildings regulations. It should also be taken in consideration that the property is next to the house with thatched roof.

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/1933/HHF	Kow Hai Cottage, 141 Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TP

Raising height of Chimney

No objections as such but it should be taken in consideration that the property is next to the house with thatched roof.

c) Late Planning Applications

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/2069/HHF	Park End, New Barn Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PR

Demolition of outbuildings and erection of proposed side extension and new dormer windows

No objections.

19/69. MEMBERS' REPORTS

Cllr Alan Pinnock – memorial on the Church Road, near the motorway and the noticeboard in the churchyard will be done before Council's next meeting.

Bedlars Green – the area should be trimmed. This would need to be discussed with National Trust.

Resolved: The Clerk to arrange meeting with National Trust's Operations Manager and Cllrs Alan Pinnock and Alan Townsend to discuss this.

Cllr Mark Bloomfield – the date for litter pick is Sunday, 20 October 2019. Meeting points are Village Hall and Hop Poles pub at 10am.

The Clerk agreed to put the date on the website.

The expenditure for litter pick signs was approved.

19/70. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

None.

19/71. NEXT MEETING

The next meeting will be held on 4 November 2019 at 19.00.

The meeting ended at 21.16

Signed.....
(Chairman)

Date.....