

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH  
COUNCIL, HELD ON MONDAY 9<sup>th</sup> NOVEMBER 2020, BEGINNING AT  
8.00 p.m., USING 'ZOOM' ONLINE PLATFORM**

**PRESENT:** Cllr Alan Townsend (Chairman)  
Cllrs David Barlow, Mark Bloomfield, Kaylash Juggurnauth, Andrew Noble (on and off, from item 50/54 until item 20/58), and Alan Pinnock.

**ALSO PRESENT:** Mrs Urška Sydee (Clerk)  
District Council Cllr Geof Driscoll

**20/50. APOLOGIES FOR ABSENCE**

Apologies received from Cllrs Andrew Noble – he will try to join but he is experiencing technology problems, Jules Baldwin – email received during the meeting; District Council Cllr Neil Reeve; County Cllr Susan Barker.

Accepted.

Chairman announced/declared that Cllr Tom Streeter resigned, and that Uttlesford District Council was informed as per procedure.

**20/51. DECLARATIONS OF INTEREST**

None.

**20/52. PUBLIC PARTICIPATION**

None present.

**20/53. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 14<sup>th</sup> September 2020 were approved as a correct record of the proceedings and were signed by the Chairman.

**20/54. MATTERS ARISING FROM PREVIOUS MEETING**

None.

It was agreed to swap the 20/55 and 20/56 on the agenda.

**20/56. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

District Council Cllr Geof Driscoll reported that:

- All with reference to Local Plan Consultation will be on website. Local Plan Stakeholder Forum is virtual, and anyone can join and comment on topics.
- UDC obtained Banana Factory in Canfield and will be moving some offices there.

**20/55. CHAIRMAN'S COMMUNICATIONS**

Cllr Alan Townsend reported that:

- Tree was felled on the land adj. to the Village Hall car park. When felled a nest of wild bees was found. It still needs to be chopped and cleared which will be done shortly.
- He will attend EALC the following week.
- District Council Cllr Geof Driscoll agreed to give grant for felling the tree from New House Bonus.

**20/57. HIGHWAYS MATTERS**

None.

**20/58. AFFORDABLE HOUSING**

Cllr Andrew Noble unable to report due to technical problems.

**20/59. HALLINGBURYS' SPEEDWATCH GROUP**

Not allowed to do speedwatch and therefore nothing to report.

**20/60. NEIGHBOURHOOD WATCH**

Cllr Jules Baldwin was not present to give a report.

**20/61. WOODSIDE GREEN ROAD**

District Council Councillor agreed to enquiry what can be done.

**20/62. BEDLARS GREEN**

Cllr Alan Pinnock reported that:

- Until the meeting with developer nothing can be done.
- Residents reported waste disposal and that the land behind the Hop Poles was used as dumping ground – it was mostly subsoil and concrete. The explanation was that this is needed for landscaping.

20.22 – Cllr Andrew Noble left the meeting.

The Clerk to email details to District Council Cllr Geof Driscoll.

**20/63. FIELD ADJ. TO THE VILLAGE HALL CAR PARK**

**a) Horse Chestnut**

The old chestnut tree was felled. New trees will be planted.

**b) Playground**

The Council considered the list of tasks regarding a playground. To be considered further.

**c) Grass Cutting**

The Council considered expenditure on grass cutting for the field adjacent to the village hall car park (up to £1000 PA).

Resolved: The owner of the field is Parish Council therefore it was agreed to take over the cost of grass cutting.

The Clerk to contact the Village Hall Committee Chairman asking for invoice to be issued to Parish Council with immediate effect.

**20/64. AIRPORT**

**a) Oral Evidence to the Inquiry**

None of the Councillors will be able to present oral evidence to the Inquiry giving our local opinion.

As per comments re new documentation it was agreed that the same comments as in 2018 is send advising that the Council do not have the time or resources to review all the new information in the time available.

**20/65. CONSULTATIONS**

**a) Public Consultation & Public Sector Surveys**

The Council considered responding to the EALC & NALC questionnaire on Public Consultation & Public Sector Surveys and agreed there were no comments.

**b) Consultation on Uttlesford District Council Statement of Community Involvement and Community Engagement Strategy**

It was considered to respond to the Consultation on Uttlesford District Council Statement of Community Involvement and Community Engagement Strategy. The Members had no comments.

**c) Draft Community Involvement Protocol**

The Council considered responding to the consultation on Uttlesford District Council draft Protocol. There were no comments.

**20/66. VACANCY**

Uttlesford District Council was informed of resignation of Cllr Tom Streeter as per procedure and the Notice received was displayed on the website and main noticeboard. No requests were received for elections so Council can now co-opt a new member. It was agreed for vacancy to be advertised.

**20/67. GOVERNANCE**

Co-option procedure policy was adopted.

**20/68. CORRESPONDENCE**

**a) Received Correspondence:**

- EALC – E Bulletins; Police bulletins; Weekly Walkthrough; COVID - 19 updates; County Update Emergency Foodbank Fund - September 2020; Notice from PFC Commissioner.
- NALC – newsletters; Chief Executive’s bulletins; Commissioners' Communications Update.
- Stop Stansted Expansion Stansted Airport Planning Appeal - Takeley Parish Council submission to the Planning Inspectorate; SSE Press Release 31.10.2020.
- Uttlesford District Council, District Councillor, Member for Great Dunmow South & Barnston Ward - Temporary suspension of Community Speedwatch activity information; Unauthorised traveller encampments information.

- Uttlesford District Council, Democratic Services Officer - Agenda for Local Plan Leadership Group, Monday, 28th September 2020, 7.00 p.m.; Local Councils' Liaison Forum Minutes 15 September 2020.
- Uttlesford District Council, Assistant Director Planning - notification of planning committee date: Wednesday, 30 September 2020.
- Essex County Council, Cabinet Member – Uttlesford Local Highways Panel reports.
- RCCE, Community Engagement Team - Current Planning Policy & Planning White Paper Consultations information.
- Uttlesford District Council, Communications Manager - Press release - Community Project Grant information.
- Uttlesford District Council, Housing Enabling and Development Officer - Housing market report.
- Uttlesford District Council, Hallingbury's Ward – Email re rise in coronavirus cases in Uttlesford district.
- Uttlesford District Council, Local Plan and New Communities Manager - Uttlesford District Council's Local Plan Leadership Group draft response.
- Rural Community Council of Essex - Planning for the Future Consultation RCCE response.
- Uttlesford District Council, Performance and Business Manager - Town/Parish Forum notes and draft Protocol consultation: deadline 5 p.m. 18 December 2020.

All received and noted.

**b) Late Correspondence**

- SSE - Stansted Airport Planning Application update re new application and public inquiry. Dealt with at the 20/64 airport.

Received and noted.

**20/69. FINANCE**

**a) Payments**

The following payments had been made during the period 14 August 2020 to 11 September 2020:

	£
Great Hallingbury Village Hall Committee - donation	100.00
RCCE – membership 2020/2021	72.60
Clerk - net salary and expenses August 2020	366.95
Hertfordshire County Council – stationery	23.86
HMRC - Tax August 2020	77.40

The following payments had been made during the period 12 September 2020 to 13 October 2020:

	£
Great Hallingbury Highlights – village magazine	500.00
Hertfordshire County Council – stationery	6.76
Clerk - net salary and expenses September 2020	472.00
HMRC - Tax September 2020	99.60
CPRE – membership 2020/2021	50.00

All agreed.

**b) Income**

Barclays - Bank interests (savings account)	£1.24
UDC – precept (2 <sup>nd</sup> instalment)	£7,087.50

Agreed.

**c) Balances on 13 October 2020**

Community Acc.	£14,143.68
Reserve Acc. (Business Premium Acc.)	£8,987.73

Agreed.

**d) Budget Update**

Received and noted.

**e) Approvals**

The payments were approved, and it was agreed for the Chairman to sign them.

**f) Bank Reconciliation**

Bank reconciliation was received and approved. Agreed for the Chairman to sign.

**g) Budget 2020/2021**

Details of payments to date for 2018/19 were received and budget for the next financial year was discussed and agreed in principle. The required precept to be agreed at the next meeting when more information from UDC will be received.

**h) Grants & Donations**

The Council discussed and decided which organisations would receive support this year.

**20/70. PLANNING**

**a) Application Decisions (the Council's comments are shown in brackets)**

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2894/FUL	Land at South View, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Erection of two new detached dwelling houses

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2951/FUL	Land East of M11, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Application to vary conditions 8, 9 and 10 of UTT/18/2935/FUL relating to drainage.

(No objections.)

<u>Application No.</u> UTT/20/0336/DFO	<u>Site and Development</u> Land South East Of Great Hallingbury Manor Bedlars Green Road Tilekiln Green Great Hallingbury CM22 7TJ	<u>Decision</u> Awaiting decision
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Details following outline approval UTT/16/3669/OP for the erection of 35 no. Dwellings - details of appearance, landscaping, layout scale and access.

(No objections.)

<u>Application No.</u> UTT/20/1106/FUL	<u>Site and Development</u> Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	<u>Decision</u> Awaiting decision
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Removal of storage container and erection of detached double storey showroom and storage building with offices above (revised scheme to that approved under UTT/18/1740/FUL)

(No objections.)

<u>Application No.</u> UTT/20/1098/FUL	<u>Site and Development</u> Land to The East Of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	<u>Decision</u> Awaiting decision
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Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping

(No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.)

<u>Application No.</u> UTT/20/1034/OP	<u>Site and Development</u> The Hop Poles, Bedlars Green, Great Hallingbury, Hertfordshire, CM22 7TP	<u>Decision</u> Awaiting decision
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Outline application, with matters of appearance, landscape and scale reserved, for proposed development of 8 chalet style houses with associated parking and access and play area.

(Objections: it is overdevelopment; there are concerns about the access and parking as the road is too narrow.)

<u>Application No.</u> UTT/20/1425/HHF	<u>Site and Development</u> Mulberry House, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE	<u>Decision</u> Approved
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Demolition of existing lean - to outbuilding and erection of a detached two storey outbuilding

(No objections.)

<u>Application No.</u> UTT/20/1391/HHF	<u>Site and Development</u> Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	<u>Decision</u> Awaiting decision
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Erection of proposed pool room and swimming pool

(No objections.)

<u>Application No.</u> UTT/20/1377/CLE	<u>Site and Development</u> Newlands House, Church Road, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TS	<u>Decision</u> Refused
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Use of building as a residential dwelling

(Objections: it is back land development and has been lived in without planning consent.)

<u>Application No.</u> UTT/20/1699/HHF	<u>Site and Development</u> Woolcott House, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7PG	<u>Decision</u> Approved
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Proposed first floor extension.

(No objections.)

<u>Application No.</u> UTT202052HHF	<u>Site and Development</u> Normandale, New Barn Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PR	<u>Decision</u> Withdrawn
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Proposed single storey rear extensions and ground floor alterations

(No objections.)

<u>Application No.</u> UTT/20/2179/CLE	<u>Site and Development</u> 1 The Gatehouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	<u>Decision</u> Awaiting decision
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Certificate of lawfulness for occupation of dwelling by non-agricultural worker (breach of condition 2 of UTT/0169/88).

(No objections.)

All received and noted.

**b) Applications to be Dealt with at this Meeting:**

<u>Application No.</u> UTT/20/1751/FUL	<u>Site and Development</u> Land Adjacent to The Willow Tree, Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire
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Construction of a single dwelling house alongside ancillary access, parking, landscaping, and other associated works

No objections as such, but developments must be connected to the main sewage. The construction of a footpath, to connect Tilekiln Green to the B1256

should be considered so that pedestrians can safely access the amenities that are being quoted in planning statements. Currently there is no safe access to the Petrol Station or the Bus Stop for pedestrians. Adequate provisions on the increased pressure on social and community infrastructure resulting from development should be in place.

Application No.  
UTT/20/2386/FUL

Site and Development  
66 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UU

Demolition of existing dwelling and construction of a replacement dwelling and attached cartlodge (amended scheme to that approved by planning permission UTT/20/0219/FUL)

No objections.

Application No.  
UTT/20/2482/FUL

Site and Development  
Land at Coppins, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UH

Erection of 3 no. Two Storey Detached Dwellings with new vehicular access and associated private garden, car parking and landscaping.

No objections.

Application No.  
UTT/20/2629/HHF

Site and Development  
Old Tithe Hall, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TF

Proposed erection of treehouse.

No objections.

Application No.  
UTT/20/2758/AV

Site and Development  
Dunmow Road, Birchanger, Hertfordshire

Erection of 1 no. non-illuminated advertising sign for new development

No objections.

Application No.  
UTT/20/2739/FUL

Site and Development  
Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP

Construction of 2 no. maneges on pasture within farm.

No objections.



Application No.  
UTT/20/2753/FUL

Site and Development  
1 & 2 Greenways, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UT

Proposed demolition of 2 no. semi-detached dwellings and construction of 1 no. replacement dwelling

No objections.

Application No.  
UTT/20/2754/OP

Site and Development  
Land South of Greenways, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UT

Outline application with all matters reserved except access for the erection of 1 no. dwelling

No objections.

Application No.  
UTT/20/2470/FUL

Site and Development  
Marstons, Start Hill, Stane Street, Great Hallingbury Bishop's Stortford, Hertfordshire, CM22 7TA

The demolition of the existing dwelling house and the replacement of 8 residential dwelling houses, alterations to the existing vehicle crossovers, ancillary car parking, landscaping and associated development

No objections, but would like to point out that the B1256 stretch of road is a clearway and as such any vehicles should not be allowed to park on the road including all delivery vehicles to site.

#### **c) Late Planning Applications**

A request from Uttlesford District Council to name new development: Land South East of Great Hallingbury Manor Tilekiln Green was received. Few names were discussed. It was agreed to propose Mead Field Close.

#### **d) Enforcement**

An information regarding ENF/20/0071/C was received and noted.

#### **e) Appeal Notifications**

Appeal notification APP/C1570/D/20/3254914 was received and noted.

### **20/71. MEMBERS' REPORTS**

A discussion took place on the best approach on painting of yellow lines on Bedlars Green. It would be useful to find out whether playground will be installed as part of proposed development at Hop Poles.

### **20/72. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY**

None.

**20/73. NEXT MEETING**

The next meeting will be held on 11 January 2021 at 20.00. Venue:  
<https://zoom.us/>  
It was agreed that all meetings in 2021 start at 20.00.

The meeting ended at 21.46

Signed.....  
(Chairman)

Date.....