

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 6th NOVEMBER 2017, BEGINNING AT
7.00pm, IN THE VILLAGE HALL**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs David Barlow, Mark Bloomfield, Kaylash Juggurnauth, Andrew Noble
(from item 68), Cllrs Alan Pinnock, Tom Streeter and Vicky Wing

ALSO PRESENT: Mrs Urška Sydee (Clerk)
County Councillor Susan Barker (until item 66)
District Councillor Keith Artus (until item 66)
1 member of a public

60. APOLOGIES FOR ABSENCE

None.

61. DECLARATIONS OF INTEREST

Cllr Vicky Wing expressed non-pecuniary interest in item 79: Grants & Donations because she is a member of Women's Institute.

62. QUESTIONS FROM MEMBERS OF PUBLIC

None.

63. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 11th September 2017 were approved as a correct record of the proceedings and signed by the Chairman.

64. MATTERS ARISING

None.

It was agreed to change the order of items 65 (Chairman's Communications) and 66 Reports from District and County Councillors).

65. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

County Councillor Susan Barker explained that the budget for Highways is very tight because most of the budget is needed for social care due to increased level of needs for the elderly, children and others with special needs.

With reference to the item 75, School Bus Stop, she advised that it's unlikely that the police would install speed camera. Another option is that more signage could be obtained if there was more traffic going through the village.

District Councillor Keith Artus gave a report regarding Stansted Airport. He advised that the volume of the flights has decreased due to more traffic at Heathrow. He advised that when planning application for the expansion is published the views of the Parish Council would be very much appreciated.

19:21 County Councillor Susan Barker and District Councillor Keith Artus left.

66. CHAIRMAN'S COMMUNICATIONS

The Chairman thanked Cllr Alan Pinnock for installing the bench. He suggested to approach Mrs Christine Coultrup to unveil the bench and the plaque, which was agreed.

67. AIRPORT

SSE sent an email seeking information if anyone received a leaflet issued by Stansted Airport back in Summer (June/July). The leaflet was supposed to alert people to its expansion plans and asking for feedback; perhaps also with the reference to its travelling exhibition. In reply to SSE the post code should be included to enable them to identify the areas where it was actually delivered. Circulated to the members of the Council by email. The Clerk passed on information received from the Councillors who replied.

Noted.

SSE response to DfT consultation on Aviation strategy was received and circulated by email. Noted.

SSE Parish & Town Liaison Group minutes of the meeting held in October, analysis of aircraft noise complaints via SSE website and ACF leaflet Airspace Modernisation were received and circulated by email.

Noted.

Cllr Tom Streeter attended Parish Forum on the 11th of October 2017. There are two new budget airlines that would start operating from Stansted: Primera and Wow Air, both flying to east coast of America, the later also to Eastern Countries, China and Qatar. The aircraft causing the most noise is QC2 which is the highest level. The airport would like to increase the night flights and to do so the night flights can't be noisy. They are looking to increase movements per hour from currently 53 to maximum allowed 55 which would result in an increase to 105000 movements per year. Another round of compensations will be more transparent. Plans are to build new terminal next year so that current terminal will be just departures. Environmental and traffic concerns were raised, but discussion on these matters were declined at that meeting. The increase of traffic on local roads (M11 junction 8) was raised, but dismissed as a local traffic problem.

19.53 Cllr Andrew Noble arrived and apologised for being late.

68. HIGHWAYS

Regarding the Church Road memorial an email re-sent to Asset Manager Operations (East), Highways England - awaiting response.

Bedlars Green kerb - nothing new to report.

Hop Poles pot hole – this has been re-reported and linked to original notification – a new number has been obtained.

69. AFFORDABLE HOUSING

Nothing significant to report, it is expected to have more information later in November 2017.

70. HALLINGBURY'S SPEEDWATCH GROUP

An email from Community Speed Watch Co-ordinator was received, with details of new sites: two for Little Hallingbury and one for Great Hallingbury.

Noted.

71. ELM TREES

Trees were paid for but not delivered yet. Cllr Vicky Wing will try to contact all residents whose houses have a word "elm" in their names or any other connection with elm trees. The Clerk to check when the trees will be delivered.

72. NEIGHBOURHOOD WATCH STREET SIGNS

Cllr Vicky Wing showed the sign. The signs are targeted for the drivers to see them as there are not many pedestrians in the village. She also proposed several locations as to where to install them; locations to be finalised at the next meeting.

Resolved: To purchase 6 additional neighbourhood watch signs.

73. ASSETS OF COMMUNITY VALUE

The Chairman and the Clerk had worked on papers necessary to re-nominate the following assets: Village Hall, Village Hall car park and field, The Hop Poles Public House and St. Giles Church. Village Hall is owned by community and car park and field by Parish Council so it was agreed not to re-nominate them at the present. They can be nominated at any time should Parish Council wish so. The forms for The Hop Poles public house and St. Giles ' Church were sent to Uttlesford District Planning Department.

74. ESSEX LIBRARY CONSULTATION

As an RCCE member we were informed that there is a public consultation on proposed changes to the Mobile Library Service from 19th September to 6th November seeking the views about how to create a new library service to help volunteers to set up a community library. Surveys are also available online for children and young people under 16 and in EasyRead. Paper copies of the consultation pack are available at any library or mobile library and should be returned using the business reply envelope in the pack. The Clerk send an email emphasising the importance of such a service for a village community like ours.

75. SCHOOL BUS STOP

A resident expressed concerns regarding speed on the section of the road where school bus stops. The Council considered further action regarding road safety at the school bus stop. Various aspects were discussed.

Resolved: The Clerk to write to Essex County Cllr Susan Barker, copying the school bus service provider ACME, asking if the bus stop could be moved to the Hop Poles public house.

Cllr Vicky Wing to inquire how many children from the village is using the bus service so that the number for the purchase of the reflective high visibility jackets for them is known.

76. WOMEN'S INSTITUTE GRANT APPLICATION

The Chairman, Cllr Alan Townsend reported on the issues that resulted in WI asking for the grant.

Resolved: One off payment of £125.00 agreed for one meeting this financial year. To be reviewed after a year to see if there had been enough activity to promote themselves within the village to get new members.

77. HERTS FULLSTOP ACCOUNT

To consider opening an account with "Herts Fullstop" for office supplies.

Resolved: The Clerk to open an account with "Herts Fullstop".

78. CORRESPONDENCE

An email from UDC Community Safety Officer, asking if a Parish Council have installed and is responsible for any CCTV Cameras and if so, to complete self - risk assessment form was received. Advised we have none.

Noted.

Animal Wardens, Uttlesford District Council, sent an email informing that Animal Dog Campaign have been planning another "Responsible Dog Campaign" which will concentrate on "Fouling Hotspots" and checking that the dogs are microchipped. Fouling posters are available. Further information will be available nearer the time.

Noted.

Email from EALC regarding "New Grant Fund", a unique revenue based fund, designed to help communities to prioritise and deliver new services, was launched on the 19th September. Pre-application check list was to be submitted by 27th October 2017. Applications to go to the first funding panel must be received by the 17th November 2017.

Noted.

A draft Street Name & Numbering Policy (SNN) was received from UDC for Parish Councils to raise questions at the meeting held 16th October 2017. Email circulated 9th October 2017.

Noted.

79. FINANCE

The following payments were made during the period 12th August to 13th October 2017:

	£
F. Townsend - net salary July	337.45
- expenses July	49.63
HMRC – tax July	84.40
LCR subscription	17.00
SSE extra donation	150.00
HMRC – tax August 84.40	
F. Townsend - net salary August	337.45
- expenses August	55.86
Litter pick	250.83
UALC subscription	25.00
RCCE subscription	72.60
F. Townsend - gratuity	2,365.69
PKF Littlejohn – external audit	120.00
Income	
15.09.17 UDC Precept 2 nd half	£5,903.00
26.09.17 Transfer from Business Savings Acc. (gratuity)	£2,099.92
06.10.17 VAT return	£429.59

Balances

Business Current Account (Community Acc.)	£7,147.09
Business Savings Account (Premium Acc.)	£12,933.71
Gratuity Account closed.	
All noted.	

Budget 2018/2019

The Clerk provided details of payments to date for 2017/18 and the Council considered each heading. The budget was agreed in principle.

Grants & Donations

The list of grants usually paid were presented to the Council. The Council agreed to all adding grant to WI for £125.00 and increasing SSE grant by £100.00 as the result of their increased activity regarding proposed increase of aircraft movements.

80. PLANNING

Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/17/1113/FUL	Section 73A Retrospective application for the erection of walls and gates. Land to South of Howe Green Road.	Refused (no obj.)
UTT/17/2082/HHF	Section 73A Retrospective application for the erection of a conservatory. Building adj. 3 Moat Farm Cottages.	Consent (no obj.)
UTT/17/1951/FUL	Construction of grassed playing pitches, drainage works, pedestrian footpath link and other related development including land grading works. Land to the south of Bowling Lane.	Consent (no obj.)
UTT/17/2035/FUL	Erection of 1 no. detached dwelling. Land at 3 Moat Farm Cottages.	Awaiting decision
	(While no objection in principal, the land lies outside development limits which may contravene Policy S7 of the Local Plan. However, due to permission being given to conversion of the building on adj. land to the east and existing buildings to the west of the site, this could be seen as infill of the site which may meet the criteria under Housing 6.13 of the Local Plan.) - Revised	 (no obj.)

Applications dealt with by the Planning Working Group:

None.

Applications to be dealt with at this meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/17/2743/FUL	Start Hill Service Station Start Hill Redevelop an existing Petrol Filling Station by demolishing the existing forecourt and replace with new. The existing shop is to be retained.

No objections.

Application No.
UTT/17/2928/HHF

Site and Development
The Smithy Bedlars Green Lane
Section 73A Retrospective application for the erection of a cart lodge

Objection to this on the grounds of the proximity to the boundary and poor quality materials used next to a listed building.

Land East of Cedar Cottage ref. 17/00119/NEWNUM

The Uttlesford District Planning department informed the Council that the official address of the site under construction, Land East of Cedar Cottage is Hartwood, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7TS.

The Chairman agreed to give them the letter.

81. MEMBERS REPORTS

Cllr David Barlow – advised that the hedge at Bedlars Green needs cutting.

Cllr Alan Townsend – advised that the cars are parked opposite the church on the land that is privately owned. The Landowner will contact the vehicle's owners. The lock on the gate at Bedlars Hall needs to be repaired.

Cllr Vicky Wing – reported that the interest to join neighbourhood watch was good. She is hoping to be able to use social media in the future for the distribution of information. The litter pick was successful and the next one is planned for Sunday 11 February 2018. The Council agreed to continue for litter pick to be organised twice a year.

The meeting ended at 9.37pm.

Signed.....

(Chairman)

Date.....