

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 7 MARCH 2022, BEGINNING AT
7.00 p. m., IN THE VILLAGE HALL**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Jules Baldwin, David Barlow (22/128), Mark Bloomfield, Neil
Jackson Kaylash Juggurnauth, Andrew Noble and Alan Pinnock.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
Uttlesford District Council Cllr Geof Driscoll
Essex County Council Cllr Susan Barker (22/129)

22/123. APOLOGIES FOR ABSENCE

Apologies were received from Uttlesford District Council Cllr Neil Reeve.
Accepted.

22/124. DECLARATIONS OF INTEREST

None.

22/125. PUBLIC PARTICIPATION

None present.

22/126. MINUTES OF PREVIOUS MEETING

Cllr Jules Baldwin sent her apologies by email before the meeting held on
10 January 2022, but too late for the email to be checked before the
meeting.

Apology accepted.

Meeting held on 1 November 2021: the date of the meeting in item 21/83
should be 13 September 2021, so it reads:

The minutes of the meeting held on 13 September 2021 were approved as
a correct record of the proceedings and were signed by the Chairman.

The minutes of the meeting held on 10 January 2022 were approved as a
correct record of the proceedings and were signed by the Chairman.

22/127. MATTERS ARISING FROM PREVIOUS MEETING

None.

22/128. CHAIRMAN'S COMMUNICATIONS

Chairman, Cllr Alan Townsend reported that he attended USAG meeting, a Zoom meeting with Essex Highways Liaison Officer, met with Highways Ranger, Chairman, attended EALC Executive meeting, TPLPG (former USAG) meeting, met with Cllr Neil Jackson to work on response to UDC re Infrastructure Delivery Plan, met with clerk every Monday and he was talking to parishioners.

19.04 – Cllr David Barlow arrived

22/129. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive representations and reports from District and County Councillors.

Essex County Cllr Susan Barker reported:

- Howe Green – request dealt with by Highways Panel
- Highways Rangers are working through the list of jobs they have
- She is arranging meeting with Cllr Scott
- There is another option on how to get cattle grid at Woodside Green repaired

Uttlesford District Council Cllr Geof Driscoll reported:

- UDC Tax has increased
- Local Plan – briefing for Councillors expected in April
- He explained what section 62 A means in practice
- Informed enforcement department about change of name of a property

22/130. HIGHWAYS MATTERS

a) Update

Update given in 22/129.

b) Woodside Green

Update given in 22/129.

22/131. AIRPORT

London Stansted Airport submitted stage 2 documentation to the CAA for review. Documents are available on the CAA's Airspace portal.

22/132. LOCAL PLAN

a) 'USAG' working group now called TPLPG

TPLPG now consist of three parishes and is currently working on documents released from UDC for perusal to move the work from desktop to parishes to be able to include local knowledge.

b) UDC

Update given in 22/129.

c) Infrastructure Delivery Plan for the UDC Local Plan

Our comments on Infrastructure Delivery Plan were submitted to UDC last week.

22/133. HALLINGBURYS' SPEEDWATCH GROUP

More people needed from Great and Little Hallingbury. Cllr Alan Townsend will use the opportunity to ask for volunteers at APM.

22/134. NEIGHBOURHOOD WATCH

Nothing to report.

22/135. WOODSIDE GREEN ROAD

Nothing new to report.

22/136. PLAYGROUND - FIELD ADJ. TO THE VILLAGE HALL CAR PARK

Nothing to report.

22/137. DISTRICT FLOOD RISK ASSESSMENT

Comments submitted to UDC in January 2022 within deadline.

22/138. CORRESPONDENCE

a) Received Correspondence:

- EALC – E Bulletins; Police bulletins; Climate Crisis Conference 27 January 2022.
- NALC –Newsletters; Chief Executive’s bulletins.
- Stansted Airport Watch (SAW) - press release 24 January and 28 February 2022.
- County Councillor for Great Dunmow division - Local Highways Panel agenda.
- Cllr Susan Barker, Member CC - Additional VAS information.
- Uttlesford District Council, Housing Enabling & Development Officer - Uttlesford Housing Market Report October 2021.
- Uttlesford District Council, Chief Executive - press statement.
- Uttlesford District Council, Planning & Building Control, The Management Team - Development Management Parish Forum (including Enforcement) invitation.
- Integrated Passenger Transport Unit - ECC Consultation: Local Bus services in Uttlesford; deadline 28.02.2022.
- Essex County Council, Service Development Officer - Essex MLP Review - Policy S6 engagement & Call for Sites.
- Integrated Passenger Transport Unit - Bus Network Review Public Survey.
- Uttlesford District Council - Parish Briefing – Planning.
- Letter from resident re land usage.

All received and noted.

b) Late Correspondence

- Resident – email re new gravel driveway opposite the hotel.
- Uttlesford District Council, Environmental Green Issues & Equality - Latest Environment & Green Issues update.
- Stansted Airport Limited, Future Airspace Consultation Manager - London Stansted Airport - Stage 2 Submission.

All received and noted.

22/139. FINANCE

a) Payments

The following payments had been made during the period 14 December 2021 to 13 January 2022:

	£
Clerk – net salary and expenses December 2021	378.93
Hatfield Heath Parish Council – Contribution	500.00
HMRC – Tax December 2021	81.20

The following payments had been made during the period 14 January 2022 to 11 February 2022:

	£
Great Hallingbury Highlights – Winter 2021 edition	500.00
Clerk - net salary & expenses January 2022	396.71
SLCC – Membership 2022	85.50
HMRC – Tax January 2022	81.20

All received and agreed.

b) Income

Cheque re Hatfield Heath Parish Council	£500.00
Received and agreed.	

c) Balances on 11 February 2022

Community Acc.	£10,176.51
Reserve Acc. (Business Premium Acc.)	£8,988.83
Received and agreed.	

d) Bank Reconciliation

The bank reconciliation was approved and signed by the Chairman.

e) Approvals

e.1) General Approvals

The payments were approved and signed by the Chairman.

e.2) Noticeboard

£500.00 was approved for the noticeboard.

e.3) Wi-fi Contribution

The Council agreed unanimously to approve £100.00 to Village Hall Committee for Wi-fi. This is for 2021.

It was also agreed to be added to our annual grant each November from 2022 onwards.

f) Budget Update

Received and noted.

g) Bank Arrangements

In progress.

h) Pension

Nothing to report due to lack of time.

The Chairman brought to the attention of the Council that 2021/2022 National Salary Award for clerks was published by NALC after the agenda was out and suggested to be discussed at this meeting to which the Council agreed.

It was agreed to accept and implement with immediate effect the agreed 2021/2022 National Joint Council for Local Government Services (NJC) pay scale, applying new hourly rate £12.70 for SCP 16, backdated from 1 April 2021.

The Council also agreed to move the clerk to the SCP 18 from 1 April 2022.

i) Budget 2022/2023

No changes required.

j) Precept 2022/2023

Precept form submitted to UDC in January 2022 within the deadline.

22/140. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/1098/FUL	Land to The East of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	Unknown
	Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping	

(No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/2755/OP	Cannons Yard, Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UZ	Awaiting decision
	Outline application with all matters reserved for 14 no. dwellings (Class C3), parking, landscaping and all associated development	

(No objections as such, but all the trees should be kept.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3121/HHF UTT/21/3122/LB	83 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UW	Awaiting decision
	Proposed demolition of existing conservatory and boiler room. Re-building of boiler room and erection of rear extension, re-thatching and insulating roof void. Reconfiguring internal rooms and joinery alterations. Garage conversion into part store, part accommodation to include 2 no. roof lights. Replacement of existing roof light and addition of new extract fans.	

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3339/FUL	Old Cottage, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TG	Awaiting decision

Proposed erection of 7 no. dwellings including the closure of existing access, creation of new access and associated infrastructure.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3483/FUL	Lodge Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UG	Awaiting decision

Realignment of internal residential and agricultural access within Lodge Farm

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3463/FUL	Rear of The Street Barn, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire	Refused

Erection of 1 non. dwelling on the site of a disused manege

(Objections: The original permission was for a manege and now the planning application is for change of use as a dwelling.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3723/HHF	Leistbury, Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TL	Approved

Two storey side extension and related alterations

(Objections: It is not in keeping with the current property and the neighbouring properties.

The street view if this were to be given the green light, would spoil the rural character of this stretch of residential housing in Great Hallingbury. We appreciate that no 2 residential properties are exactly the same along this stretch of road, but they all follow a very similar vein of design and style.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3777/OP	Thremhall Priory Farm, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TD	Awaiting decision

Outline application with all matters reserved except access for the removal of existing dwelling and outbuildings and erection of residential development of up to 18 no. dwellings.

(The Council strongly object because of the following:

According to the Local Plan 2005 as to 'Where will development take place': Airport in the countryside: 'The priority within this zone is to maintain a local belt of countryside around the airport that will not be eroded by coalescing developments.'

The site is in the Countryside Protected Zone but could result in more similar developments which would then 'promote coalescence between the airport and existing development in the surrounding countryside' (policy S8).

An archaeological survey must be done as this is a historical site with listed buildings (policy ENV4).

A thorough noise survey should be conducted (24 hours for a period of time) because of its proximity to the airport (policy ENV10).

The proposal notification is not accessible to the public at all times.
The nature survey needs to be validated for marshland habitat (policy ENV8).

All received and noted.

b) Applications to be Dealt with at this Meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/22/0053/HHF	The Bungalow, Bedlars Green, Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TJ
	Install a dropped kerb to allow parking for vehicles

No objections as such, but sight lines must be clear.

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/3121/HHF Re - consultation	83 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UW
	Proposed demolition of existing conservatory and boiler room. Re-building of boiler room and erection of rear extension, re-thatching and insulating roof void. Reconfiguring internal rooms and joinery alterations

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/22/0434/OP	Land North of Stansted Airport
	Outline application for demolition of existing structures and redevelopment of 61.86Ha to provide 195,100sqm commercial / employment development predominantly within Class B8 with Classes E(g), B2 and supporting foodretail/ food/beverage/nursery uses within Classes E (a), E(b) and E(f) and associated access/highway works, substation, strategic landscaping and cycle route with matters of layout, scale, appearance and other landscaping reserved

No objections as such, but it should be looked into improving the access of the north side.

<u>Application No.</u>	<u>Site and Development</u>
UTT/22/0389/HHF	Willow House, Tilekiln Green, Great Hallingbury, Bishop's Stortford CM22 7TH
	Erection of single storey extension to rear of existing cartlodge to form office/gym

No objections as long as it stays cart lodge and will not be redeveloped later.

c) Late Planning Matters

None.

d) Address

The existing address letter -21/00176/NEWNUM - Coppins Woodside Green had been received and noted.

e) Planning Committee

It was agreed to change the Terms of Reference to:
The Powers and Duties of the Planning Committee are to make comments on planning applications where a Council Meeting does not occur within the consultation period allowed. The quorum of the Planning Committee is 3.

f) Section 62A Briefing

A report from Cllr Neil Jackson was received and noted.

22/141. MEMBERS' REPORTS

a) Litter Pick

Cllr Mark Bloomfield reported that the next litter pick will be on Sunday, 20 March 2022.

b) Other Reports

Cllr Alan Pinnock – cars are speeding through the village.

Cllr David Barlow – Bedlars Green Pond, unable to do the work after 1 March.

Cllr Andrew Noble – asked about the progress of 'Low bridge ahead' sign; the clerk agreed to ask Cllr Susan Barker.

Cllr Jules Baldwin – there are trees on the road; will be dealt with by a farmer.

22/142. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

None.

22/143. NEXT MEETING

The Annual Parish Meeting will be held 21 March 2022 at 8 p. m. in the Village Hall.

The Annual General meeting of the Parish Council is scheduled to be held on 9 May 2022 at 20.00 in the Village Hall.

The meeting ended at 20.45

Signed.....
(Chairman)

Date.....