

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 1 March 2021, BEGINNING AT
8.00 p.m., USING 'ZOOM' ONLINE PLATFORM**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Jules Baldwin, David Barlow, Mark Bloomfield, Kaylash
Juggurnauth (from item 21/99), Andrew Noble and Alan Pinnock.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
District Council Cllr Geof Driscoll
2 members of public

21/98. APOLOGIES FOR ABSENCE

Apologies received from Essex County Council Cllr Susan Barker and
Uttlesford District Council Cllr Neil Reeve.

Accepted.

20.01 – Cllr Kaylash Juggurnauth joined the meeting

21/99. DECLARATIONS OF INTEREST

None.

21/100. GOVERNANCE

Co-option appendix re remote meeting was adopted.

21/101. CO-OPTION

Candidate not present. Co-option postponed and vacancy to remain
advertised.

21/102. PUBLIC PARTICIPATION

- Resident, keen runner expressed concerns over speeding through
the village, which affects the most vulnerable: runners, pedestrians
and cyclists.

It was advised that speedwatch cannot take place currently because
of Covid-19 restrictions and will resume as soon as they can.

21/103. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 11 January 2021 were approved as a
correct record of the proceedings and were signed by the Chairman.

21/104. MATTERS ARISING FROM PREVIOUS MEETING

None.

21/105. CHAIRMAN'S COMMUNICATIONS

Cllr Alan Townsend reported that:

- He attended EALC and UEALC meetings
- He also attended several forums and workshops: Town & Parish Council, Local Council and Health & Wellbeing.
- He spoke to two residents from Tilekiln Green, District Councillors, Little Hallingbury Parish Council Chairman and Birchanger Parish Council Chairman with reference to proposed distribution hub at Tilekiln Green
- Tree on the land adj to car park will be cleared when possible
- He spoke to UDC officer, who agreed to give five trees in October to plant on the land adj to the car park
- He wrote letter regarding planning application at Tilekiln Green so that it was delivered to residents along with the village magazine

21/106. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

District Council Cllr Geof Driscoll reported:

- The budget for the next year was set
- The Council discussed grants at the meeting earlier today

21/107. HIGHWAYS MATTERS

a) Update

Pothole near Hop Poles was reported and is repaired.

b) Verge Parking - B1256-Dunmow Road

The Council discussed options, but there is nothing that Parish Council can do to resolve this as it is Highways matter or landowners as they are parking on their verge.

21/108. HALLINGBURYS' SPEEDWATCH GROUP

Not permitted due to Covid – 19.

21/109. NEIGHBOURHOOD WATCH

Cllr Jules Baldwin advised that people to be aware of scams.

21/110. WOODSIDE GREEN ROAD

We would like to have recount of the houses, District Council Cllr Geof Driscoll agreed to ask Essex Highways liaison officer again if recount can be done.

21/111. BEDLARS GREEN

a) Update

To receive report re adopting and plans for Bedlars Green from Cllr Alan Pinnock.

b) Parking Issues

Forest had asked for red lines to be put round the whole forest - it is not known whether that will be done.

The Clerk spoke to North Essex Parking Partnership officer, if verges are destroyed because of the parking they could possibly help, but it would have to be the owner of the land contacting them.
If Parish Council wanted to get yellow lines it would have to go through LHP Scheme.

21/112. FIELD ADJ. TO THE VILLAGE HALL CAR PARK

a) Horse Chestnut

Update given in item 21/105.

b) Playground

Cllrs Mark Bloomfield and Jules Baldwin agreed to investigate further the possibility for playground. To go on a course provided by EALC would be essential to see all that is involved.

c) Hedges

It was agreed to leave the hedges as they are currently and discuss further in October.

21/113. AIRPORT

Nothing to report.

21/114. CHURCH ROAD SPEEDING

Discussed in item 21/102.

21/115. LOCAL PLAN CONSULTATIONS

a) Leisure, Culture and Healthy Lifestyles

The Council considered responding to the UDC's consultation on Theme 5 Leisure, Culture and Healthy Lifestyles (Local Plan). Agreed there are no comments at this stage.

b) Transport

The Council considered responding to the UDC's consultation on Transport (Local Plan). Agreed there are no comments at this stage.

21/116. ANNUAL PARISH MEETING

Annual Parish Meeting to be held on 22 March 2021 at 8 p. m. using 'Zoom' platform.

21/117. FOREST VIEW

The letters from residents were received and noted. They have been emailed to UDC Enforcement department, and they advised they already had them. Reply to residents cannot be sent as there is no address on the letters.

21/118. REMOTE MEETINGS

a) Legislation

It was agreed to write to our MP Kemi Badenoch requesting for legislation to be changed so that local authorities are permanently allowed to hold remote meetings.

b) Remote Meetings Etiquette

Remote meetings etiquette was adopted.

21/119. FUNERAL FEES

Proposed raise of funeral fees is an Essex County Council matter. Cllr Susan Barker not present to give feedback.

21/120. CORRESPONDENCE

a) Received Correspondence:

- EALC – E Bulletins; Training Bulletins; Police bulletins; New Courses, Highways Highlights January 2021.
- NALC – newsletters; Chief Executive’s bulletins; Coronavirus updates.
- Uttlesford District Council, Portfolio Holder Transport, Infrastructure and Stansted Airport – Highways Defects.
- North Essex Parking Partnership, Operations Manager - Parking Surgeries North Essex Parking Partnership.
- Uttlesford District Council, Communications Officer - Local Plan Theme 5: Leisure, culture and healthy lifestyles; Local Plan Theme 6: Biodiversity; link for Town & Parish Workshop recording - 3 February 2021.
- Uttlesford District Council – Covid news.
- Uttlesford District Council – Covid briefings.
- Uttlesford District Council, Planning Policy Officer - 5 Year land supply and housing trajectory.
- Uttlesford District Council, Local Plan and New Communities Team Project Officer - Portfolio Holders Newsletter January 2021; Town and Parish Council Workshop 2 (themes 6-9 and options) held on 30.03.2021 from 19.00 to 21.00, venue: zoom; Town and Parish Council Workshop Wed 3 Feb.

All received and noted.

b) Late Correspondence

- Uttlesford Community Travel – Update.
- Uttlesford District Council, Democratic Services Officer - Local Councils' Liaison Forum Minutes- 11 February 2021.
- EALC – County update.

All received and noted.

21/121. FINANCE

a) Payments

The following payments had been made during the period 12 December 2020 to 13 January 2021:

	£
NWEEHPA - donation	100.00
Clerk - net salary and expenses December 2020	370.35
Great Hallingbury Village Hall Committee – grant 2020	1,000.00
HMRC - Tax December 2020	81.20
The Community Heartbeat Trust – replacement lock and door	150.00

The following payments had been made during the period 14 January 2021 to 12 February 2021:

	£
PKF Littlejohn LLP – external audit	240.00
Great Hallingbury Highlights – Winter 2020 edition	500.00
Clerk - net salary and expenses January 2021	387.87
Hertfordshire County Council – stationery	52.80
HMRC – Tax November 2020	81.20
ALCC – Membership 2021 (1/2 – shared with LHPC)	20.00
SLCC – membership 2021 (1/2 – shared with LHPC)	83.00

All received and agreed.

b) Income

None for this period.

Received and agreed.

c) Balances on 12 February 2021

Community Acc. £8,921.15

Reserve Acc. (Business Premium Acc.) £8,987.95

Received and agreed.

d) Budget Update

To receive budget update.

Received and agreed.

e) Approvals

The payments were approved, and it was agreed for the Chairman to sign them.

f) Bank Reconciliation

Bank reconciliation was approved, and it was agreed for the Chairman to sign it.

g) Bank Arrangements

Chairman gave an update on bank arrangements. The changes for which the Council asked for few years ago still not in place despite Council submitting all relevant papers and even visited Bishop's Stortford branch. Cllr Andrew Noble agreed to contact bank to make changes. The Council wish that all Councillors are signatories. The Clerk to get information whether changing the bank is possible when time permits.

h) Pension

Nothing new to report.

i) Internal Audit

Karen Roddam, who was recommended by former internal auditor was appointed.

21/122. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2894/FUL	Land at South View, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Erection of two new detached dwelling houses

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2951/FUL	Land East of M11, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Application to vary conditions 8, 9 and 10 of UTT/18/2935/FUL relating to drainage.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/1098/FUL	Land to The East Of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping

(No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/1034/OP	The Hop Poles, Bedlars Green, Great Hallingbury, Hertfordshire, CM22 7TP	Awaiting decision

Outline application, with matters of appearance, landscape and scale reserved, for proposed development of 8 chalet style houses with associated parking and access and play area.

(Objections: it is overdevelopment; there are concerns about the access and parking as the road is too narrow.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/1391/HHF	Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	Awaiting decision

Erection of proposed pool room and swimming pool

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/2758/AV	Dunmow Road, Birchanger, Hertfordshire	Awaiting decision

Erection of 1 no. non-illuminated advertising sign for new development

(No objections)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/2739/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP Construction of 2 no. maneges on pasture within farm.	Awaiting decision
(No objections)		
UTT/20/2753/FUL	1 & 2 Greenways, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UT Proposed demolition of 2 no. semi-detached dwellings and construction of 1 no. replacement dwelling	Awaiting decision
(No objections)		
UTT/20/2754/OP	Land South of Greenways, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UT Outline application with all matters reserved except access for the erection of 1 no. dwelling	Awaiting decision
(No objections)		
UTT/20/2470/FUL	Marstons, Start Hill, Stane Street, Great Hallingbury Bishop's Stortford, Hertfordshire, CM22 7TA The demolition of the existing dwelling house and the replacement of 8 residential dwelling houses, alterations to the existing vehicle crossovers, ancillary car parking, landscaping and associated development	Withdrawn
(No objections, but would like to point out that the B1256 stretch of road is a clearway and as such any vehicles should not be allowed to park on the road including all delivery vehicles to site.)		
UTT/20/2882/FUL	Stables South Of The Old Elm, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TH Proposed demolition of existing stable block and erection of 1 no. Dwelling retaining existing access (amendments to previously approved application UTT/19/0160/FUL).	Refused
(No objections.)		

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/2710/FUL	Start House, Bedlars Green, Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TH	Approved
(No objections.)	Erection of detached chalet style dwelling and garage complete with widened access and related infrastructure.	
UTT/20/3094/HHF	71 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UU	Refused
(No objections.)	Erection of detached single garage	
UTT/20/3151/FUL	Lodge Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UG	Approved
No objections.	Creation of separate access to Lodge Farmhouse	
UTT/20/3280/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	Approved
(No objections.)	Change of use of agricultural building to offices and storage	
UTT/20/2739/FUL Re-consultation	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	Awaiting decision
(No objections but the	Construction of 2 no. maneges on pasture within farm. lighting for the menage should be restricted.)	
UTT/20/3271/HHF	The Old Forge, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UL	Approved
(No objections.)	New tennis court with fencing surround	

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/3353/HHF	Rosebery House, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE	Awaiting decision

Erection of deer proof fencing and hedging to rear of property.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/3431/FUL	Land East Of White Cottage, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire	Refused

Proposed erection of 4 no. dwellings with associated private gardens, car parking, access and landscaping.

(No objections but it is suggested that it is overdevelopment, and it should go back to the original application.)

All received and noted.

b) Applications to be Dealt with at this Meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/0077/FUL	1 The Gatehouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR

Removal of condition 2 (agricultural occupancy) attached to UTT/0169/88

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/0246/FUL	The Gatehouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR

Section 73A Retrospective application for a surfaced horse exercising area (manege) with associated engineering operations to create level land, and retaining walls around the perimeter

No objections as such, but we strongly feel it shouldn't be built before permission is sought and granted (rather than seeking permission afterwards).

<u>Application No.</u>	<u>Site and Development</u>
UTT/21/0332/FUL	Land At Tilekiln Green, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TA

Development of the site to create an open logistics facility with associated new access, parking areas and ancillary office and amenity facilities.

The Council will make decision about this planning application after extraordinary meeting 3 March 2021.

Application No.
UTT/21/0477/FUL

Site and Development
Woodside Green Farm, Woodside Green, Great
Hallingbury, Bishop's Stortford, Hertfordshire,
CM22 7UP

Construction of menage.

No objections.

c) Late Planning Matters

None received.

21/123. MEMBERS' REPORTS

Nothing to report.

21/124. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

None.

21/125. NEXT MEETING

APM will be held on 22 March 2021 at 20.00 using 'Zoom' platform.
The next Parish Council meeting will be held on 10 May 2021 at 20.00.
Venue: <https://zoom.us/>

The meeting ended at 21.53

Signed.....
(Chairman)

Date.....