

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH  
COUNCIL, HELD ON MONDAY 5th MARCH 2018, BEGINNING AT  
7.00pm, IN THE VILLAGE HALL**

**PRESENT:** Cllr Alan Townsend (Chairman)  
Cllrs David Barlow, Mark Bloomfield, Kaylash Juggurnauth and Andrew Noble

**ALSO PRESENT:** Mrs Urška Sydee (Clerk)  
District Councillor Lesley Wells  
3 members of the public

**18/102. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Tom Streeter, Alan Pinnock, Vicky Wing and County Cllr Susan Barker.

**18/103. DECLARATIONS OF INTEREST**

None.

**18/104. PUBLIC PARTICIPATION (limited to 15 minutes)**

None.

**18/105. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 8th January 2018 were approved as a correct record of the proceedings and signed by the Chairman.

**18/106. MATTERS ARISING FROM PREVIOUS MEETING**

Cllr Barlow reported that three elm trees had been planted, the rest will be planted shortly.

Neighborhood watch signs have been installed now.

**18/107. CHAIRMAN'S COMMUNICATIONS**

The Chairman reported that:

- He attended EALC Executive Committee Meeting
- He and Clerk will attend General Data Protection Regulation briefing, organized by EALC

**18/108. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr Wells reported that:

- The budget has been passed
- It's important that Parish Councils make representations to Essex Highways Survey
- It's worth informing/putting word out to different organisations that they can apply for a Stansted Airport Community Grant

**18/109. AIRPORT**

The Council decided to draft a response after the meeting organized by Stop Stansted Expansion (SSE). To ask Cllr Streeter if he can attend the SSE meeting.

**18/110. REVIEW OF POLLING DISTRICTS AND PLACES IN THE UTTLESFORD DISTRICT 2018**

It was decided to send no comments as it doesn't affect our Council.

**18/111. CODE OF CONDUCT**

It was agreed to adopt new Uttlesford District Council Code of Conduct.

**18/112. CONSULTATION**

**a) Hertfordshire County Council Waste Local Plan**

It was agreed to send no comments on the Hertfordshire County Council's waste local plan initial consultation as it doesn't affect us.

**b) East Herts District Plan Main Modifications**

It was agreed to send the response on the East Herts District Plan Main Modifications consultation stating that the Council is very concerned with the additional traffic that would come through the village trying to join the junction 7A for M11.

**c) A127 / A130 Fairglen Interchange Improvement Scheme.**

The Council agreed to send no comments on the A127 / A130 Fairglen Interchange Improvement Scheme because it doesn't affect us.

**18/113. CLOTHING DONATION BANK**

The Clerk informed the Council that the bank would be emptied every two weeks, that they are pleasant looking and that they have a dedicated team to answer all the questions.

The Village Hall Committee couldn't reply as they have not met yet.

It was agreed to wait for Village Hall Committee opinion before making final decision.

**18/114. BEDLARS GREEN**

Cllr Bloomfield advised that the posts should be replaced and that the grass is ruined.

The Council agreed for Cllr Bloomfield to purchase the posts and organise installing them.

**18/115. HIGHWAYS MATTERS**

The Clerk advised that the officer confirmed that an application for Local Highways Scheme for reinstating the verge in Bedlars Greed had been received.

**18/116. AFFORDABLE HOUSING**

Cllr Noble advised that the **sight line** land has to be acquired and therefore there is nothing to report at this meeting.

**18/117. SCHOOL BUS STOP**

The Clerk reported that the bus company wrote to advise that the risk assessment had been done and that the location is suitable.

The Council agreed that the stop is dangerous and that is unlikely that children will be willing to wear high visibility jackets if given.

Resolved: The Clerk to write to the bus company and ask them to send representative to meet the Chairman, Cllr Townsend at the bus stop at the time that bus arrives.

**18/118. HALLINGBURYS' SPEEDWATCH GROUP**

Cllr Townsend reported that since last meeting they were out twice in Little Hallingbury and six people were caught speeding.

**18/119. CORRESPONDENCE**

**a) Received correspondence:**

- Stop Stansted Expansion - informing us that the CCA had advertised an Open Day with walk in sessions in the morning and afternoon of 6<sup>th</sup> February at CAA House in Kingsway, London. Circulated 22/01/2018. Published on the website.
- Stop Stansted Expansion's latest Aircraft Noise report. Circulated 24/01/2018.
- East Anglia's Children's Hospices (EACH) - asking for donation.
- EALC - Update on General Data Protection Regulations. Circulated 15/02/2018.
- Uttlesford District Council - An invitation to join "Great British Spring Clean" campaign between 2 – 4 March 2018 was received from Street Services Operations Manager. Circulated 19/02/2018
- District Council Councillor, Keith Artus – Notification regarding claims for compensation in relation to airport works dating from 1999 to 2007. Circulated 19/02/2018. Published on the web site.
- Uttlesford District Council - Street Name and Numbering (SNN) Policy from Support and Business Manager. Circulated 20/02/2018.
- EALC – E bulletin, asking for response on crime and poor performance in the waste sector consultation. Circulated 21/02/2018.
- Superfast Essex – Superfast Essex Parish Event Presentation. Circulated 20/02/2018
- Stop Stansted Expansion- press release. Circulated 22/02/2018.
- Essex County Councillor Susan Barker – invitation to the events in March "Your community, libraries and you". Circulated 26/02/2018

All noted.

**b) Late Correspondence**

- EALC – General Data Protection Regulation Toolkit.
- UDC – Funding Opportunities Information Pack.

- SSE would like to hold a meeting of the liaison group on Thursday 22nd March at 8pm to discuss the Planning Application submitted to UDC by Stansted Airport. They are looking for a local village hall/parish hall which has a good-sized car park. The meeting usually takes about an hour, no more than two, and requires seating for at least 36 people (we now have 32 parish or town councils on this group, plus 3 or 4 members of SSE usually attend).

All noted, SSE can be given Village Hall telephone number if they wish to book.

## 18/120. FINANCE

### a) Payments

The following payments had been made during the period 14<sup>th</sup> December 2017 to 12 January 2018:

Great Hallingbury Village Hall – grant	£1,000.00
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### b) Income

None.

### c) Balances on 12 January 2018

Community Acc	£1,965.97
Reserve Acc. (Business Premium Acc.)	£12,935.98

Noted and agreed.

The Clerk advised that:

- A letter has been sent to bank to change the address where all the correspondence should be received. A reply received by Chairman stating that “request hasn’t been signed in accordance with our existing mandate”. It was agreed that the Clerk and Cllrs Noble and Townsend visit the bank to talk to them.
- The Chairman and Clerk would like to attend General Data Protection Regulation course on 13.03.2018 organized by EALC, at the cost £45.00 per delegate.  
Agreed.
- The Clerk would like to obtain a Local Council Administration book at the price £60.00 + postage from EALC. The cost being shared with LHPC.  
Agreed.

## 18/121. PLANNING

### a) Application decisions (the Council’s comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/17/2035/FUL (Revised)	Land at 3 Moat Farm Cottages  Erection of 1 no. detached dwelling.	Awaiting decision (no obj.)

<u>Application No.</u> UTT/17/2743/FUL	<u>Site and Development</u> Start Hill Service Station Start Hill	<u>Decision</u> Awaiting decision
	Redevelop an existing Petrol Filling Station by demolishing the existing forecourt and replace with new. The existing shop is to be retained.	(no obj.)
<u>Application No.</u> UTT/17/3372/FUL	<u>Site and Development</u> Woodside Green Farm Woodside Green, Great Hallingbury CM22 7UP	<u>Decision</u> Awaiting decision
	Section 73A Retrospective application for the conversion of part of an agricultural building (former parlour) to create 2 no. apartments	(no obj.)
<u>Application No.</u> UTT/17/3138/FUL	<u>Site and Development</u> Seven Acres, Latchmore Bank, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PE	<u>Decision</u> Awaiting decision
	Proposed change of use and refurbishment of out Building to form 1 no. dwelling	(no obj.)
<u>Application No.</u> UTT/17/3615/FUL	<u>Site and Development</u> 1 The Gatehouse, The Street, Great Hallingbury, CM22 7TR	<u>Decision</u> Approved
	Erection of a detached dwelling, with associated private garden, car parking and landscaping	(no obj.)
<u>Application No.</u> UTT/17/3639/HHF	<u>Site and Development</u> Woodside House Woodside Green	<u>Decision</u> Approved
	Section 73A Retrospective application for the construction of a pool plant room.	(no obj.)
<u>Application No.</u> UTT/17/3640/HHF	<u>Site and Development</u> Woodside House Woodside Green	<u>Decision</u> Approved
	Section 73A Retrospective application for the construction of raised decking.	(no obj.)
<u>Application No.</u> UTT/17/3648/HHF	<u>Site and Development</u> Greenways Church Road	<u>Decision</u> Approved
	Proposed rear dormer	(no obj.)
<u>Application No.</u> UTT/17/3713/AV	<u>Site and Development</u> Start Hill Service Station Start Hill	<u>Decision</u> Approved
	Erection of 3 no. internally illuminated fascia signs and 4 no. internally illuminated Esso Signage Waves	(no obj.)

All noted.

**b) Applications dealt with by the working group:**

<u>Application No.</u>	<u>Site and Development</u>
UTT/17/2035/FUL	Land At 3 Moat Farm Cottages, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford CM22

Erection of 1 no. detached dwelling

No comments.

**c) Applications to be dealt with at this meeting:**

<u>Application No.</u>	<u>Site and Development</u>
UTT/18/0168/HHF	The Water Garden, Hallingbury Place, Great Hallingbury, Bishop's Stortford, CM22 7UE

Single storey kitchen extension to rear of house

No comments.

<u>Application No.</u>	<u>Site and Development</u>
UTT/18/0226/FUL	Thremhall Park Business Centre, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7WE

The installation of a 30m lightweight lattice mast with 3 no. antennas, 2 no. 600mm dishes, 3 equipment cabinets and a meter cabinet and ancillary development

No objections.

20.23 Cllr Bloomfield left.

**d) Late Planning Applications**

<u>Application No.</u>	<u>Site and Development</u>
UTT/18/0361/FUL	Land South Of 154, Bedlars Green Lane, Bedlars Green, Great Hallingbury, Bishop's Stortford, CM22 7TL

Erection of 1 no. detached dwelling with garage.  
Alterations to existing field access

Objections because of TPO on the trees.

20.25 Cllr Bloomfield returned.

The Clerk reported that:

- She was informed by resident that digger is parked at the rear of The Grove. She wrote to enforcement officer at UDC asking what can be done. They advised to contact Community Safety Officer at Uttlesford District Council; reply not received yet.  
Cllr Wells agreed to check it.
- She asked enforcement officer at UDC what to do regarding erected gate on the land To The south of Howe Green Road, Great Hallingbury – Planning Application UTT/17/1113/FUL. The planning

application for the erection of walls and the gate was refused, but nothing else had happened.  
The Planning officer is monitoring the situation.

**18/122. MEMBERS' REPORTS**

**Cllr Mark Bloomfield** – read the letter from a resident asking Parish Council if anything could be done to improve Wi – Fi. The Chairman suggested to send the letter to MP, Kemi Badenoch and the village magazine.

**Cllr David Barlow** – asked if elderly could have subsidized fare when using Uttlesford Community Travel transport, or citizens over 70 free travel.

Resolved: The Clerk to write to them asking if the elderly could have the fee subsidised or free and what would the cost be to get a regular service from the village to Bishop's Stortford on Thursdays when market runs.

**Cllr Andrew Noble** – advised that two metre long pickers for litter are needed.

**18/123. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY**

Agreed to put on the agenda:

- To discuss opening a Facebook account for the Parish Council

Cllr Townsend – A request from Parochial Church Council asking if the Parish Council would support putting up cross on the grave.

The Council was of the opinion that it's a personal tomb and therefore can't support such an action. It was suggested that perhaps Essex Volunteers would be able to help with upkeep of the churchyard.

Meeting ended 9.00 pm

Signed.....  
(Chairman)

Date.....