

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 6th July 2020, BEGINNING AT
8.00 p.m., USING 'ZOOM' ONLINE PLATFORM**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs Jules Baldwin, David Barlow, Mark Bloomfield, Kaylash
Juggurnauth (from item 20/3), Andrew Noble and Alan Pinnock.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
County Council Cllr Susan Barker (from item 20/4 and until the middle of
the item 20/8)

20/1. MEMBERS' ROLES

The members' roles and committees to continue for 2020/2021 were confirmed:

Chairman of the Council: Cllr Alan Townsend
Vice – Chairman of the Council: Cllr Tom Streeter

Planning Committee

Members:

Cllrs Mark Bloomfield, Andrew Noble and Alan Pinnock and Alan Townsend.

Chairman: Cllr Alan Townsend

Vice – Chairman: Cllr Tom Streeter

Working Groups

Airport working Group:

Cllrs David Barlow, Mark Bloomfield, Kaylash Juggurnauth, Andrew Noble, Tom Streeter and Alan Townsend.

Police & Neighbourhood Watch Working Group:

Cllrs David Barlow, Kaylash Juggurnauth and Alan Townsend.

Parish Plan Working Group:

Cllrs David Barlow, Alan Pinnock, Tom Streeter and Alan Townsend.

Housing Working Group:

Cllrs Mark Bloomfield, Kaylash Juggurnauth and Andrew Noble.

Neighbourhood Watch:

Cllr Jules Baldwin

Other Organisations:

ORGANISATION:

Road Safety
Transport
Health
Footpaths
Tree Warden
UALC

REPRESENTATIVE:

Cllr Alan Townsend
Cllr Andrew Noble
Cllr Tom Streeter
Cllr Alan Pinnock
Cllr Alan Townsend
Cllr Alan Townsend

20/2. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs David Barlow, Tom Streeter and Uttlesford District Cllrs Geof Driscoll and Neil Reeve.
All accepted.

20.05 – Cllr Kaylash Juggurnauth joined the meeting.

20/3. DECLARATIONS OF INTEREST

None.

20/4. PUBLIC PARTICIPATION (limited to 15 minutes)

None present.

20.08 – Cllr Susan Barker joined the meeting

20/5. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 2nd March 2020 were approved as a correct record of the proceedings and it was agreed to be signed by the Chairman.

20/6. MATTERS ARISING FROM PREVIOUS MEETING

None.

20/7. CHAIRMAN'S COMMUNICATIONS

Cllr Alan Townsend reported that:

- He was contacted by two parishioners re airport parking in the area CM22 7TS
Resolved: The Clerk to report this to UDC Enforcement.
- He was approached by Village Hall Committee re donation for internet.

Cllr Alan Pinnock declared personal interest being a Village Hall Committee Member.

Resolved: The Council agreed to donate £100.00

- He attended EALC online Chairman's Forum
- He was contacted by parishioner from Start Hill, opposite Esso garage that the trees from the neighbouring property need trimming as they are damaging their shed.

20/8. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

County Cllr Susan Barker reported that:

- Resurfacing of Bedlars Green could not be deferred
- Libraries are reopening with 60 already open and further 44 are planned to reopen soon
- Remote working will continue for the next few months

20.23 – County Cllr Susan Barker left the meeting

Uttlesford District Cllr Neil Reeve submitted written report which was circulated to the Councillors prior to the meeting and it was received and noted.

20/9. HIGHWAYS MATTERS

Nothing apart from Bedlars Green resurfacing covered in item 20/8 Reports from District and County Councillors.

20/10. AFFORDABLE HOUSING

a) Update

It is planned that the building of affordable houses will start in October this year.

b) Housing Needs Survey

It was agreed that there is no need for affordable housing needs survey as building of some is already in progress.

20/11. HALLINGBURYS' SPEEDWATCH GROUP

Nothing to report as being unable to do speedwatch due to the lockdown.

20/12. AIRPORT

Nothing to report.

20/13. NEIGHBOURHOOD WATCH

Nothing to report.

PCSO – Councillors discussed whether it would be beneficial to share PCSO with 3 to 4 other Parish Councils. The Council concluded that the current precept is too low to enable us to financially support relevant proportion for full time PCSO, shared with 3 to 4 other Parish Councils.

20/14. WEBSITE

Website was successfully migrated to the new provider and some work on it is still required and is in progress as time permits.

The Council agreed to keep 3 years back editions on the website starting with year 2020.

20/15. WOODSIDE GREEN ROAD

No progress due to the lockdown.

20/16. BEDLARS GREEN

The discussion went on whether to put double yellow lines or verge on Bedlars Green to protect the green. The view was that is unlikely to achieve for the verge to be put in, but perhaps when new development at 'Hop Poles' starts they might consider doing that. It was proposed to try to ask for double yellow lines instead on the narrow section from pub entrance to 30mph sign.

Resolved: Cllrs Alan Pinnock and Mark Bloomfield to provide Clerk with exact location as to where double yellow lines should be. After receiving this information, the Clerk to write to County Cllr Susan Barker asking if that can be done at the time of the surfacing of the Bedlars Green.

20/17. VILLAGE HALL FIELD

Chairman Alan Townsend advised that the tree surgeon check old chestnut tree on the Village Hall field. The recommendation is to for the tree to be cut down. The surgeon to be asked to cut the trunk into seats. The Council will look into the possibility as to when would be the best time to plant a replacement tree.

Resolved: £640.00 approved as per quote to cut down the tree. Cllr Alan Townsend to check whether the TPO is in place.

20/18. CORRESPONDENCE

a) Received Correspondence:

- EALC – E Bulletins; Police bulletins; Health & Wellbeing Bulletin; NALC Chief Executive's bulletins, COVID -19 updates.
- Stansted Airport Limited, Head of Public Affairs and Partnerships - London Stansted Airport newsletters.
- Uttlesford District Council, Planning Policy Team - Notice of withdrawal of the draft Uttlesford Local Plan 2019.

Received and noted.

b) Late Correspondence

- Hatfield Heath Parish Council – letter re sharing a full time PCSO among few parishes within UDC.
Dealt with in item 20/13 Neighbourhood Watch.
- EALC - Covid-19 Update; Issue 59; Weekly Walkthrough Covid-19; Issue 12, Police Bulletin, E – bulletin. Circulated: on various dates.
- NALC - Coronavirus — Information for Parish and Town Councils; Chief Executive's Bulletin; Supporting Local Councils to Reopen Playgrounds Safely.
- Village Hall – enquiry re a considered commitment.
Covered in item 20/7 Chairman's Communications.
- Uttlesford District Council - Latest news from Uttlesford District Council; UDC briefing note.

All noted and received.

20/19. FINANCE

a) Payments

The following payments had been made during the period 14 February 2020 to 13 March 2020:

	£
Village Hall – grant	1,000.00
Great Hallingbury Highlights – Autumn & Winter 2019 editions	1,000.00
Clerk - net salary and expenses February 2020	551.36

The following payments had been made during the period 14 March 2020 to 9 April 2020:

	£
Hertfordshire County Council – stationery	16.63
HMRC - Tax February 2020	77.40
Clerk - net salary and expenses March 2020	385.50
HMRC - Tax March 2020	77.40

The following payments had been made during the period 10 April 2020 to 13 May 2020:

	£
Great Hallingbury Highlights – Spring 2020 edition	500.00
EALC – Affiliation fees 2020/2021	234.98
Clerk - net salary and expenses April 2020	364.87
HMRC - Tax April 2020	77.40

The following payments had been made during the period 14 May 2020 to 12 June 2020:

	£
BHIB – insurance 2020/2021	297.45
Hertfordshire County Council – stationery	100.75
Clerk - net salary and expenses May 2020	372.41
HMRC - Tax May 2020	77.40
Great Hallingbury Highlights – Summer 2020 edition	500.00
FT – Norton Subscription 2020/2021 (shared with LHPC)	39.99

All agreed.

b) Income

Barclays - Bank interests (savings account)	£3.15
UDC – precept (1 st instalment)	£7,087.50
Barclays - Bank interests (savings account)	£2.41

Agreed.

c) Balances on 12 June 2020

Community Acc.	£9,835.75
Reserve Acc. (Business Premium Acc.)	£8,986.49

Agreed.

d) Budget Update

Received and agreed.

e) Approvals

The payments were approved, and it was agreed for the Chairman to sign them.

f) Pension

Pension arrangements for the Clerk in progress.

20/20. FINANCIAL REPORT

a) Receipts and Payments Report

A report of the receipts and payments over the financial year 2019/2020 had been provided for examination. They were examined and approved. The fixed assets were reviewed.

b) Annual Government Statement

The questions of the statement were examined and answered.

The Council unanimously approved the Annual Governance Statement 2019/2020 (AGAR Section 1) for signature.

c) Accounting Statement

The Council unanimously approved the Accounting Statement for 2019/2020 (AGAR Section 2) for signature.

20/21. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2402/FUL	Little Jenkins Barn, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	Withdrawn

Removal of storage container and erection of detached double storey showroom and storage building with offices above (Revised scheme to that approved under UTT/18/1740/FUL)

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2769/LB	The Street Farmhouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	Application not required

Demolition of existing greenhouse, erection of replacement greenhouse, widening of drive and erection of a low-level garden wall

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2894/FUL	Land at South View, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Erection of two new detached dwelling houses

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2951/FUL	Land East of M11, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Application to vary conditions 8, 9 and 10 of
UTT/18/2935/FUL relating to drainage.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/0130/HHF	Street Barn, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	Approved

Amendments to previously approved outbuilding
under UTT/19/0093/HHF - addition of 4 no. dormer
windows and an external staircase

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT200230HHF	Honeybee Barn, 76 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UU	Refused

Proposed one and half storey extension

(Permission was originally given for a garage. It was then turned it into a dwelling and waited a number of years to get permission for. This application want to increase the size yet again. It would be over development in an area of beauty and should not be allowed.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/0219/FUL	Vine Lodge, 66 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UU	Approved

Demolition of existing dwelling and barn and
construction of new dwelling with integral garage
(resubmission of UTT/16/3382/FUL)

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/0306/HHF	Rosebery House, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE	Approved

Proposed outdoor swimming pool.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/0398/FUL	Thremhall Park, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7WE	Approved

Application to vary condition on UTT/16/0735/FUL
(The erection of four buildings to provide offices
with cafe, gym and function room together with the
provision of new hard surfaced parking.) inserted
under UTT/19/1741/NMA - amendments to
approved plans.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/0336/DFO	Land South East Of Great Hallingbury Manor Bedlars Green Road Tilekiln Green Great Hallingbury CM22 7TJ	Awaiting decision

Details following outline approval UTT/16/3669/OP for the erection of 35 no. Dwellings - details of appearance, landscaping, layout scale and access.

(No objections.)

All received and noted.

b) Due to Coronavirus restrictions the following planning applications had been agreed by email and already sent to UDC Planning

Department:

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/0515/HHF	Park Gate House, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UQ

Proposed addition of dormer to south east elevation of annexe (revision to previously approved application UTT/19/0549/HHF).

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/0665/HHF	Mulberry House, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE

Demolition of existing lean - to outbuilding and erection of a detached two storey outbuilding.

No objections, but would like this building to be designated as a class B1 structure, to ensure it cannot be converted at a later time to a residential dwelling without further planning consent.

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/0714/HHF	Park Gate House, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UQ

Conversion of existing garage to residential annexe including new oil fired boiler with low level flue (revised scheme to approved UTT/19/0549/HHF)

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/0715/LB	Park Gate House, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UQ

Conversion of existing garage to residential annexe including new oil fired boiler with low level flue (revised scheme to approved UTT/19/0549/HHF)

No objections.

Application No.
UTT/20/0932/HHF

Site and Development
The New Cottage, Howe Green Road, Howe Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QF

Conversion of existing garage including rear dormer
No objections as such, but would like that the decision is not made until a site visit can be made, as the application does not indicate whether the garage is detached or attached to the house.

Application No.
UTT/20/0920/HHF

Site and Development
Honeybee Barn, 76 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UU

Proposed one and a half storey extension
No objections as such, but it should be taken into consideration that it was previously just a garage to start with, which was developed without planning permission and then granted retrospective permission. It will still be an overdevelopment in Woodside Green.

Application No.
UTT/20/1106/FUL

Site and Development
Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL

Removal of storage container and erection of detached double storey showroom and storage building with offices above (revised scheme to that approved under UTT/18/1740/FUL)

No objections.

Application No.
UTT/20/1098/FUL

Site and Development
Land to the East Of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire

Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping

No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.

Application No.
UTT/20/1214/HHF

Site and Development
Seven Acres, Latchmore Bank, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PE

Erection of detached garage

No objections.

All received and noted.

c) Applications to be Dealt with at this Meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/1034/OP	The Hop Poles, Bedlars Green, Great Hallingbury, Hertfordshire, CM22 7TP

Outline application, with matters of appearance, landscape and scale reserved, for proposed development of 8 chalet style houses with associated parking and access and play area.

This application was called in.

Objections: it is overdevelopment; there are concerns about the access and parking as the road is too narrow.

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/1425/HHF	Mulberry House, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE

Demolition of existing lean - to outbuilding and erection of a detached two storey outbuilding

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/1391/HHF	Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL

Erection of proposed pool room and swimming pool

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/1377/CLE	Newlands House, Church Road, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TS

Use of building as a residential dwelling

Objections: it is back land development and has been lived in without planning consent.

d) Late Planning Applications

<u>Application No.</u>	<u>Site and Development</u>
UTT/20/1418/HHF	95 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UL
UTT/20/1419/LB	

Installation of Conservation French Door Set and Velux window

No objections.

20/22. MEMBERS' REPORTS

Cllr Alan Pinnock – membrane, black scalplings and stones will be put around memorial on the Church Road bridge.
Noticeboard at the Church will be finished soon.

20/23. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

None.

20/24. NEXT MEETING

The dates of the future meetings:

2020

6 July 2020 at 8 p.m.

14 September 2020 at 8 p.m.

9 November 2020 at 7 p.m.

2021

11 January 2021 at 7 p.m.

1 March 2021 at 7 p.m.

22 March 2021 at 8 p.m. APM

10 May 2021 at 8 p.m.

The meeting ended at 21.33

Signed

(Chairman)

Date