

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH  
COUNCIL, HELD ON MONDAY 8<sup>th</sup> July 2019, BEGINNING AT  
8.00pm, IN THE VILLAGE HALL**

**PRESENT:** Cllr Alan Townsend (Chairman)  
Cllrs David Barlow (from item 19/29), Mark Bloomfield, Andrew Noble and  
Jules Baldwin (from item 19/39)

**ALSO PRESENT:** Mrs Urška Sydee (Clerk)  
District Councillor Geof Driscoll  
3 members of the public

**19/27. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Kaylash Juggurnauth, Alan Pinnock and Tom Streeter.

**19/28. DECLARATIONS OF INTEREST**

None.

20.01 – Cllr David Barlow arrived.

**19/29. PUBLIC PARTICIPATION (limited to 15 minutes)**

Mr Russel Robinson gave an update on what the scheme for the use of churchyard which is launched by PCC.

20.26 – 1 member of the public left

**19/30. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 13<sup>th</sup> May 2019 were approved as a correct record of the proceedings and signed by the Chairman.

**19/31. MATTERS ARISING FROM PREVIOUS MEETING**

None.

**19/32. CHAIRMAN'S COMMUNICATIONS**

Chairman, Alan Townsend reported that he:

- Attended EALC Executive Committee meeting
- Went to Buckingham Palace Garden Party. He thanked the Council to nominate him to attend this event from EALC branch.
- Was invited to University of Essex launch of new labs
- Attended Black tie event representing EALC
- Met with Great Hallingbury Village Hall Chairman
- Spoke to one of the Water board staff about works around

**19/33. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

District Councillor Geof Driscoll reported:

- Cllr Neil Reeve sends his apologies as he is attending Parish Council meeting elsewhere.
- That the Local Plan to be run as it is otherwise it would take few years and a significant amount of money
- Airport article 106 have to reach certain level
- Some funds are available for different organisations – interested should contact him.

**19/34. HIGHWAYS MATTERS**

- The Clerk advised that a process for submitting Local Highways Panel Scheme form has slightly changed and should now be submitted to the County Councillor.
- The Chairman advised that the letter from a resident had been received regarding speeding on Woodside Green Road.

**19/35. AFFORDABLE HOUSING**

Cllr Andrew Noble reported that he met with Development Manager at Uttlesford District Council and presented the plans. It is hoped that works can start early next year.

**19/36. HALLINGBURYS' SPEEDWATCH GROUP**

Reply from the Clerk from Birchanger was received and noted. Due to lack of volunteers the currently speedwatch can't be carried out.

**19/37. AIRPORT**

Nothing new.

**19/38. CO-OPTION**

One nomination was received. It was agreed unanimously by ballot to co-opt Mrs Jules Baldwin as a new member of Great Hallingbury Parish Council.

Mrs Jules Baldwin joined the Council meeting.

She agreed to coordinate the Neighbourhood Watch Group.

**19/39. SALT BAG PARTNERSHIP SCHEME FOR WINTER 2019/2020**

There is enough salt left in the storage from previous years and therefore it was decided not to join the salt bag partnership scheme for winter 2019/2020.

**19/40. WOODSIDE GREEN ROAD**

A letter from a resident was received and the proposals were considered. The Council raised the issue in the past and the most successful actions seems to be that the poles with children's silhouettes are put along the road to slow down the traffic. Chairman will talk to the Howe Green House School's Headteacher regarding the issue.

**19/41. CONSULTATION**

**EALC Draft Strategic Plan**

The response of the draft EALC Strategic Plan 2019-2024 was considered. There were no comments.

**19/42. CORRESPONDENCE**

**a) Received Correspondence:**

- EALC – E Bulletins, legal updates, county updates, course update, Funding bulletins, training bulletin, May Highways Highlights, funding bulletins, Dates Released for Advanced Councillor Training Days, Upcoming Briefings, 'The Vaughtons Council of the Year Award' – deadline 17 July 2019, Micro-Grant Update June 2019.
- Stop Stansted Expansion – Petition - Refer Stansted Airport Planning Application back to Uttlesford Planning Committee, information re Extraordinary Meeting of Uttlesford District Council, Press Release 30 June 2019.
- Uttlesford District Council, Democratic Services Officer - Local Councils Liaison Forum scheduled for 7.30pm on Tuesday 10th September 2019, venue: School Hall, Helena Romanes School, Great Dunmow.
- Uttlesford District Council, Community Development Officer - Hate Crime Incident Training, 1pm Tuesday 9th July, Committee Room, Uttlesford District Council.
- Hatfield Forest District Scouts – seeking financial support
- Uttlesford Community Travel - Uttlesford Community Travel AGM invitation.
- Superfast Essex - Superfast Essex Programme Update - May 2019.
- Cllr Anthony Gerard, District Councillor (R4U) – offering to visit to set up future co-operation.
- Uttlesford Association of Local Councils, Secretary - UALC AGM invitation for Wednesday 21st August 7.30pm; venue: Great Hallingbury Village Hall, Church Road, Great Hallingbury, CM22 7TZ.

All received and noted.

**b) Late Correspondence**

- Essex County Council, Integrated Passenger Transport Unit – Uttlesford transport meeting information.
- EALC – Legal update July 2019, Highways Highlights June, E Bulletin for week commencing 1st July 2019, Rural Week of Action 6-13th October 2019.
- Uttlesford District Council, Performance and Business Manager - Parish Forum notes.

All noted.

- Great Hallingbury Village Hall Committee – letter re parking space adjacent to the village hall.  
The Council looked at the car park and concluded that it would need sweeping and remarking. The surfacing to be deferred for the time

being as significant funding is needed and it seems to be still in good condition.

## 19/43. FINANCE

### a) Payments

The following payments had been made during the period 13 April to 13 May 2019:

	£
EALC – Affiliation Fees 2019/20	224.85
Hertfordshire County Council – stationery	69.64
Saffron Walden Town Council – What’s On Subscription 2019/20	52.00
Clerk - net salary and expenses January 2019	348.75
HMRC - Tax January 2019	75.80
Hertfordshire County Council – stationery	98.55
SLCC – Membership 2019 (1/2 – shared with LHPC)	98.00
Great Hallingbury Highlights – Winter 2018 edition	500.00
Clerk - net salary and expenses February 2019	371.69
HMRC - Tax February 2019	75.60

The following payments had been made during the period 14 March 2019 to 12 April 2019:

	£
Clerk - net salary and expenses April 2019	360.54
HMRC - Tax April 2019	75.60
NALC – LCR Subscription 2019/20	17.00
Internal Auditor – Internal Audit 2018/19	40.00
BHIB Ltd – Insurance	295.72
Clerk - net salary and expenses May 2019	383.30
HMRC - Tax May 2019	79.20

Received and agreed.

### b) Income

Precept – 1 <sup>st</sup> instalment	£6,750.00
Bank Interest – Business Premium Account	£4.47

Received and agreed.

### c) Balances on 13 June 2019

Community Acc	£7,074.11
Reserve Acc. (Business Premium Acc.)	£8,971.98

Received and agreed.

### d) Budget Update

The budget update was received and noted.  
Bank reconciliation was approved and signed by the Chairman.

### e) Approvals

The payments were approved and signed by the Chairman.  
It was agreed to share ½ of the cost (£30.00) for the webinar 'Website Accessibility Guidelines' Course with Little Hallingbury Parish Council; provided by SLCC which was attended by the clerk.

## 19/44. PLANNING

### a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/0460/FUL	Stansted Airport  Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.  (The Council objected on various things)	Awaiting decision
UTT/17/3372/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UP  Section 73A Retrospective application for the conversion of part of an agricultural building (former parlour) to create 2 no. apartments  (No objections)	Awaiting decision
UTT/18/1888/FUL	Land to the South of Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire  Section 73A Retrospective application for the conversion of former stables to 1 no. dwelling and erection of brick wall and gates.  (The Council is strongly against this planning application because the site is outside the village envelope, the access is on a dangerous bend without adequate sight lines on a very busy narrow road. Originally permission was given for a stable and not a dwelling. The planning application for the gate and wall was refused and it was ordered that the gate and wall is taken down, which hasn't been enforced.)	Awaiting decision
UTT/19/0396/OP	The Anvil, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7UB  Outline application with all matters reserved except access for 1 no. dwelling  (No objections.)	Refused

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0445/FUL	Land to the South East of The Old Elm, Tilekiln Green, Great Hallingbury, Bishop's Stortford, CM22 7TH	Awaiting decision
	Erection of 1 no. one and a half storey, detached three bedroom private dwelling, with accompanying two bay cart lodge and store. Associated hard and soft landscaping and creation of new access.	
	(No objections.)	
UTT/19/0549/HHF	Park Gate House, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UQ	Approved
	Conversion of existing garage to residential annexe.	
	(No objections.)	
UTT/19/0646/HHF	Forest View, Bedlars Green, Great Hallingbury, Bishop's Stortford, CM22 7TP	Approved
	Single storey side extension.	
	(No objections.)	
UTT/19/0632/HHF	154 Bedlars Green Lane, Bedlars Green, Great Hallingbury, Bishop's Stortford, CM22 7TL	Approved
	Ground floor side extension and widening of existing vehicle cross over.	
	(No objections as long as all TPO are respected.)	
UTT/19/0388/FUL	Buildings at Lodge Farm, Woodside Green, Great Hallingbury, Bishop's Stortford	Approved
	Conversion of barns and agricultural buildings to 4 no. dwellings.	
	(No objections as it's going to revitalise the area.)	
UTT/19/0389/LB	Buildings at Lodge Farm, Woodside Green, Great Hallingbury, Bishop's Stortford	Approved
	Conversion of barns and agricultural buildings to 4 no. dwellings.	
	(No objections as it's going to revitalise the area.)	
UTT/19/0941/LB	The Street Farmhouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	Refused

Minor amendments to alterations and extension approved under Listed Building Consent UTT/18/2234/LB to include minor internal re-arrangements to the old house and the new extension and modern window replacement

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0439/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	Awaiting decision

Change of use of barns from holiday lets to dwellings.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0440/LB	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	Awaiting decision

Conversion from holiday lets to dwellings.

(No objections.)

All received and noted.

**b) Applications to be Dealt with at this Meeting:**

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/1096/FUL	Start Hill Service Station, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TA

Installation of 1 no. New Jet Wash

No objections.

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/0676/FUL	The Anvil Stables, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7UB

Change of use and conversion of part of ground floor to mixed use residential, storage and office space

Objections on the grounds that they are stables and should remain as stables.

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/1169/HHF	Oakwood Cottage, Bedlars Green Lane, Bedlars, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TL

Section 73A Retrospective application for the demolition of detached garage and erection of new, relocated, detached garage.

No objections; we support this development as the guidelines are being followed.

Application No.  
UTT/19/0549/HHF

Site and Development  
Park Gate House, Woodside Green, Great Hallingbury

Conversion of existing garage to residential annexe.

No objections.

Application No.  
UTT/19/1270/FUL

Site and Development  
Church Road Business Units, Church Road, Great Hallingbury

Application to vary condition 7 of UTT/17/0071/FUL - change from seven individual commercial units to five.

No objections.

Application No.  
UTT/19/1203/HHF

Site and Development  
The Street Farmhouse, The Street, Great Hallingbury, CM22 7TR

Demolition of 2 bay stable block and erection of single storey extension connecting cartshed with existing annexe. Conversion of open sided cartsheds to changing rooms for existing swimming pool. Internal alterations to coach house to form gym with entrance lobby, formation of new cellar, extension to roof and glazed linking section to rear of coach house.

No objections.

Application No.  
UTT/19/1204/LB

Site and Development  
The Street Farmhouse, The Street, Great Hallingbury, CM22 7TR

Demolition of 2 bay stable block and erection of single storey extension connecting cartshed with existing annexe. Conversion of open sided cartsheds to changing rooms for existing swimming pool. Internal alterations to coach house to form gym with entrance lobby, formation of new cellar, extension to roof and glazed linking section to rear of coach house

No objections as such as long as all listed building requirements are adhered to.



Application No.  
UTT/19/1477/HHF

Site and Development  
Little Jenkins, Jenkins Lane, Great Hallingbury  
Bishop's Stortford, Hertfordshire, CM22 7QL

Proposed garage/tractor store.

No objections as long as it remains garage/tractor store.

Application No.  
UTT/19/0546/FUL

Site and Development  
Howe Green Cottage, Howe Green, Howe Green  
Road, Great Hallingbury, Bishop's Stortford,  
Hertfordshire CM22 7UF

Erection of one, two storey four bedroom house.

No objections as long as it is within development limits.

### **c) Late Planning Applications**

To deal with Planning Applications received following the publication of this agenda and received before 8 July 2019.

Application No.  
ESS/40/19/UTT

Site and Development  
Bishop's Stortford Sewage Works, Jenkins  
Lane, Great Hallingbury, CM22 7QL

Construction of a new welfare building (17.2m x  
10.4m x 5.35m LxWxH)

No objections.

Application No.  
UTT/19/1636/CC

Site and Development  
Stortford Sewage, Treatment Works, Jenkins Lane,  
Great Hallingbury, Bishop's Stortford, Hertfordshire,  
CM22 7QL

Essex County Council Consultation on  
ESS/40/19/UTT - Construction of a new welfare  
building (17.2m x 10.4m x 5.35m LxWxH)

No objections.

Application No.  
UTT/19/1647/HHF

Site and Development  
Old Tithe Hall, Start Hill, Stane Street, Great  
Hallingbury, Bishop's Stortford, Hertfordshire,  
CM22 7TF

Two storey front extension.

No objections.

Application No.  
UTT/19/1543/LB

Site and Development  
The Street Farmhouse, The Street, Great  
Hallingbury, Bishop's Stortford, Hertfordshire,  
CM22 7TR

Proposed part two storey, single storey and first floor side extension. External changes to doors and fenestration. Internal alterations including removal of walls and doors and lowering of floor levels to ground floor. Installation of new partition, creation of new opening and removal/infill of existing door to first floor. Revised scheme to previously approved UTT/18/2234/LB.

Great Hallingbury Parish Council cannot comment as no one has enough knowledge of what is involved if is a listed building.

**d) Enforcement**

The information regarding ENF/17/0097/C and UTT/18/1888/FUL was received and noted.

**19/45 HATFIELD FOREST**

The following documents: Visitor Survey, Impact Management Report and a map showing the 'Zone of Influence' were received and noted.

**19/46. MEMBERS' REPORTS**

*Cllr Alan Townsend* - Broadband should be available to the other end of the village in the end of July or beginning of August.

*Cllr Mark Bloomfield* – The drug dealing in Bedlars Green and the significant amount of canisters were reported to the Police.

**19/47. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY**

- To discuss whether to plan activities during the 'National Rural Week of Action'

**19/48. NEXT MEETING**

The next meeting will be held on 9 September 2019 at 20.00.

The meeting ended at 22.16

Signed.....  
(Chairman)

Date.....