

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH  
COUNCIL, HELD ON MONDAY 11<sup>th</sup> January 2021, BEGINNING AT  
8.00 p.m., USING 'ZOOM' ONLINE PLATFORM**

**PRESENT:** Cllr Alan Townsend (Chairman)  
Cllrs Jules Baldwin, David Barlow, Kaylash Juggurnauth (from item 21/84), Andrew Noble and Alan Pinnock.

**ALSO PRESENT:** Mrs Urška Sydee (Clerk)  
District Council Cllrs Neil Reeve and Geof Driscoll (from item 21/88)  
County Council Cllr Susan Barker (until the middle of item 21/82)

**21/74. APOLOGIES FOR ABSENCE**

Apologies received from District Council Cllr Geof Driscoll.  
Accepted.

**21/75. CO-OPTION**

One application received and withdrawn. Another application received after the deadline – to be considered at the next meeting.

20.02 – County Cllr Susan Barker joined the meeting.

**21/76. VICE-CHAIRMAN**

**a) The Council**

Cllr Alan Townsend proposed Cllr Andrew Noble to undertake the role of Vice-Chairman of the Council which occurred due to resignation of Tom Streeter. Cllr Andrew Noble agreed. Nomination was seconded by Cllr Jules Baldwin.

Agreed unanimously.

**b) Planning Committee**

Cllr Alan Townsend proposed Cllr Andrew Noble to undertake the role of Vice-Chairman of Planning Committee which occurred due to resignation of Tom Streeter. Cllr Andrew Noble agreed. Nomination was seconded by Cllr Jules Baldwin.

Agreed unanimously.

**21/77. DECLARATIONS OF INTEREST**

None.

**21/78. PUBLIC PARTICIPATION**

None present.

**21/79. MINUTES OF PREVIOUS MEETING**

The Clerk advised that apologies were received by email from Cllr Jules Baldwin. Agreed to be accepted.

The minutes of the meeting held on 9<sup>th</sup> November 2020 were approved as a correct record of the proceedings and it was agreed to be signed by the Chairman.

**21/80. MATTERS ARISING FROM PREVIOUS MEETING**

None.

**21/81. CHAIRMAN'S COMMUNICATIONS**

Cllr Alan Townsend reported that:

- He was in contact to Cllr Geof Driscoll regarding grant for planting trees on the land adj. to Village Hall car park.
- He checks defibrillator regularly and as he's walking around the village he noticed there is a lot of rubbish around the village.

**21/82. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

County Cllr Susan Barker reported that:

- Next Local Highways Panel meeting will be held at the beginning of March 2021. Should Council want to put application to be considered at this meeting the application must be received at the beginning of next week the latest.
- The resident contacted her regarding accident that happened on the B1256-Dunmow Road between Esso station towards Takeley near the big tree – three cars were parked on the verge; one car reversed on the road and couldn't see them coming because the bigger car was parked next to theirs and was obstructing their sight.

District Council Cllr Neil Reeve reported:

- Covid19: Access to the various grants available from the Government can be found through the UDC website. Please continue to follow the rules to keep fighting the virus. In particular, applications can be made for the 'Business Adaptation Grant'. Despite the extra service costs and loss of some income, the budget is still balanced. This results from new rental income from the Districts Investments aimed at covering our essential services.
- Airport Appeal process starts tomorrow.
- The Council has purchased the Banana Ripening site at Little Canfield, with a view to use this primarily as a combined waste depot (to replace the current sites in Dunmow and Saffron Walden). Considering a Traffic Restriction Order (TRO) to protect the roads between there and Parish.

20.17 – County Council Cllr Susan Barker left the meeting

- Economic Development Recovery Plan: Approved by Council (8 Dec 2020). Particularly driven by the consequences of the Covid19 pandemic, but also linked to 'Environmental and Ecological Emergency' and Local Plan employment consequences. The aim is

to provide help to businesses and residents, and to encourage future inward investment. £1 million has been allocated to this over the coming three years.

- A small example, of the above, is the recently launched 'Click-it Local – Uttlesford' which is shamelessly riding on the back of Cambridge. This provides an online shopping site, where local businesses can sell their products, and residents throughout the district can purchase from multiple businesses in Saffron Walden, Dunmow, Stansted Mountfitchet and the rest of the district, and Cambridge, and have these delivered at home for a modest charge. Please support your local businesses and use this new service. We do.
- Local Plan: Community engagement sessions continue.
- Discussion regarding by-ways and satnav systems continues
- Various public notices on Libraries, Police and Youth social schemes.

Throughout the item Cllr Kaylash Juggurnauth tried to join the meeting.

**21/83. HIGHWAYS MATTERS**

Woodside Green – damaged cattle grid gate reported.

Big pothole on Church Road opposite 128 and 128a – to be reported.

20.37 – Cllr Kaylash Juggurnauth joined the meeting.

**21/84. HALLINGBURYS' SPEEDWATCH GROUP**

Cllr Alan Townsend reported that the group wasn't able to do session due to COVID19 restrictions.

**21/85. NEIGHBOURHOOD WATCH**

Cllr Jules Baldwin reported that normal text and email scams are prevalent. She urged residents to collect delivered parcels to their properties as soon as they are delivered or to instruct to be put in a safe place. as there was an incident where the parcel disappeared within ten minutes after being delivered.

**21/86. WOODSIDE GREEN ROAD**

Cllr Alan Townsend advised he asked District Council Cllr Geof Driscoll for recount of houses as we believe that the number of the houses has changed since the last count, to be able to qualify for 30mph speed limit.

**21/87. BEDLARS GREEN**

Cllr Alan Pinnock reported:

- That the parking is getting worse. Two big trees were put to try to stop the parking, but something should be done on the other side of the road. It is assumed that it is National Trust generated as many more people are visiting Hatfield Forest. Time limited parking suggested in County Cllr Susan Barker's email was discussed, but it seems it will not target the right people.

**21/88. FIELD ADJ. TO THE VILLAGE HALL CAR PARK**

**a) Horse Chestnut**

Horse Chestnut will be cleared by the surgeon when they will be able to do. Uttlesford District Council was asked for trees to be planted instead of felled Chestnut.

**b) Playground**

A number of things to be considered before commitment is made. The village consists of series of hamlets and therefore is no main area where there are lots of houses in one area. It would appear that main developments where families with young children are likely to move are now around Tilekiln Green, so consideration should be given whether the field near the village hall is not too remote. Designated area for children to play behind the hotel development was discussed but it was agreed it is not suitable.

20.48 – District Council Cllr Geof Driscoll joined the meeting.

**c) Hedges**

The trimming of the hedge on the part of the field owned by Parish Council should be paid by Parish Council. There are some implications to be considered at the next meeting. Cllr David Barlow to get more details.

**21/89. AIRPORT**

An update received in 21/82.

**21/90. CONSULTATION**

**a) Character and Heritage**

The Council considered responding to the UDC's consultation on Character and Heritage (Local Plan). Agreed there are no comments at this stage.

**b) Local Heritage List**

The Council considered responding to the UDC's Local Heritage List. Agreed there are no comments at this stage.

**21/91. WEBSITE**

Administration for the Parish Council website was discussed. Chairman advised he keeps all the passwords for the Parish Council as a back - up. It was concluded that there should be just one administrator.

**21/92. CORRESPONDENCE**

**a) Received Correspondence:**

- EALC – E Bulletins; Training Bulletin; Police bulletins; Weekly Walkthrough; Highways Highlights, County Updates.
- NALC – newsletters; Chief Executive's bulletins;
- Stop Stansted Expansion – Night flights story in the Times.
- Uttlesford District Council – Covid-19 Weekly Briefing report and update.
- CPRE – Uttlesford Local Plan - community stakeholder forum update.

- Programme Officers for Airport Inquiry – Information re Stansted Airport Public Inquiry.
- Uttlesford District Council, Communications Officer - Local Plan's Community Stakeholder Forum meeting 25 November 2020 at 7 p.m. - theme 2: Character & Heritage.
- Uttlesford District Council – Local Plan News.
- Uttlesford District Council, Senior Planning Officer - TRACC accessibility modelling for the Local Plan.
- Letters of thanks for grants – Accuro, SSE, NWEHPA, Village Hall Committee and Uttlesford Community Travel.

All received and noted.

**b) Late Correspondence**

- SSE – Live streaming of the Stansted Airport Public Inquiry; Press release 11.01.2021.
- Essex County Council, Member for Great Dunmow Division – Transport Survey; deadline for public survey: 17.01.2021.

All received and noted.

**21/93. FINANCE**

**a) Payments**

The following payments had been made during the period 14 October 2020 to 13 November 2020:

	£
Clerk - net salary and expenses October 2020	550.49
Hertfordshire County Council – stationery	6.82
HMRC - Tax October 2020	81.20

The following payments had been made during the period 14 November 2020 to 11 December 2020:

	£
Broad Oak Consultants – replacement battery for computer	43.20
The Community Heartbeat Trust – replacement battery and pads for defibrillator	324.00
Essex Air Ambulance – donation	150.00
Uttlesford Community Travel – donation	100.00
Clerk - net salary and expenses November 2020	419.40
Accuro – donation	150.00
SSE – donation	250.00
HMRC – Tax November 2020	81.00

All received and agreed.

**b) Income**

Barclays - Bank interests (savings account)	£0.22
---	-------

Received and agreed.

**c) Balances on 11 December 2020**

Community Acc.	£11,987.57
Reserve Acc. (Business Premium Acc.)	£8,987.95

Received and agreed.

**d) Budget Update**

Received and agreed.

**e) Approvals**

The payments were approved, and it was agreed for the Chairman to sign them.

**f) Bank Reconciliation**

To receive and approve bank reconciliation.

**g) Bank Arrangements**

Despite the fact that action had been taken few years ago to correct the information received from the bank, it appeared that the bank didn't apply changes. It was agreed for Cllr Andrew Noble to call the bank asking for new mandate forms to re-apply for changes to be made.

**h) Pension**

Nothing to report.

**i) Audit**

*g.1) Internal*

The Clerk advised that the internal auditor cancelled their services. She is in contact with new auditor as per recommendations of former one.

*g.2) External*

External audit report was received and noted. No action needed.

**j) Precept 2021/2022**

The Council carefully considered the situation. The increase was discussed and in prospect of new houses being built soon and to be able to continue to provide current services and to cover the inflation the decision was made to increase the precept from £14,175 to £15,000.

Resolved: The precept for 2021/2022 is £15,000.00.

**21/94. PLANNING**

**a) Application Decisions (the Council's comments are shown in brackets)**

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2894/FUL	Land at South View, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Erection of two new detached dwelling houses

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/2951/FUL	Land East of M11, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire.	Awaiting decision

Application to vary conditions 8, 9 and 10 of UTT/18/2935/FUL relating to drainage.

(No objections.)

<u>Application No.</u> UTT/20/0336/DFO	<u>Site and Development</u> Land South East Of Great Hallingbury Manor Bedlars Green Road Tilekiln Green Great Hallingbury CM22 7TJ	<u>Decision</u> Approved
---	--	-----------------------------

Details following outline approval UTT/16/3669/OP for the erection of 35 no. Dwellings - details of appearance, landscaping, layout scale and access.

(No objections.)

<u>Application No.</u> UTT/20/1106/FUL	<u>Site and Development</u> Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	<u>Decision</u> Approved
---	--	-----------------------------

Removal of storage container and erection of detached double storey showroom and storage building with offices above (revised scheme to that approved under UTT/18/1740/FUL)

(No objections.)

<u>Application No.</u> UTT/20/1098/FUL	<u>Site and Development</u> Land to The East of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	<u>Decision</u> Awaiting decision
---	--	---

Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping.

(No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.)

<u>Application No.</u> UTT/20/1034/OP	<u>Site and Development</u> the Hop Poles, Bedlars Green, Great Hallingbury, Hertfordshire, CM22 7TP	<u>Decision</u> Awaiting decision
--	--	---

Outline application, with matters of appearance, landscape and scale reserved, for proposed development of 8 chalet style houses with associated parking and access and play area.

(Objections: it is overdevelopment; there are concerns about the access and parking as the road is too narrow.)

<u>Application No.</u> UTT/20/1391/HHF	<u>Site and Development</u> Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	<u>Decision</u> Awaiting decision.
---	--	--

Erection of proposed pool room and swimming pool

(No objections.)

<u>Application No.</u> UTT/20/2179/CLE	<u>Site and Development</u> 1 The Gatehouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	<u>Decision</u> Approved
---	---	-----------------------------

Certificate of lawfulness for occupation of dwelling by non-agricultural worker (breach of condition 2 of UTT/0169/88).

(No objections.)

<u>Application No.</u> UTT/20/1751/FUL	<u>Site and Development</u> Land Adjacent to The Willow Tree, Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	<u>Decision</u> Refused
---	---	----------------------------

Construction of a single dwelling house alongside ancillary access, parking, landscaping, and other associated works

(No objections as such, but developments must be connected to the main sewage. The construction of a footpath, to connect Tilekiln Green to the B1256 should be considered so that pedestrians can safely access the amenities that are being quoted in planning statements. Currently there is no safe access to the Petrol Station or the Bus Stop for pedestrians. Adequate provisions on the increased pressure on social and community infrastructure resulting from development should be in place.)

<u>Application No.</u> UTT/20/2386/FUL	<u>Site and Development</u> 66 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UU	<u>Decision</u> Approved
---	---	-----------------------------

Demolition of existing dwelling and construction of a replacement dwelling and attached cartlodge (amended scheme to that approved by planning permission UTT/20/0219/FUL)

(No objections)

<u>Application No.</u> UTT/20/2482/FUL	<u>Site and Development</u> Land at Coppins, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UH	<u>Decision</u> Refused
---	--	----------------------------

Erection of 3 no. Two Storey Detached Dwellings with new vehicular access and associated private garden, car parking and landscaping.

(No objections)

<u>Application No.</u> UTT/20/2629/HHF	<u>Site and Development</u> Old Tithe Hall, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TF	<u>Decision</u> Approved
---	---	-----------------------------

Proposed erection of treehouse.

(No objections)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/2758/AV	Dunmow Road, Birchanger, Hertfordshire	Awaiting decision
(No objections)	Erection of 1 no. non-illuminated advertising sign for new development	
<u>Application No.</u> UTT/20/2739/FUL	<u>Site and Development</u> Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP	<u>Decision</u> Awaiting decision
(No objections)	Construction of 2 no. maneges on pasture within farm.	
<u>Application No.</u> UTT/20/2753/FUL	<u>Site and Development</u> 1 & 2 Greenways, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UT	<u>Decision</u> Awaiting decision
(No objections)	Proposed demolition of 2 no. semi-detached dwellings and construction of 1 no. replacement dwelling	
<u>Application No.</u> UTT/20/2754/OP	<u>Site and Development</u> Land South of Greenways, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UT	<u>Decision</u> Awaiting decision
(No objections)	Outline application with all matters reserved except access for the erection of 1 no. dwelling	
<u>Application No.</u> UTT/20/2470/FUL	<u>Site and Development</u> Marstons, Start Hill, Stane Street, Great Hallingbury Bishop's Stortford, Hertfordshire, CM22 7TA	<u>Decision</u> Awaiting decision
(No objections, but would like to point out that the B1256 stretch of road is a clearway and as such any vehicles should not be allowed to park on the road including all delivery vehicles to site.)	The demolition of the existing dwelling house and the replacement of 8 residential dwelling houses, alterations to the existing vehicle crossovers, ancillary car parking, landscaping and associated development	

**b) Applications to be Dealt with at this Meeting:**

Application No.

UTT/20/2882/FUL

Site and Development

Stables South Of The Old Elm, Start Hill,  
Great Hallingbury, Bishop's Stortford,  
Hertfordshire, CM22 7TH

Proposed demolition of existing stable block and erection of 1 no. Dwelling retaining existing access (amendments to previously approved application UTT/19/0160/FUL).

No objections.

Application No.

UTT/20/2710/FUL

Site and Development

Start House, Bedlars Green, Tilekiln Green,  
Great Hallingbury, Bishop's Stortford,  
Hertfordshire, CM22 7TH

Erection of detached chalet style dwelling and garage complete with widened access and related infrastructure.

No objections.

Application No.

UTT/20/3094/HHF

Site and Development

71 Woodside Green, Great Hallingbury, Bishop's  
Stortford, Hertfordshire, CM22 7UU

Erection of detached single garage

No objections.

Application No.

UTT/20/3151/FUL

Site and Development

Lodge Farm, Woodside Green, Great Hallingbury,  
Bishop's Stortford, Hertfordshire, CM22 7UG

Creation of separate access to Lodge Farmhouse

No objections.

Application No.

UTT/20/3280/FUL

Site and Development

Woodside Green Farm, Woodside Green, Great  
Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP

Change of use of agricultural building to offices and storage

No objections.

Application No.

UTT/20/2739/FUL

Re-consultation

Site and Development

Woodside Green Farm, Woodside Green, Great  
Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP

Construction of 2 no. maneges on pasture within farm.

No objections but the lighting for the menage should be restricted.

Application No.  
UTT/20/3271/HHF

Site and Development  
The Old Forge, Woodside Green, Great Hallingbury,  
Bishop's Stortford, Hertfordshire, CM22 7UL

New tennis court with fencing surround

No objections.

Application No.  
UTT/20/3353/HHF

Site and Development  
Rosebery House, Hallingbury Place, Great Hallingbury,  
Bishop's Stortford, Hertfordshire, CM22 7UE

Erection of deer proof fencing and hedging to rear of  
property.

No objections.

Application No.  
UTT/20/3431/FUL

Site and Development  
Land East of White Cottage, Start Hill, Great  
Hallingbury, Bishop's Stortford, Hertfordshire

Proposed erection of 4 no. dwellings with associated  
private gardens, car parking, access and landscaping.

No objections but it is suggested that it is overdevelopment and it should go back to  
the original application.

**c) Late Planning Applications**

None.

**d) Existing Address Letters**

The existing address letters: 20/00118/NEWNUM - Old Elm Tilekiln Green and  
20/00127/NEWDEV - Land South East Of Great Hallingbury Manor Tilekiln  
Green were received and noted.

**e) Appeal Notification**

The appeal notification APP/C1570/D/20/3254914 was received and noted.

**21/95. MEMBERS' REPORTS**

*Cllr David Barlow* – Bedlars Green pond needs some work done when  
possible.

*Cllr Andrew Noble* – the works for the access road to the new development  
behind the hotel are scheduled to start next month.

*Cllr Jules Baldwin* – requested for the papers for next meeting to be sent  
electronically.

**21/96. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY**

None.

**21/97. NEXT MEETING**

The next meeting will be held on 1 March 2021 at 20.00.

Venue: <https://zoom.us/>

APM is scheduled for 22 March 2021 at 20.00; venue TBC

The meeting ended at 22.07

Signed.....  
(Chairman)

Date.....