

**MINUTES OF A MEETING OF GREAT HALLINGBURY PARISH
COUNCIL, HELD ON MONDAY 7th JANUARY 2019, BEGINNING AT
7.00pm, IN THE VILLAGE HALL**

PRESENT: Cllr Alan Townsend (Chairman)
Cllrs David Barlow, Mark Bloomfield, Kaylash Juggurnauth (from the middle of the item 19/96), Andrew Noble, Alan Pinnock and Tom Streeter.

ALSO PRESENT: Mrs Urška Sydee (Clerk)

19/91. APOLOGIES FOR ABSENCE

Apologies were received from District Cllrs Keith Artus and Lesley Wells and County Cllr Susan Barker.

19/92. DECLARATIONS OF INTEREST

None.

19/93. PUBLIC PARTICIPATION

No members of the public present.

19/94. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 5th November 2018 were approved as a correct record of the proceedings and signed by the Chairman.

19/95. MATTERS ARISING FROM PREVIOUS MEETING

- The Clerk presented draft letter for companies asking for donations which was agreed.
Resolved: The Clerk to send them recorded.
- The Clerk reported that Essex Highways informed the Ranger that the repairs on the Flich Way bridge are programmed for the next financial year.

19/96. CHAIRMAN'S COMMUNICATIONS

- He helped along the 6 volunteers to tidy the churchyard earlier in December.

7.10pm – Cllr Kaylash Juggurnauth arrived.

- He did the reading at 'Nine Lessons and Carols' and laid wreath on behalf of the Parish Council

19/97. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

None present.

19/98. HIGHWAYS MATTERS

- Drainage issues again at the bridge on the Church Road, on approach to the village. It was also noted that telecommunication work was done in that area recently.
- The Clerk was asked to seek an update on installation of smiley faces
- Two potholes at Bedlars Green need to be reported to Highways: one on the left and one on the right side, both at the post code 7TP.

19/99. AFFORDABLE HOUSING

Nothing new.

19/100. HALLINGBURYS' SPEEDWATCH GROUP

Camera was calibrated. Ideally four volunteers should be present at one session, minimum is three. More volunteers are needed.

19/101. COUNCIL'S MEETING VENUE

The Council will continue to meet in the village hall and support it in this way. If it would appear appropriate, the village hall representatives will be invited at one of the future meetings.

19/102. CHURCHYARD MAINTENANCE

a) Update

Update given in item 19/96.

b) Volunteer Party Formation

It was proposed to put up posters for volunteers to maintain the churchyard. Perhaps it could be done at the same time as litter pick. It should be advertised in the village magazine.

19/103. ESSEX VILLAGE OF THE YEAR COMPETITION

The forms for the village of the year competition were received. The Council wish to submit the form for the well kept churchyard.

Resolved: The Clerk to put the presentation together and liaise with the Chairman to submit the entry form by the deadline (8 March 2019).

19/104. AIRPORT

The Council expressed disappointment that the Stansted Airport planning application UTT/18/0460/FUL was approved by Uttlesford District Council. District Councillor Lesley Wells couldn't come to the meeting, but she gave her reasons for her decision in writing, which was circulated prior to the meeting and discussed at the meeting.

Resolved: Cllr Tom Streeter to draft a reply which should then be circulated to the Council before it's sent to Cllr Wells.

19/105. CONSULTATIONS

a) Local Bus Consultation

The Council agreed not to respond to the public consultation launched by Essex County Council on the importance of the local bus services which operate on evenings and Sundays including proposed changes as it doesn't affect Great Hallingbury.

b) East Herts Affordable Housing Supplementary Planning Document

The Council agreed not to respond to the public consultation on a draft Affordable Housing Supplementary Planning Document (SPD) launched by East Herts Council as it doesn't affect our village.

19/106. CORRESPONDENCE

a) Received correspondence:

- EALC – E Bulletins, Legal Updates, County Updates, Training Bulletins, Elections 2019 information, Salary Scales from April 2019, Libraries consultation update.
- Stop Stansted Expansion – SSE Presentation, Press release 6 November 2018, an open letter to Uttlesford Planning Committee, press release 15 November 2018, Stansted Airport Planning Application UTT/18/0460/FUL update including a letter to the Secretary of State and press release 15 November 2018, press release 26 November 2018.
- Essex County Council, Integrated Passenger Transport Unit - Uttlesford Transport Meeting Notes - October 2018.
- Uttlesford District Council, Support and Business Manager - Parish Forum Notes 15 October 2018.
- Uttlesford District Council, Democratic Services Officer Local Councils' Liaison Forum and Elections Briefing will be held on 27 February 2019.
The Clerk will attend if she can.
- Superfast Essex - Superfast Essex Gigaclear deployment update - Phase 3: Uttlesford and Central North area.
- Uttlesford District Council, Democratic and Electoral Services Manager - May 2019 Local Government Elections information for Parish Council Briefing for Parish Clerks, held on Wednesday 27 February at 7.30pm; venue: Council Chamber, at the District Council's London Road office in Saffron Walden as part of the Local Councils' Liaison Forum.
- RCCE - Entry Form and Guidelines for our 2019 Essex Village of the Year competition.
- Essex County Council, Democracy Team - Highways Highlights Bulletin.
- Thank you letter for grants received from Support 4 Sight, Stop Stansted Expansion (SSE), North West Essex and East Herts Preservation Association (NWEHPA), Uttlesford Community Travel, Essex Air Ambulance, Great Hallingbury Village Hall Committee.

All noted.

b) Late Correspondence

None.

19/107. FINANCE

a) Payments

The following payments had been made during the period 13 October 2018 to 13 November 2018:

	£
HMRC - Tax October 2018	71.20
Clerk - net salary October 2018	284.77
- expenses October 2018	63.96

The following payments had been made during the period 14 November 2018 to 13 December 2018:

	£
PCC – grant for WW1 exhibition	100.00
Vicky Wing – reimbursement for long litter pickers	100.44
Clerk - net salary November 2018 (incl. backdated pay rise)	428.21
- expenses November 2018	54.25
HMRC - Tax November 2018	107.20

Support 4 Sight - donation	100.00
Uttlesford Community Travel - donation	100.00
Greenbarnes Ltd - noticeboard	1,415.10
NWEEHPA - donation	100.00
Essex Air Ambulance - donation	150.00

Noted and agreed.

b) Income

Interest – Business Premium Acc	£6.46
Stansted Airport Community Trust Charity grant – Community Account	£100.00

Noted and agreed.

c) Balances on 13 December 2018

Community Acc	£2,181.71
Reserve Acc. (Business Premium Acc.)	£12,961.80

Noted and agreed.

d) Budget Update

The budget update was received and noted.

Bank reconciliation was approved and signed by the Chairman.

It was agreed to transfer £2,000.00 from Business Savings Account to the Business Current Account as the balance on the Current Account is low.

e) Approvals

The listed payments were agreed and signed by the Chairman. The cheques to be sent out when money is transferred from savings account.

f) Precept 2019/2020

The Clerk presented agreed budget for 2019/2020. The Council carefully considered the situation. The increase was discussed and in prospect of new

houses being built soon and the fact that the precept wasn't increased for several years despite of inflation the decision was made to increase the precept from £12,000 to £13,000.

Resolved: The precept for 2019/2020 is £13,500.00.

19/108. PLANNING

a) Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/0460/FUL	Stansted Airport	Awaiting decision

Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.

(The Council objected on various things)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/17/3372/FUL	Woodside Green Farm, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UP	Awaiting decision

Section 73A Retrospective application for the conversion of part of an agricultural building (former parlour) to create 2 no. apartments

(No objections)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/0825/FUL	Harlow Agricultural Merchants Ltd, Latchmore Bank, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PJ	Awaiting decision

Demolition of existing outbuilding and erection of single storey building for gymnasium, storage and garaging. Erection of new boundary wall.

(Not applicable as it's in Little Hallingbury)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/1982/FUL	Barnmead, Start Hill, Stane Street, Great Hallingbury Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TA	Awaiting decision

Demolition of existing dwelling house and replacement with 9 residential dwelling houses, alterations to the existing vehicle crossovers, ancillary car parking, landscaping and associated development.

(No objections)

<u>Application No.</u> UTT/18/2233/HHF	<u>Site and Development</u> The Street Farmhouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	<u>Decision</u> Approved
(No objections)	Relocation of detached 'outdoor kitchen' building. Part two storey, single storey and first floor side extension including 2 no. dormer windows, 2 no. conservation roof lights and new entrance porch. External changes to doors and fenestration.	
<u>Application No.</u> UTT/18/2234/LB	<u>Site and Development</u> The Street Farmhouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	<u>Decision</u> Approved
(No objections)	Relocation of detached 'outdoor kitchen' building. Part two storey, single storey and first floor side extension including 2 no. dormer windows, 2 no. conservation roof lights and new entrance porch. External changes to doors and fenestration. Internal alterations including removal of walls and doors and lowering of floor levels to ground floor. Installation of new partition, creation of new opening and removal/infill of existing door to first floor.	
<u>Application No.</u> UTT/18/2156/HHF UTT/18/2157/LB	<u>Site and Development</u> 95 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UL	<u>Decision</u> Refused
(No objections)	Single storey rear extension	
<u>Application No.</u> UTT/18/2089/LB	<u>Site and Development</u> 89 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UW	<u>Decision</u> Refused
(No objections.)	Retention of replacement windows 5 no. windows to front elevation and 5 no. windows to rear elevation.	
<u>Application No.</u> UTT/18/2811/AV	<u>Site and Development</u> Unit 4 Stansted Distribution Centre, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7DG	<u>Decision</u> Approved
(No objections)	1 no. Internally illuminated totem sign and 2 no. Externally illuminated fascia signs.	

<u>Application No.</u> UTT/18/2888/FUL	<u>Site and Development</u> Stables South of The Old Elm, Start Hill, Great Hallingbury, Hertfordshire	<u>Decision</u> Approved
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Erection of detached cart lodge.
(Clarity is needed whether the planning permission is for the house or a cart lodge.)

All noted.

b) Applications dealt with by the committee:

None.

c) Applications to be dealt with at this meeting:

<u>Application No.</u> UTT/18/2935/FUL	<u>Site and Development</u> Land East Of M11 Howe Green Howe Green Road Great Hallingbury
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Change of use from unimproved grassland and woodland to burial ground including erection of service building, access road, car parking and associated landscaping. Revised scheme to that approved under UTT/16/2404/FUL.

No objections.

<u>Application No.</u> UTT/18/3207/FUL	<u>Site and Development</u> Howe Green House School, Howe Green, Howe Green Road, Great Hallingbury, Bishop's Stortford, CM22 7UF
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Erection of classroom of timber frame construction to replace portakabin classroom.

No objections.

d) Late Planning Applications

None.

e) Address

To receive an existing address letter from Uttlesford District Council Planning and Building Control - 18/00101/NEWNUM - Woodside Green Farm Woodside Green.

Noted.

19/109. MEMBERS' REPORTS

Cllr Mark Bloomfield – proposed that the litter pick is combined with the churchyard maintenance on the second week in March. It was agreed to have litter pick on 10 March 2019. He also advised that some volunteers would collect litter next weekend.

Cllr Alan Pinnock – he will continue with the work on the Village Pump project in Bedlars Green and to raise the monument on the Church Road. He agreed to install the new noticeboard at the church.

19/110. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

The Clerk advised that the date for the Annual Parish Meeting seems to be fine, she might have more information after the UDC forum.

19/111. NEXT MEETING

The next meeting will be held on 4 March 2019 at 19.00.

The meeting ended at 8.15pm

Signed.....
(Chairman)

Date.....