

**GREAT HALLINGBURY PARISH COUNCIL**  
**BUDGET DETAILS 2025 / 2026**

| <u>INCOME</u>        | 2022/2023     | 2023/2024     | To date 01.11.2024 |
|----------------------|---------------|---------------|--------------------|
| Precept              | 15,480        | 15,480        | 16,000             |
| Grant re precept UDC | -             | -             | -                  |
| Bank Interest        | 24            | -             | 0                  |
| VAT return           | -             | 83            | -                  |
| Grants               | 1,000         | 400           | -                  |
| Miscellaneous        | -             | 359           | 368                |
| <b>Total</b>         | <b>16,504</b> | <b>16,322</b> | <b>16,368</b>      |

*Grant of £1,000 in 2022/2023 transferred in error to GHPC*

*Grant of £400 in 2023/2024: £200.00 transferred in error to GHPC*

|                             | Budget<br>2022-2023 | Budget<br>2023-2024 | Budget<br>2024-2025 | Actual to<br>01.11.2024 | Estimated<br>31.03.2025 | Total<br>31.03.2025 | Proposed Budget<br>2025-2026 | Agreed Budget<br>2025-2026 |
|-----------------------------|---------------------|---------------------|---------------------|-------------------------|-------------------------|---------------------|------------------------------|----------------------------|
| <u>EXPENDITURE</u>          |                     |                     |                     |                         |                         |                     |                              |                            |
| Clerks Salary (Gross)       | 5,500               | 6,800               | 6,800               | 3,793                   | 2,850                   | 6,643               | 7,300                        | 7,300                      |
| Clerks Room Allowance       | 400                 | 400                 | 400                 | 233                     | 167                     | 400                 | 400                          | 400                        |
| Clerks sundry expenses      | 200                 | 250                 | 250                 | 8                       | 240                     | 248                 | 300                          | 300                        |
| Clerks mileage              | 300                 | 350                 | 350                 | 134                     | 230                     | 364                 | 350                          | 350                        |
| Phone & Broadband           | 220                 | 220                 | 220                 | 94                      | 130                     | 224                 | 220                          | 220                        |
| Office Equipment (printer)  | 300                 | 600                 | 600                 | 0                       | 0                       | -                   | 600                          | 600                        |
| Chairmans allowance         | 300                 | 300                 | 300                 | 0                       | 300                     | 300                 | 350                          | 350                        |
| Insurance                   | 450                 | 500                 | 500                 | 396                     | 0                       | 396                 | 500                          | 500                        |
| Audit fee                   | 300                 | 300                 | 300                 | 250                     | 0                       | 250                 | 500                          | 500                        |
| Web site                    | 500                 | 500                 | 500                 | 0                       | 100                     | 100                 | 500                          | 500                        |
| Software                    | 400                 | 400                 | 400                 | 99                      | 0                       | 99                  | 400                          | 400                        |
| Stationery                  | 550                 | 600                 | 600                 | 204                     | 400                     | 604                 | 800                          | 700                        |
| Post                        | -                   | -                   | -                   | 84                      | 30                      | 114                 | 130                          | 130                        |
| Conference/Training         | 500                 | 500                 | 500                 | 350                     | 100                     | 450                 | 500                          | 500                        |
| Literature                  | 200                 | 200                 | 200                 | 15                      | 50                      | 65                  | 250                          | 250                        |
| Annual Parish Meeting       | 120                 | 140                 | 140                 | 0                       | 160                     | 160                 | 180                          | 180                        |
| Highlights Production costs | 2,500               | 3,000               | 3,000               | 1,260                   | 1,740                   | 3,000               | 3,000                        | 3,000                      |
| <i>sub total</i>            | <i>12,740</i>       | <i>15,060</i>       | <i>15,060</i>       | <i>6,920</i>            | <i>6,497</i>            | <i>13,417</i>       | <i>16,280</i>                | <i>16,180</i>              |
| <b>Donations and grants</b> |                     |                     |                     |                         |                         |                     |                              |                            |
| <i>sub total</i>            | <i>2,400</i>        | <i>2,400</i>        | <i>2,400</i>        |                         | <i>2,400</i>            | <i>2,400</i>        | <i>2,400</i>                 | <i>2,400</i>               |

**Subscriptions**

|                                              |            |            |            |            |            |            |            |            |
|----------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Council for the Protection of Rural Essex    | 65         | 65         | 65         | 50         | 0          | 50         | 65         | 65         |
| Uttlesford Association Local Council's       | 30         | 30         | 40         | 0          | 40         | 40         | 50         | 40         |
| Essex Association Local Council's            | 270        | 300        | 310        | 269        | 0          | 269        | 320        | 320        |
| Rural Community Council of Essex             | 80         | 80         | 80         | 50         | 0          | 50         | 80         | 80         |
| Society of Local Council Clerks & ALCC (1/2) | 200        | 250        | 260        | 0          | 260        | 260        | 260        | 260        |
| Local Council Review                         | 30         | 30         | -          | -          | -          | -          | -          | -          |
| What's on subscription                       | -          | -          | -          | -          | -          | -          | -          | -          |
| <i>sub total</i>                             | <i>675</i> | <i>755</i> | <i>755</i> | <i>369</i> | <i>300</i> | <i>669</i> | <i>775</i> | <i>765</i> |

**Other**

|                                                              |              |              |              |            |              |              |               |               |
|--------------------------------------------------------------|--------------|--------------|--------------|------------|--------------|--------------|---------------|---------------|
| Bank Commission                                              | 60           | 60           | 60           | 0          | 60           | 60           | 60            | 120           |
| Maintenance/Repairs/Equipment                                | 900          | 900          | 1,000        | 50         | 950          | 1,000        | 1,000         | 1,000         |
| Defibrillator                                                | 500          | 500          | 500          | 0          | 500          | 500          | 500           | 500           |
| Litter picking                                               | 400          | 400          | 400          | 100        | 100          | 200          | 400           | 400           |
| Elections                                                    | 2,500        | 3,000        | 3,000        | 0          | 0            | 0            | 3,000         | 3,000         |
| PCC Grant (for WW2 Exhibition - from Stansted Airport Trust) | -            | -            | -            | -          | -            | -            | -             | -             |
| Tree Survey (field adj. to car park)                         | 500          | 500          | 500          | 0          | 0            | 0            | 500           | 500           |
| Grass Cutting (field adj. to car park)                       | 1,500        | 2,000        | 2,000        | 0          | 2,000        | 2,000        | 2,000         | 2,000         |
| New Notice Boards, tel. box panel                            | -            | -            | -            | -          | -            | -            | 2,000         | 2,000         |
| Clerk's Gratuity (pension contribution)                      | 600          | 600          | 600          | -          | 600          | 600          | 1,000         | 1,000         |
| Events                                                       | -            | -            | 300          | 0          | 300          | -            | 400           | 400           |
| Projects - General                                           | 500          | 500          | 600          | 0          | 600          | 600          | 600           | 600           |
| Projects - for 2025 / 2026 car park white lining             | 1,000        | 1,000        | 1,000        | 172        | 1,000        | 1,172        | 6,000         | 6,000         |
| Miscellaneous                                                | -            | -            | -            | 200        | 0            | 200          | 500           | 500           |
| <i>sub total</i>                                             | <i>8,460</i> | <i>9,460</i> | <i>9,960</i> | <i>522</i> | <i>6,110</i> | <i>6,132</i> | <i>17,460</i> | <i>17,520</i> |

|               |               |               |               |              |               |               |               |               |
|---------------|---------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------|
| <b>Totals</b> | <b>24,275</b> | <b>27,675</b> | <b>28,175</b> | <b>7,811</b> | <b>15,307</b> | <b>22,618</b> | <b>36,915</b> | <b>36,865</b> |
|---------------|---------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------|

| <b>Balances</b>                  | <b>13.10.2022</b> | <b>13.10.2023</b> | <b>26.09.2024</b> |                      |
|----------------------------------|-------------------|-------------------|-------------------|----------------------|
| Current/Community Account        | 17,536.31         | 27,787.78         | 26,101.76         | <i>Lloyds Bank</i>   |
| Deposit/Business Reserve Account | 8.992.50          | 83.31             | 0.00              | <i>Barclays Bank</i> |
| <b>Total Bank Balance</b>        | <b>26,528.81</b>  | <b>27,871.09</b>  | <b>26,101.76</b>  |                      |

|                              |                  |                  |                  |
|------------------------------|------------------|------------------|------------------|
| <b>Total available funds</b> | <b>26,528.81</b> | <b>25,290.81</b> | <b>25,011.21</b> |
|------------------------------|------------------|------------------|------------------|

Several cheques yet to be presented totalling £1,090.55

**Please note:** sums for 'actual to' 'estimated' and 'total' are without VAT

**Agreed precept for 2024/2025   £16,000.00**