GREAT HALLINGBURY PARISH COUNCIL

MRS U. SYDEE
CLERK OF THE COUNCIL

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29th October 2019

Dear Councillor,

A meeting of the Parish Council, will be held in the Peachy Room of the Village Hall on **Monday 4th November 2019**, beginning at **7.00 p.m.**, to consider the items set out in the Agenda below, and you are hereby summoned to attend.

Yours sincerely,

Clerk of the Council

AGENDA

19/72. APOLOGIES FOR ABSENCE
To receive apologies for absence.

19/73. DECLARATIONS OF INTEREST
To receive Declarations of Interest by Members

19/74. PUBLIC PARTICIPATION (limited to 15 minutes)
To receive representations from members of the public on matters within the remit of the Parish Council.

19/75. MINUTES OF PREVIOUS MEETING
[🗐][✋] To approve as a correct record and authorize the Chairman to sign the minutes of the meeting held on 9th September 2019. Copy attached.

19/76. MATTERS ARISING FROM PREVIOUS MEETING
To attend to any matters arising not dealt with elsewhere on this agenda.

19/77. CHAIRMAN'S COMMUNICATIONS
To receive the Chairman's appointments and communications.

19/78. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
To receive representations and reports from District and County Councillors.

19/79. HIGHWAYS MATTERS
To receive an update on reported matters.

19/80. AFFORDABLE HOUSING
To receive an update.

19/81. HALLINGBURYS' SPEEDWATCH GROUP
To receive update.

19/82. AIRPORT
To receive an update.

19/83. NEIGHBOURHOOD WATCH
To receive an update.

19/84. WEBSITE
To discuss and consider choosing new website provider and creation of new website.

19/85. WOODSIDE GREEN ROAD
a) To receive an update re speeding on the Woodside Green Road.
b) To receive an update re the gate for the cattle grid.

19/86. CONSULTATION
Policy Consultation Independent Review into Local Government Audit Call for Evidence
To consider to respond to the EALC/NALC policy consultation -independent Review into local government audit call for evidence.
Circulated: 09.10.2019.

19/87. CORRESPONDENCE
a) Received Correspondence:
- EALC – E Bulletins, Police bulletins, legal update, county update, training bulletins, Highways Winter Briefing information, EALC & SLCC Joint Networking Event 14th November 2019, Crime Week - 6-13 October 2019 information (from Office of the Police, Fire & Crime Commissioner for Essex), Certificated Courses, Highways Highlights September 2019, Funding bulletin. Circulated on various dates.
- Stop Stansted Expansion – Minutes SSE, Parish & Town Coucnil Liaison Group Meeting 18.09.2019. Circulated 01.10.2019.
- Uttlesford District Council - Community Project Grant information. Circulated:13.09.2019.
- Uttlesford District Council, Democratic Services Officer - Local Council's Liaison Forum Notes Pack - 10 September 2019. Circulated 17.09.2019.
- Uttlesford District Council, Performance and Business Manager - viewing planning applications on line information, Neighbourhood Plans and Design Statements Sessions information. Circulated on various dates.
- Uttlesford Community Travel – information about their service and offer to come to one of our meetings. Circulated: 03.10.2019.
- Stansted Airport Limited, Head of Public Affairs and Partnerships - London Stansted Airport newsletter. Circulated: 07.10.2019.
- Uttlesford District Council, Housing Enabling Officer - Housing market data analysis - ward level. Circulated: 14.10.2019.

- Power for People - Council motion request re national community energy campaign. Circulated: 21.10.2019.
- Research and Impact - FOI asking for information re looked after children. Circulated: 21.10.2019.
- Uttlesford District Council, Performance and Business Manager - Neighbourhood planning presentations. Circulated: 28.102019.
- Superfast Essex, Programme Communications Officer - Countywide parish engagement event. Circulated: 28.10.2019.

b) Late Correspondence
To deal with correspondence received following the publication of this agenda and received before 4 November 2019.

19/88. FINANCE

a) Payments
The following payments had been made during the period 14 August to 13 September 2019:

None.

The following payments had been made during the period 14 September 2019 to 11 October 2019:

	£
Hertfordshire County Council – stationery	11.40
Clerk - net salary and expenses August 2019	358.03
HMRC - Tax August 2019	77.40
UDC – Election costs	115.35
Clerk - net salary and expenses September 2019	400.24
HMRC - Tax September 2019	77.40
MB – reimbursement for litter pick lunches (Spring 2019)	37.74

b) Income

HMRC – VAT return	£340.72
Barclays - Bank interests (savings account)	£4.47
UDC – Precept 2nd part	£6,750.00

c) Balances on 11 October 2019

Community Acc	£11,517.36
Reserve Acc. (Business Premium Acc.)	£8,976.45

d) Budget Update [🗐]
To receive budget update.

e) Approvals [✋]
e.1) Payments
To approve the payments.
e.2) Courses for Councillors
To agree for the Clerk to approve courses for the Councillors in between meetings for up to £300.00 in conjunction with the Chairman or Vice-chairman in the absence of the Chairman.

f) Grants
To consider to apply for the Community Project Grant, launched by UDC, for the village hall car park repaint.

g) External Audit
To receive the outcome of external audit.

h) Budget 2020/2021 [🗐]
Details of payments to date for 2018/19 will be provided at our meeting so that our budget for the next financial year, and the required precept, can be agreed.

i) Grants & Donations
To discuss and decide which organisations the Parish Council wishes to support.

19/89. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

Application No.	Site and Development	Decision
UTT/18/0460/FUL	Stansted Airport Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.	Awaiting decision

(The Council objected on various things)

Application No.	Site and Development	Decision
UTT/19/0440/LB	Woodside Green Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UP Conversion from holiday lets to dwellings.	Approved

(No objections.)

Application No.	Site and Development	Decision
UTT/19/1203/HHF	The Street Farmhouse, The Street, Great Hallingbury, CM22 7TR Demolition of 2 bay stable block and erection of single storey extension connecting cartshed with existing annexe. Conversion of open sided cartsheds to changing rooms for existing swimming pool. Internal alterations to coach house to form gym with entrance lobby, formation of new cellar, extension to roof and glazed linking section to rear of coach house.	Awaiting decision

(No objections.)

Application No.	Site and Development	Decision
UTT/19/1204/LB	The Street Farmhouse, The Street, Great Hallingbury, CM22 7TR Demolition of 2 bay stable block and erection of single storey extension connecting cartshed with existing annexe. Conversion of open sided cartsheds to changing rooms for existing swimming pool. Internal alterations to coach house to form gym with entrance lobby, formation of new cellar, extension to roof and glazed linking section to rear of coach house.	Awaiting decision

(No objections as such as long as all listed building requirements are adhered to.)

Application No.	Site and Development	Decision
UTT/19/1939/HHF	Four Seasons, Hallingbury Place, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UE Erection of single storey side extension	Approved

(No objections.)

Application No.	Site and Development	Decision
UTT/19/1934/LB	Kow Hai Cottage, 141 Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TP Internal repairs and replacement to plaster work and raising height of Chimney.	Awaiting decision

(No objections as long as it adheres to the Listed buildings regulations. It should also be taken in consideration that the property is next to the house with thatched roof.)

Application No.	Site and Development	Decision
UTT/19/1933/HHF	Kow Hai Cottage, 141 Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TP Raising height of Chimney	Awaiting decision

(No objections as such but it should be taken in consideration that the property is next to the house with thatched roof.)

Application No.	Site and Development	Decision
UTT/19/2069/HHF	Park End, New Barn Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PR Demolition of outbuildings and erection of proposed side extension and new dormer windows	Refused

(No objections.)

b) Applications to be Dealt with at this Meeting:

Application No.	Site and Development
UTT/19/2167/FUL	Land To The East Of Tilekiln Green, Great Hallingbury

	Construction of 17 no. dwellings, including 7 affordable dwellings, vehicular access and associated parking and landscaping.
Application No. UTT/19/2303/FUL	Site and Development Great Hallingbury Manor, Tilekiln Green, Great Hallingbury, Bishop's Stortford, CM22 7TJ Enlargement of existing car park.
Application No. UTT/19/2480/FUL	Site and Development 1 The Gatehouse, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR Erection of 1 no. detached dwelling with associated private garden, car parking, landscaping and removal of existing relocatable dwelling. (Revised scheme to that approved under UTT/17/3615/FUL)
Application No. UTT/19/2590/HHF	Site and Development Park End, New Barn Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PR Demolition of outbuildings and erection of proposed side extension and new dormer windows

c) Late Planning Applications
To deal with Planning Applications received following the publication of this agenda and received before 4 November 2019.

d) Existing Address Letter
To receive existing address letter -17/00103/NEWNUM. Circulated: 14.10.2019.

e) Application UTT/18/1888/FUL
To discuss and consider further action re permission granted by UDC for the application UTT/18/1888/FUL.

19/90. MEMBERS' REPORTS
To receive Members' reports and representations.

19/91. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY
To propose items for the next agenda and to receive miscellaneous information.

19/92. NEXT MEETING
The next meeting will be held on 6 January 2020 at 19.00 in the Great Hallingbury village hall.