GREAT HALLINGBURY PARISH COUNCIL

MRS U. SYDEE CLERK OF THE COUNCIL

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7th May 2019

Dear Councillor,

The Annual General Meeting of the Parish Council followed by the business of an ordinary meeting, will be held at <u>8p.m</u>. on **Monday 13**th **May 2019**, in the Peachy Room of the Village Hall to consider the items set out in the Agenda below, and you are hereby summoned to attend.

Yours sincerely,

Clerk of the Council

AGENDA

19/1. ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2019/2020

The elected Chairman to sign the Declaration of Acceptance of Office.

18/2. ELECTION OF VICE-CHAIRMAN FOR 2019/2020

The elected Vice-Chairman to sign the Declaration of Acceptance of Office.

19/3. APOLOGIES FOR ABSENCE

To receive apologies for absence.

19/4. CO-OPTION OF COUNCILLORS

To consider co-option of councillors.

19/5. PLANNING COMMITTEE 2019/2020

[刊][*] a) Election of Members, Chairman and Vice-Chairman

To elect the members, Chairman and Vice-Chairman to serve on the Planning Committee for 2019/2020.

b) Terms of Reference

To agree the remit of the planning committee.

19/6. WORKING GROUPS 2019/2020

 $[\]$ To elect the members of the working groups for 2019/2020.

19/7. OTHER ORGANISATIONS

[] To elect representatives to liaise with or serve on (as the case may be) the various organizations during 2019/2020.

19/8. FINANCIAL REPORT

[□][♥] a) Receipts and Payments Report

To receive a report of the receipts and payments over the financial year 2018/2019 (available at the meeting).

[□][♥] b) Annual Government Statement

To approve Annual Government Statement 2018/19 (AGAR Section 1).

[7][8] c) Accounting Statement

To receive and approve Accounting Statement for 2018/19 (AGAR Section 2).

19/9. CALENDAR OF MEETINGS 2019/2020

[] To receive and decide the dates for Council Meetings and the Annual Parish Meeting.

The business of an ordinary meeting now follows.

19/10. DECLARATIONS OF INTEREST

To receive Declarations of Interest by Members

19/11. PUBLIC PARTICIPATION (limited to 15 minutes)

To receive representations from members of the public on matters within the remit of the Parish Council.

19/12. MINUTES OF PREVIOUS MEETING

[][]] To approve as a correct record and authorize the Chairman to sign the minutes of the meeting held on 4th March 2019. Copy attached.

19/13. MATTERS ARISING FROM PREVIOUS MEETING

To attend to any matters arising not dealt with elsewhere on this agenda.

19/14. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's appointments and communications.

19/15. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive representations and reports from District and County Councillors.

19/16. HIGHWAYS MATTERS

To receive an update on reported matters.

19/17. AFFORDABLE HOUSING

To receive an update.

19/18. HALLINGBURYS' SPEEDWATCH GROUP

To receive update.

19/19. **AIRPORT**

To receive an update.

19/20. CORRESPONDENCE

a) Received Correspondence:

- EALC E Bulletins, legal updates, county updates, Funding bulletins, training bulletins, Library Services communication from Essex County Council, invitation to share views on The Future of Essex, Highways Highlights March 19. Circulated on various dates.
- Stop Stansted Expansion press releases: 26 March, 8 April, 16 April, 23 April and 29 April 2019, Member Letter 29th March 2019. Circulated 11.01.2019.
- Hatfield Forest District Scouts seeking financial support
- Uttlesford District Council, Communications Officer Press Release
 Local Government Elections 2019 A rundown of things you need to know before polling day. Circulated 11.03.2019.
- Superfast Essex Superfast Essex Countywide Parish Engagement Event Anglia Ruskin University, Bishop Hall Lane, Chelmsford on Tuesday 30th April 2019, 7.30pm to 9pm. Circulated 11.04.2019.
- Uttlesford District Council, Community Development Officer -Community Project Grant Scheme application forms are now available. Circulated 23.04.2019.
- Uttlesford District Council, Performance and Business Manager Advanced notice of payphone removal consultations, received from BT. Circulated 23.04.2019.
- Superfast Essex Superfast Essex Parish Engagement Event presentation. Circulated: 03.05.2019.
- Essex County Council, Integrated Passenger Transport Unit -Transport Meetings Spring 2019: dates, venues and agenda. Circulated: 03.05.2019.

b) Late Correspondence

To deal with correspondence received following the publication of this agenda and received before 13 May 2019.

19/21. FINANCE

a) Payments

The following payments had been made during the period 14 February to 13 March 2019:

	£
Clerk - net salary and expenses January 2019	348.75
HMRC - Tax January 2019	75.80
Hertfordshire County Council – stationery	98.55
SLCC – Membership 2019 (1/2 – shared with LHPC)	98.00
Great Hallingbury Highlights – Winter 2018 edition	500.00
Clerk - net salary and expenses February 2019	371.69
HMRC - Tax February 2019	75.60

The following payments had been made during the period 14 March 2019 to 12 April 2019:

	L.
Great Hallingbury Highlights – Spring 2019 edition	500.00
Clerk - net salary and expenses March 2019	366.31
Clerk – APM expenses reimbursement	73.10
HMRC - Tax March 2019	75.60

b) Income

Bank Interest - Business Premium Account

£5.71

c) Balances on 12 April 2019

Community Acc £1,921.96 Reserve Acc. (Business Premium Acc.) £8,967.51

d) Budget Update [7]

To receive budget update.

e) Approvals ["]

To approve the payments.

f) Insurance [∜]

To review and approve expenditure for insurance.

19/22. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

Application No.	Site and Development	<u>Decision</u>
UTT/18/0460/FUL	Stansted Airport	Awaiting
		decision

Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.

(The Council objected on various things)

Application No. UTT/17/3372/FUL	Site and Development Woodside Green Farm, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UP	Decision Awaiting decision
	Section 73A Retrospective application for the	

conversion of part of an agricultural building (former parlour) to create 2 no. apartments

(No objections)

Application No. Site and Development Decision
UTT/18/2935/FUL Land East Of M11, Howe Green, Howe Green Road, Great Hallingbury

Change of use from unimproved grassland and woodland to burial ground including erection of service building, access road, car parking and associated landscaping. Revised scheme to that

approved under UTT/16/2404/FUL.

(No objections.)

Application No. Site and Development Decision
UTT/18/3207/FUL Howe Green House School, Howe Green, Howe Approved

Green Road, Great Hallingbury, Bishop's

Stortford, CM22 7UF

Erection of classroom of timber frame construction

to replace portakabin classroom.

(No objections.)

Application No.
UTT/18/1888/FUL
Site and Development
Land to the South of Howe Green Road, Great
Hallingbury, Bishop's Stortford, Hertfordshire

Decision
Awaiting
decision

Section 73A Retrospective application for the conversion of former stables to 1 no. dwelling and erection of brick wall and gates.

(The Council is strongly against this planning application because the site is outside the village envelope, the access is on a dangerous bend without adequate sight lines on a very busy narrow road. Originally permission was given for a stable and not a dwelling. The planning application for the gate and wall was refused and it was ordered that the gate and wall is taken down, which hasn't been enforced.)

Application No.
UTT/18/1740/FUL

Site and Development
Little Jenkins, Jenkins Lane, Great Hallingbury,
Bishop's Stortford, Hertfordshire, CM22 7QL

Decision
Approved

Removal of storage container and erection of single storey showroom and storage building.

(No objections)

Application No. Site and Development Decision
UTT/19/0093/HHF Street Barn, The Street, Great Hallingbury, Approved

Bishop's Stortford, Hertfordshire, CM22 7TR

Proposed demolition of nissen hut and wooden

sheds and erection of detached cart lodge and detached

office/gym.

(No objections.)

Application No. Site and Development Decision
UTT/19/0160/FUL Stables South of the Old Elm, Start Hill, Approved

Great Hallingbury, Bishop's Stortford,

Hertfordshire

Demolition of stable block and erection of 1 no. Dwelling retaining existing vehicular access (revision to previously approved application UTT/17/1862/FUL to include loft conversion).

(No objections.)

Application No. Site and Development Decision
UTT/19/0172/HHF Woolcott House, Anvil Cross, Church Road, Approved

Great Hallingbury, Bishop's Stortford,

Hertfordshire, CM22 7PG

Proposed erection of domestic garage

(No objections.)

Application No.
UTT/19/0379/LB
UTT/19/0378/HHF
Site and Development
95 Woodside Green, Great Hallingbury, Bishop's
UTT/19/0378/HHF
Stortford, Hertfordshire, CM22 7UL
Decision
Refused
Refused

Single storey rear extension

(No objections.)

<u>Application No.</u> <u>Site and Development</u> <u>Decision</u>
UTT/19/0377/HHF Oakwood Cottage, Bedlars Green Lane, Bedlars Approved

Green, Great Hallingbury, Hertfordshire,

CM22 7TL

Single storey rear extension.

(No objections.)

<u>Application No.</u> <u>Site and Development</u> <u>Decision</u>
UTT/19/0420/FUL Rear of the Street Barn, The Street, Great Refused

Hallingbury, Hertfordshire

Erection of 1 no. self build dwelling

(Objection: it is acknowledged that the proposed dwelling would be among a small settlement of other residential properties, although outside development limits. In this parish there are several equestrian sites, which are not set among other dwellings, and applications for residential buildings on such sites in the past have not been supported by the parish council, nor permitted by UDC, following policies laid out in the District Plan.

With likewise consideration to this application the main concern of the parish council is that, if approved, this would indeed set a precedent for other equestrian sites in the parish.

Great Hallingbury parish council therefore object to the proposal in this application.)

b) Responses for the Applications to be Confirmed at this Meeting, submitted retrospectively:

Application No. Site and Development

UTT/19/0396/OP The Anvil, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, CM22 7UB

Outline application with all matters reserved except

access for 1 no. dwelling

No objections.

<u>Application No.</u> <u>Site and Development</u>

UTT/19/0445/FUL Land to the South East of The Old Elm, Tilekiln

Green, Great Hallingbury, Bishop's Stortford,

CM22 7TH

Erection of 1 no. one and a half storey, detached three bedroom private dwelling, with accompanying two bay cart lodge and store. Associated hard and soft landscaping and creation of new access.

No objections.

Application No. Site and Development

UTT/19/0549/HHF Park Gate House, Woodside Green, Great

Hallingbury, Bishop's Stortford, Hertfordshire,

CM22 7UQ

Conversion of existing garage to residential annexe.

No objections.

Application No. Site and Development

UTT/19/0646/HHF Forest View, Bedlars Green, Great Hallingbury,

Bishop's Stortford, CM22 7TP

Single storey side extension.

No objections.

Application No. Site and Development

UTT/19/0632/HHF 154 Bedlars Green Lane, Bedlars Green, Great

Hallingbury, Bishop's Stortford, CM22 7TL

Ground floor side extension and widening of existing

vehicle cross over.

No objections as long as all TPO are respected.

Application No. Site and Development

UTT/19/0388/FUL Buildings at Lodge Farm, Woodside Green, Great

Hallingbury, Bishop's Stortford

Conversion of barns and agricultural buildings to 4

no. dwellings.

No objections as it's going to revitalise the area.

Application No. Site and Development

UTT/19/0389/LB Buildings at Lodge Farm, Woodside Green, Great

Hallingbury, Bishop's Stortford

Conversion of barns and agricultural buildings

to 4 no. Dwellings.

No objections as it's going to revitalise the area.

c) Applications to be Dealt with at this Meeting:

Application No. Site and Development

UTT/19/0941/LB The Street Farmhouse, The Street, Great

Hallingbury, Bishop's Stortford, Hertfordshire,

CM22 7TR

Minor amendments to alterations and extension approved under Listed Building Consent UTT/18/2234/LB to include minor internal rearrangements to the old house and the new extension and modern window replacement

Application No. Site and Development

UTT/19/0439/FUL Woodside Green Farm, Woodside Green, Great

Hallingbury, Bishop's Stortford, Hertfordshire,

CM22 7UP

Change of use of barns from holiday lets to

dwellings.

Application No. Site and Development

UTT/19/0440/LB Woodside Green Farm, Woodside Green, Great

Hallingbury, Bishop's Stortford, Hertfordshire,

CM22 7UP

Conversion from holiday lets to dwellings.

d) Late Planning Applications

To deal with Planning Applications received following the publication of this agenda and received before 13 May 2019.

19/23. MEMBERS' REPORTS

To receive Members' reports and representations.

19/24. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

To propose items for the next agenda and to receive miscellaneous information.

19/25. NEXT MEETING

Future dates will be advised after the dates for the future meetings are agreed (item 19/9)

19/26. CLERK'S SALARY (the public will be excluded for this item)

a) New pay spine

To receive a new pay spine to be introduced 1 April 2019. Circulated 10.12.2018.

b) National Salary Award for 2019/2020

To consider accepting the agreed 2019/2020 National Joint Council for Local Government Services (NJC) pay scales, to be implemented from 1 April 2019. Circulated 10.12.2018.