

GREAT HALLINGBURY PARISH COUNCIL

MRS U. SYDEE
CLERK OF THE COUNCIL

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3rd May 2022

Dear Councillor,

A meeting of the Parish Council, will be held in the Peachy Room of the Village Hall on **Monday 9th May 2022**, beginning at **8.00 p. m.**, to consider the items set out in the Agenda below, and you are hereby summoned to attend.

Yours sincerely,

Clerk of the Council

AGENDA

22/1. ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2022/2023

[👉] The elected Chairman to sign the Declaration of Acceptance of Office.

22/2. ELECTION OF VICE-CHAIRMAN FOR 2022/2023

[👉] The elected Vice-Chairman to sign the Declaration of Acceptance of Office.

22/3. APOLOGIES FOR ABSENCE

To receive apologies for absence.

22/4. PLANNING COMMITTEE 2022/2023

[📄👉] a) Election of Members, Chairman and Vice-Chairman

To elect the members, Chairman and Vice-Chairman to serve on the Planning Committee for 2022/2023.

b) Terms of Reference

To review the remit of the planning committee.

22/5. WORKING GROUPS 2022/2023

[📄👉] To elect the members of the working groups for 2022/2023.

22/6. OTHER ORGANISATIONS

[📄👉] To elect representatives to liaise with or serve on (as the case may be) the various organizations during 2022/2023.

22/7. FINANCIAL REPORT



a) Receipts and Payments Report

To receive a report of the receipts and payments over the financial year 2021/2022 (available at the meeting).



b) Annual Government Statement

To approve Annual Government Statement 2021/2022 (AGAR Section 1).



c) Accounting Statement

To receive and approve Accounting Statement for 2020/2021 (AGAR Section 2).

22/8. CALENDAR OF MEETINGS 2022/2023



To receive and decide the dates for Council Meetings and the Annual Parish Meeting.

The business of an ordinary meeting now follows.

22/9. APOLOGIES FOR ABSENCE

To receive apologies for absence.

22/10. DECLARATIONS OF INTEREST

To receive Declarations of Interest by Members

22/11. PUBLIC PARTICIPATION (limited to 3 minutes per person)

To receive representations from members of the public on matters within the remit of the Parish Council.

22/12. MINUTES OF PREVIOUS MEETING



To approve as a correct record and authorize the Chairman to sign the minutes of the meeting held on 7 March 2022. Copy attached.

22/13. MATTERS ARISING FROM PREVIOUS MEETING

To attend to any matters arising not dealt with elsewhere on this agenda.

22/14. CHAIRMAN'S COMMUNICATIONS

To receive the Chairman's appointments and communications.

22/15. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive representations and reports from District and County Councillors.

22/16. HIGHWAYS MATTERS

a) Update

To receive an update on reported matters.

b) Woodside Green

To receive an update.

22/17. AIRPORT

To receive an update.

22/18. LOCAL PLAN

a) 'TPLPG' working group

To receive report from Cllr Neil Jackson.

b) UDC

To receive an update.

22/19. HALLINGBURYS' SPEEDWATCH GROUP

To receive update.

22/20. NEIGHBOURHOOD WATCH

To receive an update.

22/21. WOODSIDE GREEN ROAD

To receive an update re recount of the houses.

22/22. PLAYGROUND - FIELD ADJ. TO THE VILLAGE HALL CAR PARK

To receive a report from working group.

22/23. CORRESPONDENCE

a) Received Correspondence:

- EALC – E Bulletins; Training Bulletins; Police bulletins; EALC & NALC Membership for 2022/23; Smaller Councils Committee letter to smaller councils - deadline extension; Courses; EALC News Update.
Circulated on various dates.
- NALC – Newsletters; Chief Executive's bulletins.
Circulated on various dates.
- Uttlesford District Council, Interim Director Planning and Building Control - Planning Committee notification - Wednesday 16 and Thursday 17 March 2022.
Circulated 09.03.2022
- Uttlesford District Council, Local Plan - Uttlesford Shop Front Design Guide Consultation March 2022. Circulated 31.03.2022.
- Uttlesford District Council, Chief Executive - Announcing the appointment of Uttlesford District Council's new Director of Planning; updates for parishes on arrivals from the Ukraine. Circulated on various dates.
- Uttlesford District Council - Latest Environmental update April 2022. Circulated 14.04.2022.
- Stansted Airport Limited, Future Airspace Consultation Manager - London Stansted Airport ACP, Stage 2 approval.
Circulated 14.04.2022.
- Uttlesford District Council, Performance and Business Manager - Call in period change.
Circulated 02.05.2022
- Uttlesford District Council, Performance and Business Manager - Parish Forum 29/03/2022 invitation and link. Circulated 04.03.2022.
- Uttlesford District Council, Chief Executive - update on refugees.
Circulated 21.04.2022.
- Operations (East) | National Highways, Business Services Coordinator - National Highways Presentation - M11 junction 8.
Circulated 22.04.2022.

b) Late Correspondence

To deal with correspondence received following the publication of this agenda and received before 9 May 2022.

22/24. FINANCE

a) Payments

The following payments had been made during the period 12 February 2022 to 11 March 2022:

	£
Clerk – net salary and expenses February 2022	394.23
R Harris and Son Building Materials – VH Field grass cutting	200.00
HMRC – Tax February 2022	81.00

The following payments had been made during the period 12 March 2022 to 13 April 2022:

	£
Clerk - net salary & expenses March 2022	463.07
HMRC – Tax March 2022	98.40
Hatfield Heath Parish Council – contribution	500.00
Bloomfield Motor Services – reimbursement MB	168.56
St Giles Great Hallingbury PCC – donation for noticeboard	500.00
Broad Oak Consultants Ltd. – printer cartridges	190.96

b) Income

Bank Interest	£0.22
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c) Balances on 13 April 2022

Community Acc.	£7,580.29
Reserve Acc. (Business Premium Acc.)	£8,989.05

d) Bank Reconciliation [👉]

To receive and approve bank reconciliation.

e) Approvals [👉]

e.1) General Approvals

To approve the payments.

e.2) Noticeboard

To re-consider approval for up to £1,990.80 for the noticeboard

e.3) Residents' Association

To approve financial support for various expenses.

f) Budget Update [📄]

To receive budget update.

g) Bank Arrangements

To receive an update.

h) Pension

To receive update on pension arrangements for the clerk.

i) Councillors Mileage Reimbursement

To decide to reimburse Councillors for mileage if they attend an event on behalf of the Parish Council.

j) Late Financial Matters

To deal with financial matters received following the publication of this agenda and received before 9 May 2022.

22/25. PLANNING

a) Application Decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/20/1098/FUL	Land to The East of Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire	Unknown

Construction of 15 new dwellings, including 6 affordable dwellings, vehicular access and associated parking and landscaping

(No objections as such, but there should be provision for electric car charging and there should be enough parking spaces due to increasing numbers of cars to each household.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/2755/OP	Cannons Yard, Bedlars Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UZ	Awaiting decision

Outline application with all matters reserved for 14 no. dwellings (Class C3), parking, landscaping and all associated development

(No objections as such, but all the trees should be kept.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3121/HHF	83 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UW	Approved
UTT/21/3122/LB		

Proposed demolition of existing conservatory and boiler room. Re-building of boiler room and erection of rear extension, re-thatching and insulating roof void. Reconfiguring internal rooms and joinery alterations. Garage conversion into part store, part accommodation to include 2 no. roof lights. Replacement of existing roof light and addition of new extract fans.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3339/FUL	Old Cottage, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TG	Awaiting decision

Proposed erection of 7 no. dwellings including the closure of existing access, creation of new access and associated infrastructure.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3483/FUL	Lodge Farm, Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UG	Approved

Realignment of internal residential and agricultural access within Lodge Farm

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3777/OP	Thremhall Priory Farm, Start Hill, Stane Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TD	Awaiting decision

Outline application with all matters reserved except access for the removal of existing dwelling and outbuildings and erection of residential development of up to 18 no. dwellings.

(The Council strongly object because of the following:

According to the Local Plan 2005 as to 'Where will development take place': Airport in the countryside: 'The priority within this zone is to maintain a local belt of countryside around the airport that will not be eroded by coalescing developments.'

The site is in the Countryside Protected Zone but could result in more similar developments which would then 'promote coalescence between the airport and existing development in the surrounding countryside' (policy S8).

An archaeological survey must be done as this is a historical site with listed buildings (policy ENV4).

A thorough noise survey should be conducted (24 hours for a period of time) because of its proximity to the airport (policy ENV10).

The proposal notification is not accessible to the public at all times.

The nature survey needs to be validated for marshland habitat (policy ENV8).)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/0053/HHF	The Bungalow, Bedlars Green, Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TJ	Refused

Install a dropped kerb to allow parking for vehicles

(No objections as such, but sight lines must be clear.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/3121/HHF Re - consultation	83 Woodside Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7UW	Approved

Proposed demolition of existing conservatory and boiler room. Re-building of boiler room and erection of rear extension, re-thatching and insulating roof void. Reconfiguring internal rooms and joinery alterations

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/0434/OP	Land North of Stansted Airport	Awaiting decision

Outline application for demolition of existing structures and redevelopment of 61.86Ha to provide 195,100sqm commercial / employment development predominantly within Class B8 with Classes E(g), B2 and supporting foodretail/ food/beverage/nursery uses within Classes E (a), E(b) and E(f) and associated access/highway works, substation, strategic landscaping and cycle route with matters of layout, scale, appearance and other landscaping reserved

(No objections as such, but it should be looked into improving the access of the north side.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/0389/HHF	Willow House, Tilekiln Green, Great Hallingbury, Bishop's Stortford CM22 7TH	Approved

Erection of single storey extension to rear of existing cartlodge to form office/gym
(No objections as long as it stays cart lodge and will not be redeveloped later.)

b) Applications to be Dealt with at this Meeting:

<u>Application No.</u> UTT/22/0624/HHF	<u>Site and Development</u> Cherry Orchard, Church Road, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TZ Proposed two storey rear extension.
<u>Application No.</u> UTT/22/0687/HHF	<u>Site and Development</u> Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Essex CM22 7QL Construction of an in-ground swimming-pool (10 x 5 m)
<u>Application No.</u> UTT/22/0741/HHF	<u>Site and Development</u> 154 Bedlars Green, Bedlars Green, Great Hallingbury, Bishop's Stortford, Essex CM22 7TL Proposed single storey side extension (amendments to previously approved application UTT/19/0632/HHF).
<u>Application No.</u> UTT/22/0789/FUL	<u>Site and Development</u> Normandale Farm, New Barn Lane, Great Hallingbury, Bishop's Stortford, Essex, CM22 7PR Demolition of existing house and erection of new house.
<u>Application No.</u> UTT/22/0267/FUL	<u>Site and Development</u> Land at Tilekiln Green, Start Hill, Great Hallingbury, Bishop's Stortford, Essex, CM22 7TA Creation of an open logistics facility with associated new access and ancillary office with amenity facilities
<u>Application No.</u> UTT/22/0861/FUL	<u>Site and Development</u> Start House, Bedlars Green, Tilekiln Green, Great Hallingbury, Essex, CM22 7TH Erection of 2 no. residential dwellings
<u>Application No.</u> UTT/22/0853/FUL	<u>Site and Development</u> Land Adj. Cobblestones, Church Road, Great Hallingbury No. detached dwelling, with associated private garden, car parking, new vehicular access, and landscaping.
<u>Application No.</u> UTT/22/0865/FUL	<u>Site and Development</u> Land Adjacent to the Willow Tree, Bedlars Green, Tilekiln Green, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TQ

Proposed erection of 1 no. dwelling with associated access, parking and landscaping.

Application No.
UTT/22/1013/FUL

Site and Development
Monkswood Bungalow, Woodside Green, Great Hallingbury, Bishop's Stortford, Essex CM22 7UG

Proposed replacement dwelling with associated operational development

Application No.
UTT/22/0950/FUL

Site and Development
Hockerill Sports Club, Beldams Lane, Bishop's Stortford Hertfordshire, CM23 5LG

Proposed erection of 3 no. security lights on 4.4m poles.

c) Late Planning Matters

To deal with Planning Applications and other planning matters received following the publication of this agenda and received before 9 May 2022.

d) Appeal

To receive Planning Appeal Decision UTT/21/1846/FUL - APP/C1570/W/21/3282684. Circulated: 21.03.2022

22/26. MEMBERS' REPORTS

To receive Members' reports and representations.

22/27. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY

To propose items for the next agenda and to receive miscellaneous information.

22/28. NEXT MEETING

Next Parish Council meeting: TBA.