

# GREAT HALLINGBURY PARISH COUNCIL

MRS U. SYDEE  
CLERK OF THE COUNCIL

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26<sup>th</sup> February 2019

Dear Councillor,

A meeting of the Parish Council, will be held in the Peachy Room of the Village Hall on **Monday 4<sup>th</sup> March 2019**, beginning at **7.00pm**, to consider the items set out in the Agenda below, and you are hereby summoned to attend.

Yours sincerely,

Clerk of the Council

## AGENDA

### **19/116. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **19/117. DECLARATIONS OF INTEREST**

To receive Declarations of Interest by Members

### **19/118. PUBLIC PARTICIPATION (limited to 15 minutes)**

To receive representations from members of the public on matters within the remit of the Parish Council.

### **19/119. MINUTES OF PREVIOUS MEETING**



#### **a) Parish Council Meeting**

To approve as a correct record and authorize the Chairman to sign the minutes of the meeting held on 7<sup>th</sup> January 2019. Copy attached.

#### **b) Extraordinary Parish Council Meeting**

To approve as a correct record and authorize the Chairman to sign the minutes of the extraordinary meeting held on 15<sup>th</sup> February 2019. Copy attached.

### **19/120. MATTERS ARISING FROM PREVIOUS MEETING**

To attend to any matters arising not dealt with elsewhere on this agenda.

### **19/121. CHAIRMAN'S COMMUNICATIONS**

To receive the Chairman's appointments and communications.

- 19/122. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**  
To receive representations and reports from District and County Councillors.
- 19/123. HIGHWAYS MATTERS**  
To receive an update on reported matters.
- 19/124. AFFORDABLE HOUSING**  
To receive an update.
- 19/125. HALLINGBURYS' SPEEDWATCH GROUP**  
To receive update.
- 19/126. BEST KEPT CHURCHYARD COMPETITION**  
To discuss and decide to enter the best kept churchyard competition.
- 19/127. AIRPORT**  
To receive an update.
- 19/128. CONSULTATIONS (Retrospectively)**
- a) Updated Sustainability Appraisal**  
To consider the response to the consultation launched by Uttlesford District Council on published revised Sustainability Appraisal for its Regulation 19 Pre-Submission Local Plan. Deadline: 5pm on Monday 25 February 2019.. Circulated 14.01.2019.
- b) Statement of Community Involvement (SCI)**  
To consider the response to the public consultation on an update to the Uttlesford district Council's Statement of Community Involvement. Deadline: 5.00pm on 25 February 2019. Circulated 14.01.2019.
- a) Chelmsford Park & Ride Consultation**  
To consider the response to the Essex County Council consultation on is review of the ticketing options and fares offered and days of opening for the Chelmsford Park and Ride Services. Deadline: March 22nd 2019. Circulated: 22.1.2019.
- 19/129. CORRESPONDENCE**
- a) Received correspondence:**
- EALC – E Bulletins, legal update, County Update, Local Service Fund cut off dates, 2019 Certificated Courses, Training Bulletins, Essex Police Public Engagement Updates, The Ministry of Housing and Communities Local Government (MHCLG) - Communities Framework with links. Circulated on various dates.
  - Stop Stansted Expansion – Email re UDC Scrutiny Committee Tuesday 15th January 2019. Circulated 11.01.2019.
  - Uttlesford District Council, Communication Officer - Press Release - Everything you wanted to know about being a councillor. Circulated 10.01.2019.
  - Uttlesford District Council, Communications Officer - Press Release: Find out more about community led housing at workshop. Circulated: 16.01.2019.
  - Uttlesford District Council, Senior Planning Officer - Notice of Submission of the Uttlesford Local Plan to the Secretary of State for Housing, Communities and Local Government. Circulated: 30.01.2019.

- Uttlesford District Council, Communities Team, Partnerships Officer - Braintree & Uttlesford Community Policing Team - Weekly Crime Sheet 19 - 25 January 2019. Circulated 30.01.2019.
- Uttlesford District Council, Housing Enabling Officer - Community Led Housing workshop 2 information. Circulated 07.01.2019.
- Saffron Walden Police Office - Essex Police Partnership Document. Circulated 08.02.2019.
- Essex Police, Uttlesford District, North Local Policing Area - Partnership document and monthly crime stats for the Uttlesford area. Circulated 14.02.2019.

#### **b) Late Correspondence**

To deal with correspondence received following the publication of this agenda and received before 4 March 2019.

### **19/130. FINANCE**

#### **a) Payments**

The following payments had been made during the period 14 December 2018 to 11 January 2019:

	£
SSE - Donation	250.00
Clerk - net salary December 2018	302.80
- expenses December 2018	47.95
HMRC - Tax December 2018	75.60
Great Hallingbury Village Hall – Grant	1,000.00

The following transfers had been made during the period 12 January 2019 to 13 February 2019:

	£
Transfer from Business Premium Account (Reserve Acc.)	2,000.00
Transfer from Business Premium Account (Reserve Acc.)	2,000.00

#### **b) Income**

None.

#### **c) Balances on 13 February 2019**

Community Acc	£4,505.36
Reserve Acc. (Business Premium Acc.)	£8,961.80

#### **d) Budget Update**

To receive budget update.

#### **e) Approvals**

To approve the payments.

### **19/131. PLANNING**

#### **a) Application decisions (the Council's comments are shown in brackets)**

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/0460/FUL	Stansted Airport	Awaiting decision

Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and

a Rapid Exit Taxiway), six additional remote aircraft stands adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.

(The Council objected on various things)

<u>Application No.</u> UTT/17/3372/FUL	<u>Site and Development</u> Woodside Green Farm, Woodside Green, Great Hallingbury, Hertfordshire, CM22 7UP	<u>Decision</u> Awaiting decision
(No objections)	Section 73A Retrospective application for the conversion of part of an agricultural building (former parlour) to create 2 no. apartments	
<u>Application No.</u> UTT/18/0825/FUL	<u>Site and Development</u> Harlow Agricultural Merchants Ltd, Latchmore Bank, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PJ	<u>Decision</u> Approved
(Not applicable as it's in Little Hallingbury)	Demolition of existing outbuilding and erection of single storey building for gymnasium, storage and garaging. Erection of new boundary wall.	
<u>Application No.</u> UTT/18/1982/FUL	<u>Site and Development</u> Barnmead, Start Hill, Stane Street, Great Hallingbury Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TA	<u>Decision</u> Approved
(No objections)	Demolition of existing dwelling house and replacement with 9 residential dwelling houses, alterations to the existing vehicle crossovers, ancillary car parking, landscaping and associated development.	
<u>Application No.</u> UTT/18/2935/FUL	<u>Site and Development</u> Land East Of M11, Howe Green, Howe Green Road, Great Hallingbury	<u>Decision</u> Awaiting decision
(No objections.)	Change of use from unimproved grassland and woodland to burial ground including erection of service building, access road, car parking and associated landscaping. Revised scheme to that approved under UTT/16/2404/FUL.	
<u>Application No.</u> UTT/18/3207/FUL	<u>Site and Development</u> Howe Green House School, Howe Green, Howe Green Road, Great Hallingbury, Bishop's	<u>Decision</u> Awaiting decision

Stortford, CM22 7UF

Erection of classroom of timber frame construction to replace portakabin classroom.

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/1888/FUL	Land to the South of Howe Green Road, Great Hallingbury, Bishop's Stortford, Hertfordshire	Awaiting decision

Section 73A Retrospective application for the conversion of former stables to 1 no. dwelling and erection of brick wall and gates.

(The Council is strongly against this planning application because the site is outside the village envelope, the access is on a dangerous bend without adequate sight lines on a very busy narrow road. Originally permission was given for a stable and not a dwelling. The planning application for the gate and wall was refused and it was ordered that the gate and wall is taken down, which hasn't been enforced.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/18/1740/FUL	Little Jenkins, Jenkins Lane, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QL	Awaiting decision

Removal of storage container and erection of single storey showroom and storage building.

(No objections)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/19/0093/HHF	Street Barn, The Street, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7TR	Awaiting decision

Proposed demolition of nissen hut and wooden sheds and erection of detached cart lodge and detached office/gym.

(No objections.)

**b) Applications dealt with by the committee:**

None.

**c) Applications to be dealt with at this meeting:**

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/0160/FUL	Stables South of the Old Elm, Start Hill, Great Hallingbury, Bishop's Stortford, Hertfordshire

Demolition of stable block and erection of 1 no. dwelling retaining existing vehicular access (revision to previously approved application UTT/17/1862/FUL to include loft conversion).

<u>Application No.</u>	<u>Site and Development</u>
UTT/19/0172/HHF	Woolcott House, Anvil Cross, Church Road, Great Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7PG

Proposed erection of domestic garage

Application No.  
UTT/19/0379/LB  
UTT/19/0378/HHF

Site and Development  
95 Woodside Green, Great Hallingbury, Bishop's  
Stortford, Hertfordshire, CM22 7UL

Single storey rear extension

**d) Late Planning Applications**

To deal with Planning Applications received following the publication of this agenda and received before 4 March 2019.

**e) Address**

To receive an existing address letter from Uttlesford District Council Planning and Building: 18/00160/NEWNUM - 3 Moat Farm Cottage Howe Green.  
Circulated 22.01.2019.

**19/132. MEMBERS' REPORTS**

To receive Members' reports and representations.

**19/133. ITEMS FOR THE NEXT AGENDA AND INFORMATION ONLY**

To propose items for the next agenda and to receive miscellaneous information.

**19/134. NEXT MEETING**

The next meeting will be held on 13 May 2019 at 8pm. The Annual Parish Meeting will be held 25 March 2019 at 8pm in the Village Hall.