

# MINUTES – GNPC Meeting



Date: 6<sup>th</sup> October 2020

Venue: on-line via zoom

Present: Cllr Jo Beavis (JB), Cllr Mark Bloomfield (MB), Tony Strudwick (TS), Cllr Bob Waters (BW), Cllr Sara Moutard (SM)

Also present: Cllr Tricia Edwards, Ian Pleasance & no additional members of the public

Apologies: none

Agendas & Minutes of Gosfield Neighbourhood Plan Committee Meetings & events are available on the Gosfield Parish Council website: [e-voice.org.uk/gosfield/](http://e-voice.org.uk/gosfield/)

#	Item/Description	Action	By who
61020.1	<p>Registration &amp; Apologies for absence</p> <p>Chair welcomed all participants &amp; introduced Ian Pleasance as a parish councillor from Greenstead Green &amp; Rural Halstead PC (GG&amp;RHPC)</p> <p>Chair drew everyones attention to the meeting being audio recorded under the Openness of Local Government Regulations, 2014</p>		Info
61020.2	<p>Public Participation Session</p> <p>Chair invited Ian Pleasance to summarise his experience in Neighbourhood Planning &amp; to explain GG&amp;RHPC's current view of Gosfield's Neighbourhood Plan :-</p> <p>(summarised) GG&amp;RHPC have been discussing Neighbourhood Planning and there has been little take up of the idea, mainly as the Parish is made up of 85% residents in Greenstead Green itself and the rest of the parish has very few residents. The view currently from the GG&amp;RHPC is that it is unlikely that Greenstead Green would benefit from a Neighbourhood Plan, however they are exploring the idea that some of the other areas of the parish may benefit from working together on a 'joined-up' plan including areas such as Penny Pots, Russell's Road &amp; White Ash Green. A number of residents of White Ash Green &amp; Russell's Road have been in contact with GG&amp;RHPC over this. At the last GG&amp;RHPC meeting it was agreed to send out questionnaires to gauge the level of interest in a Neighbourhood Plan and should there be very little, there was a suggestion that some areas of the parish could look to work with Gosfield in finding a solution.</p>		Info
61020.3	<p>Minutes of the last GNPC meeting 1<sup>st</sup> September 2020 were considered as a true reflection of the meeting.</p>		Info

# MINUTES – GNPC Meeting



	BW proposed that the minutes be accepted, JB seconded, all were in favour – resolution passed		
61020.4	<p>Update – Volunteers/Opinion Formers Recruitment</p> <p>Chair updated the committee explaining that more potential volunteers had been approached. In order to make all members of the committee aware of who has been approached, the Chair agreed to forward a list to all members. Chair explained that for now, that the list remain only available to the committee so as not to put undue pressure on the volunteers.</p>	MB to forward list of volunteers to committee members	<p>Info</p> <p>MB</p>
61020.5	<p>Update &amp; Review of 2010 Parish Plan</p> <p>Chair explained that in reviewing the Parish Plan in effect from 2011 until 2021 the following areas may be worth consideration:</p> <ul style="list-style-type: none"> <li>• Traffic &amp; Road safety (particularly HGV traffic) inc. a road crossing in The Street</li> <li>• Speedwatch</li> <li>• Crime Prevention</li> <li>• Neighbourhood Watch</li> <li>• PCSO activity</li> <li>• Services for young people</li> <li>• Young person representative on the Parish Council</li> <li>• How the PC communicates with young people</li> </ul> <p>A copy of the original questionnaire has been forwarded to all committee members.</p>	<p>A copy of the final Parish Plan 2011 will be supplied to JB</p> <p>MB to forward any other relevant materials to committee members</p>	<p>TS</p> <p>MB</p>
61020.6	<p>Work Stream Updates</p> <p>Designation – Chair explained that final application to start NP could not happen until the initial community engagement events have taken place as evidence of these events was necessary within the application process.</p> <p>Engagement &amp; Communications – MB confirmed that the ‘Drop-in’ Public events will be rescheduled as soon as the Covid-19 restrictions allow. In the meantime, general communications with the entire community will be through the Grapevine. A newsletter, along with invites to ‘drop-in’ events will be published and delivered when the events have been rescheduled.</p> <p>Community/Local Groups – SM has created a database of key contacts and will continue to develop these contacts</p>	<p>MB to liaise further with Ian Pleasance from GG&amp;RHPC to explore solutions</p> <p>SM to post the database on the shared drive</p>	<p>MB</p> <p>SM</p>

# MINUTES – GNPC Meeting



	<p>Housing – MB has forwarded notes from a webinar to all committee members regarding Affordable Housing and it's place in Neighbourhood Planning</p> <p>Business &amp; Economy – JB explained that she has started formulating a plan to approach businesses.</p> <p>History &amp; Statistics – getting the most up-to-date data may be problematic. The last census was carried out in 2011 and the planned census for 2021 has been postponed. The data used during the Parish Plan project was based on the 2001 census.</p> <p>Other work streams not discussed</p>	<p>MB &amp; TS to meet with JB to explore &amp; discuss</p> <p>MB to forward to all members of the committee the data from 2001 census that was used in the Parish Plan project</p> <p>MB to meet with BW to explore &amp; discuss</p>	<p>MB/TS/JB</p> <p>MB</p> <p>MB/BW</p>
61020.7	<p>Update on progress towards STAGE 1 (STAGE 1 – Project Plan, Communications Strategy, Funding Strategy)</p> <p>Chair explained that much work can be carried out whilst Covid-19 restrictions remain in place in readiness for community engagement plans. Funding cannot be sought until the formal application has been accepted so the financial restraints remain the monies left over from the Parish Plan project.</p>	<p>MB will liaise with all committee members regarding work that can take place over the next few months</p>	<p>MB</p>
61020.8	<p>Expenditure Update</p> <p>The following expenditure has been reimbursed:</p> <p>30/8 Amazon – PPE for Public Meeting £14.97 3/9 Tescos – Cleaning Materials for Public Meeting £19.62</p>		<p>Info</p>
61020.9	<p>Items for next agenda</p> <p>No specific items were requested for next meetings agenda</p>		<p>Info</p>
61020.10	<p>Confirmation of date of next meeting</p> <p>Tuesday 3<sup>rd</sup> November 2020 at 7pm via zoom</p>		<p>Info</p>

Meeting ended at 8.04pm

Signed by Chairman:

Date: 3<sup>rd</sup> November 2020