

AGENDA – GNPC Meeting



Date: Tuesday 1st September 2020 at 6pm

Venue: Playing Field (Pavilion in wet weather)

Invited: Gosfield Neighbourhood Plan Committee Members, all other Gosfield Parish Councillors & the public

Agendas & Minutes of Gosfield Neighbourhood Plan Committee Meetings are available on the Gosfield Parish Council website: e-voice.org.uk/gosfield/

#	Presenter	Subject	Status
1920.1	Chair	Registration & Apologies for absence <ul style="list-style-type: none"> All attendees of public meeting need to be listed by the Chairman with contact details (for Covid-19 purposes only). Names and contact details will not be minuted. 	Information
1920.2	Committee	To adopt a 'Risk Assessment' covering Covid-19 measures to allow for the safe continuation of the meeting	Decision
1920.3	Chair	Public Participation Session <ul style="list-style-type: none"> In accordance with Standing Orders 3d-3l 	Information
1920.4	Chair	Minutes <ul style="list-style-type: none"> To confirm the minutes of the 'working group' meeting held on 10th August 2020 	Decision
1920.5	Committee	To elect/appoint a 'Communications Co-ordinator' as set out in the terms of reference for the Gosfield Neighbourhood Plan Committee	Decision
1920.6	Committee	To schedule regular meeting dates of meetings for the Gosfield Neighbourhood Plan Committee until May 2021	Decision
1920.7	Committee	Update – 'Drop-in' Events Agree format (agenda), layout, timings, committee attendance, information capture (minutes) Agree & authorise expenditure	Information/ Decision
1920.8	Chair	Update – Volunteers/opinion formers recruitment Agree further action	Information/ Decision
1920.9	Committee	Update – Parish Plan research & materials Agree further action	Information/ Decision

AGENDA – GNPC Meeting



1920.10	JB	Update – Maps Agree further action	Information/ Decision
1920.11	Committee	Work Stream Updates <ul style="list-style-type: none"> • Designation - MB • Engagement & Communications - MB • Community/Local Groups & Organisations - SM • Housing inc. Type/Style/Design/Size etc. - TS • Business & Economy - JB • Environment & Green Space – JB • Infrastructure & Amenities – SM • Project Management (inc. evidence co-ordination) – SM • Strategy (political & to maximise outputs) – ALL • E-presence/Social Media – MB • Local Plan Updates – JB/TS • History & Statistical Analysis – BW Agree further action	Information/ Decision
1920.12	Committee	Update on progress towards STAGE 1 (STAGE 1 – Project Plan, Communications Strategy, Funding Strategy) Agree further action	Information/ Decision
1920.13	Committee	ANY OTHER BUSINESS <ul style="list-style-type: none"> • May include, at the discretion of the Chair, a second public participation session Agree further action	Information/ Decision
1920.14	Committee	Items for next agenda	Information
1920.15	Chair	Confirmation of date of next meeting.	Information

Signed by Chairman:

Date: 26th August 2020