

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 26th SEPTEMBER 2022
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters (Vice-Chairman)
Cllr Bloomfield
Cllr Jo Colyer
Cllr Carol Hough
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)
Cllr Peter Schwier
Cllr Chris Siddall

Four members of the public.

A minute's silence was held in respect of her late Majesty Queen Elizabeth II.

22/176 Welcome and Apologies for Absence. The Chairman welcomed everyone, apologies for absence received and accepted from Cllr Cowie, Cllr Beavis, and Cllr Moutard (due to holiday and work commitments).

22/177 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Colyer, Cllr Edwards, and Cllr Waters relating to agenda item 22/183 item 8 the community shop and from Cllr Pawsey relating to agenda item 22/181 Ref: 22/02318/VAR and Ref: 22/02362/ADV.

22/178 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public spoke regarding the community shop and confirmed that £150,000.00 of Lottery funding grant had been approved and £10,000.00 also confirmed. Building work to start on 12th October 2022. The Chairman and Clerk signed a letter to the Holmes & Hills Solicitors instructing them to draw up a draft lease (see item 22/183 item 8) as soon as possible in order to release the lottery funding money.

A member of the public spoke regarding the Maurice Rowson village hall that they are considering installing solar panels on the roof, a planning application will be submitted for the side roof, however, this has yet to be confirmed.

A member of the public spoke regarding tree works in the GNR and confirmed that consent has been obtained from BDC and a programme of tree survey specification of work, Westover Woodlands will be meeting contractors to obtain 3 quotes to be on the next agenda for consideration. He also spoke on item 22/181 Ref: 22/02318/VAR explaining that the application was for a change in design of the boundary fencing.

22/179 County and District Councillors to address the members if present.

Cllr Schwier reported as follows: - 360 Community newsletter is regularly issued. Love parks weeks BDC have a horticultural team of 30 Halstead Public Gardens have won an award. Improvements to Braintree town have been completed and now moving onto to Halstead Town and Witham. 12 Social houses have been handed over to Eastlight.

There may be some section 106 funding available to apply for to be put towards improvements to the playing field car park.

Page 1

Signed.....

Chairman of the Parish Council

Date: 17th October 2022

Cllr Siddall reported as follows:

Cllr Siddall confirmed that there are no vehicle or weight restriction on the bridges near the lakes he has requested a speed survey to be carried out in this location to establish if we could propose and implement some traffic calming measures, on this stretch of road. We are awaiting the survey.

22/180 Minutes.

To confirm receipt of the draft minutes of the Parish Council Meeting held on 15th August 2022.

They were approved as a true and accurate record and signed by the Chairman.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

22/181 Planning Matters.

Item 1. Planning updates. Planning application 22/01271/VAR Land to The West Of Hedingham Road Gosfield was refused by the Planning Committee.

Item 2. New Planning Applications.

Ref: 22/02200/HH

Description: Replacement doors and windows

Location: 7 The Limes Gosfield Essex CO9 1UA

No objection.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

Ref: 22/02301/TPO

Description: Notice of intent to carry out works to trees protected by Tree Preservation Order - Oak Tree:

Remove dead wood and reduce branches by 2m

Location: 26 Chestnut Avenue Gosfield Essex CO9 1TD

No objection.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour resolution passed.

Ref: 22/02287/HH

Description: Single storey annexe for ancillary use

Location: Gairsay House Hedingham Road Gosfield Essex CO9 1PJ

Objection.

This proposed dwelling would be in open countryside in a rural area and outside the village envelope.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour resolution passed.

Cllr Pawsey took no part on the following two items of the meeting.

Ref: 22/02318/VAR

Description: Variation of Condition 2 of permission 18/02007/FUL granted 22/06/2020 for 17 dwellings with associated access, parking, garaging, landscaping and amenity space. Variation would allow amendments to the approved boundary treatment plan.

No objection

Proposed by Cllr Edwards, seconded by Cllr Waters, Cllr Colyer in favour, Cllr Bloomfield and Cllr Hough abstained, 3 votes to 2 resolution passed.

Location: Land South Of The Limes Gosfield Essex

Ref: 22/02362/ADV

Description: Erection of temporary advertising during the construction phase of the development inclusive of 2x flagpoles, 2x stack signs and mesh banners.

Location: Land South Of The Limes Gosfield Essex

No objection

Proposed by Cllr Edwards, seconded by Cllr Colyer, all in favour resolution passed.

22/182 Financial Matters.

Item 1. Approved accounts for payment.

Cllr Bloomfield explained that an invoice had been received from Interiors for £960.00 listed on the payments, which is for data analysis which the Neighbourhood Plan committee agreed to pay for the information to be collated. However, the grant received and the monies not spent by the end of March 2022 must be returned but due to technical issues this return has not yet been made. This invoice falls within the time of grants having to be paid back and re applied for (which we may not get). Therefore, there is not enough money allocated in the Neighbourhood Plan budget to cover the cost of this invoice.

It was agreed to pay the invoice and Cllr Bloomfield to send a full explanation letter with the return explaining that the money had been taken out of the awarded grant money even though the invoice date falls outside the catchment date.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 26 September 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
PKF Littlejohn	21.08.22	360.00	60.00	300.00		External Audit
Wave	08.09.22	126.98		126.98		Water for Allotments
3z Electrical	01.08.22	55.00		55.00		Toilet Light Switch
MD Landscapes	01.09.22	250.80	41.80	209.00		Grass cutting
Mrs D. Jacob	31.08.22	57.07		57.07		Clerks expenses
Amanda Degnan	27.08.22	66.50		66.50		Cleaner holiday cover
Tesco	15.09.22	22.56	3.76	18.80		Cleaning materials
Chefvinegarshop	20.05.22	26.99		26.99		Horticultural vinegar for children's play area
Mr Odd Job	05.09.22	105.00		105.00		Clearing Ha Ha & metal spike for bin
Interiors	31.05.22	960.00			960.00	Neighbourhood Plan Data input
Holmes & Hills	26.9.22	1500.00	250.00	1250.00		Solicitors fees re Lodge Plantation land
Gosfield Community Shop		191.00		191.00		£1 donation promised per completed neighbourhood plan
Ansvar	22.9.22	2020.66		2020.66		Parish insurance
Total		5742.56	355.56	4427.00	960.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 18.8.20 to 26.9.20						
e-on		486.88	3.33	16.67	466.88	Pavilion electricity
Payroll costs		2506.87		2506.87		Payroll August and September
Previously Approved payments paid during the month						
Total Payments		8736.31	358.89	6950.54	1426.88	

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

Item 2. To note conclusion, external auditor report and certificate for 2021-2022 No matters giving cause for concern that relevant legalisation and regulatory requirements have been met. Thanks expressed to Richard Edwards for all his hard work.

22/183 Matters Arising from previous minutes.

Item 1. Previous Minute No. 21/118 Playing Field Management Committee – ongoing.

Item 2. Previous Minute No.21/192 Footpath Map – update by Cllr Waters awaiting photos etc, will then take to the print room at BDC for a draft version of a new map, to be on the next agenda.

Item 3. Special Constables – ongoing.

Item 4. (Previous minute no. 21/133) Highways Priority list of highway improvements for Gosfield ongoing.

Item 5. Previous Minute No. 21/111 Gosfield Nature Reserve Risk Assessment, ongoing.

Item 6. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, Gosfield Parish Council have instructed solicitors to act and £1,250.00 has been paid (see item 22/182 payments listed above) towards legal fees.

Item 7. Previous Minute number 22/133 GNR Fishing Signs – ongoing.

Item 8. Community Shop – See also item 22/178 above. To instruct Holmes and Hill to draw up a lease (Heads of Terms) with a location/land map showing the area where the footings area will be. (£1,950.00 Plus VAT legal fees to be taken out of the lottery funding grant). Draft lease to be on the next agenda for consideration. Proposed by Cllr Bloomfield, second by Cllr Pawsey, all in favour, resolution passed.

Item 9. Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – pavement report on the meeting held with BDC – BDC representatives and Cllr Schwier will hold an onsite meeting on Wednesday 28th September to confirm and discuss the areas.

22/184 Pavement outside the allotments along Braintree Road.

It was agreed to go ahead with this work and the quote of £140.00 to clear the pavement back to the boundary line was accepted.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/185 Neighbourhood Plan.

Cllr Bloomfield reported that data from the surveys is taking longer to analyse and breakdown than expected. Next meeting will be held on Tuesday 4th October. Still a lot of work to do and volunteers urgently required to help with this project and hopefully act as Chairman. Design and design codes, writing the plan (approx. 200 pages), specialised consultants may be required to put it all together. Engagement with the community – referendum.

Grants and funding for this project are only available to be applied for up to March 2023, so need to apply now if more money is required to continue with this project.

22/186 Internal Audit 2022/2023

Jan Stobart was appointed as the Internal Auditor for financial year accounts end 2022/2023 at a cost of £240.00.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/187 Parish Calendar 2023/2024.

The Parish Calendar for 2023/2024 was adopted.

Proposed by Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed

2/188 Royal British Legion.

The clerk was instructed to purchase 3 poppy wreaths.

Proposed by Cllr Hough, seconded by Cllr Edwards, all in favour, resolution passed

22/189 Christmas Tree 2022.

The Parish Council would like a Christmas tree in the village and a contribution towards the cost of £75.00 or what was budgeted was agreed - for a lager tree.

Proposed by Cllr Edwards, seconded by Cllr Bloomfield, all in favour, resolution passed

22/190 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

22/191 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

New items of request to be sent to the Clerk.

22/192 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

'That the public be excluded from the meeting during consideration of Agenda Item 22/174 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n

Resolution to exclude members of the press and public.

No vote taken as new licence yet to be received from Eastlight.

22/193 Village Pump.

Previous minute number 22/050 Village Pump to discuss and consider the licence provided by Eastlight.

E-mail sent from our Insurers to Eastlight regarding liability, awaiting new licence to be issued by Eastlight.

22/194 Date of Next Meeting.

Next Parish Council Meeting 17th October 2022 (7.15pm).

Meeting Closed at 8.36pm