

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 20th SEPTEMBER 2021
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Mark Bloomfield
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)
County Cllr Chris Siddall

One member of the public

21/176 Welcome and Apologies for Absence. Chairman welcomed everyone. Apologies for absence received and accepted from Cllr Colyer (due to family commitments) Cllr Beavis and District Cllr Schwier (due to work commitments).

21/177 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. None.

21/178 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

No member of the public made any comment.

21/179 County and District Councillors to address the members if present.

Cllr Siddall reported that weed spraying has taken place in Highfields and residents expressed their thanks. John Spence (Cabinet Member for Health) reports that Covid case have risen slightly and hospitals are stable at the moment. A new highway cycleway is to be installed which when completed will be from Halstead to Kelvedon.

21/180 Minutes.

Item 1. To confirm the minutes of the Parish Council Meeting held on 18th August 2021, these were approved as true and accurate record.

Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour, resolution passed.

Item 2. To confirm the minutes of the Personnel Committee Meeting held on 24th August 2021, these were approved as a true and accurate record.

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, Cllr Waters, all in favour, resolution passed

21/181 Planning Matters.

Item 1. Planning updates.

Item 2. Planning applications and TPO.

Ref: 21/02409/FUL

Description: Proposed stables, tack room/haystore and construction of 40 x 20m Manege.

Location: Meadow View Barn Parkhall Road Gosfield Essex CO9 1SQ

No objection – subject to private use only.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Ref: 21/02452/TPO

Description: Notice of intent to carry out works to trees protected by Tree Preservation Order 23/82 - Oak x3 - Reduce by 1.5 - 2m at the very most. The trees are getting too big for the location and are starting to grow over the garage and patio.

Location: 2 De Vere Place Gosfield Essex CO9 1FJ

The trees are in a nature reserve and the Parish Council agree for them to be cut back to the boundary only.

No application form for this work is available on the BDC website to view.

Proposed by Cllr Waters, seconded by Cllr Edwards, Cllr Bloomfield, Cllr Cowie, Cllr Hough and Cllr Pawsey in favour, Cllr Moutard opposed, resolution passed.

Ref: 21/02577/HH

Description: Demolition of existing single-storey extension and erection of two-storey side and part single and part two-storey rear extension. Addition of side carport along with revised front drive and landscaped areas to provide additional vehicular crossover into the property.

Location: 11 Meadway Gosfield Essex CO9 1TQ

No objection

Proposed by Cllr Edwards, seconded by Cllr Bloomfield, all in favour, resolution passed.

21/182 Financial Matters.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 20 September 2021						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
A & J Lighting	17.8.21	259.74	43.29	216.45		Streetlight repair 31 and 55
Wave	8.9.21	23.06		23.06		Water for allotments
A & J Lighting	10.9.21	242.40	40.40	202.00		Streetlight repair 16 and 57
MD Landscapes Ltd	26.8.21	286.80	47.80	239.00		Grass cutting + play area and skate ramp area
St Annes Haulage	10.9.21	90.00	15.00	75.00		Crushed type 1 for car park
Concept Signs	6.8.21	30.00	5.00	25.00		Information sign for play area
Tesco	16.9.21	7.02	1.17	5.85		Cleaning materials
HandyKing	14.9.21	100.00		100.00		Meeting/new sign for play area/crushed concrete in car park
Mrs D Jacob	31.8.21	53.66		53.66		Clerks expenses
Total		1092.68	152.66	940.02	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 17.8.21 to 20.9.21						
e-on		364.72	3.33	16.67	344.72	Pavilion electricity
Payroll costs incl PAYE and pensions		1060.48		1060.48		
Previously Approved payments paid during the month						
Total Payments		2517.88	155.99	2017.17	344.72	

Proposed by Cllr Bloomfield, seconded by Cllr Moutard, all in favour, resolution passed.

21/183 Matters Arising from previous minutes.

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item 1. Architects, Building Regulations regarding the extension – A meeting has taken place – design in process – building work to commence April/May 2022 hopefully to hold another meeting with architects mid-October to apply for Building Regulations/tenders to go out in January.

Item 2. Special Constables – ongoing - advert placed in the Grapevine.

Item 3. Fund Raising for the pavilion – Open Gardens raised £750.00 for the extension pavilion, a golf day was well attended and raised £1,800.00, a garage sale has taken place and raised £1,353.00 thanks expressed to all volunteers/organisers that took part in these events. £226.00 received from the previous shop re the event held at Gosfield Hall. Lots more funding raising required – ongoing.

Item 4. Local Plan – ongoing at BDC.

Item 5. Neighbourhood Plan – update by Cllr Bloomfield

- Grapevine communication for October- apology for the delay in the resident's survey going out.

- Housing Needs Assessment- currently in progress final version hopefully to be available in October.

- Accounts – no update.

– also see item 21/195 below

Item 6. Previous Minute No. 21/027 Hedging.

To consider hedging the playing field, from the play area to Hall Drive, approximate cost of hedging only £1,400.00 to come out of the 2021/22 Pavilion and Playing Field repairs budget. Chairman has been in touch with local school- unlikely to go ahead this year.

Item 7. Benches and Children's Play area check list check list – a new volunteer has come forward to help Cllr Cowie and Cllr Waters to carry out inspection of the benches. Cllr Beavis, Cllr Colyer, Cllr Moutard, Cllr Hough and Cllr Pawsey still to hold a meeting to discuss the layout/format of the checklist. Cllr Moutard to arrange.

Item 8. Previous Minute No. 21/118 Playing Field Management Committee- a meeting has been held and the constitution item still ongoing.

Item 9. Previous Minute No. 21/161 Lighting the beacon – update by Cllr Bloomfield that he has approached the Fete Committee but the date is close to the fete day and they might not have the time or resources to light it.

21/184 Edmund Green Housing.

To discuss the procedure regarding Edmund Green Housing. Any resident who would like to apply for shared ownership or rented affordable accommodation to contact BDC direct, they have a point scale system in place and Gosfield related residents would be given top priority – the Parish Council are not consulted on this no lists are held due to GDPR.

21/185 Highways. (Previous minute no. 21/133)

Priority list of highway improvements for Gosfield, to be issued by Cllr Beavis to all Councillors to be considered prior to the next Parish Council meeting when Cllr Beavis is present.

21/186 Copper Beech Tree. (Previous minute no. 21/145)

To purchase of copper beech tree to be planted at the top of the Playing Field at cost of £39.00 Proposed by Cllr Bloomfield, seconded by Cllr Pawsey, all in favour, resolution passed. (Cllr Waters to approach BDC first).

21/187 Highways Devolution Scheme.

No Gosfield Parish Council would not like to take part in this scheme very little funding offered for the work Parish Councils are expected to undertake.

Proposed by Cllr Waters, seconded Cllr Pawsey, all in favour, resolution passed.

21/188 Gosfield Nature Reserve Risk Assessment.

Cllr Bloomfield to draft a risk assessment to be sent to Westfield Woodlands for comment and to all Councillors prior to this meeting.

Deferred until next meeting.

21/189 Passenger Transport Representative.

No Councillor willing to take on the role as Passenger Transport Representative, advert to be placed in the Grapevine. Proposed by Cllr Moutard, seconded by Cllr Pawsey, all in favour, resolution passed.

21/190 Road Signs.

To discuss road signs - Which type of sign would we be requesting, is it a road name sign or e.g. Welcome to Gosfield; as the road past the lake is Parkhall Road which then becomes Church Road, near the Church, also it has been noticed that there is not one as you enter Gosfield from Halstead (not one on Halstead Road).

It was agreed that a plain Gosfield sign should be situated in these areas BDC to be asked to arrange.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

21/191 Gosfield Nature Reserve.

Item 1. GNR Metal Gate (From Halstead Road).

To discuss and consider if it is required to replace the 12ft wide metal gate to the car park which has broken.

It was agreed not to replace the gate.

Proposed by Cllr Moutard, seconded by Cllr Edwards, all in favour, resolution passed.

Item 2. GNR update.

Cllr Hough gave an update on items in the GNR - the nettles and brambles are an issue around the benches, and all agreed require cutting down/back – the bridge over the footpath requires repairing Cllr Waters to contact Stephen Westover to discuss when works can commence.

21/192 Footpath Map.

Cllr Pawsey to amend and update for approval new footpath map – ongoing.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

21/193 Pizza Van.

Permission granted providing all documentation can be seen prior to start date.
Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

21/194 Clerks Training.

It was agreed to pay overtime for Clerks Training as recommended by the Personnel Committee.
Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour, resolution passed.

21/195 Special Motion.

Vote to suspend Standing Order 7 (a) as follows: -

7. PREVIOUS RESOLUTIONS

a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 7.

Previous minute number 21/139 item 7 Neighbourhood Plan Residents Survey and

Previous minute number 21/120 Speed Camera.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

21/196 Neighbourhood Plan.

Residents Survey a new version has been approved by the Neighbourhood Plan Committee – not so many leading questions a new map with a grid layout for residents to mark as sites have changed over the years residents will also have the option to tick no development in the village.

Proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour, resolution passed.

Survey to be printed and distributed – thanks expressed to Cllr Bloomfield.

21/197 Speed Camera.

Previous minute number 21/120 Purchase of speed camera – Cllr Moutard gave an update the price has increased dramatically for this item and that a Dual Message Display set on a tripod would be a better option.

Cllr Moutard requested that the Parish Council pay a further £500.00 towards the Dual Message Display/tripod if no grant is forthcoming.

The speed watch team to apply for a community grant to cover the cost – no cost to be incurred by the Parish Council

Chairman reinstated Standing Orders.

21/198 Trees and Drains.

BDC have been informed of the Tree in the Limes, dead branches, etc. Cllr Siddall has photos and reference numbers regarding drains in the Street, and overhanging hedges along Hedingham Road – ongoing.

21/199 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. Cllr Moutard reported the Village Hall are looking to improve the acoustics, heating and lighting. Cllr Waters reported that the Council will need to re-evaluate the allotment tenancy agreement.

21/100 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Speed Limits in the village.

Information regarding public works loan.

Allotments – tenancy agreement etc.

21/101 Date of Next Meeting.

Parish Council Meeting Monday 18th October 2021 (at 7.15pm).

Meeting Closed at 9:20 pm