

**Present:**

- Cllr Mandy Adams (left at 8.30pm)
- Cllr Laurence Carter
- Cllr Tricia Edwards
- Cllr Isla Gill
- Cllr Carol Hough
- Cllr Thea Maragkakis
- Cllr Maggie Pawsey
- Cllr Tony Strudwick
- Cllr Bob Waters – Chairman
- Cllr Joanne Beavis (County Councillor) – (Part of meeting only)

Together with 10 members of the public.

**18/140 Welcome and Apologies for absence** – The Chairman welcomed everyone, no apologies received.

**18/141 Declarations of interest** – Received from Cllr Waters agenda item 18/147 ref 18/01529/FUL and from Cllr Pawsey item 18/147 ref 18/-1489/FUL.

**18/142 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.** A member of the public raised concerns, and read out a statement, regarding work carried out by a contractor in the Gosfield Nature Reserve, was the work carried out in accordance to that quoted. This item to be on the next agenda.

A member of the public would like the Parish Council to consider replacing the wooden war memorial with a stone one.

The drain cover outside the Kings Head pub makes an awful noise, and has been marked up ready for repair by Highways. A member of the public spoke regarding planning application number 18/01586/OUT.

Drains are blocked in Church Road, and in need of clearing.

**18/143 County and District Councillors to address the members.**

County Cllr Joanne Beavis gave an update regarding the SID device which is currently out of order, this is going to be a long complex process due to insurance and who owns the pole. Bottle Bank at the Community Shop not a good idea. Will contact Highways regarding repair to the noisy drain cover. The LHP have surplus funds and so awaiting an update on a possible new bus shelter along Halstead Road.

Chairman expressed thanks and good luck for the future to Joanne Beavis for all her support, and work as the Parish Clerk.

**18/144 Minutes**

Minutes of Parish Council Meeting held on 20<sup>th</sup> August 2018, approved and signed by Chairman.

Proposed by Cllr Pawsey, seconded by Cllr Carter, Cllr Adams and Cllr Edwards abstained (as neither were present), resolution passed.

**18/145 Future Minutes.**

It was agreed to record Councillor names in future minutes on how they vote.

Proposed by Cllr Edwards, seconded by Cllr Waters, Cllr Adams, Cllr Gill, Cllr Hough, Cllr Maragkakis, Cllr Pawsey and Cllr Strudwick 8 in favour, Cllr Carter against. Resolution passed.

**18/146 Matters Arising from Minutes dated 20<sup>th</sup> August 2018.**

**Item 1.** Car Park – Cllr Waters – still no reply to e-mail (Previous Item Number 18/86b) to be on next agenda.

**Item 2.** Trophy Cabinet – Cllr Strudwick confirmed that permission has been granted for a Trophy Cabinet to be in the pavilion, to present quotes for consideration to the Village Hall Management Committee (Previous item number 18/114)

**Item 3.** Tree work in GNR – to consider quotes (Previous Item Number 18/113) to be discussed in October.

**Item 4.** Chat Board – moved and now in the Allotments - (Previous Item Number 18/112)

**Item 5.** Map Case – ordered, awaiting delivery – (Previous item number 18/114)

**Item 6.** SID – Still on-going - (Previous item Number 18/125) to be on next agenda

**Item 7.** Mobile SID – will need to get the other SID repaired first before considering the purchase of a new one - (Previous item Number 18/125) to be on next agenda

**item 8.** Post Box – ordered, awaiting delivery – (Previous item number 18/128)

**Item 9.** Sparrows – Handrail needs repairing (Previous item number 18/131) to be on next agenda

**Item 10.** WW1 Commemoration brochure - ready for printing, thanks expressed to Cllr Strudwick– (Previous item number 18/123)

**18/147 Planning Matters.**

**Item 1. Planning updates.**

**Ref: 17/01911/FUL - Appeal**

Site Address: Magnolia Stud Parkhall Road Gosfield Essex CO9 1SQ

Description of Development: Retention of timber clad building for storage of animal feed and associated equine equipment: This item noted.

**Item 2. Planning applications.**

**Ref: 18/01489/FUL & 18/01490/LBC**

The Green Man, 1 The Street, Gosfield, Essex, CO9 1TP

Alterations of Grade II listed Green Man Public House to form 8 guest room suites and associated works.

Cllr Pawsey left the room.

No Objection to this application.

Proposed by Cllr Gill, seconded by Cllr Strudwick, all in favour, resolution passed.

Cllr Pawsey entered the room.

**Ref: 18/01529/FUL**

29 Chestnut Avenue Gosfield Essex CO9 1TD

Erection of a first-floor rear extension and single storey rear extension.

Cllr Waters left the room.

No Objection to this application.

Proposed by Cllr Gill, seconded by Cllr Pawsey, all in favour, resolution passed.

Cllr Waters entered the room

**Ref: 18/01586/OUT**

Silverlink Cottage Hedingham Road Gosfield Essex CO9 1PJ

Application for outline planning permission with some matters reserved - Removal of existing outbuilding and erection of a new dwelling and garage. New access to/from public highway to serve existing dwelling. (Appearance, Landscaping and Layout reserved).

No Objection to this application. It was noted that this application is outside the village envelope, and that BDC are still working on their planning policy.

Proposed by Cllr Gill, seconded by Cllr Pawsey, 6 in favour (Cllr Adams, Cllr Carter, Cllr Hough, Cllr Maragkakis)

3 against (Cllr Edwards, Cllr Strudwick and Cllr Waters), resolution passed

**Ref: 18/01629/FUL**

Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU

Construction of a new grain store/drying building and associated development

No Objection to this application.

Proposed by Cllr Pawsey, seconded by Cllr Adams, all in favour, resolution passed

**Ref: 18/00239/TPO**

1 Woodland Way Gosfield Essex CO9 1TH

Notice of intent to carry out works to trees protected by Tree Preservation Order 11/78 - Re pollard 1 metre back from old cut points from 2 large Lime pollards.

No Objection.

Proposed by Cllr Water, seconded by Cllr Edwards, all in favour, resolution passed.

**Ref: 18/00221/TPO**

Gosfield Nature Reserve Halstead Road Gosfield Essex

Notice of intent to carry out works to trees protected by Tree Preservation Order 23/82 - Works to trees 1-6 see plan and attached schedule, group edged in red on plan Coppice all Willow within the area edged red.

No comments to be sent, this is a Parish Council application

**18/148 Financial Matters.**

- 1) Approved accounts for payment.

Bank payment 46	MD Landscapes	£258.00	Grass cutting 21.8.18
Bank payment 47	Mr T Strudwick	£32.39	Machine Mart Pump Lever
Bank payment 48	Coker Exhibition Systems Ltd	£805.20	External display case (pd 22.8.18)
Bank payment 49	Fiona Martin	£219.24	Toilet cleaner
Bank payment 50	Joanne Beavis	£330.73	Clerks salary
Bank payment 51	Tony Snowdon	£125.20	Litter picker
Bank payment 52	Diane Jacob	£346.26	Clerks salary
Bank payment 53	Fiona Martin	£21.28	Cleaning materials
Bank payment 54		£474.00	GNR willow coppicing - deferred
Bank payment 55	Transporter Engineering Ltd	£165.00	White diesel fuel
Bank payment 56	A & J Lighting Solutions	£133.14	4 lights fixed
Bank payment 57	A & J Lighting Solutions	£86.34	No 57 Nuns Meadow
Bank payment 58	R Waters	£19.62	Materials to repair notice board
Bank payment 59	PKF Littlejohn	£360.00	External auditors
Bank payment 60	Wave	£221.15	Pavilion water
Bank payment 61	HMRC	£637.13	PAYE
Bank payment 62	Business Services at CAS Ltd	£2,667.65	Parish Council annual insurance
Direct debit	E-on	£261.72	Pavilion electricity
For information	Wave	-£39.93	Allotments
<b>Total payments</b>	£6902.33 + direct debit		

Bank Payment 54 to contractor to be deferred.

Payments to Wave, in future to be paid by Direct Debit

Proposed by Cllr Waters, seconded by Cllr Strudwick, all in favour, resolution passed.

To contact the contractor who carried out the work at the GNR and ask them to come back and tidy the area, before payment. This item to be on the next agenda.

Proposed by Cllr Gill, seconded by Cllr Maragkakis, all in favour, resolution passed.

- 2) No petty cash payments.

- 3) Council members agreed to payment and petty cash, approved list, to be included into the minutes and therefore to appear on the website.

Proposed by Cllr Waters, seconded by Cllr Strudwick, all in favour, resolution passed.

Accounts for 2017/2018 – to confirm a clean external audit and confirm that the notice of conclusion of the audit and the right to inspect the Annual Return, will be on the notice board for the required 14 days. All accounts can be viewed on our website.

**18/149 Bottle Bank.**

Alternative sites considered, however, landowner Michael Butler has kindly donated land at the Shopping Village, Petersfield Lane, and Gosfield Parish Council have accepted his offer.

Proposed by Cllr Carter seconded by Cllr Hough, Cllr Edwards, Cllr Gill, Cllr Maragkakis, Cllr Pawsey and Cllr Strudwick in favour, Cllr Waters against, resolution passed.

(Since this meeting it has now been confirmed that The Shopping Village is not now an available option. Therefore, this item to be on next agenda for a re-vote).

**18/150 Dog Litter Bin.**

Agreed to purchase of dog litter bin (Colour green) to be sited at entrance to Park Lane.

Proposed by Cllr Adams seconded by Cllr Gill, all in favour, resolution passed.

**18/151 Gosfield in Bloom.**

Gosfield in Bloom achieved a Silver Gilt award, thanks expressed to everyone involved with this project.

It was confirmed Gosfield have received a prize of £300.00 for the best kept village, this money granted to Gosfield in Bloom. Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour resolution passed.

Tree at the end of Greenfields, to be replaced with two standard rose bushes, Cllr Gill to inform Highways. To purchase new equipment – self watering baskets etc, to obtain grants for this, Quiz night to be held on 27<sup>th</sup> October.

Cllr Adams left the meeting at 8.30pm.

**18/152 Play Area.**

One quote considered for safety surfaces in play area, Clerk to obtain more quotes and this item to be on the next agenda.

**18/153 CIF Funding.**

No projects at present.

**18/154 Royal British Legion.**

The clerk was instructed to purchase 3 poppy wreaths.

Proposed by Cllr. Carter, seconded by Cllr Hough, all in favour, resolution passed.

**18/155 Parish Calendar 2019/2020.**

The Parish Calendar for 2019/2020, including a date for the Annual Parish Assembly 23<sup>rd</sup> May, calendar dates set, up until then end of May 2019.

Proposed by Cllr Waters, seconded Cllr Edwards, all in favour, resolution passed.

**18/156 Litter Person.**

Agreed to offer the litter person extra hours from April – September 2019 (to empty the bins twice a week, instead of once a week).

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

**18/157 Cluster Meetings.**

To consider and appoint two Parish Council representatives to attend Cluster meetings, twice per year (first to be held on 20<sup>th</sup> September at 7.30pm in the Maurice Rowson Hall). Invitation now extended to all members of Gosfield Parish Council – so no vote taken.

**18/158 Council Document - Policies and Procedures.**

Update from current Clerk - to consider to instruct the new Clerk to update Policies and Procedures.  
Deferred until next meeting.

**18/159 Notice Board (Near village shop)**

Agreed to the purchase of new polycarbonate 4-5mm thick approx. cost £42.00 to replace old.  
Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

**18/160 War Memorial**

To consider replacing the wooden war memorial with a stone one, to consider quotes. Article for feedback from residents will be placed in the village magazine. Further information required, item to be on next agenda.

**18/161 Insurance.**

To consider renewal, and discuss adding playground equipment.  
Cllr Strudwick, Cllr Adams and Cllr Carter voted not to include play equipment.  
Cllrs Waters, Cllr Edwards, Cllr Hough, Cllr Pawsey, Cllr Gill, Cllr Maragkakis in favour of renewal and adding play equipment. Resolution passed.

**18/162 Playing Field Fence.**

To consider re-fencing - part or whole, no posts required, 6 areas require to be repaired. To be on the next agenda.

**18/163 Training.**

To consider Cllr Thea Maragkakis attending Councillor Training Days 1 and 2, at the EALC on Saturday 17<sup>th</sup> November and Saturday 24<sup>th</sup> November at a cost of £90.00 per day. Agreed that Cllr Maragkakis could attend training, but dates are no longer available, to consider training after Christmas. To be on next agenda.

**18/164 To receive reports from outside bodies, training courses, village representatives, Parish Council Committees and Advisory Groups.**

None

**18/165 Correspondence received.**

None.

**18/166 New Items for next agenda.**

Tree survey on playing field.  
Hedge near allotments.  
Letters to residents in De Vere Close.  
To consider clearance of Ha Ha drain Parish Council owned area £240.00

**18/167 Date of Next Meeting.**

Parish Council Meeting Monday 15th October 2018 (7.15pm)

Meeting Closed at 9.15pm.