

GOSFIELD PARISH COUNCIL

www.e-voice.org.uk/gosfield

Due to the Coronavirus and Government advice
this virtual meeting was held by Microsoft Teams

MINUTES

Of Personnel Committee held on 23 April 2021

Present:

CLlr Bob Waters
CLlr Tricia Edwards
CLlr Mark Bloomfield
CLlr Diane Jacob

This meeting was audio recorded by CLlr Bloomfield.

21/053, Welcome and Apologies for Absence

The Chairman welcomed everyone to the meeting. There were no apologies for absence.

21/054, Declarations of Interest

There were no declarations of interest.

21/055, To exclude the press and public

Press and public excluded - CLlr Bloomfield stopped recording.

Proposed by CLlr. Edwards, seconded by CLlr Bloomfield, all in favour, resolutions passed.

21/056, Staff Appraisals

The Clerk had previously confirmed that she had carried out staff appraisals and there were no issues to raise. Clerk confirmed that a recent discussion had taken place with the Litter Picker and that an e-mail confirmation had been received of the conversation.

21/057, Clerk's Appraisal

Those present confirmed they were happy with the Clerk's performance. It was agreed that the Clerk continues to improve and show initiative and that further delegation of responsibility could be given to the Clerk.

21/058, Clerk's Contract of Employment

1. It was resolved that the Clerk's salary be calculated by reference to Salary Scale LC2 point 17 (currently LC2 point 16). Based on NALC 2020, this would be subject to any backdating required when NALC issue the new pay scales effective 1 April 2021.
2. Clerks expenses. It was agreed that the Clerk would make a monthly expense claim for expenditure incurred in carrying out her duties. The current round sum expense allowance would not be paid. Councillors would monitor the expense claims.
3. Pension. The Clerk had advised the Council that she had investigated the current pension arrangements and she believed it would not be beneficial for her to continue in the Workplace Pension Scheme. Hence she proposed to opt out of the scheme. Councillors agreed an addition of 10p per hour if the Clerk did not wish to be included within the Workplace Pension Scheme.

Signed
Chairman of the Parish Council

Date: 26 April 2021