

GOSFIELD PARISH COUNCIL

Minutes

Of Gosfield Parish Council Personnel Committee Meeting
held at 10.00am on 8th July 2025
in the Pavilion, Church Road, Gosfield

Present:

Cllr Tricia Edwards
Cllr Bob Waters
Cllr Jo Colyer
Diane Jacob (Parish Clerk)
Cleaner and Litter Picker attended and confirmed item 25/124

25/121 Welcome and Apologies for Absence.

The Chairman welcomed everyone to the meeting. There were no apologies for absence.

25/122 Declarations of Interest.

There were no declarations of interest.

25/123 To exclude the press and public.

Press and public excluded.
Proposed by Cllr. T. Edwards, seconded by Cllr Waters, all in favour, resolution passed.

25/124 Staff Appraisals.

The Clerk confirmed that she had carried out staff appraisals and there were no issues of concern to raise. Clerk confirmed that regular discussions also take place with the Litter Picker and Cleaner throughout the year so that any day-to-day issues can be dealt with immediately.

25/125 Clerk’s Appraisal.

Those present confirmed they were happy with the Clerk’s performance and no issues of concern were raised.

25/126 Clerk’s Contract of Employment.

It was confirmed that the new NALC pay scales for 2025/26 will be implemented, when notified by NALC.

25/127 Next meeting to be confirmed.

Meeting Closed at 11.10am

Signed

Date: 21st July 2025