

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 17th OCTOBER 2022
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

CLlr Tricia Edwards (Chairman)
CLlr Bob Waters (Vice-Chairman)
CLlr Jo Beavis
CLlr Jo Colyer (arrived at item 22/200)
CLlr Carol Hough
CLlr Sara Moutard
CLlr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)

Four members of the public.

22/195 Welcome and Apologies for Absence. The Chairman welcomed everyone, apologies for absence received and accepted from CLlr Bloomfield, CLlr Cowie, CLlr Siddall and CLlr Schwier (due to work commitments).

22/196 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from CLlr Edwards, and CLlr Waters relating to agenda item 22/202 item 8 the community shop and from CLlr Waters relating to agenda item 22/200 Ref: 22/22/02656/HH.

22/197 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public made an observation that different coloured paint markings are on the pavement at The Limes and Nuns Meadow.

22/198 County and District Councillors to address the members if present.

None present.

The Chairman asked all Cllrs to send her their worst pot hole list which will then be sent on to CLlr Siddall, as requested.

22/199 Minutes.

To confirm receipt of the draft minutes of the Parish Council Meeting held on 26th September 2022. They were approved as a true and accurate record and signed by the Chairman. Proposed by CLlr Hough, seconded by CLlr Pawsey, all in favour, resolution passed.

CLlr Colyer entered the meeting.

22/200 Planning Matters.

Item 1. Planning updates.

Item 2. New Planning Applications.

Ref: 22/002584/PLD

Description: Application for Certificate of Lawfulness for a proposed development - Stationing of mobile home ancillary to main dwelling.

Location: 52 Halstead Road Gosfield Essex CO9 1PG

For information only. There is no statutory consultation requirement associated with this type of application.

Page 1

Signed.....

Chairman of the Parish Council

Date: 21st November 2022

Cllr Waters left the meeting.

Ref: 22/02656/HH

Description: Retention of 3No. air-conditioning units to side elevation.

Location: 19 Meadway Gosfield Essex CO9 1TQ

Objection.

Due to the level of noise nuisance and in close proximity to neighbouring property, suggest that these units be relocated to the back wall of the property.

Proposed by Cllr Beavis, seconded by Cllr Edwards, Cllr Hough and Cllr Pawsey in favour, Cllr Colyer and Cllr Moutard abstained, resolution passed.

Cllr Waters returned to the meeting.

Ref: 22/02452/HH

Description: Single storey rear extension, first floor side extension, 3 no front dormers and rear roof dormer

Location: 3 Highlands Gosfield Essex CO9 1PH

No objection.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

22/201 Financial Matters.

Item 1. The Parish Council decided to reinvest the matured fixed rate bond in Cambridge and Counties for a year at 3.3%

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

Item 2. Approved accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 17 October 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Handyking	27.09.22	120.00		120.00		Ha Ha ditch clearance, swing seat reapiir, emptying bins, lvy removal from footpath sign
Paul Clark Printing	01.10.22	429.00		429.00		Grapevine printing
Mrs D. Jacob	30.09.22	60.55		60.55		Clerks expenses
The Royal British Legion	30.09.22	60.00		60.00		Poppy Wreaths
MD Landscapes	01.10.22	573.60	95.60	478.00		Grass cutting for September
Richard Edwards	21.09.22	104.40	17.4	87.00		Payroll processing July-Sept
Braintree Association of Local Councils	03.09.22	40.00		40.00		BALC Subscription
Westover Woodlands	12.10.22	520.00		520.00		Bin emptying, GNR Works
Gosfield Community Shop		1801.00			1801.00	Gosfield Golf Day
npower	5.10.22	626.50	29.83	596.67		Street Light Electricity July-Sept
Tesco	3.10.22	9.81	1.64	8.17		Cleaning materials
Total		4344.86	144.47	2399.39	1801.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 27.9.22 to 17.10.22						
e-on	3.10.22	488.87	3.33	16.67	468.87	Pavilion electricity
Payroll costs	17.10.22	206.22		206.22		HMRC
		695.09	3.33	222.89	468.87	
Previously Approved payments paid during the month						
		0.00	0.00	0.00	0.00	
Total Payments		5039.95	147.80	2622.28	2269.87	

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour, resolution passed.

The Clerk asked all Councillors if they had any new budget headings and figures to let her have them by Friday 25th Novmber, as a working group budget meeting will take place on 30th November at 7.15pm

22/202 Matters Arising from previous minutes.

Item 1. Previous Minute No. 21/118 Playing Field Management Committee – ongoing.

Item 2. Previous Minute No.21/192 Footpath Map – update by Cllr Waters awaiting photos etc, will then take to the print room at BDC for a draft version of a new map, to be on the next agenda.

Item 3. Special Constables – Due to constantly advertising, but still lack of interest the Parish Council agreed to remove this item from future agendas.

Proposed by Cllr Hough, seconded by Cllr Edwards, all in favour, resolution passed.

Item 4. (Previous minute no. 21/133) Highways Priority list of highway improvements for Gosfield, Cllr Beavis to discuss with and pass the list onto Cllr Siddall.

Item 5. Previous Minute No. 21/111 Gosfield Nature Reserve Risk Assessment, Cllr Moutard presented the Risk Assessment and key holders for the GNR were discussed. Cllr Moutard to approach the Kings Head to see if they would agree to also being key holders for emergency access. It was also noted that the tree survey policy requires updating, Cllr Moutard to obtain quotes for an Annual Tree survey (to be on the next agenda) the Gosfield Nature Reserve Risk Assessment was agreed and adopted.

Proposed by Cllr Pawsey, seconded by Cllr Beavis, all in favour, resolution passed.

Item 6. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, Gosfield Parish Council have instructed solicitors to act awaiting update from solicitors.

Item 7. Previous Minute number 22/133 GNR Fishing Signs – Cllr Moutard presented the wording, layout for the signs two A3 and one A4 was agreed. Cllr Moutard to approach the Kings Head to see if they would agree to be mentioned on the signs as a contact for emergency access.

Proposed by Cllr Pawsey, seconded by Cllr Beavis, all in favour, resolution passed.

Item 8. Community Shop – Building works to commence on Monday 24th October, the Lease between the Parish Council and Community Shop was agreed, Chairman and Vice-Chairman to sign.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

A draft letter to residents in Church Road was discussed informing them of the building works and possible disruption in the area.

Proposed by Cllr Moutard, seconded by Cllr Edwards, all in favour, resolution passed.

Item 9. Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – A letter has been delivered to all residents along The Street and Hedingham Road asking them to cut back hedges an inspection to be carried out and anyone not complying to be added to a list, the list then to be passed onto ECC Highways for them to follow up.

22/203 Neighbourhood Plan.

Cllr Moutard reported that there is still a lot of work to do and volunteers urgently required to help with this project which may require specialised consultants to put it all together.

Grants and funding for this project are only available to be applied for up to March 2023, so need to apply now if more money is required to continue with this project.

The funding money received for the last financial year and the annual return have not been sent filed. Next Neighbourhood Plan meeting schedule for 1st November Cllr Moutard to invite Jan Stobart from the RCCE to attend to try and move the project forward.

22/204 Allotments.

Invoices have been sent to all tenants. Allotment plot 6 is the only plot – unable to rent out until cleared. A member of the public agreed to inspect plot 6 and clear it if not too much work involved free of charge. Item to be on the next agenda for an update.

22/205 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Village Hall – Ceiling work and heating now all completed. Investigating the possibly of grants for the solar panels.

Cllr Moutard gave an update on the Wethersfield Airbase Scrutiny Committee all documentation is now in place ready to respond to any planning application however no application has been submitted yet.

Cllr Pawsey gave an update on The Playing Field Management committee she had attended a meeting but the constitution was not discussed, they now have two ladies football teams they are having problems with the

Page 3

Signed.....

Chairman of the Parish Council

Date: 21st November 2022

shower heads. The fete committee and old cricket team have donated them money the next meeting is scheduled for 14th November.

Cllr Pawsey referred to an article in the Contact magazine from BDC referring the process for S106 funding. The Fete committee have requested permission for use of the Playing Field on the 1st July 2023 for the fete. Permission was granted, proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed. The Parish Council referred to an e-mail dated 17 October from SPD Studio Planning & Design regarding the existing street lights in the area of the new Limes development, as they require permission from the Parish Council to update the street lights to a modern specification if required as part of the proposed highway works for the scheme, Essex County Council require changes to the existing street lighting in order to improve visibility and safety in the vicinity of the new site access.

The Parish Council agreed to give them permission to upgrade the street lights if required.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

22/206 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

New items of request to be sent to the Clerk.

Annual Tree Survey quotes - update by Cllr Moutard.

Old village sign quotes - update by Cllr Waters.

22/207 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

'That the public be excluded from the meeting during consideration of Agenda Item 22/208 and 22/209 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n

Resolution to exclude members of the press and public.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

22/208 Village Pump.

Previous minute number 22/050 Village Pump to discuss and consider the licence provided by Eastlight.

E-mail sent from our Insurers to Eastlight regarding liability was sent however Eastlight will not be re-wording the licence it was agreed therefore not to sign the licence as advised by our Insurers as it is two open ended.

Clerk to contact Eastlight to see if the pump could have a new wooden surround which has rotted away and to be made safe. Grants are available and the Parish Council have a quote for £200.00 await information from Eastlight to see if repairs can go ahead - Item to be on the next agenda.

22/209 GNR Tree works.

To consider and discuss quotes for tree works in the GNR, Westover Woodlands have issued tree works specifications and map of the area and obtained three quotes, it was agreed to go with the cheapest at £1,680.00 Westover Woodlands to arrange commissioning of the works.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/210 Date of Next Meeting.

Next Parish Council Meeting 21st November 2022 (7.15pm).

Meeting Closed at 8.39pm