

MINUTES OF GOSFIELD PARISH COUNCIL VIRTUAL MEETING
HELD ON

MONDAY 19th October 2020

(Due to the Coronavirus and Government advice
this virtual meeting was held by Microsoft Teams)

Item 20/180 on the agenda - The Press and Public were invited to e-mail, contact/send comments to the
Parish Clerk

Present:

Cllr Bob Waters (Chairman)

Cllr Tricia Edwards (Vice-Chairman)

Cllr Jo Beavis

Cllr Mark Bloomfield

Cllr Joanne Colyer

Cllr Sam Cowie

Cllr Sara Moutard

Mrs Diane Jacob (Parish Clerk)

Cllr Peter Schwier

No members of the public

20/178 Welcome and Apologies for Absence. Chairman welcomed everyone to this virtual meeting. Apologies received from Cllr Hough and Cllr Pawsey due to technical issues (not able to attend virtual meetings).

20/179 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. Received from Cllr Colyer regarding item 20/185 item 7 and Cllr Waters and Cllr Moutard regarding item 20/183 ref 20/00653/REM.

20/180 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

None present.

20/181 County and District Councillors to address the members if present.

County Councillor, Cllr Beavis reported as follows: - ECC met last Tuesday for a comprehensive meeting and took a decision to approach Government for Essex to be put into tier 2. Cllr Finch thought tighter restrictions are required and for Essex to be proactive. The reorganisation of Local Government on hold at the moment, elections will continue next year. Highway defects are still being reported and work continues.

Report by Cllr Schwier as follows: Environmental Health team working closely with BDC – people need to work together to help protect the vulnerable. BDC are still seeing the public by appointments only. The planning application for the shop is still ongoing and Cllr Schwier has requested a full explanation as to why it is taking so long. Missed bin collections in July only 2.9 per hundred thousand. Discussion took place between the Chairman and Cllr Schwier regarding White Ash Green, Greenstead Green and Halstead Rural possibly a merger into Gosfield to help working on the Neighbourhood plan.

20/182 Minutes.

The minutes of the virtual Parish Council meeting held on 21st September 2020 confirmed and approved. Proposed by Cllr Beavis, seconded by Cllr Edwards, all in favour, resolution passed.

20/183 Planning Matters.

Item 1. Planning updates. Shardlowes Farm application for a new mast has been granted.

Item 2. Planning applications and TPO.

Ref: 20/01516/HH

Description: Loft extension, fenestration alterations and internal alterations

Location: 23 Greenfields Gosfield Essex CO9 1TR

Objection

Over development for the area and not within keeping of the street scene.

Proposed by Cllr Edwards, seconded by Cllr Colyer, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 16th November 2020

Ref:20/01517/FUL

Description: Erection of 1 No. detached dwelling and creation of new vehicular access

Location: 23 Greenfields Gosfield Essex CO9 1TR

Objection

Over development for the area and not within keeping of the street scene.

Proposed by Cllr Edwards, seconded by Cllr Colyer, all in favour, resolution passed.

Ref:20/01504/HH & 20/01505/LBC

Description: Erection of a two-storey garage with study and WC in roof space.

Location: Rookery Cottage The Street Gosfield Essex CO9 1TJ

No Objection

Proposed by Cllr Waters, seconded by Cllr Beavis, all in favour, resolution passed.

Ref: 20/00653/REM

Description: Application for approval of reserved matters (layout, appearance, scale and landscaping) of outline planning consent 17/01066/OUT for the erection of 35 dwellings.

Location: Land to The West Of Hedingham Road Gosfield Essex

No Objection

Subject to the following conditions: -

All construction traffic must enter through the Airfield from Hedingham Road and Not through Meadway.

Regular sweeping, washing and cleaning of the main entrance/exit into the site.

We note that under the S106 Agreement signed between Baylight Properties, the owners of the land, and Braintree District Council on 14th May 2018 that a Community Land Management Company is to be set up with a Land Maintenance sum of £136,400 index linked.

It furthermore states that at some point Braintree District Council will hand the land to its nominee which in this case is Gosfield Parish Council.

The Parish Council would like to know at what point it will be consulted on the preparation of the Management Plan and when it is the intention of BDC to hand over the land to the Parish Council. So far, no consultation has taken place and the Council on behalf of the village would very much like to be involved in the preparation of the Plan.

Proposed by Cllr Edwards, seconded by Cllr Beavis, all in favour, resolution passed.

Ref: 20/01578/LBC

Description: Remove existing economy 7 heating/radiators and remove existing hot water tank cylinder system. Install combi boiler with new flue.

Location: Byford Cottage Church Road Gosfield Essex CO9 1TL

No Objection

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

20/184 Financial Matters.

Item 1. Approve accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 19 October 2020						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Tesco	01/09/2020	22.62	3.77	18.85		Cleaning materials
Amazon	05/09/2020	23.98		23.98		Disposable gloves for cleaner
Royal British Legion	25/09/2020	55.50		55.50		3 poppy wreaths
Wave	28/09/2020	213.19		213.19		Pavilion water
Wave	28/09/2020	71.99		71.99		Allotment water
Richard Edwards Group	29/09/2020	138.77	23.12	115.65		Payroll charges July-September/workplace pension charges
Paul Clark Printing	03/10/2020	319.00		319.00		Gosfield Grapevine printing
Post Office	15/07/2020	23.40		23.40		Postage for Gosfield Grapevine
Post Office	30/09/2020	23.40		23.40		Postage for Gosfield Grapevine
e-on	03/10/2020	213.22	2.94	14.70	195.58	Electricity - pavilion
HandyKing	04/10/2020	55.00		55.00		Works to pavilion toilets/clearing of storm ditch
MD Landscapes Ltd	02/10/2020	573.60	95.60	478.00		Grass cutting x 2 cuts, play area & skate park x 2 cuts
HandyKing	13/10/2020	40.00			40.00	Clearing pavilion gutters
e-on	01/10/2020	501.53	23.88	477.65		Streetlight electricity
Total		2275.20	149.31	1890.31	235.58	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 21.9.20 to 19.10.20						
CAS		1927.35		1927.35		Insurance renewal
Payroll costs		1505.17		1505.17		
		3432.52		3432.52		
Previously Approved payments paid during the month						
		0.00	0.00	0.00	0.00	
Total Payments		5707.72	149.31	5322.83	235.58	

The water invoices are considerably high due to Gosfield in Bloom, a dry summer etc agreed to pay in this instance but consideration when setting the next budget.

The invoice from Handy King regarding the guttering to be claimed from the Playing Field Management Committee. The main insurance has now been combined with the GNR at a reduced cost.

Proposed by Cllr Edwards seconded by Cllr Bloomfield, all in favour, resolution passed.

20/185 Matters Arising from previous minutes.

- Item 1.** Highways Issues Cllr Beavis reported this remains the same, she will report the over grown pavement along Hedingham Road to Silverlink cottage and the drains near the bridge need clearing.
- Item 2.** Bus Shelter request, little or no hardstanding, request has been validated ready to go to the Local Highways Panel.
- Item 3.** Previous minute no. 20/135 – Salt bin at the end of the Limes – ongoing.
- Item 4.** Special Constables – Chairman and Vice-Chairman to hold a meeting with a possible recruit.
- Item 5.** Plans for extension onto the Pavilion into BDC Planning – The Parish Council should receive a decision on this application as soon as enforcement notice needs to be served on the Community Shop before this can be considered.
- Item 6.** Fund Raising – Cllr Bloomfield updated that fundraising has been put on hold due to Covid 19.
- Item 7.** The Gosfield Community Shop – continues to be progressing very well more volunteers are required.
- Item 8.** Local Plan – no news at present, section 1 needs to be approved before section 2 Planning Inspector will be making that decision
- Item 9.** E-mail Address – Cllr Beavis still to install and use dedicated e-mail address.
- Item 10.** Play area and playing field fencing – approximate quote of £3,500.00 this item to be on the next agenda for further discussion.

20/186 Car Park.

Various options were considered, more information required regarding costs Cllr Bloomfield said that a temporary cost-effective short-term solution was required – item deferred until next meeting.

20/187 Neighbourhood Plan Committee.

Minutes from the meetings have been circulated, White Ash Green, Greenstead Green and Halstead Rural possibly a merger into Gosfield to help working on the Neighbourhood plan a decision would need to be made by BDC within 5 months if they are to be included in the Gosfield Neighbourhood plan. A register of 150 has been created of local businesses ranging from one person upwards.

20/188 Council Documents.

Item 1. To consider to adopt a Social Media Policy.

Social Media policy adopted proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour resolution passed.

Item 3. To consider to adopt the Covid 19 Risk Assessment.

Covid 19 Risk Assessment adopted proposed by Cllr Edwards, seconded by Cllr Waters, all in favour resolution passed.

Item 3. To consider to adopt a General Data Protection Policy. More information required item deferred until next meeting.

20/189 Data Protection.

The Parish Council to consider subscribing to the Information Commissioner Officer at an annual cost of £40.00 which covers data protection. Item deferred until next meeting.

20/190 Quality Council.

It was agreed that Gosfield Parish Council would like to work towards becoming a Quality Council at a cost of £50 registration fee to NALC and £100 to the EALC. More information required item deferred until next meeting

Cllr Moutard left the meeting at this point due to technical issues.

20/191 Trees.

Item 1. Proposed to cut hanging branches in Hall Drive.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour resolution passed.

Item 2. Trees in the playing field to have the lower branches cut.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour resolution passed.

Trees near the Spinney over hanging branches to be cut back proposed by Cllr Waters, seconded by Cllr Edwards, Cllr Cowie, Cllr Colyer and Cllr Beavis in favour, Cllr Bloomfield against, resolution passed.

Item 3. Cllr Beavis agreed to request ECC to inspect trees in the Spinney which are overhanging The Street and touching electricity cables.

20/192 Playing Field Management Committee.

No meetings have taken place so no report available.

20/193 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. No reports given.

20/194 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Speed Watch – To consider to purchase another speed camera.

To consider to change the date of the December meeting.

20/195 Date of Next Meeting.

Virtual Parish Council Meeting Monday 16th November 2020 (7.15pm) via Microsoft Teams.

Meeting Closed at 8.52pm