

**MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 15<sup>th</sup> OCTOBER 2018 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM**

**Present:**

- Cllr Mandy Adams
- Cllr Tricia Edwards
- Cllr Carol Hough
- Cllr Thea Maragkakis
- Cllr Maggie Pawsey
- Cllr Tony Strudwick
- Cllr Bob Waters – Chairman

Together with 11 members of the public.

**18/168 Welcome and Apologies for absence** – The Chairman welcomed everyone, apologies received and accepted from Cllr Carter (due to illness) and Cllr Gill (due to illness).

**18/169 Declarations of interest** - None.

**18/170 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

The pavement near the old shop along Church Road has broken up and requires reporting (this has been already reported to highways ref 2590636 Reply from Highways that this is on their list, but not urgent).

Parked traffic in Church Road an issue particularly on Sundays and when events are taking place, it was suggested that it should be 20mph down Church Road.

A member of the public raised concerns that the trees near The Limes, are getting large, and require crowning 1 maple and 1 ash clerk to report this to Greenfields.

A member of the public commented on Item 18/180 The War memorial has been in the village since 1920 and needs repair. The Royal British Legion and the War Graves Commission are interested and will be in touch, a local resident has made a commemorative poppy for this year – a letter of thanks to be sent.

Gosfield Nature Reserve working party set to meet end of October the 1st December and 26<sup>th</sup> January to continue to manage brambles, install steps etc.

Surface water Item 18/187 on the agenda permission was being sought from the Parish Council as the builder was unable to put in a soakaway due to the ground, it was confirmed that it would be rain water from the roof only entering the nature reserve pond, and a silt trap would be installed.

**18/171 County and District Councillors to address the members.**

County Cllr Joanne Beavis was not in attendance but sent a report as follows: -

ECC have managed to resolve the issue of the SID. A new bus shelter to be installed in Halstead Road. The pot holes and drain cover in The Street have been marked up and the drain cover with the bollard on it has been marked as urgent and has been inspected. The drains in Church Road up to Park Hall Road have been requested to be cleared. A Priority scheme at the bridge at the lake as you enter Park Hall Road has been put forward for validation to look at priority signage.

**18/172 Minutes**

Minutes of Parish Council Meeting held on 17<sup>th</sup> September 2018, approved and signed by Chairman.

Proposed by Cllr Pawsey, seconded by Cllr Maragkakis, all in favour, resolution passed.

**18/173 Matters Arising from Minutes dated 17th September 2018.**

- Item 1.** Car Park – Cllr Waters to update (Previous Item Number 18/86b) On hold until December meeting.
- Item 2.** Trophy Cabinet – Cllr Strudwick -update (Previous item number 18/114) To be on next agenda.
- Item 3.** Tree work in GNR – to consider quotes (Previous Item Number 18/113) To be on next agenda.
- Item 5.** SID – update - (Previous item Number 18/125) The SID is back, solar panel is damaged, but needs to be sent to the Traffic Technology who would like to inspect it at a cost of £75.00 Insurance will pay the cost not sure what other costs it may incur depending on inspection. The post has been approved and will be replaced by ECC, no date as yet when this will occur.
- Item 6.** Mobile SID - update - (Previous item Number 18/125) This should read Mobile Camera – Could this be considered by speed watch, as it would need to be monitored.
- Item 7.** Post Box – update – (Previous item number 18/128) Received and awaiting installation, still awaiting registered address from Royal Mail.
- Item 8.** Sparrows – update (Previous item number 18/131) reported ref 2588957 Reply from Highways that this is on their list, but not urgent.
- Item 9.** WW1 Commemoration brochure -update – (Previous item number 18/123) In the printing stage.
- Item 10.** Dog Litter Bin - update (Previous item number 18/150) Received and awaiting installation.
- Item 11.** Notice Board (near village shop)(Previous item number 18/159) Maintenance work to be completed.
- Item 12.** Playing field Fence – Update (Previous item number 18/162) To be on the next agenda.
- Item 13.** Blocked drains in Church Road (Previous item number 18/142) Reply from Highways that this is on their list, but not urgent.
- Item 14.** Ha-Ha Drain (previous item 18/166) Currently still being cleared regularly.
- Item 15.** Policies and Procedures (Previous item number 18/158) Ongoing and to be on next agenda.
- Item 16.** Training – update (Previous item number 18/163) Confirmed training for Cllr Maragkakis has been booked. EALC are offering a free Highways briefing Chairman to attend.

**18/174 Planning Matters.**

**Item 1. Planning updates.**

**Item 2. Planning applications.**

**Ref: 18/01708/FUL** Russells Corner Russells Road Gosfield Essex CO9 1SS

Conversion of existing detached garage/store (previously stable) into self-contained annexe

No Objection – On the condition that the new annexe remain within the curtilage of the house in perpetuity.

Proposed by Cllr. Strudwick, seconded by Cllr Pawsey, all in favour, resolution passed.

**Ref: 18/01776/FUL** Mallards Braintree Road Gosfield Essex CO9 1RT Two storey rear extension incorporating 2 balconies, first floor side extension and ground floor front canopy. Detached garage building and revisions to access.

No Objection.

Proposed by Cllr. Adams, seconded by Cllr. Edwards, Cllr Hough, Cllr Maragkakis, Cllr Pawsey and Cllr Waters in favour, resolution passed. Cllr Strudwick against as he did not like the garage.

**18/175 Financial Matters.**

1) Approved accounts for payment.

Bank payment 54	Mortimer Contracts Ltd	£474.00	GNR willow coppicing
Bank payment 63	Wave	£64.32	Allotment water
Bank payment 64	The Safe Shop Ltd	£59.95	Post Box - paid by debit card
Bank payment 65	Fiona Martin	£219.24	Toilet cleaner
Bank payment 66	Diane Jacob	£499.49	Clerks salary
Bank payment 67	Tony Snowdon	£125.40	Litter picker
Bank payment 68	Fiona Martin	£25.60	Cleaning materials
Bank payment 69	Glasdon	£152.02	Dog bin - paid by debit card
Bank payment 70	ROSPA	£134.40	Annual inspection - paid by BACS
Bank payment 71	EALC	£90.00	Councillor training day -T Maragkakis
Bank payment 72	EALC	£90.00	Councillor training day 2 -T Maragkakis
Cheque 14405	Royal British Legion	£72.00	3 poppy wreaths
Bank payment 73	Gosfield in Bloom	£300.00	Donation from Parish Council
Bank payment 74	Westover Woodlands	£375.00	As per invoice
Bank payment 75	Paul Clark Printing Ltd	£339.00	October A5 booklets
Bank payment 76	Tony Strudwick	£20.88	Postage
Bank payment 77	MD Landscapes Ltd	£528.00	Grass cutting
Bank payment 78	Richard Edwards Group	£144.30	Payroll services
Bank payment 79	Eon	£739.19	Streetlights
Direct debit	E-on	£196.50	Pavilion electricity
<b>Total payments = £4452.79 + direct debit</b>			

Proposed by Cllr Adams, seconded by Cllr Pawsey, all in favour, resolution passed.

2) No petty cash payments approved.

3) Update on SID Funding. Still no details in connection with this item, it would be wrong to pursue this as the Parish Council personnel have changed and so have the personnel at Gosfield hall, and no details regarding the funding are available. Parish Council to learn from this for the future.

Proposed Cllr Strudwick, seconded by Cllr Adams, Cllr Waters, Cllr Maragkakis, Cllr Pawsey, Cllr Hough in favour, Cllr Edwards abstained, resolution passed.

**18/176 Gosfield Nature Reserve.**

To confirm that the work in the Gosfield Nature reserve has been rectified by the contractor, issues now resolved, so payment can now be made.

**18/177 Special Motion.**

VOTE TO SUSPEND STANDING ORDER 9(b). To revisit item 18/149 regarding relocation of Bottle Bank, landowner no longer wants this to be placed at the Shopping Village. Council members to reconsider alternative sites, and so re-vote required.

Proposed by Cllr Waters, seconded by Cllr Adams, all in favour, resolution passed.

**18/178 Bottle Bank.**

Alternative sites considered but none seemed to be viable options, as they would need to be carefully monitored. So, it was agreed Not to have a bottle Bank in Gosfield. Cllr Waters to contact BDC for it to be removed from the Kings Head.

Proposed by Cllr Pawsey, seconded by Cllr. Adams, Cllr Waters, Cllr Edwards, Cllr Hough and Cllr Maragakis in favour. Cllr Strudwick against – resolution passed

To reinstate Standing Orders.

**18/179 Play Area.**

**Item 1.** Quotes for safety surfaces in play area, considered, it was agreed to award the contract to Playquip for £4,029.00 plus VAT money to come from general reserves, (this also includes for the tightening of the zip wire). Clerk to write to the Gosfield Lake Golf Club to ask for a donation towards the cost.

Proposed by Cllr. Pawsey, seconded by Cllr. Hough, all in favour, resolution passed.

**Item 2.** Quotes for new equipment considered, but no funds in the budget at present, so this item deferred.

**18/180 War Memorial.**

To set up a village working group to investigate further costs and funding. As the Parish Council will not be bearing the cost of this item.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

**18/181 Map Case.**

The new map case to be situated between the beacon and pavilion on the playing field, and to remove the existing.

Proposed by Cllr Adams, seconded by Cllr Waters, all in favour, resolution passed.

**18/182 Bench.**

It was agreed to accept the kind offer of a donation of a bench, in memory of Mr Cubitt, and for it to be installed and situated at the South bank at the east pond in the Gosfield Nature Reserve.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

**18/183 Village Sign.**

Approval required from BDC at a cost of £231.00, to ask the Twinning Association if they would consider a contribution towards the cost.

Proposed by Cllr Edwards, seconded by Cllr Adams, Cllrs Strudwick, Cllr Maragakis, Cllr Hough, Cllr Pawsey in favour, Cllr Waters abstained, resolution passed.

**18/184 Tree Survey.**

Tree survey for the Playing Field to be carried out, to be on the next agenda.

**18/185 Hedge near Allotments.**

Cllr Adams to ask allotment holders if they would hold working party to cut the hedge, if not, then to go out to tender, and the cost to be added to the rent.

Proposed by Cllr Adams, seconded by Cllr Pawsey, all in favour, resolution passed.

**18/186 Letters to residents in De Vere Close.**

~~It was considered sending out letters to residents in De Vere Close, also to Greenfields and Edmund Green, reminding them of the boundaries regarding access into the Gosfield Nature Reserve.~~

Cllr Waters to draft a letter and circulate before sending out.

Proposed Cllr Edwards, seconded by Cllr Adams, all in favour, resolution passed.

Monday 19<sup>th</sup> November - **item 18/186** amended to the following:

It was considered sending out letter to residents in De Vere Close, also to Greenfields and Edmund Green, reminding them of the access to the Gosfield Nature Reserve and works to vegetation.

**18/187 Surface Water Issue.**

More information required, to satisfy the concerns of the Parish Council, this item to be on the next agenda.

**18/188 Parish Council e-mail address.**

It was agreed to purchase a new domain name e-mail address for the Parish Council

Proposed by Cllr Edwards, seconded by Cllr Adams, all in favour, resolution passed.

To look into Councillors having a separate Parish Council e-mail address.

**18/189** To receive reports from outside bodies, training courses, village representatives, Parish Council Working Groups and Advisory Groups. None received.

**18/190 Correspondence received.** None received.

**18/191 Items for next agenda.**

Special Constables.

Clearing tree stump near tractor shed.

**18/192 Date of Next Meeting.**

Parish Council Meeting Monday 19<sup>th</sup> November 2018 (7.15pm)

Meeting Closed at 9.05pm.