

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 20th NOVEMBER 2023
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters (Vice-Chairman)
Cllr Jo Colyer
Cllr Richard Edwards also (RFO)
Cllr Tony Farrelly
Cllr Maggie Pawsey
Cllr Tony Strudwick
Cllr John Willis
Mrs Diane Jacob (Parish Clerk)
County Cllr Chris Siddall
District Cllr Peter Schwier
Two members of the public.

23/236 Welcome and Apologies for Absence. The Chairman welcomed everyone, apologies for absence received and accepted from Cllr Carol Hough (due to illness).

23/237 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) received and accepted from Cllr Strudwick relating to agenda item 23/243 item 3, as he is a Gosfield Parish Council representative on this Committee.

23/238 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public spoke regarding S106 funding relating to The Lindens and wanted to know if it has been released. Chairman replied that this will not be released by BDC until properties are sold and occupied. Carbon Trust Funding to promote zero carbon, training pack two online courses to be held by Essex County Council. (Clerk to contact ECC for more information).

23/239 County and District Councillors to address the members if present.

Cllr Siddall gave an update on the community imitative grant money which is available to apply for fencing along Church Road to the right-hand side of the main gate £600.00. ECC are currently working on a project called Row with the Flow which helps disadvantaged backgrounds with education. Recycling booking system appears to be working well. Pot hole scheme is still ongoing recommendations to be made to Cllr Siddall. He acknowledged the complaint by the Parish Council regarding the road works along Church Road during Remembrance Sunday, and apologised on behalf of ECC.

Cllr Schwier reported that BDC have won over 40 awards gold and silver for the parks and green spaces in the district. Great Yeldham men in sheds application has been supported. Community transport is continuing to run on a voluntary basis. He has a community grant which can be applied for to be put towards the car park. The Police, Fire and Crime Commissioner is committed to engaging with the public of Essex around policing, crime, fire, and rescue services. These meetings provide members of the public with the chance to ask questions about what is happening in their area.

Questions can be sent in advance to PFCC@essex.police.uk or posted at the event on the night.

The next meeting is:

Braintree Public Meeting
Wednesday 22nd November 2023, 7-8pm
Braintree Town Hall, Fairfield Road, Braintree, Essex, CM73YG

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Signed.....
Chairman of the Parish Council

Date: 18th December 2023

23/240 Cllr Community Grant Scheme.

Confirmed that £600.00 be applied for to be put towards the fencing along Church Road from Cllr Siddall.

Confirmed a grant be applied for to be put towards the car park from Cllr Schwier.

Proposed by Cllr T. Edwards seconded by Cllr Pawsey, all in favour, resolution passed.

23/241 Minutes.

Item 1. To confirm receipt of the draft minutes for Parish Council meeting held on 16th October 2023.

Proposed by Cllr Willis, seconded by Cllr Farrelly, all in favour resolution passed.

Item 2. To resolve that the minutes for Parish Council meeting held on 16th October 2023 be signed as a true and accurate record.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour resolution passed.

23/242 Planning Matters.

Item 1. Planning updates.

Item 2. New Planning Applications.

Ref: 23/02490/HH

Description: Proposed front porch, first floor side extension, two storey rear extension incorporating Juliet balcony to first floor.

Location: Beechley Farm Parkhall Road Gosfield Essex CO9 1SQ

No objection.

Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour, resolution passed.

Ref: 23/02520/TPO

Description: Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 11/78 - G1; Species: 2 Lime T1 & T2 - Lime -

To pollard back to the previous cuts. This is a reduction of 4-5 m of growth

Location: 1 Woodland Way Gosfield Essex CO9 1TH

No objection.

Proposed by Cllr T. Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Ref: 23/02256/TPOCON

Description: Notice of intent to carry out works to trees in a Conservation Area -

Sycamore (closest to driveway) - Fell

Willow – Fell

Location: 3 The Limes Gosfield Essex CO9 1UA

Parish Council have no objection to the willow tree being felled but the other tree to remain because of the following reasons: Removal would adversely affect the street scene. We believe the sycamore tree is not diseased. Conifer roots should not affect the house as we believe there is no clay in the vicinity. No report by appropriate expert to support "other structural damage" We would request TPOs be put on the remaining trees.

In a conservation area and would change the street scene, therefore all the other 3 trees on the previous application to remain, comments as previous.

Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

Ref: 23/02742/TPOCON

Description: Notice of intent to carry out works to trees in a Conservation Area: T1 Yew (Common) - Remove C1 Photinia - Remove

Location: 15 Greenways Gosfield Essex CO9 1TW

No supporting information, no soil data and no monitoring data, further justification required.

Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

23/243 Financial Matters.

Item 1. Approved accounts for payment, please refer to separate pages as below. Except for the Playquip Ltd invoice should not be paid until rectification to the zip wire. It was noted the new NALC pay scales and backdated pay had been implemented.

Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour, resolution passed.

Item 2. To accept a donation of £100.00 on the basis it is used for replacement fencing of the playing field. Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

Item 3. To consider making a financial contribution to the WASC (Wethersfield Airbase Scrutiny Committee). As professional bodies reports are ongoing funding is requires from Parish Councils. Gosfield Parish Council agreed to donate £250.00 now and for £250.00 to be put in the budget for the next financial year 2024/2025.

Proposed by Cllr T. Edwards, seconded by Cllr Colyer, all in favour, resolution passed.

Item 4. Budgets 2024/2025 information required by the RFO, before the 1st December so that figures can be discussed, items such as training -Carbon Trust £40.00 each session plus VAT. Footpaths Public Rights of Way cutting 4 in Gosfield currently being cut once a year by ECC (further information required).

23/244 Matters Arising from previous minutes.

Item 1. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, still in progress.

Item 2. Previous minute No. 23/126 Essex County Council Highways – Proposal for Improved Road Safety in Gosfield – Cllr Willis reported work still in progress item to be on the next agenda.

Item 3. Previous minute no. 22/208 Village Pump – update, that the plaque has been fitted and that it now requires treatment with boiled linseed oil.

23/245 Neighbourhood Plan.

Neighbourhood Plan Committee meeting had taken place, to note the resignation of Mark Bloomfield, all correspondence/communication to go to Cllr John Willis (Chairman). It was confirmed that the grant application has been submitted, awaiting quotes for writing the plan.

23/246 BDC Potential Open Space Improvements plan.

To notify BDC of any new items we wish to be included within the 2024 version.

Existing items to remain and to add – additional car park to the items.

Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

23/247 Cllr Community Grant Scheme.

To discuss items to be applied for. See item 23/240.

23/248 Playing Field Management Committee.

Previous Minute No. 21/118 To consider and approve the revised agreement. Item deferred to be on the next agenda.

23/249 Storage of Parish Council Documents.

It was discussed and agreed that any appropriate long term storage documents could be sent to the Essex Records Office.

Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour resolution passed.

Cllr Colyer left the meeting.

23/250 Public Rights of Way Footpaths.

To discuss the cutting of Public Rights of Way footpaths, currently cut by Essex County Council once a year. Further information required – item to be on the next agenda.

23/251 Fencing boundary around the Playing field.

Previous minute no. 23/272 Along the Top (Hall Drive) and left-hand side from the top (Hall Drive) down to the Play area. Specification to be sent out to obtain quotes item to be on the next agenda.

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Signed.....
Chairman of the Parish Council

Date: 18th December 2023

23/252 Car Park.

Item 1. Permeability holes - to approve the cost of two permeability holes in the car park at a cost of £120. Proposed by Cllr Willis, seconded by Cllr T. Edwards, all in favour resolution passed.

Item 2. To discuss and consider quotes for the drainage and car park surfacing. No quotes to discuss, item to be on the next agenda.

23/253 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Playing field Management Committee meeting has been held, the hire of the playing field discussed prices do not cover the cleaning of the changing rooms. New lights outside the front door have been installed.

The car park was discussed and it was agreed to purchase material to fill the holes.

Cllr Strudwick reported that the solar panels have been fitted to the village hall roof, they are in profit and bookings are up.

23/254 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Wethersfield Museum

Parking along Church Street - Village Hall car park to be considered as an overflow area.

Yellow lines at the junction near the Kings Head (suggested by Cllr Willis)

23/255 Date of Next Meeting.

Parish Council Meeting will be held on Monday 18th December 2023 (7.15pm).

23/256 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

'That the public be excluded from the meeting during consideration of Agenda Item 23/257 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n

Resolution to exclude members of the press and public

Proposed by Cllr T. Edwards, seconded by Cllr Waters, all in favour, resolution passed.

23/257 Trees.

Three quotes for works as recommended to trees in the GNR by Westover Woodlands were discussed and it was agreed to accept one from Second Nature at a cost of £2,100.00 plus VAT to be taken from budget heading GNR trees.

Proposed by Cllr T. Edwards, seconded by Cllr Willis, all in favour, resolution passed.

Meeting Closed at 8.45pm

Gosfield Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
130	22/11/2023		Barclays Current Acco	89	Play area repairs	Playquip Leisure	S	703.00	140.60	843.60
131	22/11/2023		Barclays Current Acco	90	Plastic boards	Kedal Ltd	S	288.90	57.78	346.68
132	22/11/2023		Barclays Current Acco	91	Dog signs	Concept signs	S	90.00	18.00	108.00
134	22/11/2023		Barclays Current Acco	93	Bin repairs	HandyKing	Z	40.00		40.00
135	22/11/2023		Barclays Current Acco	94	HeHa Ditch	HandyKing	Z	30.00		30.00
136	22/11/2023		Barclays Current Acco	95	Dog signs	HandyKing	Z	20.00		20.00
138	22/11/2023		Barclays Current Acco	97	Clerk's expenses	Jacob Mrs D	X	6.74		6.74
138	22/11/2023		Barclays Current Acco	97	Clerk's expenses	Jacob Mrs D	X	16.79		16.79
138	22/11/2023		Barclays Current Acco	97	Clerk's expenses	Jacob Mrs D	X	6.34		6.34
138	22/11/2023		Barclays Current Acco	97	Clerk's expenses	Jacob Mrs D	X	27.90		27.90
139	22/11/2023		Barclays Current Acco	98	Grass cutting	MD Landscapes (Anglia) Ltd	S	209.00	41.80	250.80
139	22/11/2023		Barclays Current Acco	98	Grass cutting	MD Landscapes (Anglia) Ltd	S	30.00	6.00	36.00
140	22/11/2023		Barclays Current Acco	99	Village pump plaque	Concept signs	S	10.00	2.00	12.00
141	22/11/2023		Barclays Current Acco	100	Weed clearance	HandyKing	Z	280.00		280.00
142	22/11/2023		Barclays Current Acco	101	HeHa Ditch	HandyKing	Z	50.00		50.00
143	22/11/2023		Barclays Current Acco	102	Toilet products	Tesco Stores Ltd	S	23.10	4.62	27.72
Total								1,831.77	270.80	2,102.57

Gosfield Parish Council Payment Approval & Reporting Council Meeting 20 November 2023						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
As per sheet		2102.57	270.80	1831.77		
Total		2102.57	270.80	1831.77	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 17.10.23 to 20.11.23						
e-on	16.11.23	466.85	5.00	25.00	436.85	Pavilion electricity
Payroll costs		1136.53		1136.53		Payroll costs
		1603.38	5.00	1161.53	436.85	
Previously Approved payments paid during the month						
Maurice Rowson Hall		300.00		300.00		Rental of former PO room in Maurice Rowson Hall
Gosfield Social Club		150.00		150.00		Donation for Christmas tree as per agreed budget
		450.00	0.00	450.00	0.00	
Total Payments		4155.95	275.80	3443.30	436.85	
Signed						
Chairman- Gosfield Parish Council						