

MINUTES OF GOSFIELD PARISH COUNCIL MEETING  
HELD ON  
MONDAY 21<sup>st</sup> NOVEMBER 2022  
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

**Present:**

Cllr Bob Waters (Vice-Chairman)  
Cllr Jo Colyer  
Cllr Carol Hough  
Cllr Sara Moutard  
Cllr Maggie Pawsey  
Mrs Diane Jacob (Parish Clerk)  
Cllr Siddall

Three members of the public.

**22/211 Welcome and Apologies for Absence.** The Vice-Chairman welcomed everyone and chaired the meeting, apologies for absence received and accepted from and Cllr Edwards (Due to holiday), Cllr Beavis, Cllr Bloomfield and Cllr Schwier (due to work commitments). Letter of resignation, forwarded onto BDC and accepted from Cllr Cowie as he has moved out of the village. Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour, resolution passed.

**22/212 Declaration of Interests.**

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Colyer and Cllr Waters relating to agenda item 22/218 item 5 the community shop.

**22/213 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

A member of the spoke about the planning application ref: No. 22/02818/FUL for solar panels on the roof of the village hall, and asked the Parish Council for their support, the bus shelter in Halstead Road was also discussed as the new location is not a suitable position for vehicles to pass when the bus has stopped. Cllr Siddall discussed the bus stop in Halstead Road and will enquire further as to why it has been moved. A member of the public spoke about planning application ref: No. 22/02973/FUL and informed the Parish Council that a new revised plan has been submitted to BDC regarding the glass in the windows.

**22/214 County and District Councillors to address the members if present.**

Cllr Siddall discussed Essex County Council budgets, 40-million-pound gap that they are trying to close, further information in January. LHP are more proactive and have run out of money for speed surveys so these may be delayed. Pot hole scheme ongoing. Warm Homes grants available for people on low income. TruCam Speed Camera that takes photos of car number plates can be shared at a cost by Parishes in Essex. Grant funding still available to apply for.

**22/215 Minutes.**

To confirm receipt of the draft minutes of the Parish Council Meeting held on 17<sup>th</sup> October 2022. They were approved as a true and accurate record and signed by the Vice-Chairman. Proposed by Cllr Pawsey, seconded by Cllr Moutard, all in favour, resolution passed.

**22/216 Planning Matters.**

**Item 1. Planning updates.**

**Item 2. New Planning Applications.**

**Ref:** 22/02300/TPO

**Location:** 28 Chestnut Avenue Gosfield Essex CO9 1TD

**Description:** Preservation Order - Reference: 11/78 - T3; Species: Oak Tree remove dead wood and reduce tree by 2m.

No Objection

Proposed by Cllr Moutard, seconded by Cllr Colyer, Cllr Pawsey and Cllr Waters in favour, Cllr Hough abstained, resolution passed.

**Ref:** 22/02797/VAR

**Location:** Gosfield School Halstead Road Gosfield Essex CO9 1PF

**Description:** Variation of Condition 3 (Restriction of Use) of permission 20/01438/VAR granted 11/11/2020 for: Variation of Condition 2 Approved Plans of permission 18/01039/FUL for: New Centre for Performing Arts. Amendment would allow: - Reduction in the footprint of the building and reduced excavation depth. Variation would allow the building hereby approved to be made available for use by Gosfield School and local community groups for performing arts in connection with the use granted by this planning permission.

No Objection

Proposed by Cllr Moutard, seconded by Cllr Colyer, all in favour, resolution passed.

**Ref:** 22/02762/VAR

**Location:** Land Rear Of 10 New Road Gosfield Essex

**Description:** Variation of Condition 1 (Approved Plans) of permission 20/00500/REM granted 05/05/2021 for: Application for approval of Reserved Matters (Appearance and landscaping) of outline planning consent 17/00119/OUT Demolition of existing buildings and hardstanding and construction of 8 no. new dwellings together with new vehicular access onto New Road and associated development. Variation would allow amendment to house types: - Plot 02 - additional front dormer. Plots 01 & 04 -reduction of heavy front gable.

No Objection

Proposed by Cllr Moutard, seconded by Cllr Colyer, all in favour, resolution passed.

**Ref:** 22/02764/ADV

**Location:** Public Weighbridge Hedingham Road Gosfield Essex

**Description:** Installation of post-mounted directional sign.

No Objection

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

**Ref:** 22/02810/HH

**Location:** 3 The Limes Gosfield Essex CO9 1UA

**Description:** Single storey annexe

No objection

Proposed by Cllr Moutard, seconded by Cllr Pawsey, Cllr Colyer and Cllr Hough in favour, Cllr Waters abstained, resolution passed.

**Ref:** 22/02818/FUL

**Location:** The Maurice Rowson Hall Church Road Gosfield Essex CO91RU

**Description:** Installation of photovoltaic (PV) panels to east and west facing roof slopes.

Support

Proposed by Cllr Pawsey, seconded by Cllr Moutard, all in favour, resolution passed.

A vote of thanks expressed to Dave Jarvis for all his input and work involvement with the Maurice Rowson Village Hall and within the community of Gosfield.

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Signed.....

**Chairman of the Parish Council**

**Date: 12<sup>th</sup> December 2022**

Ref: 22/02973/FUL

Location: 12 Park Cottages The Street Gosfield Essex CO9 1TJ

Description: Erection of 1No. two-storey 3-bedroom dwelling.

No Objection proposed by Cllr Moutard, seconded by Cllr Colyer – no further votes for this proposal.  
Objection

Access not sufficient in this area, outside the village envelope and back land development.

Proposed by Cllr Pawsey, seconded by Cllr Hough, Cllr Waters made the casing vote of Objection to this application. Resolution passed.

## 22/217 Financial Matters.

Approved accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 21 November 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
<b>For approval and payment</b>						
A & J Lighting	31.10.22	514.80	85.80	429.00		Street Light repairs no 76
Mrs D. Jacob	31.10.22	58.80		58.80		Clerks expenses
Information Commissioner Office	05.11.22	40.00		40.00		Data Protection Fee renewal
MD Landscapes	01.11.22	286.80	47.80	239.00		Grass cutting
Handyking	13.11.22	115.00		115.00		Chain & Bolt on main access gate & fixing bin in play area, clearing Ha Ha ditch.
<b>Total</b>		<b>1015.40</b>	<b>133.60</b>	<b>881.80</b>	<b>0.00</b>	
<b>Reported under Financial Regulation 5.6</b>						
<b>Payments, which are approved annually, made during the period .17.10.22 to 21.11.22</b>						
e-on	15/11/2022	332.09	3.33	16.67	312.09	Pavilion electricity
Payroll costs	31/10/2022	1158.62		1158.62		Payroll costs
		<b>1490.71</b>	<b>3.33</b>	<b>1175.29</b>	<b>312.09</b>	
<b>Previously Approved payments paid during the month</b>						
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Total Payments		<b>2506.11</b>	<b>136.93</b>	<b>2057.09</b>	<b>312.09</b>	

Proposed by Cllr Moutard, seconded by Cllr Pawsey, all in favour, resolution passed.

## 22/218 Matters Arising from previous minutes.

**Item 1.** Previous Minute No. 21/118 Playing Field Management Committee – ongoing.

**Item 2.** Previous Minute No.21/192 Footpath Map – update by Cllr Waters awaiting photos etc, ongoing.

**Item 3.** Previous minute no. 21/133 Highways Priority list of highway improvements for Gosfield, Cllr Beavis not present so no update.

**Item 4.** Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, Gosfield Parish Council have instructed solicitors to act awaiting update from solicitors.

**Item 5.** Community Shop – Building works have commenced and the concrete oversite/footings have been completed, building works continuing – ongoing.

**Item 6.** Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – A letter has been delivered to all residents along The Street and Hedingham Road asking them to cut back hedges an inspection to be carried out and anyone not complying to be added to a list, the list then to be passed onto ECC Highways for them to follow up – ongoing.

**Item 7.** Previous minute no. 22/179 Cllr Siddall to update on speed survey at the bridge near the lake. Cllr Siddall not able to update, he will investigate – ongoing item to be on the next agenda.

**Item 8.** Previous Minute number 22/133 GNR Fishing Signs – Cllr Moutard presented the wording, layout for the signs two A3 and one A4 was agreed, awaiting a quote from suppliers. Cllr Moutard approached the Kings Head to see if they would agree to be mentioned on the signs as a contact for emergency access, which they

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Signed.....

Chairman of the Parish Council

Date: 12<sup>th</sup> December 2022

would, however it was decided to put 101 as an emergency contact this will also be reflected in the GNR risk assessment.

**Item 9.** Previous minute no.22/204 Allotment plot 6 – update, advised not to rent out not good soil for horticultural, proposal not to rent out plot 6 and to cover or spray twice a year to keep area weed free. It was agreed to sell the willow on the plot to a basket maker and in future not to rent out Allotment Plot 6. Proposed by Cllr Colyer, seconded by Cllr Moutard, all in favour, resolution passed. Plot 6 to be covered to prevent weeds/overgrowth, not sprayed. Proposed by Cllr Moutard, seconded by Cllr Colyer, all in favour, resolution passed.

**Item 10.** Previous minute no. 22/208 village pump. Still awaiting update from Eastlight ongoing.

### **22/219 Neighbourhood Plan.**

Cllr Moutard reported that as Cllr Bloomfield has stepped down from the Neighbourhood Plan Committee, she has been appointed chairman and will continue to take this project forward. There is still a lot of work to do and volunteers urgently required to help with this project which may require specialised consultants to put the data analysis together and write the plan. Cllr Moutard to contact Consultants for quotes of the work and funding to be applied for.

### **22/220 Action Plan 2023.**

To discuss and consider items to be listed on the BDC Action Plan.

Clerk to complete and send the BDC action plan 2023, with the following items listed.

Carpark resurfacing. Skateboard ramp replacement. Playing field drainage. Replacement boundary fencing along the top of the playing field/Hall Drive. The Spinney & Grove purchase of land. GNR access track improvements.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

### **22/221 Old Village Sign.**

To discuss quote received to repair the old village sign

It was discussed and agreed to ask if the top half of the sign could be reproduced therefore further information regarding cost, ongoing, to be on the next agenda.

### **22/222 Annual Tree survey – GNR or Parish Land.**

Cllr Moutard now has 3 consultants able to provide quotes, now require specifications and maps of ownership, also any overhanging tree branches onto Parish Council land. Ongoing, to be on the next agenda.

### **22/223 20s Plenty Group.**

To consider support - Setting 20mph as the default speed limit in towns and villages in Essex. The draft letter was considered and Gosfield Parish Council would like to support this.

Proposed by Cllr Moutard, seconded by Cllr Pawsey, all in favour, resolution passed.

**22/224** To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

It was noted that the guttering on the Pavilion requires clearing out and possibly replacement, Cllr Pawsey and Cllr Hough to discuss this with the Playing Field Management Committee at its next meeting.

### **22/225 New Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

New items of request to be sent to the Clerk.

### **22/226 Date of Next Meeting.**

Next Parish Council Meeting 12<sup>th</sup> December 2022 (7.15pm). (Date changed due to Christmas Holidays)

Meeting Closed at 8.25pm