

MINUTES OF GOSFIELD PARISH COUNCIL VIRTUAL MEETING

HELD ON

MONDAY 16th November 2020

(Due to the Coronavirus and Government advice
this virtual meeting was held by Microsoft Teams)

Item 20/198 on the agenda - The Press and Public were invited to e-mail, contact/send comments to the
Parish Clerk

Present:

Cllr Bob Waters (Chairman)

Cllr Tricia Edwards (Vice-Chairman)

Cllr Jo Beavis

Cllr Mark Bloomfield

Cllr Joanne Colyer

Cllr Sam Cowie

Cllr Sara Moutard

Mrs Diane Jacob (Parish Clerk)

Cllr Peter Schwier

No members of the public

20/196 Welcome and Apologies for Absence. Chairman welcomed everyone to this virtual meeting. Apologies received from Cllr Hough and Cllr Pawsey due to technical issues (not able to attend virtual meetings).

20/197 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. Received from Cllr Colyer regarding item 20/203 item 5.

20/198 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

None present.

20/199 County and District Councillors to address the members if present.

County Councillor, Cllr Beavis reported as follows: - Cllr Finch thought tighter restrictions were required for Essex to be proactive for wellbeing and not just for funding. 2.3 million will go towards social care, welfare. 300 thousand to the most vulnerable, 65 thousand to CAV, 134 thousand to local sports centres, 2 million to business.

Highway defects are still being reported and work continues, the LHP continue to lobby for further funding 2-year delivery time. Thanks expressed to all the local volunteers.

Report by Cllr Schwier as follows: Thanks also expressed to the resilience of volunteers, kindness extended people to people support. BDC will have the first Horizon 120 Electric forecourt. Local plan still awaiting decision from the inspector. Funding available to local business available in conjunction with Essex County Council.

20/200 Minutes.

The minutes of the virtual Parish Council meeting held on 19th October 2020, item 20/190 amended to read: - It was agreed that Gosfield Parish Council may like to work towards becoming a Quality Council at a cost of £50 registration fee to NALC and £100 to the EALC, confirmed to change the word, would to may, and approved.

Proposed by Cllr Moutard, seconded by Cllr Beavis, Cllr Waters, Cllr Bloomfield, Cllr Colyer, Cllr Cowie, in favour Cllr Edwards abstained, resolution passed.

20/201 Planning Matters.

Item 1. Planning updates. Application for the extension onto the pavilion has been granted.

Item 2. Planning applications and TPO.

Ref: 20/01617/FUL

Description: Proposed Replacement Two Storey Dwelling & Cartlodge

Location: 69 Halstead Road Gosfield Essex CO9 1PG

Objection

Over development for the area and not within keeping of the street scene.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

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Signed.....

Chairman of the Parish Council

Date: 14th December 2020

Ref: 20/01731/LBC

Description: Replace Damaged and corroded guttering to front aspect

Location: Byford Cottage Church Road Gosfield Essex CO9 1TL

No Objection

Proposed by Cllr Edwards, seconded by Cllr Colyer, all in favour, resolution passed.

Ref: 20/01721/FUL

Description: Demolition of existing dwelling and construction of new semidetached pair of dwellings and associated development.

Location: Church View House Church Road Gosfield Essex CO9 1UD

Objection

Over development for the area and not within keeping of the street scene. A single dwelling would be more appropriate.

Proposed by Cllr Edwards, seconded by Cllr Waters, Cllr Bloomfield, Cllr Colyer and Cllr Cowie in favour, Cllr Moutard and Cllr Beavis abstained resolution passed.

Ref: 20/00388/TPO

Description: Notice of intent to carry out works to trees protected by Tree Preservation Order 23/82 - Cut overhanging branches back to boundary.

Location: Land Behind 17 Edmund Green Gosfield Essex CO9 1UF

No Objection

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed

Ref: 20/00381/TPOCON & PP-09212181

Playing Field Church Road Gosfield Essex

Work on trees affected by the Conservation Area

No comment as this is a Parish Council application.

20/202 Financial Matters.**Item 1. Approve accounts for payment.**

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 16 November 2020						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
PKF Littlejohn LLP	13/11/2020	360.00	60.00	300.00		External audit fee
A & J Lighting	26/10/2020	1256.40	209.40	1047.00		Streetlights 67, 37 and 38
HandyKing	26/10/2020	70.00	0.00	70.00		Gents toilets repairs/connecting pipe
MD Landscapes Ltd	05/11/2020	430.80	71.80	359.00		Grass cutting + allotment hedge
Westover Woodlands	11/11/2020	496.30		496.30		Bin emptying/clearing paths & storm damage/felling trees
Tesco	03/11/2020	54.35	9.06	45.29		Cleaning materials
Total		2667.85	350.26	2317.59	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 20.10.20 to 16.11.20						
e-on		152.85	0.65	13.10	139.10	Pavilion electricity
Payroll costs		1048.85		1048.85		Payroll costs incl pension
		1201.70	0.65	1061.95	139.10	
Previously Approved payments paid during the month						
British Legion		55.50		55.50		3 x poppy wreaths
		55.50	0.00	55.50	0.00	
Total Payments		3925.05	350.91	3435.04	139.10	

The £1,00.00 granted for the rocking horse from Cllr Beavis (Essex County Council) has been received.

All allotment rents have been received.

A clean bill of health from PJK Littlejohn (External auditor) for the accounts. Thanks expressed to Richard Edwards

We are currently on budget for this financial year.

Proposed by Cllr Bloomfield seconded by Cllr Cowie, all in favour, resolution passed.

20/203 Matters Arising from previous minutes.**Item 1.** Highways Issues Cllr Beavis reported this remains the same and ongoing.**Item 2.** Bus Shelter request, little or no hardstanding, request has been validated ready to go to the Local Highways Panel.

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Signed.....

Chairman of the Parish Council**Date: 14th December 2020**

- Item 3.** Previous minute no. 20/135 – Salt bin at the end of the Limes – ongoing.
- Item 4.** Special Constables – Chairman and Vice-Chairman to hold a meeting with a possible recruit.
- Item 5.** Plans for extension onto the Pavilion into BDC Planning – Plans have been approved BDC were very complimentary to the design. A meeting to be set up with shop volunteers to discuss the interior design so that building regulations can be applied for and a schedule of works/specification to be drawn up.
- Item 6.** Fund Raising – To put forward any ideas to Cllr Bloomfield as fund raising can now commence, hopefully at the meeting to set a target figure meeting to be held with fund raisers in December.
- Item 7.** The Gosfield Community Shop –Enforcement notice received from BDC dated 23 October 2020, the named persons have 2 years to Item 1. Demolish/remove the building being used as the Village Shop and any ancillary structures.
- Item 2.** Reinstate the site to its former condition.
- Item 8.** Local Plan – no news at present, section 1 needs to be approved before section 2 Planning Inspector will be making that decision
- Item 9.** E-mail Address – Cllr Beavis still to install and use dedicated e-mail address.

20/204 Car Park.

Temporary planings have been laid, drainage is the main problem. Discussed that drains from the side of the pavilion would need to be laid to the wooden recycling box near the trees. Cllr Bloomfield confirmed that there were already drains from the front of the pavilion to the zip wire but these will not help the carpark as the planings are very compacted. Further information/quotes required; item deferred until next meeting.

20/205 Neighbourhood Plan Committee.

- Agree Business survey approach letter
 - Agree Business survey
 - Agree on-line survey provision
 - Agree for a link to be on parish council website for the business survey
 - Agree Business survey distribution & retrieval plan
 - Agree dedicated website provision for Gosfield Neighbourhood Plan, including Parish Council over-sight provision.
- Cllr Bloomfield updated Councillors on the above items and they were approved.
Proposed by Cllr Edwards, seconded by Cllr Bloomfield, all in favour resolution passed.

20/206 Council Documents.

To consider to adopt a General Data Protection Policy. Item deferred until next meeting.

20/207 Data Protection.

The Parish Council to consider subscribing to the Information Commissioner Officer at an annual cost of £40.00 which covers data protection. Item deferred until next meeting.

20/208 Quality Council.

Item deferred until next March then to start to work towards the foundation level.

Proposed by Cllr Moutard, seconded by Cllr Waters, Cllr Edwards, Cllr Beavis, Cllr Cowie, Cllr Colyer in favour, Cllr Bloomfield voted against the postponement of the work on the quality council status because he wanted it to be started now. Resolution passed.

20/209 Speed Watch.

Cllr Moutard proposed to purchase another speed camera at a cost of £800-£1,000.00 so that a camera could be used at each end of the village. Parish Council to consider contributing half and an application to the Rowson Fund for the other half, if the Rowson Fund decline then to come back to the Parish Council to consider paying the full cost. The next Rowson Fund meeting is scheduled for February – Cllr Moutard to provide more information and this item to then be on the next agenda.

20/210 MUGA (Multi Use Games Area).

To discuss and consider a request to install a multi-use games area to the left of the pavilion. Thoughts governed by BDC Action Plan, allocation of money etc. Check classification more information required.

20/211 Playing Field Management Committee.

No meetings have taken place so no report available.

20/212 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. No reports given.

20/213 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Christmas Tree – Chairman to contact the Social Club Cllr Moutard and Cllr Colyer volunteered to decorate the tree.

20/214 Date of Next Meeting.

December Virtual Parish Council Meeting Monday 14th December 2020 (7.15pm) via Microsoft Teams. Note meeting date changed due to Christmas holidays.

Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Cllr Beavis left the meeting

20/215 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

‘That the public be excluded from the meeting during consideration of Agenda Item 20/216 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.

Resolution to exclude members of the press and public.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

20/216 Playing field fencing.

Various options were discussed and considered it was decided to accept the cheapest quote, total approximately £3,800.00 plus VAT. The funding for this item of expenditure would be taken from the remaining budget on the play equipment repairs budget and the surplus arising on other budget headings.

Proposed by Cllr Edwards, seconded by Cllr Waters, Cllr Bloomfield, Cllr Cowie and Cllr Colyer in favour, Cllr Moutard abstained resolution passed.

Meeting Closed at 8.55pm