

MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 19th NOVEMBER 2018 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Vice-Chairman)
Cllr Carol Hough
Cllr Thea Maragkakis
Cllr Maggie Pawsey
Cllr Tony Strudwick
Cllr Joanne Beavis (County Councillor)
Cllr John O'Reilly-Cicconi (District Councillor)
Mrs Diane Jacob (Parish Clerk)
Together with 8 members of the public.

18/193 Welcome and Apologies for absence – The Vice-Chairman welcomed everyone, apologies received and accepted from Chairman, Cllr Waters and Cllr Carter (due to holiday), Cllr Adams (due to work commitments) and Cllr Gill (due to illness).

18/194 Declarations of interest – Received from Cllr Strudwick relating to Planning items 18/202 Ref: 18/00280/TPO, ref; 18/00289/TPO and ref 18/01945/LBC.

18/195 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public raised concerns on item 18/202 Planning ref: 18/00279/TPO permission would need to be obtained from the Parish Council as this tree is on Parish Council Land. A member of the public spoke regarding Item 18/199 Surface Water, drawings have been presented to the Parish Council of hessian bags filled with concrete to stop the bank from eroding, which will be maintenance free, also confirmed that the water would be from the down pipes from the roof. A member of the public thanked the Parish Council for the WW1 commemoration brochure, and the village war memorial committee are due to meet on the 27th November. An article will be placed in the Grapevine for the community to decide as this old one is very fragile and requires replacing. A member of the public reported that the hedge near the church wall is overhanging and signage in the village was appalling.

18/196 County and District Councillors to address the members.

County Cllr Joanne Beavis reported as follows: -

A Priority scheme at the bridge at the lake as you enter Park Hall Road has been put forward for validation to look at priority signage, and she will also report the overhanging hedge.

Church Road drains will be cleared shortly, potholes have been marked up. Closure of Libraries public consultation will go out up to the end of February, a list has been published, Halstead is to remain open, Sible Hedingham is on the list to be closed.

Highways have 2.5 million for potholes, is aware of the following problems, kerbstones at Greenfields, the pavement opposite the old shop in Church Road, Meadway Old School Park drain cover and pothole defects and the kerbstones at The Limes junction with Nuns Meadow.

Cluster meeting scheduled to take place early March to discuss the Local Plan.

Cllr John O'Reilly-Cicconi reported as follows: A free lunch is being offered by The Royal British Legion on Christmas Day from 12.30pm-4.00pm at Witham for anyone living alone, (Call 01376 511185 to reserve a place, dietary needs and transport can be arranged).

There is funding of £375.00 from the Councillors fund to be applied for. Grants up to £5,000.00 for Health & Wellbeing.

Discussed the Local Plan and Garden Communities.

18/197 Minutes

Minutes of Parish Council Meeting held on 15th October 2018, item 18/186 amended to the following:

It was considered sending out letter to residents in De Vere Close, also to Greenfields and Edmund Green, reminding them of the access to the Gosfield Nature Reserve and works to vegetation.

Approved and signed by Vice-Chairman.

Proposed by Cllr Strudwick, seconded by Cllr Pawsey, all in favour, resolution passed.

18/198 Policies and Procedures.

Item 1. To consider to re-adopt Standing Orders as per advised by EALC.

Item 2. To consider to re-adopt Code of Conduct as per advised by BDC.

Item 3. To consider to adopt Public Participation Policy as per advised by EALC.

Item 4. To consider to re-adopt Financial Regulations as per advised by EALC.

Deferred until December, to be on next agenda.

Meeting adjourned – advice sought from Stephen Westover.

Meeting recommenced.

18/199 Surface Water Issue.

Drawings were looked at as it was agreed surface water can be drained into the Gosfield Nature Reserve, however, the legalities will need to be formalised with a Solicitor, an easement would need to be set in place, to ensure that all maintenance, cost etc will be the responsibly of the property owner now and in the future. Further information required from a Solicitor – this item to be on next agenda.

18/200 Handyman Vacancy.

Confirmed the advertisement for the position of a Handyman, it was agreed increasing 1 hr per week to 3 hrs per week.

Proposed by Cllr Strudwick, seconded by Cllr Pawsey, all in favour, resolution passed.

18/201 Matters Arising from Minutes dated 15th October 2018.

Item 1. Car Park – Cllr Waters to update (Previous Item Number 18/86b). No update available, to be on next agenda.

Item 2. Trophy Cabinet – Cllr Strudwick -update (Previous item number 18/114) (The playing field committee have met and chosen the desired cabinet and agreed to pay 50% of the cost). It was agreed the Parish council to pay 50% of the cost and to apply for the £375.00 funding available from Cllr John O'Reilly-Cicconi to put towards the cost of this.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Item 3. Tree work in GNR – to consider quotes (Previous Item Number 18/113) (To be deferred until December).

Item 4. SID – Waiting for ECC as the post is still not in yet, special post they have agreed we can have one - (Previous item Number 18/125).

Item 5. Mobile Camera - update from Cllr Adams (Previous item Number 18/125). No update available, to be on next agenda.

Item 6. Post Box & registered address – Post box installed, BDC permission granted, now awaiting approval from Royal Mail – (Previous item number 18/128).

Item 7. WW1 Commemoration brochure - (Previous item number 18/123) – Actioned.

Item 8. Dog Litter Bin - (Previous item number 18/150) – Actioned.

Item 9. Sparrows – (Previous item number 18/131/) Highways in process of scheduling works.

Item 10. Notice Board (near village shop) (Previous item number 18/159) Perspex broken still to be fitted.

Item 11. Map Case (Previous item number 18/181) – ready to be installed.

Item 12. Parish Councils e-mail address –(Previous item number 18/188). Agreed Gosfield Parish Council.org for the Clerk and also an address for Cllr Strudwick.

Proposed by Cllr Hough, seconded by Cllr Strudwick, all in favour, resolution passed.

Item 13. Hedge near Allotments – (Previous item number 18/185) it was agreed to go out to tender, 3 quotes required and to add the cost to the allotment invoices due to go out shortly. Proposed Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed.

Item 14. Playing field Fence - (Previous item number 18/162) ongoing.

Item 15. Tree Survey (Previous item number 18/184) ongoing.

Item 16. Village Sign (Previous item number 18/183) – update on contribution from the Twinning Association, ongoing.

Item 17. Letters to residents in De Vere Close, Greenfields and Edmund Green (Previous item number 18/186) To re draft letter and send. Proposed by Cllr Hough, seconded by Cllr. Maragkakis, all in favour, resolution passed.

Meeting adjourned – advice sought from Stephen Westover.

Meeting recommenced.

Cllr Strudwick left the room for items Ref: 18/202 Ref: 18/00280/TPO, Ref; 18/00289/TPO and Ref 18/01945/LBC, and returned to take part in the meeting after these were discussed.

18/201 Planning Matters.

Item 1. Planning updates. Planning application Ref 18/02007/FUL Land Off The Street Gosfield Essex 22 dwellings with associated access, parking, garaging, landscaping and amenity space (This application came in after the agenda was published, we have requested an extension of time to comment, if this is not granted, then an extraordinary Parish Council meeting will be called to discuss this).

Ref: 18/00279/TPO

1 De Vere Place Gosfield Essex CO9 1FJ

To carry out work on trees affected by the Tree Preservation Order

Objection

Application does not meet Government Guidance. Trees were cut back two years ago and new growth has not yet been replaced.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Ref: 18/00280/TPO

Broom Cottage The Street Gosfield Essex CO9 1TP

To carry out work on trees affected by the Conservation Area

Support

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Ref: 18/00289/TPO

Gosfield Mens Social Club The Street Gosfield Essex CO9 1TJ

To carry out work on trees affected by the Conservation Area

Already Granted – so no comment to send

Ref: 18/00311/TPO

Gosfield Nature Reserve

Notice of intent to carry out works to trees protected by Tree Preservation Order 23/82 - Cut bough and branches back to the fence line of 72 Edmund Green, from 2 Oak trees that are in Gosfield Nature Reserve.

Support

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Ref: 18/01921/FUL

29 Chestnut Avenue Gosfield Essex CO9 1TD

Erection of front porch.

Support

Proposed by Cllr Maragkakis, seconded by Cllr Pawsey, all in favour, resolution passed.

Ref: 18/01945/LBC

Gosfield Mens Social Club The Street Gosfield Essex CO9 1TJ

Single storey rear extension, internal alterations to include provision of unisex toilet and removal of internal wall. Repositioning of entrance door to porch.

Support

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

Ref: 18/01904/ADV (Information only – no comments required)

The Village Green The Street Gosfield Essex

Installation of village sign.

18/203 Financial Matters.

1) Approve accounts for payment.

Bank payment 80	Paul Clark Printing Ltd	£599.00	War Memorial Colour booklets x 700
Bank payment 81	R Waters	£141.72	Various
Bank payment 82	Transporter	£33.00	VAT adjustment
Bank payment 83	Fiona Martin	£274.05	Toilet cleaner
Bank payment 84	Diane Jacob	£499.69	Clerks salary
Bank payment 85	Tony Snowdon	£175.44	Litter picker
Bank payment 86	Fiona Martin	£3.58	Cleaning materials
Bank payment 87	A & J Lighting	£246.36	No 29
Bank payment 88	A & J Lighting	£270.00	Nos 58 and 33
Bank payment 89	M D Landscapes	£522.00	Grass cutting
Bank payment 90	EALC	£25.00	T Strudwick, Police & Fire Conference
Card payment	Traffic Technology	£225.00	Pre repair inspection service - to be reclaimed from insurance company
Direct debit	E-on	£268.41	Pavilion electricity
Total payments = £3014.84 + direct debit			

Proposed by Cllr Pawsey, seconded by Cllr Maragkakis, all in favour, resolution passed.

2) Approve petty cash payments. None.

18/204 Special Constables.

Yes, this is something the Parish Council are interested in pursuing, 26hrs per month, special training required, to include £1,000.00 into the budget, Cllr Strudwick to compile an advert for the next edition of the Grapevine.

Proposed by Cllr Maragkakis, seconded by Cllr Pawsey, all in favour, resolution passed.

18/205 Public Toilets.

Cllr Strudwick reported that new regulations are coming into force in the new year –he would provide further information required regarding the taps – this item deferred until the next agenda.

A letter was received and noted from Anglian water – Cllr Strudwick to fix the water flow to the urinals before the next meeting.

18/206 Street Lights.

Item 1. Letter received and noted from A&J Lighting regarding LED Lights.

Item 2. Street Lights refund of £1300.00 received for changing to LED lights.

18/207 Tree Stump.

It was agreed to clearing the tree stump from area near tractor shed, at a cost of £250.00

Proposed by Cllr Strudwick, seconded by Cllr Hough, all in favour, resolution passed.

18/208 Highways.

To consider 2-3 worst potholes in the village. There is one at the junction of the Limes, left hand side of the road, opposite the Green Man. To be reported to Highways.

18/209 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Cllr Maragakakis reported that the Councillor training day had proved very informative.

Cllr Strudwick reported that the Tractor did not require a service at the moment, as it had not been used much this year.

Cllr Strudwick reported that the Playing field Committee had agreed to half fund the trophy cabinet.

Cricket square had been taken over by Cut Hedge School, as an overflow cricket pitch. St Margret’s School still to have access and the wicket to still be maintained by them.

18/210 Christmas Drink 2018.

Everyone invited to the Kings Head for a Christmas drink, to be held after the December Parish Council meeting has taken place.

Proposed by Cllr Maragakakis, seconded by Cllr Pawsey, all in favour, resolution passed.

18/211 Items for next agenda.

Open Spaces Action Plan 2019. To consider items to be listed on the BDC Open Spaces Action Plan 2019.

To revisit previous item number 18/180 War Memorial

18/212 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960

‘That the public be excluded from the meeting during consideration of Agenda Items 18/213 and 18/214 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.

Resolution to exclude members of the press and public.

Proposed by Cllr Edwards, seconded by Cllr Maragakakis, all in favour, resolution passed.

18/213 Grass Cutting Quotes for 2019.

Considered quotes received for grass cutting, agreed to award a 3-year (For 2019, 2020 and 2021) contract to MDL Landscapes (Anglia) Ltd.

Proposed by Cllr Pawsey, seconded by Cllr Maragakakis, all in favour, resolution passed.

18/214 Insurance Issue.

Discussed and considered latest advice/information from Insurance Company. Agreed to send written authority to proceed.

Proposed by Cllr Edwards, seconded by Cllr Maragakakis, all in favour, resolution passed.

18/215 Date of Next Meeting.

Parish Council Meeting Monday 17th December 2018 (7.15pm)

Meeting Closed at 9.15pm.