

DRAFT - MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 11th MAY 2026
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters (Vice-Chairman)
Cllr Jo Colyer
Cllr Richard Edwards also (RFO)
Cllr Carol Hough
Cllr Maggie Pawsey
Cllr Tony Strudwick
Mrs Diane Jacob (Parish Clerk)

Two members of the public.
District Councillor Peter Schwier.

26/097 Welcome and Apologies for Absence. The Chairman welcomed everyone and read an email received from County Cllr Chris Siddall, the Parish Council to respond and express their thanks.

26/098 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.
None.

26/099 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public (Chairman of Gosfield United Football Club) discussed item 26/108, the parcel lockers were explained and a survey to be carried out on 29th for further investigation as to where it would be sited etc. The signage was discussed and only one on the entrance to the ground would be required after car parks works are completed. The possible mobile bar was discussed the proceeds of which would go to help with the increased overheads of the club, premises and personal licences were discussed, further information required.

26/100 County and District Councillors to address the members if present.

District Cllr Schwier reported that the local plan responses are being reviewed by BDC. Wethersfield residents are about 800 and stable at the moment. Changes to waste bins commence on 1st June, the absorbent hygiene collection service will require residents to apply for it if required by phone or online direct full details, including eligibility criteria, accepted items and how to apply, are available on the Council website:

<https://www.braintree.gov.uk/ahpcollections>

The District Cllr community grant of £1,500.00 is available for the Parish Council to consider and apply for until next February. New subscription labels on the green waste bins must be clearly displayed.

Cllr R. Edwards discussed Planning procedures with Cllr Schwier – which is as follows:

Application received and notified – send objections via portal and then also direct to planning department – ask the District Cllr to call it into a Planning Committee. Residents should also send their objections direct to BDC. No decisions can be changed once made by BDC.

26/101 Minutes.

Item 1. To confirm receipt of draft minutes of the Parish Council meeting held on 20th April 2026.

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour resolution passed.

Item 2. To confirm the minutes of the Parish Council meeting held on 20th April 2026 are a true and accurate record.

Proposed by Cllr Hough, seconded by Cllr Pawsey, all in favour resolution passed.

26/102 Co-option.

Item 1. To consider applicants and to co-opt candidate.

Item 2. Co-opted candidate to sign acceptance of office.

Item 3. Consent form to receive the Council Summons and agenda electronically.

Item 4. Declaration of Interests form to be completed and sent direct to BDC within 28 days.

No candidates to consider, an advert is on the noticeboard and website to place an item in the Grapevine, item to be on the next agenda.

26/103 Planning Matters.

Item 1. Planning updates.

An appeal has been made to the Secretary of State against an enforcement notice issued by Braintree District Council on 2 September 2024. Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU.

Awaiting decision - update.

Item 2. New applications.

No new applications.

26/104 Financial Matters.

Accounts for payment were approved, please refer to separate page as below.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour resolution passed.

26/105 Matters Arising from previous minutes.

Item 1. Previous Minute No. 24/268 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, update by Cllr R. Edwards, item ongoing and Gosfield Parish Council have received reimbursement of £1500.00 from Holmes & Hills.

A possible septic tank in the area to be investigated – item to be on the next agenda.

Item 2. Previous minute No. 24/268 Complaint letter to Clarion and BDC regarding affordable housing – update re Edmund Green – ongoing.

Because there has been a local County Council election and Cllr Siddall is no longer the County Cllr the Highways related items below will now have to be passed onto the newly elected County Cllr to follow up.

Item 3. Highways – 30mph/40mph sign down, (propped up in the hedge) along Braintree Road Ref: 2977068 no update.

Item 4. Highways – Ref: 3829092 Overgrown vegetation, Hedingham Road – no update – ongoing.

Item 5. Highways Noisy manhole surface/cover has been reported on 6th January to Essex County Council Highways ref: 4011284 The Street. No update.

Item 6. Highways - previously reported pothole, gully (noisy) surface broken up ref: 4015244 & 4037962 Outside Tye Beams, in The Street opposite the Limes still causing problems no update.

Item 7. Highways – reported manhole covers protruding up from the pavement Outside Tye Beams, in The Street Ref: 4037957 no update.

Item 8. Highways - previously reported ref: 3602795 Blocked gully Halstead Road, no update.

Item 9. Highways – See previous minute number 26/073 item 8 reply received from Highways, and in the Grapevine. This item was discussed and it was agreed that Gosfield Parish Council would support any manner of trying to reduce speed of traffic through the village, however this item now be removed from future agendas. Proposed by Cllr T. Edwards, seconded by Cllr Hough, Cllr Waters, Cllr R. Edwards, Cllr Pawsey in favour, Cllr Strudwick abstained.

Item 10. Highway – road surface broken up near the war memorial reported 9/3/2026 ref: 4028882 – no update.

Item 11. Highways – White Lines. White lines on the edge of the road near the kerb from the Kings head pub down to Broom Cottage. Reported to Highways ref numbers 373559, 3731561 and 2946334 – confirmed works have been completed to remove from future agendas.

Item 12. Neighbourhood Plan – Awaiting update from Braintree District Council.

Item 13. Previous minute no. 143 Quality Council Bronze Award – ongoing work in progress.

Item 14. Meadway Development, Land West of Hedingham Road Community Land. Awaiting update relating to the transfer of the land as per the S106 agreement from BDC, as issues need to be resolved.

Item 15. Previous minute no. 25/185 item 1 and item 4 – Allotments Improvements to existing water supply and rat treatment –Allotment meeting to take place to discuss the drainage, allotment plot holder to help clear the area so works can commence. Rat treatment ongoing.

Item 16. Playing Field Drainage – Works are due to commence on 1st June 2026.

Item 17. Car park – update vegetation clearance works has started.

Item 18. Previous minute Nos. 24/251, 24/270, 25/012, 25/030 26,052 Street Lights – ongoing.

Item 19. Previous minute no. 26/057 Access to The Lindens from The Limes – ongoing.

Item 20. Previous minute no. 26/058 Registering the Kings Head Pub as a community asset- ongoing.

Item 21. Public Rights of Way, footpath 11 and 14 at the top of Meadway – update that new waymark discs have been installed on posts and that they will install metal Flags on each side of road Dec 26 - Jan 27 ref number 4024326 ongoing.

26/106 Gosfield Nature reserve.

Item 1. Update – no overnight parking or camping new sign has now been installed.

Item 2. To discuss installing an access gate (Halstead Road) entrance, exact location has been confirmed with landowner a quote for a gate with a sign on the front, posts, labour etc for approx. £600.00 was accepted. Gate to be unlocked and to be closely monitored.

Proposed by Cllr Pawsey, seconded by Cllr Colyer, Cllr T. Edwards, Cllr Waters and Cllr Hough in favour, Cllr Strudwick and Cllr R. Edwards abstained, resolution passed.

26/107 Children’s Play Area.

Item 1. To discuss and consider a quote to cut down two dying oak trees at a cost of £600.00

Proposed by Cllr Hough, seconded by Cllr T. Edwards, all in favour resolution passed.

Item 2. To discuss and consider creating/purchasing two chainsaw tree sculptures from the two dying oak trees, one to be Paddington Bear the other to be confirmed.

Proposed by Cllr Hough, seconded by Cllr T. Edwards, all in favour resolution passed.

Item 3. To discuss and consider the RoSPA report if received. Item deferred until next meeting

26/108 Gosfield United Football Club.

Item 1. A request for a mobile bar area in the pavilion operating from the kitchen area, which can be used by players and spectators after the game, agreed in principle however more information required, licence costs etc. It was confirmed and agreed that no alcohol would be stored on site overnight.

Proposed by Cllr T. Edwards, seconded by Cllr Hough, all in favour resolution passed.

Item 2. A request for new signage – one on the entrance to the ground agreed in principle subject to further information, planning permission etc to be investigated.

Proposed by Cllr T. Edwards, seconded by Cllr Pawsey, all in favour resolution passed.

26/109 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. None.

26/110 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

256/111 Date of Next Meeting.

Parish Council Meeting Monday 22nd June 2026 (7.15pm).

Meeting Closed at 8.40pm

Gosfield Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
19 Grasscutting	12/05/2026		Barclays Current Acc	19	Grass cutting	MD Landscapes (Anglia) Lt	S	418.00	83.60	501.60
19 Grass Cutting -CPA	12/05/2026		Barclays Current Acc	19	Grass cutting	MD Landscapes (Anglia) Lt	S	60.00	12.00	72.00
20 Pavilion & Playing Field Gener	12/05/2026		Barclays Current Acc	20	Toilet cleaning - pavilion	Amanda Degnan	Z	97.68		97.68
21 Toilet Sundries	12/05/2026		Barclays Current Acc	21	Toilet products	Tesco Stores Ltd	S	8.40	1.68	10.08
22 Pavilion & Playing Field Gener	12/05/2026		Barclays Current Acc	22	Toilet cleaning - pavilion	Alfie Martin	Z	266.91		266.91
23 General Maintenance	12/05/2026		Barclays Current Acc	23	Picnic bench	Glasdon UK Ltd	S	686.94	137.39	824.33
24 Telephone & Broadband	12/05/2026		Barclays Current Acc	24	Clerk's expenses	Jacob Mrs D	X	7.92		7.92
24 Telephone & Broadband	12/05/2026		Barclays Current Acc	24	Clerk's expenses	Jacob Mrs D	X	6.34		6.34
24 Car Mileage Allowance	12/05/2026		Barclays Current Acc	24	Clerk's expenses	Jacob Mrs D	X	31.95		31.95
25 Pavilion & Playing Field Gener	12/05/2026		Barclays Current Acc	25	Tree work	David Self Tree Surgery	Z	530.00		530.00
26 Pavilion Electricity	20/05/2026		Barclays Current Acc	26	Pavilion electricity	E-ON UK plc	X	315.16		315.16
26 Pavilion Electricity	20/05/2026		Barclays Current Acc	26	Pavilion electricity	E-ON UK plc	L	21.36	1.07	22.43
Total								2,450.66	235.74	2,686.40

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

Approved by: _____ Date: _____