

MINUTES OF GOSFIELD PARISH COUNCIL MEETING  
HELD ON  
MONDAY 24<sup>th</sup> MAY 2021  
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.22PM

**Present:**

Cllr Bob Waters (Chairman)  
Cllr Tricia Edwards (Vice-Chairman)  
Cllr Jo Beavis  
Cllr Mark Bloomfield  
Cllr Joanne Colyer  
Cllr Sam Cowie  
Cllr Carol Hough  
Cllr Sara Moutard  
Mrs Diane Jacob (Parish Clerk)  
District Cllr Peter Schwier  
County Cllr Chris Siddall  
One member of the public

**21/092 Welcome and Apologies for Absence.** Chairman welcomed everyone to this face-to-face meeting. Apologies for absence received and accepted from Cllr Maggie Pawsey.

**21/093 Declaration of Interests.**

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. Received from Cllr Moutard and Cllr Waters regarding item 21/097 ref. 17/01066/OUT and from Cllr Colyer regarding item 21/099 item 5.

**21/094 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

No discussion.

**21/095 County and District Councillors to address the members if present.**

County Councillor, Cllr Siddall reported as follows: - Cllr Siddall introduced himself and informed us that deputy leader Kevin Bentley replaces Davide Finch and he has three aspirations which are, renewal, quality and ambition to work together with the District Council and to be more joined together.

Cllr Bloomfield asked Cllr Siddall about the Local Government Reform and the white paper and a discussion took place, not likely to happen very soon.

District Councillor, Cllr Schwier reported on the following: - Good news 200 affordable homes built last year and hoping for 300 this year. Local libraries are open and offer free Covid lateral flow tests and also recycling bags to everyone. The online survey cycling strategy is open until Sunday 20<sup>th</sup> June and welcome feedback, climate change strategy is open until 4<sup>th</sup> July. Fifty-four million pounds of Government grants to local business have been given out. The Local Plan last letter to BDC topic paper has gone off 5-year housing supply.

Cllr Edwards asked Cllr Schwier if he could get any information regarding the planning application for the extension onto the pavilion.

**21/096 Minutes.**

Item 1. To confirm the minutes of the Parish Council meeting held on 26<sup>th</sup> April 2021.

Proposed by Cllr Bloomfield, seconded by Cllr Colyer, all in favour, resolution passed.

Item 2. To confirm the minutes of the Personnel Committee meeting held on 26<sup>th</sup> March 2021

Proposed by Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed.

## 20/097 Planning Matters.

### Item 1. Planning updates.

Outline Permission Ref 17/01066/OUT Land To The West Of Hedingham Road, Gosfield. S106 Schedule 3 Clause 2 S106 agreement is between the developers and BDC, however, the Parish Council and the developers are in the process of consultations on the S106 agreement.

It was noted that the Planners have not taken into consideration the comments/concerns regarding access/exit construction traffic using Medway and having to go past the School in Hall Drive at very busy times.

Parish Council to send a letter expressing concern and that any damage to existing highway would need to be rectified and a speed limit or traffic calming in Medway imposed. To express this concern to the developers and to ask for confirmation regarding the path around the site as the Parish Council requested this to be a hard surface and not grass.

### Item 2. Planning applications and TPO

**Ref:** 21/01115/HH & 21/01116/LBC

**Location:** Hawkswood Farm Liston Hall Lane Blackmore End Gosfield Essex CO9 1SB

**Description:** Alterations to fenestration on the rear elevation at ground floor to include 2no. larger windows and bifold doors and alterations to the internal layout to facilitate a larger kitchen and boot room.

No objection - subject to advice from Historical adviser.

Proposed by Cllr Moutard, seconded by Cllr Beavis, all in favour, resolution passed.

**Ref: 21/01359/TPOCON**

**Location:** Kitani Lodge The Street Gosfield Essex CO9 1TU

**Description:** Notice of intent to carry out works to trees in a Conservation Area - Fell Leylandii x 5 or cut to top of fence line proximity to house and neighbours' power and telephone lines.

No objection - Parish Council thought to cut down would be the better option but to take into consideration the bird nesting season.

Proposed by Cllr Hough, seconded by Cllr Colyer, all in favour, resolution passed.

**Ref: 21/00987/LBC**

**Location:** Thimble Cottage The Street Gosfield Essex CO9 1TP

**Description:** Replacement of all external timber windows and front door on a like-for-like basis, due to rot damage.

No Objection

Proposed by Cllr Moutard, seconded by Cllr Colyer, all in favour, resolution passed.

**Ref: 21/01239/HH**

**Location:** 7A Halstead Road Gosfield Essex CO9 1PQ

**Proposal:** Conversion of garage to habitable accommodation.

No objection – but Parish Council expressed concern regarding this proposed application, it requested a covenant imposed on it to express that the dwelling must remain as one complete dwelling. It would also be better if the window was moved to the side.

Proposed by Cllr Beavis, seconded by Cllr Edwards, all in favour, resolution passed.

## 21/098 Financial Matters.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 24 May 2021						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
<b>For approval and payment</b>						
MD Landscapes Ltd	28.4.21	250.80	41.80	209.00		Grass cutting x 1, all areas
HandyKing	1.4.21	75.00		75.00		HaHa ditch, concreting bin by skateboard ramp, clean/inspect bus shelters
Viking	6.5.21	37.85	6.31	31.54		Stationery for Gosfield Neighbourhood Plan
HandyKing	13.5.21	50.00		50.00		HaHa ditch, move pencil shaped litter bin in play area
Mrs D Jacob	30.4.21	66.20	0.98	65.22		Clerks expenses - May 2021
ROSPA	19.5.21	145.20	24.20	121.00		Annual inspection of childrens play area
<b>Total</b>		<b>625.05</b>	<b>73.29</b>	<b>551.76</b>	<b>0.00</b>	
<b>Reported under Financial Regulation 5.6</b>						
<b>Payments, which are approved annually, made during the period 27.4.21 to 24.5.21</b>						
e-on		197.66	2.82	14.09	180.75	Pavilion electricity
Payroll costs incl PAYE and pensions		1074.88		1074.88		Monthly salaries and employment costs
<b>Previously Approved payments paid during the month</b>						
Total Payments		1897.59	76.11	1640.73	180.75	

Proposed by Cllr Bloomfield, seconded by Cllr Cowie, all in favour, resolution passed.

## 21/099 Matters Arising from previous minutes.

Item 1. Highways Issues update by Cllr Siddall, including the kerbs at Greenfields.

Blocked drains through Gosfield, The Street Braintree Road reported on 2/9/20 to Highway's ref 2678143.

An inspector will be investigating the drains, they were last cleansed in February/March 2021.

Item 2. Bus Shelter request, little or no hardstanding, request passed onto Highways – update by Cllr Siddall this is on the LHP schedule and approved in their budget for this year.

Item 3. Previous minute no. 20/135 – Salt bin at the end of the Limes – update by Cllr Siddall this is awaiting LHP validation.

Item 4. Special Constables – ongoing.

Item 5. The Gosfield Community Shop – Cllr Waters updated that a £30,000 grant had been awarded from the Maurice Rowson trust and a letter expressing thanks had been sent.

Item 6. Plans for extension onto the Pavilion – still awaiting decision from Planners.

Item 7. Fund Raising for the pavilion update – events confirmed open gardens, golf day, garage sale and Thursford trip.

Item 8. Local Pan – ongoing.

Item 9. E-mail Address – ongoing.

Item 10. Neighbourhood Plan – update by Cllr Bloomfield

- Approval of Budget 'til 31st March 2022

Proposed by Cllr Bloomfield, seconded by Cllr Beavis, all in favour resolution passed.

- Approval of Grant Funding Application

Proposed by Cllr Bloomfield, seconded by Cllr Moutard, all in favour resolution passed.

- Update given by Cllr Bloomfield regarding the -Communications Strategy & Progress with Residents Survey

Item 11. Car Park – ongoing.

Item 12. Previous Minute No. 20/011 - The Old Village sign – update, to consider quote to repair the old one, ongoing to be on next agenda.

Item 13. Previous Minute No. 21/027 Hedging.

To consider hedging the playing field, from the play area to Hall Drive, approximate cost of hedging £1400.00 with a maximum of £1,000.00 to come out of the 2021/22 Pavilion and Playing Field repairs budget. To consider quotes.

An article to be placed in the Grapevine requesting volunteers to help with the planting. Ongoing to be on the next agenda.

Item 14. Play area – the grass seed is now growing.

**21/100 Playing Field Management Committee.**

**Item 1.** To discuss the formal legal licence agreement for the playing field management committee to remain a separate organisation. To set up a meeting in July to discuss this item.

**Item 2.** No report available as no meeting has taken place.

Proposed by Cllr Waters, seconded by Cllr Bloomfield, all in favour resolution passed.

**21/101 Training.**

Children’s Play Area working group members to attend EALC Training course

Cllr Colyer would like to attend training on Wednesday 29<sup>th</sup> September £170.00 for the course but not the exam.

Proposed by Cllr Bloomfield, seconded by Cllr Edwards, all in favour resolution passed.

Cllr Hough, Cllr Pawsey, Cllr Colyer, Cllr Moutard and Cllr Beavis to take it in turns between them to carry out weekly play area inspections including benches and bins.

Cllr Waters, Cllr Cowie and Cllr Moutard to carry out inspection of benches in the village on a weekly basis.

**21/102** To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups. The Maurice Rowson trust have granted £500.00 towards a new speed gun to purchase another one and more volunteers required. Hoping in the future to carry out speed watch for a whole week.

**21/103 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

RoSPA Report

Highways Items

BDC Open Spaces Action Plan – update.

**21/104 Date of Next Meeting.**

Parish Council Meeting Monday 21<sup>st</sup> June 2021 (7.15pm)

Meeting Closed at 8.30pm