

**MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 20<sup>th</sup> MAY 2019 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.30PM.**

**Present:**

Cllr Bob Waters (Chairman)  
Cllr Tricia Edwards (Vice-Chairman)  
Cllr Jo Beavis  
Cllr Mark Bloomfield  
Cllr Joanne Colyer  
Cllr Sam Cowie  
Cllr Carol Hough  
Cllr Sara Moutard  
Cllr Maggi Pawsey  
Mrs Diane Jacob (Parish Clerk)  
Together with 9 members of the public.

**19/091 Welcome and Apologies for absence** – The Chairman welcomed everyone, no apologies for absence received.

**19/092 Declarations of interest** – Received and accepted from Cllr Beavis regarding item 19/103 on the agenda.

**19/093 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.** Members of the public raised the following items:

A member of the public to continue to remain on the Rowson Perpetual Memorial Fund until the November meeting when Cllr Colyer will attend, along with Cllr Pawsey and Cllr Hough, and take over the position. The Allotment Officer to check the condition of the allotments. Affordable housing to check the list and the policy which was adopted several years ago.

**19/094 County and District Councillors to address the members.**

County Cllr Jo Beavis reported that a lot of Annual Parish Assembly meetings were taking place. That she has resigned from the Conservative party and now joined the Independent Party. The local plan is still ongoing. She has a meeting on Friday 31<sup>st</sup> to go through outstanding items with Highways. Gosfield Parish Council should consider having a Local Plan as we only have a Parish Plan at the moment.

Cllr Peter Schwier the newly elected District Councillor introduced himself, and confirmed that he would be sending e-mails with all updates on a regular basis. The A120 is to be upgraded and Companies to go into approx. 10 acres in the surrounding area creating jobs etc. Halstead doctor's surgery is in need of improvement due to the extra development in the area.

**19/095 Minutes.**

Minutes of Parish Council Meeting held on 15<sup>th</sup> April 2019 approved and signed by the Chairman. Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour, resolution passed.

**19/096 Planning Matters.**

**Item 1.** Planning updates. Ref: 19/00239/HH

Mallards Braintree Road, Gosfield Essex CO9 1RT

Two storey rear extension incorporating 2 balconies, first floor side extension and ground floor front canopy. Two no. detached triple garage buildings and revisions to access. Application Granted.

**Item 2.** Planning applications and TPO – none.

### 19/097 Accounts 2018/2019.

**Item 1.** Chairman to read out Internal Auditors Report.

**Item 2.** To confirm reclaim for VAT 2018/2019.

**Item 3.** Approval of Governance Statements for 2018/2019 prior to submission to the Audit Commission. Chairman and Clerk to sign.

**Item 4.** Approval of Accounting Statements for 2018/2019 prior to submission to the Audit commission. Chairman and RFO to sign.

**Item 5.** Year End Bank Reconciliation for 2018/2019 prior to submission to the Audit Commission. Chairman and Clerk to sign.

**Item 6.** To confirm the notice of public rights and publication of annual governance and accountability return will be displayed between 17 June 2019 and 26 July 2019.

**Item 7.** To sign off the accounts for 2018/2019, Chairman and RFO to sign.

The Chairman expressed thanks to Richard Edwards for the above works, and it was agreed that the above should be accepted and signed.

Proposed by Cllr Bloomfield, seconded by Cllr Pawsey, all in favour, resolution passed.

### 19/098 CIF Funding.

It was agreed to apply to the Community Initiatives Fund for a tea cup spinner for the play area.

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

### 19/099 Matters Arising from Previous Minutes.

**Item 1.** Car Park – Hoping for the final surface to be carried out in September.

**Item 2.** Village Sign – Should be delivered next week.

**Item 3.** Tree Survey – ongoing.

**Item 4.** Hedge at bottom of Meadway and Hedge at Halstead Road near the Gosfield School entrance – Cllr Beavis meeting ECC Highways next week and to report back.

**Item 5.** Special Constables – Awaiting applications.

**Item 6.** The Grapevine – The new editor is Alan Summerland.

**Item 7.** Road Traffic Cones opposite No 3 The Limes, Highways Ref: 2604216 – ongoing.

### 19/100 Financial Matters.

Approve accounts for payment.

Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
<b>For approval and payment</b>						
MD Landscapes	02/05/2019	810.00	135.00	675.00		Grass cutting -3 @ £225
EALC	14/05/2019	44.00	7.33	36.67		Risk assessment course - clerk
Tesco	16/05/2019	30.24	5.04	25.20		Cleaning materials
Maurice Lake & Co Ltd	20/05/2019	228.00	38.00	190.00		Internal audit
<b>Total</b>		<b>1112.24</b>	<b>185.37</b>	<b>926.87</b>	<b>0.00</b>	
<b>Reported under Financial Regulation 5.6</b>						
<b>Payments, which are approved annually, made during the period 15.4.19 to 20.5.19</b>						
e-on	02/05/2019	251.33	3.33	16.67	231.33	Pavilion electricity
Payroll costs		1178.40	0.00	1178.40		
Anglian water	08/04/2019	125.56	0.00	31.39	94.17	Pavilion water
<b>Previously Approved payments paid during the month</b>						
Gosfield in Bloom		50.00	0.00	50.00		Donation re Plaque - Agreed April Meeting
<b>Total Payments</b>		<b>2717.53</b>	<b>188.70</b>	<b>2203.33</b>	<b>325.50</b>	

Proposed by Cllr Pawsey, seconded by Cllr Hough, all in favour, resolution passed.

**19/101 Grass cutting and Street Cleaning.**

Agreements for 2019/2020 considered, the Parish Council will be receiving a reduced figure this year, which does not cover the cost of grass cutting, we have negotiated a one-year contract with the contractor and to review this later in the year.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

**19/102 Skateboard Ramp.**

Repairs/maintenance to ramp, await the report from Rospa inspection.

**19/103 The Community Shop.**

Preplanning advice has been obtained, Braintree District Council want a planning application to extend the Pavilion, awaiting the architect's drawings, funding raising on going. Once the drawings are available to hold a drop-in session to obtain community feedback, hoping to start to build in the Spring of 2020.

**19/104 Mobile Phone Mast.**

Considered a mobile phone mast, this project to be taken over by Cllr Cowie.

Proposed by Cllr Waters, seconded by Cllr Bloomfield, all in favour, resolution passed.

**19/105 Gigaclear.**

Discuss and considered a wayleave agreement for proposed works in Gosfield. Chairman signed agreement.

Proposed by Cllr Edwards, seconded by Cllr Hough, all in favour, resolution passed.

**19/106 Item 1.** To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Pot hole in The Street reported to Highways – Cllr Beavis to follow up with Highways.

The climber tornado unit in the play area needs some maintenance as the large metal rope has frayed – this area to be taped off immediately. Clerk to obtain quote for repairs, to be on the next agenda.

**Item 2.** War Memorial – ongoing funding raising hoping to be installed and completed by November 2019.

**19/107 Items for next agenda.**

VE Day – 75 years anniversary on 8<sup>th</sup> May 2020 - to consider holding an event to cover this.

To review the old village plan and look at having a neighbourhood plan (working group to be set up).

Street lights (which ones and on and which are off) confirmation and a drawing required.

Yellow bins on playing field.

**19/108 Date of Next Meeting.**

Parish Council Meeting Monday 17<sup>th</sup> June 2019 (7.15pm) in the Pavilion.

Meeting Closed at 9.05pm