

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 20th MARCH 2023
HELD AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Joanne Colyer
Cllr Carol Hough
Cllr Maggi Pawsey
Mrs Diane Jacob (Parish Clerk)

Three members of the public.

23/040 Welcome and Apologies for Absence. The Chairman welcomed everyone. Apologies for absence received and accepted from Cllr Bob Waters (due to illness) and Cllr Sara Moutard.

23/041 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Colyer and Cllr Edwards relating to agenda item 23/047 item 4 the community shop.

23/042 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public reported on the GNR, six trees need attention, three have been dealt with, three to be organised for works to be carried out in September, three litterbins have been relocated and padlocked, the new fishing signs have been installed. The information board has been vandalised so will be rebuilt in July. The lights on the pavilion were discussed.

23/043 County and District Councillors to address the members if present.

County and District Councillors not present.

Cllr Siddall not present, but thanks expressed for the Locality funding to produce the footpath maps and refurbishment of the old village sign. Clerk to contact Cllr Siddall to ask if the brass plaque for the Kings Coronation tree could also be added.

23/044 Minutes.

To confirm receipt of the draft minutes of the Parish Council Meeting held on 20th February 2023. They were approved as a true and accurate record and signed by the Chairman. Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

23/045 Planning

Item 1. Planning updates.

Ref: 23/00557/PLD

Description: Application for Certificate of Lawfulness for a proposed development - Single storey rear extension.

Location: Church Cottage Church Road Gosfield Essex CO9 1UD
(Above for information only no comments required).

Access to The Lindens – update by the Chairman. In an e-mail received on 28th February Eastlight confirmed that the gate would remain as the builder would not be able to remove without Eastlight Community Homes permission. Eastlight are happy for access to be used over Eastlight Community Homes land to gain access to the green space belonging to Abora.

Item 2. New Planning Applications.

Ref: 23/00460/HH

Description: Two storey side extension

Location: 3 Chestnut Avenue Gosfield Essex CO9 1TD

No objection

Proposed by Cllr Pawsey, seconded by Cllr Colyer, all in favour, resolution passed.

23/046 Financial Matters.

Item1. Noted that the hall hire invoice was reduced to £8.00 not £16.00 as approved in February.

Item 2. Approve accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 20 March 2023						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Starboard Systems Ltd	20.01.2023	414.72	69.12	345.60		Scribe Accounts Subscription
HandyKing	06.03.2023	40.00		40.00		Clearing Ha ha ditch and cutting back section
HandyKing	16.03.2023	30.00		30.00		Clearing Ha ha ditch
Wave	08.03.23	14.24		14.24		Allotment water
Wave	09.03.23	355.04		355.04		Pavilion Water 09Dec- 08 March
Mrs D. Jacob	28.02.23	49.66		49.66		Clerks expenses
Westover Woodlands	13.03.23	130.00		130.00		Empty Litter bins & remove vandalised information board in GNR
Darkins	11.02.23	11.97	2.00	9.97		Padlocks for GNR
A. Degnan	14.03.23	66.50		66.50		Cleaner holiday cover
Post Office	17.03.23	48.96		48.96		Grapevine postage
Brunei Engraving Company Ltd	14.03.23	177.72	29.62	148.10		Brass Kings Coronation memorial tree plaque
Dennis Humphrey	18.3.23	290.00			290.00	Refurbishment of village sign & oak post installation
Braintree District Council	14.3.23	647.10	107.85		539.25	Footpaths Map Design & printing
Dash (UK) Ltd	15.3.23	429.60	71.60		358.00	Ceramic Coronation Mugs
ILFD Group Ltd	11.3.23	19.99	3.33		16.66	Kings Coronation Fancy Dress costume
Magic Toyz Ltd	11.3.23	11.49			11.49	Kings Coronation Fancy Dress costume
DoWant Ltd	12.3.23	53.94	9.54		44.40	Kings Coronation Flags and Bunting
Amazon	12.3.23	39.99	6.67		33.32	King Charles Cut out
Dash (UK) Ltd	21.02.23	644.40	107.40		537.00	Ceramic Coronation Mugs
Crown Hire Ltd	26.01.23	264.00	44.00		220.00	Kings Coronation Event toilets
Total		3739.32	451.13	1238.07	2050.12	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 20.2.23 to 20.3.23						
e-on	01.03.23	662.03	3.33	16.67	642.03	Electric 1st Feb- 28th Feb
Payroll costs	22.02.23	1355.53		1355.53		Payroll costs
		2017.56	3.33	1372.20	642.03	
Previously Approved payments paid during the month						
		0.00	0.00	0.00	0.00	
Total Payments		5756.88	454.46	2610.27	2692.15	

Proposed by Cllr Pawsey seconded by Cllr Colyer, all in favour, resolution passed.

23/047 Matters Arising from previous minutes.

Item 1. Previous Minute No. 21/118 Playing Field Management Committee - To consider and approve the revised constitution. Ongoing, to be on the next agenda.

Item 2. Previous Minute No.21/192 Footpath Maps – the draft has been considered and a few amendments made, 200 copies agreed to be printed. Item to be on the next agenda to consider the final draft before printing.

Proposed by Cllr Colyer seconded by Cllr Edwards, all in favour, resolution passed.

Item 3. Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve, no update.

Item 4. Community Shop – new shop doors to be fitted week commencing 10th April, flooring and then internal fitting out.

Item 5. Previous minute no. 22/162 The Street/Hedingham Road Hedges overhanging pavement – reply from ECC Highways - We have inspected this issue but it is not yet resolved as we are liaising with a resident, landowner or other third-party who may have some responsibility.

Item 6. Previous minute no. 22/208 Village pump – no update.

Item 7. Previous minute no. 22/221 Old village sign – to accept the quote to refurbish the old village sign, with oak post and installation £290.00.

Proposed by Cllr Edwards seconded by Cllr Colyer, all in favour, resolution passed.

Item 8. Speed Camera Previous minute no. 22/031 – To note that the speed camera has been sent away for re-calibration.

Item 9. To note the Cllr Siddall has kindly agreed that the Locality funding can be used for the payment of the footpath maps Item 2 and the old village sign Item 7 above.

23/048 Neighbourhood Plan.

Update sent by Cllr Moutard, RCCE are carrying out the analysis but it is proving to be a bit more complex than they originally anticipated. The RCCE have confirmed that they will be able to let us have an invoice before the end of March in advance of completing the work for the grant accounting purposes

23/49 Pavilion Electrical Installation condition survey.

As it is a legal requirement that a 5-year legal survey must be carried out, it will be carried out shortly.

Proposed by Cllr Edwards seconded by Cllr Colyer, all in favour, resolution passed.

23/050 Pavilion Changing Rooms.

It was agreed for both changing rooms to be deep cleaned and painted Parish Council to consider installing new toilets, shower heads, and flooring it was agreed that money could be taken from the sinking fund.

Proposed by Cllr Edwards seconded by Cllr Pawsey, all in favour, resolution passed.

To obtain quotes and item to be on the next agenda.

23/051 Tree Quotes.

To consider and discuss quotes for the tree works recommended in the tree survey/report. Awaiting quotes to come in. Item to be on next agenda

23/052 Playing field Drainage and Car Park.

Item 1. Playing field drainage to discuss report. Various options of drainage were discussed, item to be on the next agenda.

Item 2. The Car Park was discussed and it was agreed to try and find someone who can provide us with a specification of works, in the meantime to ask a local developer to scrape back the car park and to purchase hardcore Type1 as a temporary measure.

Proposed by Cllr Edwards seconded by Cllr Colyer, all in favour, resolution passed.

23/053 BDC Chairman Civic Reception – afternoon tea – Thursday 20th April.

It was agreed that the Chairman, Vice-Chairman, Cllr Colyer and Cllr Hough, would be attending and taking food bank donations.

Proposed by Cllr Edwards seconded by Cllr Colyer, all in favour, resolution passed

23/054 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Due to the deadline date, it was agreed for the payroll service provider contract to be signed but item to be on the next agenda.

RoSPA play area inspection is scheduled to be carried out in May – Clerk to contact cleaner to see if the equipment can be cleaned down before the inspection takes place.

23/055 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Payroll service provider contract.

23/056 Date of Next Meeting.

Next Parish Council Meeting 17th April 2023 (7.15pm) in the Pavilion.

Meeting Closed at 8.00pm.