

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 20th JUNE 2022
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Tricia Edwards (Chairman)
Cllr Bob Waters (Vice-Chairman)
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)

Six members of the public.

22/120 Welcome and Apologies for Absence. The Chairman welcomed everyone, apologies for absence received and accepted from Cllr Beavis, Cllr Bloomfield and Cllr Colyer (due to work commitments and holiday) also from Cllr Siddall & Cllr Schwier (due to work commitments).

22/121 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct. A non-pecuniary interest (Para 8.1 of Gosfield Parish Council's code of conduct) was received and accepted from Cllr Edwards agenda item 22/140 relating to the community shop, Cllr Waters and Cllr Moutard relating to agenda item 22/125 ref 22/01271/VAR and Cllr Pawsey declared an interest at item 22/125 ref 22/01172/VAR and abstained from voting.

22/122 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

A member of the public spoke regarding the Community Shop and a lease agreement "Heads of Terms" is required so that it can be sent to the National Lottery to try to obtain funding which could take 3 months. Open Gardens to take place this Sunday, tickets available to purchase. Westover Woodlands spoke and gave an update regarding the GNR works to commence in the early autumn, to apply for permission relating 56 Edmund Green, 4 oak tree branches overhang their garden and require cutting back, to apply for consent and combine the work, resident will contribute half the cost. Hardcore and rubble has been put on Parish Council land behind 83 Edmund Green, Cllrs to take a look and request it to be removed. Fishing in the GNR, roach, carp, tench and bream all in excellent condition and to open up some of the swims to combine all work so it can be carried out altogether in early autumn.

22/123 County and District Councillors to address the members if present.

Not present.

22/124 Minutes.

Item 1. To confirm receipt of the draft minutes of the Parish Council Annual Meeting held on 16th May 2022.

Item 2. To confirm receipt of the draft minutes of the Parish Council Meeting held on 16th May 2022.

Item 3. To confirm receipt of the draft minutes for the Annual Parish Assembly held on 30th May 2022.

Item 4. To confirm receipt of the draft minutes of the Parish Council Personnel Committee Meeting held on 7th June 2022.

These were all approved as a true and accurate record and signed by the Chairman.

Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour, resolution passed.

22/125 Planning Matters.

Item 1. Planning updates.

Item 2. New Planning Applications.

Ref: 22/01202/FUL & 22/01203/LBC

Description: Installation of external wooden trellis fencing alongside existing fencing.

Location: The Kings Head PH The Street Gosfield Essex CO9 1TP

Objection

Not within keeping of the street scene.

Proposed by Cllr Pawsey, seconded by Cllr Edwards, Cllr Hough, Cllr Cowie and Cllr Moutard in favour, Cllr Waters abstained; resolution passed.

Ref: 22/01221/HHD

Description: Proposed two storey rear extension, garage enlargement with two velux windows

Location: 33 Braintree Road Gosfield Essex CO9 1PR

No Objection

Proposed by Cllr Pawsey, seconded by Cllr Moutard, all in favour, resolution passed.

Ref: 22/01172/VAR

Description: Variation of Condition 2 (Approved Plans) of permission 18/02007/FUL granted 22/06/2021 for: 17 dwellings with associated access, parking, garaging, landscaping and amenity space. Variation would allow: - Changes to elevations and floor plans, and boundary treatment and external materials.

Location: Land South Of The Limes Gosfield Essex

More information required, changes are not clear, no mention of specific materials, only a knee-high fencing around access road which could allow parking in the area.

There should be an arborologist's method statement, landscape management plan, biodiversity plan etc.

Proposed by Cllr Edwards, seconded by Cllr Cowie, abstained all in favour to request further information, resolution passed.

Ref: 22/01422/TPOCON

Description: Notice of intent to carry out works to trees in a Conservation Area - Cut down 2 Holly trees in the back garden as they are getting too big for their location. Reduce Magnolia in front garden by 1m to help maintain the shape and to prevent large vehicles hitting the tree.

Location: Keepers Lodge Hall Drive Gosfield Essex CO9 1SE

Holly trees to be replaced, magnolia to be reduced as specified.

Proposed by Cllr Hough, seconded by Cllr Cowie, all in favour, resolution passed.

Ref: 22/01271/VAR

Description: Variation of Condition 1 (Approved Plans) of permission 20/00653/REM granted 19.03.2021 for: Application for approval of reserved matters (layout, appearance, scale and landscaping) of outline planning consent 17/01066/OUT for the erection of 35 dwellings. Variation would allow for: Erection of studio garage.

Location: Land To The West Of Hedingham Road Gosfield Essex

No Objection

Proposed by Cllr Pawsey, seconded by Cllr Cowie, Cllr Edwards and Cllr Hough in favour, Cllr Waters and Cllr Moutard abstained, resolution passed.

Ref: 22/01162/HH

Description: Single storey side and front extension, roof extension including increase in ridge height, front and rear gable and the provision of side and rear dormers.

Location: Gorse 23 Greenfields Gosfield Essex CO9 1TR

No Objection

Proposed by Cllr Pawsey, seconded by Cllr Waters, all in favour, resolution passed.

22/126 Financial Matters.

Item 1. Approve accounts for payment.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 20 June 2022						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Wave	8.6.22	13.95		13.95		Allotment water
Paul Clark Printing	26.5.22	464.00		464.00		Grapevine printing
Playground Facilities	27.5.22	2240.20	373.37	1866.83		Surface under red climbing frame, children's play area
Playsafety Ltd	1.6.22	142.80	23.80	119.00		Children's play area inspection
MD Landscapes	3.6.22	573.60	95.60	478.00		Grass cutting x 2, play area x 2
Mrs D Jacob	31.5.22	74.51		74.51		Clerks expenses
Agrigem	20.5.22	27.23	4.54	22.69		Weedkiller
Tesco	23.5.22	54.80	9.13	45.67		Cleaning materials
Total		3591.09	506.44	3084.65	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 17.5.22 to 20.6.22						
e-on	1.6.22	269.69	3.33	16.67	249.69	Pavilion electricity
Payroll costs		1130.00		1130.00		
Previously Approved payments paid during the month						
Total Payments		4990.78	509.77	4231.32	249.69	

Proposed by Cllr Waters, seconded by Cllr Hough, all in favour, resolution passed.

22/127 Matters Arising from previous minutes.

- Item 1.** Previous Minute No. 21/118 Playing Field Management Committee- To consider and approve the constitution. Deferred, to be on the next agenda further definition is required.
- Item 2.** Previous Minute No.21/192 Footpath Map – Cllr Waters has been to see a graphic designer, cost etc to be confirmed and on the next agenda to consider.
- Item 3.** Special Constables – ongoing.
- Item 4.** Local Plan – ongoing with BDC decision to be made on 25th July 2022.
- Item 5.** (Previous minute no. 21/133) Highways Priority list of highway improvements for Gosfield Cllr Beavis to send the list to Cllr Siddall, deferred until next agenda.
- Item 6.** Previous Minute No. 21/111 Gosfield Nature Reserve Risk Assessment. Cllr Moutard to draft a risk assessment to be sent to Westover Woodlands for comment and to all Councillors prior to the next meeting, item to be on the next agenda.
- Item 7.** Previous Minute No. 22/029 woodland known as The Lodge Plantation, Gosfield parcel of land for inclusion into the Nature Reserve. The sellers have taken their title deeds into our solicitors, update to be on the next agenda.
- Item 8.** Previous minute number 22/050 Village Pump & Well to discuss and consider cost to restore, update on permission from Eastlight. Awaiting further information from Eastlight, item to be on the next agenda.

22/128 Neighbourhood Plan.

Cllr Edwards read out the report sent via e-mail from Cllr Bloomfield as follows:

- Headlines from the Resident's Survey.
- 328 Responses (approx. 25% of residents)
- Average length of time living in Gosfield – 23 years
- 69% of responders are over 60 yrs old

52% of responders Strongly Agree/Agree that there needs to be more Affordable Housing (12% Strongly Disagree/Disagree)
38% of responders Strongly Agree/Agree that there should be No Development (21% Strongly Disagree/Disagree)
84% of responders believe Style/Design of housing is important
73% of responders want a crossing in The Street
52% of responders want more street lighting
77% of responders want better Mobile Phone Network/Coverage
63% of responders want better Broadband coverage
90% of responders believe that speeding is a problem in Gosfield
70% of responders would like to see more SIDs
38% of responders would like to see the 30mph extended to Foley Corner
50% of responders would like to see the 30mph extended to the entrance to the Airfield
59% of responders would like to see the 30mph extended to Russell's Road
80% of responders would like to see Twenty's Plenty on roads around the primary school
38% of responders have to travel more than 4 miles to access primary healthcare.
More detail will follow shortly and the database will be made available to all councillors.
Cllr Moutard commented that due to the lack of response from the young we need to somehow engage and encourage the young residents to come forward and take part.

22/129 Bus Service.

Cllr Pawsey commented that a disabled person waited at the bus stop for over an hour to go to Halstead, the bus did not arrive, Cllr Hough said that the bus service did not run on the Saturday as specified and times etc were not consistent – item to be on the next agenda update required from Cllr Beavis.

22/130 Council Documents. The following items were re-adopted:

Strategic Risk Register Assessment.

Press media & social media Policy.

Emergency Plan.

Proposed by Cllr Pawsey, seconded by Cllr Cowie, all in favour, resolution passed.

Cllr Moutard requested a copy of the Emergency Plan and a copy of our Covid procedure, Clerk pointed out that due to GDPR the emergency plan is not published on our website, Clerk to send copies to Cllr Moutard as requested.

22/131 Salt Bag Partnership Scheme for Winter 2022/23. Closing date is the 25th July 2022

The Parish Council would like to stay in the scheme but to not require salt for the winter.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour resolution passed.

22/132 Police Request.

The Clerk has requested extra police patrols in the Car Park near the Community Shop in Gosfield, due to the following: -

The bolts have come out of the swings in the play area.

The roundabout welds have come apart in the play area.

A litter bin has been pulled out of the ground and a metal spike sticking out, on the playing field.

Drain covers/manhole covers lifted and rocks thrown down, blocking the drains.

Suspicious cars parked and in the car park late at night 11pm pulling in and then reversing immediately out.

The Police will monitor the area at regular intervals and they suggested CCTC pointing towards the carpark and security lighting, which the Parish Council will address when the new building works takes place.

22/133 Gosfield Nature Reserve.

Fishing – To consider to allow fishing in the Gosfield Nature Reserve subject to having a fishing licence. It was agreed to allow and encourage fishing and that the environment agency is the legal organisation of enforcement a fishing licence costs £30.00 per year a fine for not having one is £2,500.00.

Cllr Moutard to word/draw up a sign for approval at next meeting and notices to be placed at each entrance.

Proposed by Cllr Edwards, seconded by Cllr Pawsey, all in favour resolution passed.

Page 4

Signed.....

Chairman of the Parish Council

Date: 18th July 2022

22/134 56 Edmund Green.

To consider a request for removal of overhanging branches over the property and in the Nature reserve. As discussed under item 22/122 Westover Woodlands to apply for consent to carry out the works, the resident and the Parish Council to pay half the costs each. Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour resolution passed.

22/135 RoSPA.

The RoSPA inspection report was discussed, the small issues to be addressed by the Parish Council handyman. The zip wire to be tightened and to check cables, to replace with a new cover at a cost of £235.00. Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour resolution passed.

22/136 Roundabout in play area.

Quotes considered to repair the roundabout however we are still awaiting a third quote. If the third quote is the cheapest then to go with that contractor. Proposed by Cllr Edwards, seconded by Cllr Cowie, all in favour resolution passed.

22/137 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Village Hall meeting has taken place and it was agreed for works to go ahead with an acoustic ceiling. Cllr Moutard gave an update on the Wethersfield Airbase Scrutiny Committee, drone mapped out the real form and impact of the area. The prison would be the largest in Europe, no application has been submitted yet.

22/138 New Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision. New items of request to be sent to the Clerk.

22/139 To exclude the press and public.

Public Bodies (Admission to Meetings) Act 1960
‘That the public be excluded from the meeting during consideration of Agenda Items 22/140 and 22/141 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.n
Resolution to exclude members of the press and public.
Item 22/140 Community Shop to allow the press and public to remain in the meeting (not excluded).
Proposed by Cllr Moutard, seconded by Cllr Pawsey, all in favour, resolution passed.
Item 22/141 Personnel Issues press and public to be excluded.
Proposed by Cllr Moutard, seconded by Cllr Cowie, all in favour, resolution passed.

22/140 Community Shop.

“Shop licence – Heads of Terms” (previous agenda item no. 22/080)
The draft Heads of Terms discussed and considered it was confirmed that this document was only a draft and not legally binding until the final one is drawn up by solicitors and signed by both parties. It was therefore agreed to approve.
Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

Press and public were excluded.

22/141 Personnel Matters.

The items raised at the Personnel Committee Meeting and updated contracts of employment for staff were approved.
Proposed by Cllr Edwards, seconded by Cllr Waters, all in favour, resolution passed.

22/142 Date of Next Meeting.

Next Parish Council Meeting 18th July 2022 (7.15pm).

Meeting Closed at 8.53pm

Page 5

Signed.....

Chairman of the Parish Council

Date: 18th July 2022