

MINUTES OF GOSFIELD PARISH COUNCIL MEETING HELD ON MONDAY 17th JUNE 2019 AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM.

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Jo Beavis (arrived late at item 19/120 on the agenda)
Cllr Mark Bloomfield
Cllr Joanne Colyer
Cllr Sam Cowie
Cllr Carol Hough
Cllr Sara Moutard
Cllr Maggi Pawsey
Mrs Diane Jacob (Parish Clerk)
District Councillor Peter Schwier (arrived late at item 19/120 on the agenda)
Together with 3 members of the public.

19/109 Welcome and Apologies for absence – The Chairman welcomed everyone, no apologies for absence received.

19/110 Declarations of interest – Received and accepted from Cllr Waters regarding item 19/114 on the agenda.

19/111 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Members of the public raised the following items:

A member of the public asked about agenda number 19/115 item 4, the Vice-Chairman confirmed that Highways had been out and looked at these hedges and no further action would be taken. It was noted under item number 19/114 the description of unisex toilet was incorrect and that it should read disabled toilet.

A member of the public confirmed that a section had been cut out of the skateboard ramp some years ago and an inspection made, this sits on grass and has foam underneath, new inspection required.

19/112 County and District Councillors to address the members.

County Cllr Jo Beavis reported that a meeting had taken place with Highways and the hedge at bottom of Meadway and hedge at Halstead Road near the Gosfield School entrance will not be cut back. The pot hole reported in The Street will be chased up and updated at the next meeting. Three bus stops near the school are being looked into being upgraded.

District Cllr Peter Schwier confirmed that the local police had been carrying out speed checks throughout Gosfield. S106 funded money which is unclaimed/not used by a Parish Council could be obtained as extra if required by another Parish Council

19/113 Minutes.

Annual Parish Meeting (AGM) held on 20th May 2019 approved and signed by the Chairman.
Parish Council Meeting held on 20th May 2019 approved and signed by the Chairman.
Annual Parish Assembly meeting held on 23rd May 2019 approved and signed by the Chairman.
Proposed by Cllr Pawsey, seconded by Cllr Edwards, all in favour, resolution passed.

19/114 Planning Matters.

Item 1. Planning updates.
Item 2. Planning applications and TPO.
Cllr Bob Waters left the room.

Ref:18/01945/LBC (revised drawings)

Gosfield Social Club The Street Gosfield Essex CO9 1TJ

No objection, support application.

Proposed by Cllr Bloomfield, seconded by Cllr Pawsey, all in favour, resolution passed.

Cllr Bob Water returned to the meeting, and as Chairman confirmed the following could be discussed as the Parish Council previously discussed this application in March with no objection and BDC require comments to be submitted prior to next Parish Council meeting.

Ref: 19/00271 47 Halstead Road Gosfield

Single storey rear extension and porch.

No objection

Proposed by Cllr Pawsey, seconded by Cllr Edwards, all in favour, resolution passed.

19/115 Matters Arising from Previous Minutes.

Item 1. Car Park – No further update.

Item 2. Village Sign – Now delivered and installation underway.

Item 3. Tree Survey – ongoing.

Item 4. Hedge at bottom of Meadway and Hedge at Halstead Road near the Gosfield School entrance – Cllr Beavis reported ECC Highways not going to cut these back – no further action.

Item 5. Pot Hole reported to Highways – in The Street – Cllr Beavis to update at next meeting.

Item 6. The Bus shelter request, little or no hardstanding, request passed onto Highways – Cllr Beavis updated that Highways are looking into upgrading 3 bus stops near the school, Cllr Beavis to update at next meeting.

Item 7. Special Constables – on going.

Item 8. Mobile Phone Mast – Cllr Cowie looking into further information, to report back at next meeting.

19/116 Financial Matters.

Approve accounts for payment.

Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
ROSPA Play Safety	21/05/2019	136.80	22.80	114.00		Annual children's play area inspection
EALC	21/05/2019	108.00	18.00	90.00		J Colyer councillor training day 1
EALC	21/05/2019	120.00	20.00	100.00		J Colyer councillor training day 2
Crystal Water	28/05/2019	86.25	0.00	86.25		Double button flush/labour
Paul Clark Printing	17/05/2019	32.00	0.00	16.00	16.00	Leaflets re Annual Parish Meeting/Shop update split 50/50
Complete Weed Control	21/05/2019	300.00	50.00	0.00	250.00	Weed spray to playing field
Concept Signs	29/05/2019	24.00	4.00	20.00		Sign re refuse on playing field car park
EALC	04/06/2019	78.00	13.00	65.00		Planning Briefing J Beavis
MD Landscapes	01/06/2019	540.00	90.00	450.00		Grass cutting x 2, all areas
Paul Clark Printing	29/05/2019	339.00	0.00	339.00		Grapevine
EALC	06/06/2019	108.00	18.00	90.00		Training Day 1 S Cowie
EALC	06/06/2019	108.00	18.00	90.00		Training Day 5 Cowie
Anglia Fire Protection	17/06/2019	222.36	37.06		185.30	Pavilion certificate of inspection
Total		2202.41	290.86	1460.25	451.30	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 21.5.19 to 17.6.19						
e-on	02/06/2019	253.62	3.33	16.67	233.62	Pavilion electricity
Payroll costs		1178.40	0.00	1178.40		
Anglian water	09/06/2019	36.82	0.00	9.21	27.62	Pavilion water
Previously Approved payments paid during the month						
Total Payments		3671.25	294.19	2664.53	712.54	

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour, resolution passed.

19/117 Skateboard Ramp.

Repairs/maintenance to ramp required due to holes in the surface. Rospa report medium risk. Deferred until next meeting.

19/118 Play Equipment Repairs.

Item 1. It was discussed the cost for repairing the wear on the central climbing frame in the children’s play area at £1340.00. It was agreed that only half the area needed replacing at a cost of £825.00 Plus VAT. Money to be taken from general reserves.

Proposed by Cllr Pawsey, seconded by Cllr Moutard, all, in favour, resolution passed.

Item 2. It was agreed to establish a fund in the next budget for future repairs to play equipment.

Proposed by Cllr Waters, seconded by Cllr Cowie, all in favour, resolution passed.

19/119 Grapevine.

Item 1. Legal Deposit – It was agreed to sending a copy of the Grapevine to the British Library.

Proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour, resolution passed.

Item 2. It was agreed the Editor should be called a Compiler. Advertising in the Grapevine would be free of charge for non-profit organisations, black and white advertising, subject to first come first served. All Colour advertising would be charged at an extra cost.

Proposed by Cllr Waters, seconded by Cllr Pawsey, all in favour, resolution passed.

19/120 VE Day -75 years anniversary on 8th May 2020.

To consider holding an event to mark the occasion on the weekend of 8th-10th May 2020 which will be an international celebration of peace. To light the beacon, to ring the church bells and to place an article for suggestions in the Grapevine.

Proposed by Cllr Hough, seconded by Cllr Beavis, all in favour, resolution passed.

19/121 Yellow Bins.

The keys for the yellow bins on the playing field have been located and are now held by the volunteer who empties’ them – no further action required.

19/122 Neighbourhood Plan.

A Neighbourhood Plan working group was set up, members to include Cllr Waters, Cllr Edwards, Cllr Beavis, Cllr Bloomfield, Cllr Colyer, Cllr Cowie and Cllr Moutard. To obtain further information from other Local Parish Councils. To place an article in the Grapevine to see if members of the public would like to take part.

Proposed by Cllr Moutard, seconded Cllr Waters, all in favour, resolution passed.

19/123 Edmund Green Social Housing.

It was confirmed that the Parish Council has a process in place for members of the public to apply for shared ownership and rental of properties at Edmund Green. Any shared-ownership property that becomes available to be advertised in the Grapevine immediately, forms sent out, completed by members of the public and the Clerk to forward them onto BDC. The procedure for rental properties to be confirmed with BDC.

Proposed by Cllr Bloomfield, seconded by Cllr Waters, all in favour resolution passed.

19/124 Gosfield In Bloom.

Item 1. Awaiting copy of Licence from Highways.

Item 2. Cllr Waters and Cllr Edwards elected representative from the PC to attend on Friday 5th July at 9.45am to be with Gosfield in Bloom to meet the judges at the beginning of the judging route - Park Homes opposite Gosfield Lake.

Proposed by Cllr Pawsey, seconded by Cllr Beavis, all in favour, resolution passed.

19/125 Street Lights.

A Street Lights working group set up, members are Cllr Beavis, Cllr Edwards, Cllr Hough and Cllr Waters.

Proposed by Cllr Bloomfield, seconded by Cllr Colyer, all in favour, resolution passed.

19/126 BDC - Planning application ref: 18/02007/FUL

BDC Policy CS10 from the Core Strategy sets out a requirement for new development to contribute towards Open Space, Sport and Recreation.

The Parish Council would like to add the following items to the Open Spaces Action Plan
New Skateboard Ramp, allotments drainage.

Proposed by Cllr Bloomfield, seconded by Cllr Pawsey, all in favour, resolution passed.

19/127 Allotments.

It was confirmed that Plot 6 is unworkable at the present time and therefore should not be let out to rent. To confirm that Plot 1A and plot 7 are still vacant. The allotment officer to trim the vacant plots and cover with black plastic.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

19/128 Social Club Noticeboard.

The Social Club had requested that the Parish Council no longer use their notice board as they require full use of it. It was resolved to hand the keys back.

Proposed by Cllr Pawsey, seconded by Cllr Bloomfield, Cllr Edwards, Cllr Waters, Cllr Beavis, Cllr Colyer, Cllr Cowie, Cllr Moutard in favour, Cllr Hough abstained, resolution passed.

19/129 The Community Shop.

Cllr Beavis – updated they are awaiting the architect’s drawings. Once the drawings are made available to hold a drop-in session hopefully on the 16th or 17th July (Date and time to be confirmed).

19/130 Item 1. To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

Cllr Colyer reported that the Councillor training day attended had been very informative.

Cllr Moutard reported that the village hall management committee had undertaken works to the village hall to improve the toilet facilities and electrics and are currently in the process of looking to install Wi-Fi.

Item 2. War Memorial – ongoing £3,600.00 funding raised so far, hoping to be installed and completed by November 2019.

19/131 Items for next agenda.

Play area – New junior swing seats, new kick boards for the rocking horse and new safety surface around the roundabout.

Grants to the Church.

Drugs problem in Gosfield.

Building on Parish Council land.

19/132 Date of Next Meeting.

Parish Council Meeting Monday 15th July 2019 (7.15pm) in the Pavilion.

Meeting Closed at 9.15pm