

MINUTES OF GOSFIELD PARISH COUNCIL MEETING
HELD ON
MONDAY 19th JULY 2021
AT THE PAVILION, THE PLAYING FIELD, CHURCH ROAD, GOSFIELD AT 7.15PM

Present:

Cllr Bob Waters (Chairman)
Cllr Tricia Edwards (Vice-Chairman)
Cllr Beavis
Cllr Mark Bloomfield
Cllr Sam Cowie
Cllr Carol Hough
Cllr Maggie Pawsey
Mrs Diane Jacob (Parish Clerk)

One member of the public
Cllr Chris Siddall and Cllr Peter Schwier

21/131 Welcome and Apologies for Absence. Chairman welcomed everyone. Apologies for absence received and accepted from Cllr Colyer and Cllr Moutard (due to family commitments).

21/132 Declaration of Interests.

To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct.
Received from Cllr Bloomfield item 21/136 ref: 21/01857/HH & 21/01858/LBC and Cllr Waters regarding item 21/136 item 1 ref. 17/01066/OUT.

21/133 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.
No public participation.

21/134 County and District Councillors to address the members if present.

Cllr Siddall - gave an update regarding shared responsibilities between ECC and BDC, ECC has helped local businesses in the County and vulnerable residents. Overgrown hedges over pavements to be reported to both ECC and BDC.
Cllr Schwier - The Heddingham Medical Centre has selected a local developer, land transferred, this will help approx. 10,000 residents. Local Plan section 2, two inspectors looking at this ongoing. The Braintree high street refurbishment is on budget and on time. BDC has won an award for customer services. Chelmsford City Race Course will hold a Braintree Career Fair event on 29th September.

21/135 Minutes.

To confirm the minutes of the Parish Council Meeting held on 21st June 2021.
Proposed by Cllr Bloomfield, seconded by Cllr Cowie, all in favour, resolution passed.

21/136 Planning Matters.

Item 1. Planning updates.

Outline Permission Ref 17/01066/OUT Land To The West Of Heddingham Road, Gosfield. S106 Schedule 3 Clause 2 S106 agreement is between the developers and BDC, however the Parish Council and the developers are in the process of consultations on the S106 agreement. Positive feedback has been received from the developers.

Item 2. Planning applications and TPO

Ref: 21/01753/REM (New revised plans)

Description: Application for approval of Reserved Matters (appearance, landscaping, layout and scale) pursuant to outline planning permission 20/00611/OUT - Erection of 1 no. new dwelling together with associated car parking, garden amenity space, and associated development.

Location: Woodstock Halstead Road Gosfield Essex CO9 1PE

No objection

Proposed by Cllr Waters, seconded by Cllr Beavis, all in favour, resolution passed.

Page 1

Signed.....

Chairman of the Parish Council

Date: 16th August 2021

Cllr Bloomfield left the meeting.

Ref: 21/01857/HH & 21/01858/LBC

Description: Proposed balcony over existing flat roof with safety railings & external access.

Location: North Lodge Hall Drive Gosfield Essex CO9 1SX

No comment – no decision

Proposed by Cllr Beavis, seconded by Cllr Waters, all in favour, resolution passed.

Cllr Bloomfield returned to the meeting.

Ref: 21/01901/LBC

Description: Instalment of white picket fence and gate (both 0.9m in height) to front boundary of property.

Location: Byford Cottage Church Road Gosfield Essex CO9 1TL

No objection

Proposed by Cllr Pawsey, seconded by Cllr Beavis, all in favour, resolution passed.

Ref: 21/02008/FUL

Description: Siting of 8 x storage containers (B8) and associated development.

Location: Petersfield Farm Petersfield Lane Gosfield Essex CO9 1PU

Objection

Highways need to investigate the access as very poor visibility.

Proposed by Cllr Pawsey, seconded by Cllr Edwards, all in favour, resolution passed.

Ref: 21/01745/HH

Description: Demolition of existing single garage and erection of new double garage.

Location: Church View House Church Road Gosfield Essex CO9 1UD

No objection

Proposed by Cllr Pawsey, seconded by Cllr Beavis, all in favour, resolution passed.

Ref: 21/02153/TPOCON

Description: Notice of intent to carry out works to trees in a Conservation Area - Fell 2 Sweet Chestnut trees

Location: Gosfield Place Lodge The Street Gosfield Essex CO9 1TU

No objection

Proposed by Cllr Hough, seconded by Cllr Waters, all in favour, resolution passed.

21/137 Council Documents.

Financial Regulations re-adopted as advised by Internal Auditor.

Proposed by Cllr Beavis, seconded by Cllr Cowie, all in favour, resolution passed

21/138 Financial Matters.

Gosfield Parish Council						
Payment Approval & Reporting						
Council Meeting 19 July 2021						
Supplier	Invoice Date	Total Payable	VAT Input Tax Recoverable	Net Cost to GPC	Grant/ Amount Recoverable	Brief Description of Supply
For approval and payment						
Richard Edwards Group	17.6.21	101.70	16.95	84.75		Payroll processing April to June
MD Landscapes Ltd	1.7.21	824.40	137.40	687.00		Grass cutting x 3, play area & skate park x 2
RCCE	1.7.21	72.60	60.50	12.10		Annual membership fee
D Jacob	30.6.21	51.10		51.10		Clerks expenses
HandyKing	5.7.21	75.00		75.00		Bin emptying, clear drains etc, glue flooring in gents toilets (pavilion)
Amazon	22.6.21	17.47		17.47		Biscuits for NP drop-in
Paul Anthony Maddern	22.6.21	6.80		6.80		Milk for NP drop-in
Suntechgadget Ltd	23.6.21	51.48		51.48		Tea bags/coffee sachets for NP drop-in
Tesco	25.6.21	2.80	0.33	2.47		Milk/stick pens
Tesco	23.6.21	10.25	0.93	9.32		Refereshments/cutlery/plastic cups for NP drop-in
Sweet Addicts Ltd	23.6.21	5.62		5.62		Sugar sachets
e-on	2.7.21	496.08	23.62	472.46		Streetlight electricity
Westover Woodlands	15.7.21	168.75		168.75		Bin emptying, bench repairs, pruning, path clearing etc
Tesco	1.7.21	18.39	3.07	15.32		Cleaning materials
Glasdon	16.7.21	909.17	151.53	757.64		4 black bins
Total		2811.61	394.33	2417.28	0.00	
Reported under Financial Regulation 5.6						
Payments, which are approved annually, made during the period 25.5.21 to 21.6.21						
e-on		231.86	3.33	16.67	211.86	Pavilion electricity
Payroll costs incl PAYE and pensions		1371.05		1371.05		Monthly salaries and employment costs
Previously Approved payments paid during the month						
Total Payments		4414.52	397.66	3805.00	211.86	

Proposed by Cllr Pawsey, seconded by Cllr Cowie, all in favour, resolution passed.

21/139 Matters Arising from previous minutes.

Item 1. Highways Issues update by Cllr Siddall, including the kerbs at Greenfields.

Blocked drains through Gosfield, The Street Braintree Road reported on 2/9/20 to Highway's ref 2678143 and on 2 June/2021 Ref: 2678143 and reported again on 24 June Ref 2725512.

Also reported blocked drains near the bridge 24 March 2021 Ref. 2709048 and again on 24 June 2021 Ref: 2725515.

The drains will be cleared out, however the kerbs at Greenfields are not safety critical so to continue to monitor.

Item 2. Bus Shelter request, little or no hardstanding, this is on the LHP list and awaiting approval for funding.

Item 3. Previous minute no. 20/135 – Salt bin at the end of the Limes – this is on the LHP list and awaiting approval for funding.

Item 4. Special Constables – no further update.

Item 5. Fund Raising for the pavilion still awaiting an update from the National Lottery.

Item 6. Local Pan – ongoing.

Item 7. Neighbourhood Plan – update by Cllr Bloomfield.

- Drop-in Event Feedback – 124 people attended the drop in events.
- Approval - Residents Survey including distribution & collection plan, a new map for potential development in Gosfield will be sent to all residents along with the survey, Cllr Beavis offered to help any resident who needs assistance on completing the survey.

Proposed by Cllr Bloomfield, seconded by Cllr Beavis, all in favour, resolution passed.

- Update - Grant application has been approved and £2,634.00 received.
- No update on - Expenditure & Accounts
- Progress with Housing Needs Assessment – ongoing

All updates will be available in the Grapevine.

Thanks, expressed to Cllr Bloomfield for everything he has done in connection with the Neighbourhood Plan.

Item 8. Previous Minute No. 20/011 - The Old Village sign – Cllr Waters looking for a decision to incorporate Church Road and the Shop, it was suggested to approach Highways for a sign for Church Road when approaching Gosfield from the Lake.

Item 9. Previous Minute No. 21/027 Hedging.

To consider hedging the playing field, from the play area to Hall Drive, approximate cost of hedging only £1,400.00 awaiting approval for funding.

Item 10. Purchase of speed camera – Cllr Edwards awaiting more information from Cllr Moutard.

Item 11. Benches and Children’s Play area check list check list – Cllr Cowie reported the strimming around the benches in the Nature reserve is required. Check lists to be given to the Clerk as soon as checks have been carried out.

Item 12. Previous Minute No. 21/118 Playing Field Management Committee.

Playing Field Management Committee are in the process of drawing up a constitution meeting being held on 26 July 2021.

21/140 To consider quote/fees from architects to draw up specification ready to submit application for building regulations. It was discussed and agreed that in order to move forward Stage 1, Submit information for discharge £516.00 plus VAT, Stage 2, Building Regulations and Structural Calculations £3,624.17 Plus VAT and Stage 3 Tender information £4,425.00 Plus VAT will be required. Total cost £8,565.17 plus VAT to be taken from any funding received. Proposed by Cllr Edwards, seconded by Cllr Bloomfield, all in favour, resolution passed.

21/141 Health & Safety Officer.

Cllr Beavis was appointed the dedicated Councillor as a Health & Safety Officer to monitor the risk assessments.

Proposed by Cllr Waters, seconded by Cllr Edwards, all in favour, resolution passed.

21/142 Children’s Play Area.

Item 1. To consider quote for new safety surfaces under the large and small slide and a new net for the tornado.

Item 2. Signage for the area.

This item deferred further quote required, to be on next agenda.

21/143 Public Right of Way Footpath.

Public Footpath at the top of Meadway to discuss and consider for it to be re-routed on the definitive map. This item was discussed in great detail and the Parish Council agreed that they have no requirement for it to be it moved. If local residents want it moved then they will have to apply as individuals.

Proposed by Cllr Waters, seconded by Cllr Hough, Cllr Beavis, Cllr Cowie, Cllr Edwards and Cllr Edwards in favour, Cllr Bloomfield abstained - resolution passed

21/144 Highways.

Priority list of highway improvements for Gosfield. Cllr Beavis to draw up a list to prioritise Highways issues, this item to be on the next agenda.

21/145 Copper Beech Tree.

Purchase of copper beech tree to be planted at the top of the Playing Field. Mesh and stakes would be required around it for protection and pipe for watering, to find out the total cost, this item to be on the next agenda.

21/146 Trees/Bushes.

To consider to cut the trees/bushes back around the Playing Field. Work has already been mostly completed following the approval at the October 2020 meeting.

21/147 To receive reports from outside bodies, training courses, village representatives, and Parish Council working groups.

21/148 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

21/149 Date of Next Meeting.

Parish Council Meeting Monday 16th August 2021 (7.15pm)

Meeting Closed at 9.08pm